

Unapproved
MARSHALL COUNTY COMMISSION MEETING
Britton, South Dakota

The Board of County Commissioners met in regular session at 9:00 a.m. on January 7, 2025 at the North Marshall Fire Hall. Members present were Luttrell, Kilker, Bender, Schuller and Medhaug. The meeting was open to the public. The Pledge of Allegiance was recited by everyone in attendance.

REORGANIZATION:

County Auditor Megan Biel presided and nominations opened for a new chairperson. Luttrell moved, Bender seconded to nominate Commissioner Schuller. Bender moved, Medhaug seconded that nominations cease. All members voted aye to elect Commissioner Schuller as Chair. The chairman has the authority to make and/or second motions as well as set the rules of order for the board.

Kilker moved, Bender seconded to nominate Commissioner Medhaug as vice-chairperson. Luttrell moved, Bender seconded that nominations cease. All members voted aye to elect Commissioner Medhaug as vice-chairperson.

Medhaug moved, Luttrell seconded to approve the following board appointments and expense allowances. All members voted aye.

Weed Board: Commissioner Bender, Mike Nelson, Hans Nelson, David Nelson, Mike Atkinson.
Weed board members to receive \$40.00 per diem per meeting.

Glacial Lakes Assn.: Commissioner Medhaug

GLAD Board: Commissioner Kilker

Marshall County Healthcare Center Board: Commissioner Schuller

Marshall Regional Railroad Authority Board: Commissioners Kilker & Schuller

Northeast Council of Governments: Commissioners Luttrell & Kilker, member at large: Zoning Director Erin Collins-Miles

Board members receive \$40.00 per diem, plus federal mileage rate to attend above board meetings.

Promotion and Expansion Committee: Commissioner Bender

Promotion and Expansion Committee Members: Karole Chapin, Jason Bender, Jennifer Carlson, Rhonda Hardina, Ashley Hagen, Karen Mikkelson
Youth Members: Oliver Moeckly, Emily Effling

Board members receive \$40.00 per diem, plus federal mileage rate.

Zoning Board: All Commission Board members. Zoning board members will receive \$40.00 per diem per zoning board meeting.

County buildings: All Commission Board members. Board members receive \$40 per meeting if special meeting is called specifically for County Building purposes.

Northeast Mental Health Center Board: Sheila Sutton

Emergency Management: (Chairman of the Committee) Chairman and Vice-chairperson

Local Emergency Planning Committee: All Commissioner Board Members

Drainage Board: All Commission Board Members
Drainage board members will receive \$40.00 per diem per drainage board meeting.

EMT's to receive \$40.00 per diem for attending a monthly continuing education meeting. No compensation for mileage.

Official Newspaper: Marshall County Journal

Mortgage Foreclosure Sites: Courthouse, Britton. Agtegra, Langford. Great Plains Bank, Eden. Front door of the post office, Lake City Town and Veblen City.

Burial Expense: A maximum fee of \$2,750.00 for a county funeral, \$2,000.00 for a cremation, plus grave liner and opening and closing at invoice amount.

Election Expense: Payment for Election Superintendent, deputies, interpreters and post-election audit to be set at \$20.00/hour for all election workers. The fee to attend the school of instruction will be \$20.00 plus federal mileage rate from the workers home to the school and back home. The election worker returning election supplies to the courthouse will be paid federal mileage rate from the precinct to the courthouse and back to their home.

Expense Allowance: Expense allowance for county employees to attend educational meetings throughout the year will be federal mileage rate for mileage reimbursement if a county vehicle is not available, state mileage rate if a county vehicle is available; room rates as charged, with state rates recommended if available. A maximum of \$40.00/day for meals is allowed based on the time the employee is out of the County per the Marshall County Personnel Policy. Receipts must accompany voucher for registration, lodging, etc. Pre-approval by the board is no longer required before attending any meeting for expenses to be allowed, but meetings attended must be pertinent to the employees duties in order to be reimbursed.

