

**Unapproved
MARSHALL COUNTY COMMISSION MEETING
Britton, South Dakota**

The Board of County Commissioners met in regular session at 9:00 a.m. on November 19, 2024 at the North Marshall Fire Hall. Members present were Schuller, Knebel, Bender, Luttrell and Medhaug. Commissioner Schuller presided. The meeting was open to the public. Victor Rapkoch and Jerry Burger were present for portions of the meeting. The Pledge of Allegiance was recited by everyone in attendance.

AGENDA:

Bender moved, Medhaug seconded to approve the agenda for November 19, 2024. All members voted aye.

MINUTES:

Medhaug moved, Knebel seconded to approve the minutes for November 7, 2024. All members voted aye.

CLAIMS:

Medhaug moved, Bender seconded to approve and pay the following claims. All members voted aye. PAYROLL by department: November 7, 2024: Commissioners 1719.25; Auditor 4742.20; Treasurer 5259.45; States Attorney 1961.54; Courthouse 1034.64; Director 5442.64 Register 3624.45; VSO 833.43; Community Building 470.25; Sheriff 18244.58; Welfare 573.99; Nurse 539.00; Extension 1221.00; Weed 1353.70; Zoning 2139.45; Highway 17331.06; E911 9314.10; Emergency Management 752.00;

EMPLOYER FICA & MEDICARE: First Savings Bank 5797.69

EMPLOYER SOUTH DAKOTA RETIREMENT SYSTEM: 4315.76

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| AGTEGRA BATH FERTILIZER | 14.96 |
| ALL FLAGS, LLC | 155.56 |
| AMANDA STREIER | 1,800.00 |
| BETH HOVE | 60.30 |
| BOUND TREE MEDICAL LLC | 276.56 |
| BRIDGET SHILENY | 22.01 |
| BUTLER MACHINERY CO | 246.85 |
| CDJ ELECTRIC PLUMBING | 134.50 |
| CDW GOVERNMENT | 167.02 |
| CENEX FLEETCARD | 115.13 |
| CENTURY LINK | 272.20 |
| COMMUNITY TRANSIT WATERTOW | 11.00 |
| COMSTOCK CONSTRUCTION INC | 20,000.00 |
| CREDIT COLLECTIONS BUREAU | 165.55 |
| DAKOTA AG SERVICE | 1,995.00 |
| DAMAR FARMERS ELEVATOR | 86.00 |
| DAY COUNTY SHERIFF'S OFFIC | 5,600.00 |
| DELANEY NIELSEN SANNES PC | 316.25 |

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|----------------------------|----------|
| DIANE LENTSCH | 44.12 |
| DOLLAR GENERAL-REGIONS 410 | 8.50 |
| DONALD AND NORMA SCHUMAKER | 800.00 |
| EDEN OIL | 1,575.30 |
| EXPETEC TECHNOLOGY SERVICE | 281.11 |
| FULL CIRCLE AG | 3,815.72 |
| HOFLAND, DUSTIN | 250.00 |
| HOLLAND BROS OIL COMPANY | 5,683.65 |
| HOLLAND NAPA AUTO PARTS | 230.91 |
| JOHN DEERE FINANCIAL | 93.86 |
| JOHNSON CONTROLS | 3,169.34 |
| KALISSA STELZER | 20.67 |
| KENS FOOD FAIR | 71.88 |
| KIERA BENNETT | 20.67 |
| LAKE REGION ELECTRIC | 260.47 |
| LAMPERT LUMBER | 21.67 |
| LERON KNEBEL | 75.35 |
| LYLE SIGNS INC | 293.90 |
| LYNDA LUTTRELL | 48.60 |
| MARC | 228.27 |
| MARCO INC | 361.77 |
| MATHESON TRI-GAS INC | 100.49 |
| MEYER HARDWARE HANK | 14.35 |
| NORTHSIDE IMP LLC | 357.40 |
| OTTER TAIL POWER COMPANY | 724.43 |
| POSTMASTER | 9.26 |
| QUILL CORPORATION | 143.96 |
| ROBERTS COUNTY SHERIFF'S O | 230.00 |
| SD ASSN COUNTY COMMISSIONE | 2,147.00 |
| SD ASSOCIATION COUNTY OFFI | 881.98 |
| SOUTHSIDE EQUIPMENT | 42.90 |
| THOMAS SHILENY | 22.01 |
| THOMSON REUTERS - WEST | 183.59 |
| VENTURE COMMUNICATIONS | 902.79 |
| VESTIS | 13.26 |
| WERNER AUTOMOTIVE | 1,593.41 |

PUBLIC COMMENT:

Jerry Burger was present to make public comment on the asbestos report for the courthouse and to ask questions about the abatement of the asbestos.

