

**MARSHALL COUNTY PLANNING & ZONING COMMISSION**

**Proposed Agenda**

Regular Scheduled Meeting

May 5, 2026– 9:00 AM

Marshall County Courthouse, Commissioners Chambers

- I. Call to Order
- II. Roll Call
- III. Approval of Agenda
- IV. Review & Approval of Minutes from April 21, 2026
- V. Matters for Board Discussion
- VI. Open
- VII. Disclosure of Conflicts/Ex Parte Communication
- VIII. New Business:
  - A. **Variance – Ronnie Grajczyk**
    - 1) Staff report by E. Collins-Miles
    - 2) Open Public hearing
      - a) Discuss new developments
      - b) Testimony from applicant
      - c) Testimony from proponents and opponents
      - d) Applicant back up for questions (if needed)
    - 3) Close public hearing
    - 4) Boards Discussion
      - a) Questions for audience (No new topics to be discussed)
      - b) P & Z Boards motion and roll call for vote for recommendation to County Commission
  - B. **Variance – K. Properties, LLC**
    - 1) Staff report by E. Collins-Miles
    - 2) Open Public hearing
      - a) Discuss new developments
      - b) Testimony from applicant
      - c) Testimony from proponents and opponents
      - d) Applicant back up for questions (if needed)
    - 3) Close public hearing
    - 4) Boards Discussion
      - a) Questions for audience (No new topics to be discussed)

- b) P & Z Boards motion and roll call for vote for recommendation to County Commission

**C. Plats**

- a. Lots A, B, and C in Andrews Subdivision
  - a) Plat of Lots A, B, and C in Andrew's Subdivision  
Located in the SE1/4 of Section 17, T127N, R58W of the 5<sup>th</sup> P.M., Marshall County, South Dakota

**IX. Building Permits**

- A. New Permits

**X. Other**

- A. Upcoming projects & changes

**XI. Old Business**

**XII. Adjourn**

**MARSHALL COUNTY PLANNING & ZONING BOARD**

**PO BOX 9**

**BRITTON, SOUTH DAKOTA**

**UNAPPROVED MINUTES**

**April 21, 2026**

The Marshall County Planning & Zoning Board met at 9:00 AM, at the Marshall County Courthouse. Present at the hearing were the following Board members; Matthew Schuller, Doug Medhaug, Jason Bender, Lynda Luttrell and Andrea Kilker. Commissioner Schuller presided. Others present at the hearing were Erin Collins-Miles - Planning & Zoning and Megan Biel – Auditor. Paul Stahl and Jacob Waldner were also present for a portion of the meeting.

**AGENDA:**

Medhaug motioned; Kilker seconded to approve the agenda. All members voted aye. Motion carried.

**MINUTES:**

Kilker motioned; Luttrell seconded to approve the minutes from April 7, 2026. All members voted aye. Motion carried.

**PLATS:**

Kilker motioned; Luttrell seconded to approve the following plat; Buffalo Acres Subdivision in Buffalo Township. All members voted aye. Motion carried.

**BUILDING PERMITS:**

Kilker motioned; Medhaug seconded to accept building permits for the following applicants: Randy & Jackie Lien – Dumarce Township, Elise Kretchman – Lake Township, Ronnie Grajczyk – Buffalo Township (variance approved on April 7, 2026), Andrew Becker – Lake Township. All members voted aye. Motion carried.

**OTHER:**

Updates were given concerning noncompliant structures in Marshall County, and deadlines for these projects were discussed. The adoption process of the Comprehensive plan for Marshall County will begin in the coming weeks. Potential changes and updates to the Zoning ordinance were also taken into consideration. More discussion on this matter will take place at the next scheduled meeting.

**ADJOURN:**

Bender motioned; Kilker seconded to adjourn as Planning and Zoning Board and convened as Marshall County Commission at 9:31 AM. All members voted aye. Motion carried.

**ATTEST:**

Erin Collins-Miles  
Marshall County Planning and Zoning Administrator  
Marshall County, South Dakota  
Published at the approximate cost of.....