County Commissioners will receive \$40 per day for attending educational meetings on behalf of Marshall County.

Bank depositories: First Savings Bank, Britton. Great Plains Bank, Eden. Dacotah Bank, Langford. Norstar Federal Credit Union, Britton.

SALARIES:

Medhaug moved, Bender seconded to approve the following salaries effective December 29, 2024:

ELECTED OFFICIALS: Annually: Commissioners Matthew Schuller, Lynda Luttrell, Jason Bender, Andrea Kilker, Doug Medhaug \$8,070.14, plus \$1316.95 per Diem; Auditor Megan Biel, Register of Deeds Kalissa Stelzer, \$58,406.96; Treasurer Amanda Streier \$52,500.00; State's Attorney Victor Rapkoch, \$53,550.00; Sheriff Sam Swanson \$75,285.60; Dan Neiber, County Coroner \$225.00 per viewing plus an additional \$225 when an autopsy is required. Lori Amerman, Deputy Coroner \$100.00 when acting as assistant, \$225 when acting as coroner.

APPOINTED OFFICIALS: Per Hour- Dave Daberkow, Veterans Service Officer \$22.44; Annually: Linda Haaland, County Welfare Director \$15,669.94; Logan Roehr, Emergency Management Director \$24.68/hour; Highway Superintendent Dustin Hofland \$58,730.62; Katrina Johnson, Director of Equalization \$53,592.08; Zoning Director/E911 Addressing Erin Collins-Miles \$58,406.96; E911 Coordinator Deb Skonberg \$11,548.94;

HOURLY WAGES:

CLERICAL: Lori Greenmyer, Deputy Director of Equalization; Shelby Thompson, Deputy Auditor; Beth Hove, Deputy Register of Deeds, Larissa Heitmann, Administrative Assistant, Marshall County Extension Office/County Health Nurse Secretary; Diane Lentsch, fill in Deputy Register of Deeds \$23.10; Arlie Siers, Sheriff Secretary \$24.05; Karole Chapin Certified Appraiser \$23.10, Ginger Olson, Deputy Treasurer \$18.38; DeAnne Taylor, 2nd Deputy Treasurer \$17.00;

RADIO DISPATCHERS/JAILERS: Debra Skonberg, Arlie Siers \$24.05; Samuel Sanderson \$21.92; Shari Schock, Logan Roehr \$23.05; Kevin Winter \$19.00; Jennifer Athey \$18.50; \$200.00 clothing allowance for each dispatcher/jailer.

JANITORIAL: Tim Holey \$21.16/hour; Gail Smith \$12,837.76/year

HIGHWAY DEPARTMENT: Sandy Dinger, Highway Secretary \$25.29. Larry West, Forman \$26.89, James Stickland \$23.63, Monte Hoglund \$23.63, Kevin Kraft \$23.63, Duane Kronbach \$23.63, Barry Braaten \$23.63, Benjamin Nelson \$22.00, Aaron Wade \$22.00; James Barrett \$22.00;

WEED DEPARTMENT: Monte Hoglund \$24.63; Richard Benda \$23.42. Larissa Heitmann \$23.10;

DEPUTY SHERIFF: David Hunter \$27.73, Austin Steiner \$28.51, Drew Freeman \$23.60, Ridge Oliver \$23.60, Slade Owen \$23.60, Joshua Zweber \$26.34; \$500.00 clothing allowance for Sheriff and each deputy. On call time \$4.00/hour.

IT TECH: Jason DeVine \$33.17/hour.

AMBULANCE Annually- Primary Advisor Lori Amerman \$10,510.63; Secondary Advisor Pam Bard \$8,166.21,

Hourly: EMT I: Pam Bard, Logan Roehr, \$30.63. On call time \$4.00/hour.

EMT B: Lori Amerman, Laurel Behnke, Dan Neiber, Andrew Weber, Megan Morris, Cason Dinger, \$20.53. On call time \$4.00/hour.

