

**Unapproved  
MARSHALL COUNTY COMMISSION MEETING  
Britton, South Dakota**

The Board of County Commissioners met in regular session at 9:00 a.m. on December 10, 2024 at the North Marshall Fire Hall. Members present were Schuller, Knebel, Bender, Luttrell and Medhaug. Commissioner Schuller presided. The meeting was open to the public. Jerry Burger was present for portions of the meeting. The Pledge of Allegiance was recited by everyone in attendance.

**AGENDA:**

Medhaug moved, Knebel seconded to approve the agenda for December 10, 2024. All members voted aye.

**MINUTES:**

Luttrell moved, Medhaug seconded to approve the minutes for November 27, 2024. All members voted aye.

**CLAIMS:**

Medhaug moved, Bender seconded to approve and pay the following claims. All members voted aye. PAYROLL by department: November 21, 2024: Commissioners 1759.25; Auditor 5127.20; Treasurer 5848.67; States Attorney 1961.54; Courthouse 1425.11; Director 5443.08 Register 3938.17; VSO 833.43; Community Building 470.25; Sheriff 18183.21; Coroner 450.00; Welfare 573.99; Nurse 643.50; Ambulance 8791.54; Extension 1116.50; Weed 711.05; Zoning 2579.45; Highway 17994.80; E911 9232.02; Emergency Management 828.38; EMPLOYER FICA & MEDICARE: First Savings Bank 6503.24  
EMPLOYER SOUTH DAKOTA RETIREMENT SYSTEM: 4596.42

AT&T MOBILITY	27.34
BANTZ, GOSCH & CREMER, LLC	46.00
BRITTON CITY WATER DEPT	329.66
CENEX FLEETCARD	653.50
CENTURYLINK	102.00
CERTIFIED LANGUAGES INTERN	61.05
CLIFF'S ONE STOP	97.55
COLE PAPERS INC	62.98
DAY COUNTY SHERIFF'S OFFIC	5,250.00
DIRK W WEBER	966.06
DOUG MEDHAUG	87.68
DUSTBUSTERS INC	9,832.51
DWARE INC	4,700.00
EDEN OIL	5,022.50
ELECTION SYSTEMS & SOFTWARE	5,536.99
ERIN COLLINS-MILES	72.14
EXPETEC TECHNOLOGY SERVICE	281.11
FIRST NATIONAL BANK	421.36

FULL CIRCLE AG	379.88
GRAHAM TIRE CO INC	1,123.84
GROBES GROCERY & HARDWARE	58.60
HOFFMAN LAW PROF, LLC	5,583.79
HOLLAND BROS OIL COMPANY	3,325.15
HOLLAND NAPA AUTO PARTS	17.99
I & S GROUP, INC.	1,478.75
IAAO	240.00
IMEG CONSULTANTS CORP	10,542.15
JACK BAUMERT	73.06
KALISSA STELZER	28.00
KENS FOOD FAIR	25.73
KRAUSE BROS CONSTRUCTION	249.80
LAKE REGION ELECTRIC	181.22
LANGFORD TOWN	202.04
LARISSA HEITMANN	221.50
LYLE SIGNS INC	659.35
MARC	50.70
MARCO INC	216.51
MARCO TECHNOLOGIES LLC	35.00
MARCO TECHNOLOGIES LLC	185.74
MARSHALL COUNTY JOURNAL	285.75
MEDICAL PRIORITY CONSULTAN	425.00
MEYER HARDWARE HANK	261.81
MICROFILM IMAGING SYSTEMS	80.00
MIDWEST CARD AND ID SOLUTI	450.00
NEIBER, DAN	372.89
OTTER TAIL POWER COMPANY	553.10
PCC INC	1,550.88
PITNEY BOWES GLOBAL	186.00
PRAIRIE LAKES HEALTHCARE	759.48
QUILL CORPORATION	329.98
RAMKOTA HOTEL & CONFERENCE	116.00
RAPKOCH LAW, PROFF L.L.C.	4,396.00
RC TECHNOLOGIES	309.84
RIDGE OLIVER	45.81
SAMUEL SWANSON	63.88
SCHMIDT SPRAY FOAM INSULAT	4,591.85
SD ASSOCIATION OF	350.00
SD ASSOCIATION OF ASSESSIN	150.00
SD DEPT TRANSPORTATION	1,558.56
SD PUBLIC HEALTH LABORATOR	90.00
SDAE4-HP	200.00

SDML WORKERS COMPENSATION	30,883.00
SOUTHSIDE EQUIPMENT	72.30
TALIAFERRO LAW FIRM P.C.	1,799.00
THOMSON REUTERS - WEST	321.60
TRI STATE WATER, INC.	116.35
TYLER TECHNOLOGIES	27,492.41
VENTURE COMMUNICATIONS	1,154.06
VERIZON WIRELESS	1,073.87
VESTIS	22.59
WERNER AUTOMOTIVE	2,719.99

**PUBLIC COMMENT:**

No one was present to make public comment.

