

**Unapproved  
MARSHALL COUNTY COMMISSION MEETING  
Britton, South Dakota**

The Board of County Commissioners met in regular session at 9:00 a.m. on January 21, 2025 at the North Marshall Fire Hall. Members present were Schuller, Kilker, Bender, Luttrell and Medhaug. Commissioner Schuller presided. The meeting was open to the public. Jerry Burger was present for portions of the meeting. The Pledge of Allegiance was recited by everyone in attendance.

**AGENDA:**

Medhaug moved, Luttrell seconded to approve the agenda for January 21, 2025. All members voted aye.

**MINUTES:**

Bender moved, Kilker seconded to approve the minutes for January 7, 2025. All members voted aye.

**CLAIMS:**

Medhaug moved, Luttrell seconded to approve and pay the following claims. All members voted aye. PAYROLL by department: January 16, 2025: Commissioners 2005.22; Auditor 4667.68; Treasurer 4182.49; States Attorney 2059.62; Courthouse 1384.94; Director 5757.23; Register 3932.73; VSO 875.16; Community Building 493.76; Sheriff 15631.42; Coroner 325.00; Welfare 602.69; Nurse 537.08; Ambulance 7094.86; Extension 1310.93; Weed 286.29; Zoning 2446.42; Highway 20884.97; E911 9646.53; Emergency Management 672.53; EMPLOYER FICA & MEDICARE: First Savings Bank 6176.08  
EMPLOYER SOUTH DAKOTA RETIREMENT SYSTEM: 4566.15

ALCOPRO INC	595.50
ANESTHESIOLOGY ASSOCIATES,	323.92
AUSTIN STEINER	119.63
AVERA OCCUPATIONAL MEDICIN	236.00
AVERA PATIENT FINANCIAL SE	230.30
BRITTON CITY WATER DEPT	28.98
CENTURY LINK	272.20
CLIFF'S ONE STOP	55.51
DAMAR FARMERS ELEVATOR	60.00
DAY COUNTY SHERIFF'S OFFIC	3,375.00
DONALD AND NORMA SCHUMAKER	800.00
ECONOMY PROPANE	2,383.86
EDEN OIL	1,440.00
FIRST DISTRICT ASSOCIATION	4,000.00
FULL CIRCLE AG	797.70
HH DESIGN	65.00
HOLLAND BROS OIL COMPANY	4,283.26
HOLLAND NAPA AUTO PARTS	163.88

IMEG CONSULTANTS CORP	16,412.05
JENSEN AUTO SERVICE	63.50
JOHN DEERE FINANCIAL	567.55
JONES & BARTLETT LEARNING,	481.41
LAKE REGION ELECTRIC	599.85
LANGFORD TOWN	248.22
LEHR SANITATION SERVICE LL	600.00
LOGAN SMITH	477.00
MARC	237.76
MARCO INC	222.22
MARSHALL COUNTY HEALTHCARE	14.59
MARSHALL COUNTY JOURNAL	47.00
MCLEODS PRINTING	333.72
MEYER HARDWARE HANK	112.13
MICROFILM IMAGING SYSTEMS	80.00
MID-STATES ORGANIZED CRIME	100.00
MIKES HEATING & COOLING CO	984.70
OTTER TAIL POWER COMPANY	264.46
QUILL CORPORATION	142.05
SD COUNTIES	125.00
SOUTHSIDE EQUIPMENT	5.10
THOMSON REUTERS - WEST	183.59
TRANSOURCE TRUCK & EQUIPME	161.26
TRI STATE WATER, INC.	116.35
VENTURE COMMUNICATIONS	2,069.72
VESTIS	13.26
WERNER AUTOMOTIVE	173.95

**PUBLIC COMMENT:**

Jerry Burger was present to make public comment asking how the Courthouse project was going. The board stated the project is going well.

**PUBLIC COMMENT POLICY:**

Kilker moved, Bender seconded to approve the following addition to the public comment policy: 3.4 The public comment period will be thirty minutes long unless extended by the chairperson. All members voted aye.

**HIGHWAY:**

Dustin Hofland, Highway Superintendent was present to discuss highway business. Medhaug moved, Luttrell seconded to pass the Bridge Re-Inspection Resolution for 2025 hiring IMEG Consulting Corp. to complete the bridge inspections. All members voted aye. Marshall County is responsible for 20% of the cost of these inspections.