EVOC DRIVER: Dave Deutsch, Ryan Furman, Cody Schuelke, \$12.29. On call time \$4.00/hour.

CPR Classes: Karole Chapin, Kim Roehr \$100.00/class

EMT B in training or inactive: Matthew Beck, \$20.53.

All members voted aye.

AGENDA:

Medhaug moved, Kilker seconded to approve the agenda for January 7, 2025 with the removal of Zoning. All members voted aye.

MINUTES:

Bender moved, Luttrell seconded to approve the minutes for December 31, 2024. All members voted aye.

CLAIMS:

Medhaug moved, Bender seconded to approve and pay the following claims. All members voted aye. PAYROLL by department: January 2, 2025: Commissioners 1719.25; Auditor 4458.95; Treasurer 3931.08; States Attorney 1961.54; Courthouse 1585.25; Director 5483.08; Register 3739.95; VSO 833.43; Community Building 470.25; Sheriff 18855.21; Welfare 573.99; Nurse 616.00; Extension 1144.00; Zoning 2139.45; Highway 20507.30; E911 10211.62; Emergency Management 599.25;

EMPLOYER FICA & MEDICARE: First Savings Bank 5891.13

EMPLOYER SOUTH DAKOTA RETIREMENT SYSTEM: 4678.24

BRITTON CITY WATER DEPT	301.27
CAPFIRST EQUIPMENT FINANCE	125,906.54
CENEX FLEETCARD	134.06
DOUG MEDHAUG	128.64
EXPETEC TECHNOLOGY SERVICE	281.11
FULL CIRCLE AG	25.18
HH DESIGN	65.00
HOLLOWAY BRIDGE AND CULVER	175,850.00

I & S GROUP, INC.	31,587.50
KONEXUS, INC	1,650.00
LEHR SANITATION SERVICE LL	150.00
LERON KNEBEL	73.70
LYNDA LUTTRELL	32.16
MARCO TECHNOLOGIES LLC	177.76
MARSHALL COUNTY JOURNAL	478.51
MATTHEW SCHULLER	117.25
MEYER HARDWARE HANK	148.99
OTTER TAIL POWER COMPANY	426.62
PCC INC	1,663.06
PITNEY BOWES	2,000.00
QUILL CORPORATION	36.55
RAPKOCH LAW, PROFF L.L.C.	4,526.91
RC TECHNOLOGIES	309.84
SD COUNTIES	1,875.00
SDSU EXTENSION	11,525.00
SHELBY THOMPSON	12.71
VERIZON WIRELESS	1,073.87

PUBLIC COMMENT:

Katrina Johnson, Director of Equalization met with the board to request a solution for ordering pre-stamped envelopes for mailing assessment notices. The county credit card does not have a high enough limit to order the number of envelopes needed. Auditor Biel will check into increasing the spending limit on the credit card and report back to the board.

HIGHWAY:

Marshall County's insurance claim of \$9,924.93 for the fuel system, computer and monitor that were struck by lightning has been approved. The County will be receiving a check soon. The board discussed looking into updating the computer system used by the Highway Department and will discuss this with the Highway Superintendent and Secretary at the next Commissioner meeting.

FUEL QUOTES:

Sandy Dinger, Highway Secretary received the following quotes for gasoline for the Britton bulk tank on January 4: DaMar Elevator \$2.85; Eden Oil \$2.65, Full Circle Ag \$2.612. Gasoline was delivered to the Britton shop by Full Circle Ag.

EXECUTIVE SESSION:

Medhaug moved, Luttrell seconded to enter executive session at 9:58 am to discuss personnel issues. All members voted aye. The chairman called the board out of executive session at 11:26 am. No action was taken.

ADJOURN:

Medhaug moved, Luttrell seconded to adjourn. All members voted aye.

ATTEST:

Matthew Schuller, Chairman

Megan Biel, Auditor

Published once at the total approximate cost of_____.