

**Unapproved**  
**MARSHALL COUNTY COMMISSION MEETING**  
**Britton, South Dakota**

The Board of County Commissioners met in regular session at 9:00 a.m. on December 30, 2025 at the North Marshall Fire Hall. Members present were Schuller, Bender, Kilker, Medhaug and Luttrell. Commissioner Schuller presided. The meeting was open to the public. The Pledge of Allegiance was recited by everyone in attendance.

**AGENDA:**

Kilker moved, Medhaug seconded to approve the agenda for December 30, 2025. All members voted aye.

**MINUTES:**

Bender moved, Kilker seconded to approve the minutes for December 16, 2025. All members voted aye.

**CLAIMS:**

Medhaug moved, Luttrell seconded to approve and pay the following claims. All members voted aye. PAYROLL by department: December 18, 2025 Commissioners 1805.20; Auditor 5349.76; Treasurer 4572.66; States Attorney 2059.62; Courthouse 2261.79; Director 5849.84; Register 4036.67; VSO 875.16; Community Building 370.00; Sheriff 19807.10; Welfare 602.69; Nurse 144.38; Ambulance 10629.28; Extension 1703.63; Weed 269.74; Zoning 2646.42; Highway 21943.34; E911 10419.45; Emergency Management 888.82;

EMPLOYER FICA & MEDICARE: First Savings Bank 7019.83

EMPLOYER SOUTH DAKOTA RETIREMENT SYSTEM: 5072.39

December 31, 2025 Commissioners 1805.20; Auditor 5339.42; Treasurer 4494.70; States Attorney 2059.62; Courthouse 2146.80; Director 5849.83; Register 4082.88; VSO 875.16; Community Building 259.00; Sheriff 23131.58; Welfare 602.69; Extension 1293.61; Weed 329.00; Zoning 2646.42; Highway 18612.49; E911 11194.24; Emergency Management 777.42;

EMPLOYER FICA & MEDICARE: First Savings Bank 6552.60

EMPLOYER SOUTH DAKOTA RETIREMENT SYSTEM: 5105.51

ALL FLAGS, LLC	34.03
AMAZON CAPITAL SERVICES	348.68
ANDREA KILKER	92.40
AVERA PATIENT FINANCIAL SE	285.50
BANTZ, GOSCH & CREMER, LLC	412.00
BOB BARKER COMPANY INC	2,318.20
BX CIVIL CONSTRUCTION	128,919.00
CAPFIRST EQUIPMENT FINANCE	125,906.54
CDW GOVERNMENT	26,925.87
CENTURY LINK	272.20
CENTURYLINK	102.00
CLASSICAL CREATIONS	65.00
COLE PAPERS INC	321.18

COMMUNITY TRANSIT WATERTOW	13.00
CUSTOM CAGE	1,095.00
DEPT OF ANIMAL SCIENCES	40.00
DOUG MEDHAUG	134.40
ELAN FINANCIAL SERVICES	735.56
FULL CIRCLE AG	2,135.72
GALLS, LLC	2,385.45
GROTON FORD LLC	859.90
HOLLAND BROS OIL COMPANY	184.28
HOLLAND NAPA AUTO PARTS	95.97
IMEG CONSULTANTS CORP	14,845.91
JASON BENDER	185.50
JENNIFER RINGKOB	100.10
JENSEN FEED & GRAIN	2,360.73
KASSI JONES	445.50
KEN'S FOOD FAIR	76.40
LAKE REGION ELECTRIC	463.30
LOGAN SMITH	130.00
LYNDA LUTTRELL	50.40
MARCO INC	266.49
MARSHALL COUNTY MEDICAL C	66.00
MARSHALL COUNTY PUBLISHING	186.91
MATHESON TRI-GAS INC	131.59
MATTHEW BENDER & CO., INC.	702.30
MIKES HEATING & COOLING CO	237.25
MOTOROLA SOLUTIONS, INC.	15,073.56
OTTER TAIL POWER COMPANY	3,835.66
QUILL CORPORATION	2,204.76
REIN CONSTRUCTION INC	5,373.48
RUSS BASSET CORP	13,078.75
SAFE LIFE DEFENSE	2,077.20
SANFORD	158.09
SD ASSOCIATION OF ASSESSIN	150.00
SD PUBLIC HEALTH LABORATOR	50.00
SUNSET LAW ENFORCEMENT, LL	1,196.80
T-MOBILE	626.08
TALIAFERRO LAW FIRM P.C.	450.00
THOMSON REUTERS - WEST	192.77
TRANSOURCE TRUCK & EQUIPME	2,015.10
TRI STATE WATER, INC.	117.85
TWO WAY SOLUTIONS, INC.	225.99
TWOTREES TECHNOLOGIES	10,862.33
ULINE	4,678.57

VENTURE COMMUNICATIONS	3,313.10
VESTIS	70.67

**PUBLIC COMMENT:**

No one was present to make public comment.

