

**Unapproved
MARSHALL COUNTY COMMISSION MEETING
Britton, South Dakota**

The Board of County Commissioners met in regular session at 9:00 a.m. on September 2, 2025 at the North Marshall Fire Hall. Members present were Schuller, Bender, Kilker, Luttrell and Medhaug. Commissioner Schuller presided. The meeting was open to the public. States's Attorney Victor Rapkoch was present. The Pledge of Allegiance was recited by everyone in attendance.

AGENDA:

Medhaug moved, Luttrell seconded to approve the agenda for September 2, 2025. All members voted aye.

MINUTES:

Luttrell moved, Bender seconded to approve the minutes for August 19, 2025. All members voted aye.

CLAIMS:

Medhaug moved, Kilker seconded to approve and pay the following claims. All members voted aye. PAYROLL by department: August 28, 2025: Commissioners 2005.20; Auditor 4661.48; Treasurer 3905.62; States Attorney 2059.62; Courthouse 1848.18; Director 5867.16; Register 3967.38; VSO 875.16; Community Building 318.75; Sheriff 24298.82; Coroner 695.00; Welfare 602.69; Nurse 369.60; Ambulance 9753.80; Extension 1478.40; Weed 1879.99; Zoning 2446.42; Highway 18197.25; E911 9443.66; Emergency Management 897.16; EMPLOYER FICA & MEDICARE: First Savings Bank 7006.65
EMPLOYER SOUTH DAKOTA RETIREMENT SYSTEM: 4887.82

ALEXANDRIA GRAVEL PRODUCTS	2,573.18
ALL FLAGS, LLC	157.21
ANDREA KILKER	117.60
BOUND TREE MEDICAL LLC	989.94
CALLEEN MISTEREK	188.20
CENTURY LINK	272.20
CENTURYLINK	102.00
CITY OF BRITTON	100.00
CLIA LABORATORY PROGRAM	248.00
COLE PAPERS INC	221.81
DAMAR FARMERS ELEVATOR	2,598.29
DIRK W WEBER	246.00
DOUG MEDHAUG	134.40
EDEN OIL	11,920.00
HOLTON SURVEYING & DESIGN,	1,100.00
JENSEN AUTO SERVICE	2,185.95
KAROLE CHAPIN	112.00
KATRINA JOHNSON	143.57

KRAUSE BROS CONSTRUCTION	909.96
LANGFORD DEVELOPMENT CORPO	675.00
LANGFORD TOWN	196.42
LARISSA HEITMANN	150.08
LYNDA LUTTRELL	67.20
MARCO INC	240.49
MARCO TECHNOLOGIES LLC	180.76
MARCO TECHNOLOGIES, LLC	42.50
MIDWEST PUMP & TANK	719.77
NEIBER, DAN	45.25
OTTER TAIL POWER COMPANY	741.90
QUILL CORPORATION	734.38
RAPKOCH LAW, PROFF L.L.C.	4,526.92
RIDGE OLIVER	10.85
ROBERTS COUNTY SHERIFF'S O	111.00
SAFETY BENEFITS INC	150.00
SANFORD	3,177.02
SD ASSOCIATION OF ASSESSIN	50.00
TRUENORTH STEEL	9,770.08
VENTURE COMMUNICATIONS	1,319.84
VESTIS	40.00
WERNER AUTOMOTIVE	1,881.87
WOLFCOM ENTERPRISES	3,727.99

PUBLIC COMMENT:

No one was present to make public comment.

WELFARE:

Linda Haaland, Welfare Director met with the board to present a welfare claim. Kilker moved, Bender seconded to approve a claim of \$675 to Langford Development Corporation. All members voted aye.

PROVISIONAL BUDGET HEARING:

Medhaug moved, Kilker seconded to approve the 2026 Provisional Budget. The Annual Budget hearing will be held on September 30. All members voted aye.

HIGHWAY:

Dustin Hofland, Highway Superintendent met with the board to discuss Highway business. Hofland reported that he received 2 completed applications for the RAIF funds. These funds need to be awards by January. Marshall County was awarded BIG grants for Preliminary Engineering on bridges 46-098-130 (3 miles south and 1.2 west of Britton,) 46-100-171 (5.9 north and 3 east of Langford,) and 46-116-120 (2 south and 0.6 east of Britton.) Total project cost for the 3 bridges is \$232,103.27. Marshall County will pay \$46,203.27.

Work has started on the bridge project north of Britton (46-141-000). The Highway department repaired a bridge near the Don Roehr residence. The asphalt patching for the Chip Seal is completed, and chip seal should be beginning soon. Jerry Burger is requesting a culvert in Stena Township. The board will look at the area where the culvert is proposed.

FUEL QUOTES:

Shari Schock, Highway Secretary received the following quotes for #2 diesel fuel for the Britton and Veblen shops: DaMar Elevator: Veblen-no bid, Britton-2.65; Eden Oil: Veblen-2.85, Britton-2.63; Baus Oil: all locations-2.73; Holland Bros. all locations-2.79. Diesel fuel was delivered to the Britton shop by Eden Oil and to the Veblen shop by Baus Oil.

SAFETY COMMITTEE:

Kalissa Stelzer and Erin Collins-Miles met with the board to give an update on the safety committee and present written guidelines for the committee as there has not been any established in the past. Kilker moved, Luttrell seconded to adopt the written guidelines for the safety committee as presented. All members voted aye. Marshall County will again be receiving the Gold and Platinum safety awards this year which results in a 9% reduction in insurance costs.

EMPLOYEE PERSONNEL POLICY:

Kilker moved, Luttrell seconded to approve changes to the employee personnel policy as presented. The final policy will be adopted by resolution on September 16 and go into effect on January 1, 2026. Changes can be viewed in the Auditors office during regular business hours and have been sent to all department heads. All members voted aye.

EAGLEVIEW:

Medhaug moved, Kilker seconded to purchase the Eagleview GIS and Aerial Imagery program for \$27,570 per year for 6 years. All members voted aye.

COURTHOUSE PROJECT CHANGE ORDER:

Kilker moved, Luttrell seconded to authorize the chair to sign a change order for the Courthouse Project for the parking lot. This will add \$170,692.72 to the Guaranteed Maximum Price. Making the total GMP \$8,983,672.72. This does not include Architect fees. All members voted aye.

EXECUTIVE SESSION:

Medhaug moved, Bender seconded to enter into executive session at 12:29 pm to discuss legal matters and personnel pursuant to SDCL 1-25-2. All members voted aye. The chairman called the board out of executive session at 12:54 pm. No action was taken.

PAY RAISE:

Medhaug moved, Luttrell seconded to approve a pay raise for Alecia Pearson, Community Building Janitor to \$18.50/hour to adjust for the new hourly starting wage effective August 24. All members voted aye.

ADJOURN:

Bender moved, Kilker seconded to adjourn. All members voted aye.

ATTEST:

Matthew Schuller, Chairman

Megan Biel, Auditor

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