

MARSHALL COUNTY PLANNING & ZONING COMMISSION

Proposed Agenda

Regular Scheduled Meeting

April 8, 2025– 9:00 AM

Marshall County Courthouse, Commissioners Chambers

- I. Call to Order
- II. Roll Call
- III. Approval of Agenda
- IV. Review & Approval of Minutes from March 18, 2025
- V. Matters for Board Discussion
- VI. Open
- VII. Disclosure of Conflicts/Ex Parte Communication
- VIII. New Business:
 - A. **Variance – Randy Heitmann**
 - 1) Staff report by E. Collins-Miles
 - 2) Open Public hearing
 - a) Discuss new developments
 - b) Testimony from applicant
 - c) Testimony from proponents and opponents
 - d) Applicant back up for questions (if needed)
 - 3) Close public hearing
 - 4) Boards Discussion
 - a) Questions for audience (No new topics to be discussed)
 - b) P & Z Boards motion and roll call for vote for recommendation to County Commission
 - B. **Variance – Eddy Kornelsen**
 - 1) Staff report by E. Collins-Miles
 - 2) Open Public hearing
 - a) Discuss new developments
 - b) Testimony from applicant
 - c) Testimony from proponents and opponents
 - d) Applicant back up for questions (if needed)
 - 3) Close public hearing
 - 4) Boards Discussion
 - a) Questions for audience (No new topics to be discussed)
 - b) P & Z Boards motion and roll call for vote for recommendation to County Commission
 - C. **Drainage – Dave Hansen**
 - 1) Reported by E. Collins-Miles

- 2) Open Public hearing
 - a) Discuss new developments
 - b) Testimony from applicant
 - c) Testimony from proponents and opponents
 - d) Applicant back up for questions (if needed)
- 3) Close public hearing
- 4) Boards Discussion
 - a) Questions for audience (No new topics to be discussed)
- 5) Drainage Board motion and roll call for vote

IX. Building Permits

X. Other

A. E911 Addressing update

XI. Old Business

XII. Adjourn

MARSHALL COUNTY PLANNING & ZONING BOARD
PO BOX 9
BRITTON, SOUTH DAKOTA
UNAPPROVED MINUTES
March 18, 2025

The Marshall County Planning & Zoning Board met at 9:00 AM, March 18, 2025, at the Marshall County Courthouse. Present at the hearing were the following Board members; Matthew Schuller, Doug Medhaug, Andrea Kilker and Lynda Luttrell. Commissioner Schuller presided. Commissioner Bender was absent. Others present at the hearing were Erin Collins-Miles, Planning & Zoning, Megan Biel, Auditor, and Nathan Schultz.

AGENDA:

Medhaug motioned; Kilker seconded to approve the agenda. All members present voted aye. Motion carried.

MINUTES:

Luttrell motioned; Kilker seconded to approve the minutes from February 4, 2025. All members present voted aye. Motion carried.

VARIANCE:

Pertaining to a Variance for Nathan Schultz; The application was reviewed and discussed. The applicant was present at the meeting for any questions and discussion. Medhaug motioned; Kilker seconded to approve the requested 41' variance to the road right-of-way line, allowing the shop to be built 19' from the right-of-way line instead of the 60' requirement; per the Marshall County Zoning Ordinance and to adopt the facts and the recommended findings of the Planning Commission listed in the staff report. A roll call vote was taken; Medhaug – Aye, Luttrell – Aye, Kilker – Aye, Bender – Absent, Schuller - Aye. Motion carried.

PLAT:

Luttrell motioned; Kilker seconded to approve the following plat; Plat of Second Williams Family Subdivision in Hickman Township. A roll call vote was taken; Medhaug – Aye, Luttrell – Aye, Kilker – Aye, Bender – Absent, Schuller - Aye. Motion carried.

BUILDING PERMITS:

Kilker motioned; Medhaug seconded to accept building permits for the following applicants: Nathan Schultz – Hamilton Township (variance), Steve Streier – Buffalo Township, John Bartkowiak – Veblen Township, Jared White/T-Mobile – Stena Township and Don Ogren – Sisseton Township. All members present voted aye. Motion carried.

OTHER:

Erin Collins-Miles, also the E911 Addressing Administrator, gave an update on upcoming changes to the addressing involving “Main,” in the City of Britton. Currently, there is a mixture of addresses in the system which include Main, Main St., Main St. N and Main Ave. For safety purposes and making sure that all addresses locate accurately, the address number will remain the same, but all addresses will now be MAIN AVE. This project will begin immediately in order to aid emergency response accuracy. Letters to notify each property/business owner will be mailed out in the coming days.

ADJOURN:

Medhaug motioned; Luttrell seconded to adjourn as Planning and Zoning Board and convene as Marshall County Commission at 9:36 AM. All members present voted aye. Motion carried.

ATTEST:

Erin Collins-Miles
Marshall County Planning and Zoning Administrator
Marshall County, South Dakota
Published at the approximate cost of.....