Jerry Burger, Stena Township; Ryan Patterson, Mason Kilker, Johnny Stahl, Ronald Johnson, and Mike Atkinson, Upper Crow Creek; Michael Gutenkauf, IMEG were present to discuss the

current state of bridges in Marshall County. Various bridges with possible solutions for these deteriorating bridges were discussed. The board asked that the Upper Crow Creek board come up with a prioritization of the bridges. IMEG will assist with this.

**AMBULANCE:**

Lori Amerman, Ambulance Primary Advisor met with the board to give an annual run report and to answer questions about EMTs joining the ambulance crew. The Marshall County Ambulance completed 301 ambulance runs in 2024. 201 of these were 911 calls. Amerman explained to the board that for an EMT to become a member of the crew, they must be a certified EMT and have a CPR card. They will then be required to complete a minimum of 10 runs with a significant number of runs being emergency calls to make them comfortable acting as a lone EMT on a run. They must also be able to write good reports of the runs and complete the reports in a timely manner.

Bender moved, Luttrell seconded to authorize the chair to sign the Stryker grant application for the purchase of a Lucas Chest Compression System. All members voted aye.

**COURTHOUSE PROJECT: Guaranteed Maximum Price**

Medhaug moved, Luttrell seconded to approve a Guaranteed Maximum Price amendment pending review by the State's Attorney which includes bid package 2 for a total guaranteed maximum price of \$8,862,265.62. This does not include the Architect's Design Fee, asphalt, or the camera and door lock system. All members voted aye.

**PAY RAISE:**

Per completion of 911 school, Kilker moved, Bender seconded to approve a \$0.50 raise for Kevin Winter, E911 Dispatcher from \$19.00 to \$19.50/hour effective January 26 and per a 6-month review, to approve a pay raise which includes the annual COLA raise from \$19.50 to \$21.00/hour effective February 9. All members voted aye.

**LEMPG:**

Bender moved, Kilker seconded to authorize the chair to sign the 1<sup>st</sup> quarter LEMPG report. All members voted aye.

**GIS MAINTENANCE:**

Bender moved, Kilker seconded to authorize the chair to sign the GIS maintenance agreement with First District for an annual cost not to exceed \$4,000. All members voted aye.

**RESOLUTION: Fire Suppression/FEMA**

Medhaug moved, Bender seconded pass the following resolution:

WHEREAS, the Marshall County Board of Commissioners received a letter from the South Dakota Department of Agriculture requesting that they receive an update on an appointed designee for Marshall County on who can request assistance from the state wildland fire coordinator in fire suppression in Marshall County pursuant to SDCL 41-20A-11.

WHEREAS, if Marshall County needs fire suppression assistance from state wildland fire coordinator, the fire will most likely be an emergency situation that needs an immediate response.

WHEREAS, Marshall County will have a quicker response to the emergency situation if it has a single designee that can request assistance from the state wildland fire coordinator rather than the whole Board of Commissioners.

WHEREAS, Marshall County has a Marshall County Emergency Management Office that plans and coordinates for the County's response to emergency situations. It would be appropriate to have the Director of the Marshall County Emergency Management Office be the designee for Marshall County to request fire suppression assistance from the state wildland fire coordinator.

NOW THEREFORE BE IT RESOLVED by a majority vote of the Marshall County Board of Commissioners that the Director of the Marshall County Emergency Management Office is hereby appointed the designee of Marshall County to request assistance from the state wildland fire coordinator to request fire suppression assistance pursuant to SDCL 41-20A-11. The Director of the Marshall County Emergency Management Office is allowed to obligate Marshall County Funds in their request for fire suppression assistance pursuant to SDCL 41-20A-11. This appointment shall start immediately and shall continue with the Director of the Marshall County Emergency Management Office until Marshall County Board of Commissioners appoints a different designee.

All members voted aye.

**ABATEMENT:**

Kilker moved, Luttrell seconded to approve the following abatements on properties that were formerly taken by tax deed and have since been transferred to Veblen City: Parcel 03.01.05.0009, 2017-2024 taxes \$1,161.22; Parcel 03.01.02.0007, 2018-2024 taxes \$562.10; Parcel 03.01.02.0012, 2018-2024 taxes \$164.10. All members voted aye.

**ADJOURN:**

Kilker moved, Luttrell seconded to adjourn. All members voted aye.

**ATTEST:**

\_\_\_\_\_  
Matthew Schuller, Chairman

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Megan Biel, Auditor

Published once at the total approximate cost of\_\_\_\_\_.