**SECOND READING & NOTICE OF ADOPTION: Ordinance 74**

Kilker moved, Luttrell seconded to pass Ordinance 74 at this, it's second reading: AN ORDINANCE AMENDING TITLE 4, CHAPTER 4.2 AS AMENDED TO REZONE CERTAIN DESRIBED PROPERTY.

Be it ordained by the board of County Commissioners of Marshall County, South Dakota: that Title 4, Chapter 4.2 adopted by Ordinance No. 32, September 28, 2021 as amended, of the Zoning Ordinance of Marshall County be amended to classify the following property:

A part of Sigaty Subdivision in Gov't lot 1 & 2 & NE1/4SE1/4 in Section 21, T126N, R55W of the 5<sup>th</sup> P.M., Marshall County, South Dakota; APPROX 5.7 acres North & East of Lot 1 Nordquist 3<sup>rd</sup>, Lots 1-17 Nordquist 4<sup>th</sup>, and 1-17 Nordquist's 5<sup>th</sup> Subdivision.

BE IT FURTHER ORDAINED by the Marshall County Commission, Britton, South Dakota, that the zoning official for the County of Marshall is hereby authorized to change the official zoning map for the County of Marshall to reflect this Ordinance.

All members voted aye.

**HIGHWAY:**

Dustin Hofland, Highway Superintendent met with the board via teleconference to discuss Highway Department business. The following individuals were present to discuss the RAIF funds held by the county to be granted to a township for the repair or restoration of a bridge: Neil Foote, Leslie Erickson, Roy Ogren, Hickman Township; Joel Erickson, Jeff Roehr, Sisseton Township; Don Hanson, Mike Nelson, Paul Swanson, Newport Township. The board reviewed applications for Rural Access Infrastructure Funds from Sisseton and Hickman Townships. Marshall County currently has \$143,771.09 in RAIF funds available for distribution.

Sisseton Township applied for \$89,400 in RAIF funds for a total project cost of \$111,750 for Bridge 46-1301-1829 located in 425<sup>th</sup> Ave between 118<sup>th</sup> St and 119<sup>th</sup> St. This bridge is damaged, but still useable. The Township is still in negotiations with the insurance company of the individual that damaged the bridge, but with depreciation, the insurance proceeds will not be enough to significantly repair the bridge.

Hickman Township applied for \$212,800 in RAIF funds for a total project cost of \$266,000 for Bridge 46-0601-1903 located 4N & 1W of Langford. This bridge is closed currently. Newport township has stated that they are willing to help Hickman Township if they are short of funds to complete this project.

Kilker moved, Bender seconded to approve the Hickman Township application and award them \$143,771.09 in RAIF funds for bridge 46-0601-1903. Marshall County will pay the full bill for this project and will invoice the Township for anything over \$143,771.09. All members voted aye.

The board discussed the 2026 BIG Bridge Improvement Grant Program. Medhaug moved, Luttrell seconded to authorize the chair to sign the grant application for bridge 46-130-109, 2E & 0.9 S of Britton for a total project cost of \$1,022,122.64. Marshall County agrees to pay 20% or \$204,424.53. All members voted aye.

**BUDGETED CASH TRANSFERS:**

Medhaug moved, Kilker seconded to approve the following budgeted cash transfers from the General Fund: Highway \$725,904; E911 \$247,304; Emergency Management \$67,319. All members voted aye.

**CONTINGENCY TRANSFERS:**

Bender moved, Luttrell seconded to approve the following contingency budget transfers: Commissioners \$2,000; Elections \$7; Auditor \$1,900; Coroner \$11,200; Welfare \$2,850; Ambulance \$4,900; Urban & Rural Development \$100; 24/7 Sobriety \$55. All members voted aye.

**AUTO SUPPLEMENT:**

Kilker moved, Medhaug seconded to auto supplement \$5,000,000 in Bond Proceeds to the Courthouse Project fund. All members voted aye.

**COURTHOUSE:**

Kilker moved, Bender seconded to approve a quote from Full Circle Ag for a vaporizer for the Courthouse Propane tanks for \$12,000. This includes installation. All members voted aye.

**SURPLUS:**

Kilker moved, Luttrell seconded to declare miscellaneous old office equipment in multiple offices as surplus at no value for disposal. All members voted aye.

**MOU:**

Medhaug moved, Luttrell seconded to authorize the chair to sign the Memorandum of Understanding with Tyler Technologies for the Veteran's Service Officer computer program Vetraspec. All members voted aye.

**ADJOURN:**

Medhaug moved, Luttrell seconded to adjourn. All members voted aye.

**ATTEST:**

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Matthew Schuller, Chairman

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Megan Biel, Auditor

Published once at the total approximate cost of \_\_\_\_\_.