

**Unapproved
MARSHALL COUNTY COMMISSION MEETING
Britton, South Dakota**

The Board of County Commissioners met in regular session at 9:00 a.m. on February 3, 2026 at the North Marshall Fire Hall. Members present were Schuller, Kilker, Medhaug, Bender and Luttrell. Commissioner Schuller presided. The meeting was open to the public. The Pledge of Allegiance was recited by everyone in attendance.

AGENDA:

Medhaug moved, Luttrell seconded to approve the agenda for February 3, 2026 with the addition of the First Reading of the Revised Zoning Ordinance. All members voted aye.

MINUTES:

Bender moved, Kilker seconded to approve the minutes for January 21, 2026. All members voted aye.

CLAIMS:

Medhaug moved, Bender seconded to approve and pay the following claims. All members voted aye. PAYROLL by department: January 29, 2026 Commissioners 2439.35; Auditor 5598.75; Treasurer 4807.61; States Attorney 2477.17; Courthouse 1802.59; Director 6274.84; Register 4461.06; VSO 901.29; Community Building 328.38; Sheriff 22847.13; Welfare 620.77; Nurse 457.96; Extension 1695.24; Weed 290.16; Zoning 2313.81; Highway 20240.20; E911 11334.74; Emergency Management 1118.48;

WELLMARK: 2514.80;

EMPLOYER FICA & MEDICARE: First Savings Bank 6749.87

EMPLOYER SOUTH DAKOTA RETIREMENT SYSTEM: 5393.95

LONGEVITY PAYROLL by department: January 29, 2026: Auditor 2000.00; Treasurer 1000.00; Director 2000.00; Register 1000.00; Sheriff 1250.00; Extension 500.00; Zoning 500.00; Highway 5000.00; E911 3750.00

EMPLOYER FICA & MEDICARE: First Savings Bank 1300.50

EMPLOYER SOUTH DAKOTA RETIREMENT SYSTEM: 1020.00

AMAZON CAPITAL SERVICES	615.94
ANDREA KILKER	31.90
AVERA PATIENT FINANCIAL SE	996.00
CDW GOVERNMENT	1,777.30
CENEX FLEETCARD	141.02
CENTURYLINK	102.00
COLE PAPERS INC	273.51
COMSTOCK CONSTRUCTION INC	349,976.26
DELANEY NIELSEN SANNES PC	3,991.07
DIRK W WEBER	9,291.09
EXPETEC TECHNOLOGY SERVICE	281.11
FAIR MANUFACTURING INC	1,967.21
FEDEX	30.09

FIRST DISTRICT ASSOCIATION	1,000.00
FULL CIRCLE AG	2,078.25
GALLS, LLC	316.69
GARY B FISHER DVM	70.00
HOLLAND NAPA AUTO PARTS	389.01
HOLLAWAY BRIDGE AND CULVER	20,000.00
JUROR FEES	1,013.00
LYNDA LUTTRELL	34.80
MARCO TECHNOLOGIES LLC	184.39
MEDICAL PRIORITY CONSULTAN	956.00
MICROFILM IMAGING SYSTEMS	80.00
NATIONAL ACADEMIES OF EMER	55.00
OTTER TAIL POWER COMPANY	641.73
PHARMCHEM, INC.	575.67
QUILL CORPORATION	56.38
RC TECHNOLOGIES	309.84
RUGGED COUNTRY CONSTRUCTIO	1,795.92
SANFORD	887.36
SD ASSOC OF COUNTY WEED &	75.00
SDACES	60.00
SLADE OWEN	119.99
SOUTH DAKOTA LTAP	125.00
TYLER TECHNOLOGIES	475.94
VENTURE COMMUNICATIONS	366.97

PUBLIC COMMENT:

No one was present to make public comment.

FIRST READING: Revised Zoning Ordinance

Medhaug moved, Luttrell seconded to approve the revised zoning ordinance at this, its first reading. The revised Zoning Ordinance can be viewed in the Zoning office during regular business hours or at <https://marshall.sdcounties.org/planningzoning/zoning-meeting-minutes-agendas/> under the February 3 meeting date. All members voted aye. The second reading will be held February 17.

HIGHWAY:

Dustin Hofland, Highway Superintendent met with the board to discuss Highway Department business. Kilker moved, Medhaug seconded to authorize the Chairman to sign the Bridge Inspection Program Resolution and to hire IMEG to complete these inspections. All members voted aye.

Hofland stated that he is working on a project list for 2026 and would like Commissioner input. Some of the items possibly on that list include the asphalt repair, chip seal and striping on county road 1AN (North of Veblen) and 4AC (Kidder road); Bridge 46-040-115 (Wade Bridge); Bridges 46-100-171, 46-098-130, and 46-116-120 (the bridges that the County received PE

grants for); the Bridge North of Amherst possibly being replaced with three 6-foot pipes; and a joint funding project with the State on the Fort Road. Various improvements to Highway Shop buildings were also discussed.

The board set annual bid opening for March 24.

VETERAN'S SERVICE OFFICER:

Dave Daberkow, Veteran's Service Officer met with the board to present his quarterly report. Lindsey Kimber, GLAD was also present with Daberkow to inform he board that Kimber and Daberkow will be trading office space at the Community Building.

SHERIFF:

Sheriff Sam Swanson met with the board to inform them that his office will soon begin accepting credit card payment for certain fees. This will be at no extra cost to the County as the Credit card fees are charged to the payer.

PERSONNEL POLICY:

Kilker moved, Bender seconded to make the following change to the personnel policy: Sheriff and E911 Dispatch employees scheduled and working ~~more than 6~~ to 8 hours on a holiday shall be paid an additional \$50. Sheriff and E911 Dispatch employees scheduled and working over 8 hours on a holiday shall be paid \$100. All members voted aye.

AMBULANCE ALS SERVICE:

Logan Roehr, Paramedic met with the board to inform them that he and Lori Amerman, Primary Advisor are working together to determine which limited medications should be carried in the ambulance to be administered by the correctly certified individuals for Advanced Life Support. Kilker moved, Luttrell seconded to authorize Roehr to apply for licensing from the State and the DEA to be allowed to administer these medications. All members voted aye.

OPEN MEETING LAWS:

The board reviewed open meetings laws pursuant to SDCL 1-25-13 by viewing a booklet prepared and distributed by the South Dakota Attorney General's office.

EXECUTIVE SESSION:

Luttrell moved, Medhaug seconded to enter into executive session pursuant to SDCL 1-25-2 to discuss legal matters at 11:09 am. State's Attorney Victor Rapkoch was present. All members voted aye. The chairman called the board out of executive session at 11:36 am. No action was taken.

Medhaug moved, Kilker seconded to enter into executive session pursuant to SDCL 1-25-2 to discuss contract negotiations at 11:36 am. All members voted aye. The chairman called the board out of executive session at 12:04 pm. No action was taken.

SDPAA:

Kilker moved, Luttrell seconded to authorize the chair to sign the Intergovernmental Contract with the South Dakota Public Assurance Alliance. All members voted aye.

ADJOURN:

Bender moved, Kilker seconded to adjourn. All members voted aye.

ATTEST:

Matthew Schuller, Chairman

Megan Biel, Auditor

Published once at the total approximate cost of _____.