

MARSHALL COUNTY PLANNING & ZONING COMMISSION

Proposed Agenda

Regular Scheduled Meeting

December 30, 2025– 9:00 AM

Marshall County Courthouse, Commissioners Chambers

- I. Call to Order
- II. Roll Call
- III. Approval of Agenda
- IV. Review & Approval of Minutes from December 16, 2025
- V. Matters for Board Discussion
- VI. Open
- VII. Disclosure of Conflicts/Ex Parte Communication
- VIII. New Business:
 - A. **Variance – Samuel Nordquist**
 - 1) Staff report by E. Collins-Miles
 - 2) Open Public hearing
 - a) Discuss new developments
 - b) Testimony from applicant
 - c) Testimony from proponents and opponents
 - d) Applicant back up for questions (if needed)
 - 3) Close public hearing
 - 4) Boards Discussion
 - a) Questions for audience (No new topics to be discussed)
 - b) P & Z Boards motion and roll call for vote for recommendation to County Commission
 - B. **Plats**
 - a. Foote Homestead Second Subdivision
 - a) Plat of Lots 1 & 2 of Foote Homestead Second Subdivision Located in the SW1/4 of Section 13, T125N, R58W of the 5th P.M., Marshall County, South Dakota
- IX. **Other**
 - A. A. In regular session – Ordinance No. 74 adoption & second reading
- X. Old Business

XI. Adjourn

MARSHALL COUNTY PLANNING & ZONING BOARD
PO BOX 9
BRITTON, SOUTH DAKOTA
UNAPPROVED MINUTES
December 16, 2025

The Marshall County Planning & Zoning Board met at 9:00 AM, at the North Marshall Firehall Meeting Room. Present at the hearing were the following Board members; Matthew Schuller, Jason Bender, Lynda Luttrell and Andrea Kilker. Commissioner Schuller presided. Commissioner Medhaug was absent. Others present at the hearing were Erin Collins-Miles - Planning & Zoning and Megan Biel – Auditor, Tom & Pat Tollefson, Sam Nordquist and Audrey Johnson.

AGENDA:

Kilker motioned; Bender seconded to approve the agenda. All members voted aye. Motion carried.

MINUTES:

Luttrell motioned; Kilker seconded to approve the minutes from December 9, 2025. All members voted aye. Motion carried.

VARIANCE:

Pertaining to a variance for Samuel & Amanda Nordquist; Discussion was held at length with some members of the community present to give testimony. The applicant was also present at the meeting. Topics included the buying and selling of the proposed lots, drainage concerns and the private access easement. Kilker motioned; Luttrell seconded to postpone the requested varying lot size variance for the proposed 35 lake lots until the scheduled meeting on December 30, 2025; per the Marshall County Zoning Ordinance and to adopt the facts and the recommended findings of the Planning Commission listed in the staff report. A roll call vote was taken; Bender – Aye, Luttrell – Aye, Kilker – Aye, Medhaug – Absent, Schuller - Aye. Motion carried.

PLATS:

Bender motioned; Kilker seconded to approve the following plat; Tracts 1 & 2 of D & M Addition in Waverly Township. A roll call vote was taken; Bender – Aye, Luttrell – Aye, Kilker – Aye, Medhaug – Absent, Schuller - Aye. Motion carried.

Bender motioned; Kilker seconded to approve the following plat; Tract 1 of D & M 2nd Addition in Waverly Township. A roll call vote was taken; Bender – Aye, Luttrell – Aye, Kilker – Aye, Medhaug – Absent, Schuller - Aye. Motion carried.

OTHER:

The Zoning Director updated the Board on a previously permitted project which is in the progress of being completed and corrected to meet the requirements of the Marshall County Zoning Ordinance. Progress will be reviewed again periodically.

ADJOURN:

Kilker motioned; Luttrell seconded to adjourn as Planning and Zoning Board and convened as Marshall County Commission at 9:46 AM. All members voted aye. Motion carried.

ATTEST:

Erin Collins-Miles

Marshall County Planning and Zoning Administrator

Marshall County, South Dakota

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