**DELINQUENT PROPERTY TAX AGREEMENTS:**

Wesley Leblanc met with board to discuss his property taxes that are delinquent and his property is in the process of being taken on tax deed. Knebel moved, Medhaug seconded to accept monthly payments for the delinquent taxes of \$150 the first month and \$100 every month after that until the taxes are fully paid. All members voted aye.

Jenna Collins met with the board via teleconference to discuss the delinquent taxes on the property owned by Carol Jacobson. Knebel moved, Luttrell seconded to accept payments of \$500 the first month and \$300 every month thereafter until the delinquent taxes are fully paid. All members voted aye.

Medhaug moved, Bender seconded to approve a request made through the State’s Attorney from Dana McFarlane to pay delinquent taxes in payments of \$100 a month until the taxes are fully paid. All members voted aye.

**HIGHWAY:**

Dustin Hofland, Highway Superintendent met with the board to discuss highway business. Jerry Burger asked that Hofland place more barricades on the road with the Bridge that is currently closed in Stena Township as he believes people are still driving on the bridge.

Bender moved, Medhaug seconded to authorize the chair to sign a resolution to delete bridge 46-090-198 from the National Bridge Inventory. This bridge was located 3.2 miles north and 2 miles east of Langford. All members voted aye.

Hofland informed the board that he is currently working on an agreement with the State for a detour route on a county road while work is being done on the curves in Highway 25 east of Roslyn.

Hofland discussed the Langford John Deere 772G blade that is nearing the end of its 7-year lease and will look into options available when the lease ends.

Medhaug moved, Bender seconded to authorize the chair to sign a memorandum of understanding with Sargent County, ND for bridge 41-136-24.1(ND), 46-334-000(SD) stating that this bridge that lies within Sargent County is 100% owned, maintained and inspected by Sargent County. All members voted aye.

The following bids were opened and publicly read for BRO 8046(00)24-1 which includes removal of the existing single span steel girder bridge, installation of a cast-in-place reinforced concrete box culvert, and additional items set forth in the contract documents: Timmons

Construction, Inc. \$1,205,961.05; BX Civil & Construction Inc. \$1,171,768.50. Marshall County will be responsible for 20% of the cost of this project. Luttrell moved, Bender seconded to accept the bid from BX Civil & Construction Inc pending bid inspection. All members voted aye.

Michael Gutenkauf, IMEG met with the board to present the 2024 Marshall County Bridge Inspection Report. Six of Marshall County's 24 bridges were inspected this year. The full report can be viewed in the Auditor's office. The board discussed options for bridge 46-040-115 such as putting a temporary structure in place. Hofland and Gutenkauf state they will have to look into whether or not the state allows this and if it affects the odds of being awarded a BIG grant. Also, they will look into what liability the County would be taking on in the case of a flood while the temporary structure is in place.

#### **SURPLUS PROPERTY:**

The following bids were opened and publicly read for the sale of the 2015 Ford Explorer previously used by the Sheriff's office: Rick Hofland \$800. No other bids were received. Knebel moved, Bender seconded to accept the bid from Rick Hofland. All members voted aye.

#### **4H EDUCATOR:**

Jennifer Ringkob, 4H Educator met with the board to give an update on 4H in Marshall County. Marshall County currently has 108 enrolled youth members and 41 outreach members. Bender moved, Medhaug seconded to authorize the chair to sign the Memorandum of Understanding with SDSU for 2025. Marshall County's share of this expense is \$11,525. All members voted aye.

#### **EMERGENCY MANAGEMENT:**

Logan Roehr, Emergency Manager met with the board to discuss purchasing additional radios with his remaining budget. Roehr also reported that the plumb and tension for the radio tower will cost approximately \$3,500.

#### **AUTOMATIC SUPPLEMENT:**

Luttrell moved, Bender seconded to auto supplement \$19,486.66 received from a homeland security grant to the Emergency Management budget to pay for radios purchased with the funds. All members voted aye.

#### **AMBULANCE:**

Logan Roehr met with the board to inform them that he will be teaching an EMT class soon. The Materials were paid for by a grant, but he would like to purchase video conference equipment for the class. Luttrell moved, Knebel seconded to authorize the purchase of a camera and speaker for \$1599. All members voted aye.

#### **PUBLIC COMMENT POLICY:**

The board reviewed a proposed public comment policy and will discuss it more at the next meeting.

#### **BONUS PAY:**

Bender moved, Luttrell seconded to pay a bonus of \$1,000 to full-time employees, \$500 to part-time over 20 hours/week employees and \$250 to part-time under 20 hours/week employees who have worked at least 75 hours this year. This will apply to employees who have completed their 6-month probationary period. This bonus will not include the Highway Department employees who received a pay raise on July 23. All members voted aye.

**NEW HIRE:**

Auditor Biel informed the board that DeAnne Taylor has been hired as a part-time (over 20 hours/week) Deputy Treasurer effective December 2 at a rate of \$17/hour.

**ADJOURN:**

Knebel moved, Bender seconded to adjourn. All members voted aye.

**ATTEST:**

\_\_\_\_\_  
Matthew Schuller, Chairman

\_\_\_\_\_  
Megan Biel, Auditor

Published once at the total approximate cost of\_\_\_\_\_.