HIGHWAY:

Dustin Hofland, Highway Superintendent met with the board to discuss Highway Department business. Hofland reported that the highway department has been working on bridge repairs, and patching. IMEG has informed Hofland that the bridge inspection report will be ready for the December 10 meeting. Bender moved, Medhaug seconded to set the bid letting date for bridge 46-141-000 for December 10. All members voted aye. The hydraulic study for the bridge in Stena Township that is closed is being conducted now. That report should be ready for the December 10 meeting. Hofland reported that James Barrett has been hired as a highway laborer at a rate of \$22.00/hour. The highway budget distribution reports for September and October were given to the board.

FUEL QUOTES:

Sandy Dinger received the following quotes for #1 Diesel for the Britton and Veblen shops on November 18: DaMar Elevator Britton-3.09, Veblen-No bid; Eden Oil All locations-2.87; Full Circle Ag Britton-3.07; Veblen 3.10; Holland Bros All locations-2.89. Diesel fuel was delivered to the Britton and Veblen shops by Eden Oil. Sandy Dinger requested quotes for #1 diesel for the Eden shop on November 5. Eden Oil was the only bid received at 2.95. #1 Diesel was delivered to the Eden Shop by Eden Oil.

AMBULANCE:

Lori Amerman, Ambulance Lead Advisor met with the board to discuss ordering an ambulance as they have been informed that orders are 24-30 months out from being delivered. Knebel moved, Bender seconded to authorize Amerman to proceed with ordering a new ambulance. All members voted aye. Bender moved, Knebel seconded to authorize Amerman to purchase a new pressure washer to wash the ambulances. All members voted aye.

EMERGENCY MANAGER:

Logan Roehr, Emergency Manager met with the board via teleconference to inform them that the insurance company had inspected the Hillhead tower and found that it does not need to be replaced. They did recommend a plumb and tension be performed, however. Roehr also requested permission to begin purchasing equipment to outfit a new EM vehicle that he hoped to purchase next year. The board asked that he meet with them at the next meeting to discuss the request.

EXECUTIVE SESSION:

Medhaug moved, Luttrell seconded to enter into executive session at 10:45 am to discuss personnel issues. All members voted aye. The chairman called the board out of executive session at 11:00. The following action was taken: Bender moved Medhaug seconded to approve payment of an employee's accrued vacation and ¼ sick accrual as they have now met the 5-year employment requirement. All members voted aye.

EXECUTIVE SESSION:

Knebel moved, Medhaug seconded to enter into executive session at 11:03 am to discuss personnel issues. All members voted aye. The chairman called the board out of executive session at 11:42 am. No action was taken.

PAY RAISE:

Per a 6-month review for Katrina Johnson, Director of Equalization and a 2-year review for Karole Chapin, Certified Appraiser, Medhaug moved, Knebel seconded to approve a \$1,040/year raise for Johnson to \$51,040 effective December 1, and a \$1.54/hour raise for Chapin to \$22.00/hour effective November 3, 2024. All members voted aye.

Per completion of EMD certification, Knebel moved, Bender seconded to approve a \$0.50/hour pay raise for Kevin Winter, E911 Dispatcher to \$19.00/hour effective November 17, 2024. All members voted aye.

EXECUTIVE SESSION:

Luttrell moved, Bender seconded to enter into executive session at 11:47 am to discuss personnel issues. All members voted aye. The Chairman called the board out of executive session at 12:02 pm. No action was taken.

COURTHOUSE PROJECT UPDATE:

Commissioner Schuller provided an update on the Courthouse project. The bids in bid package 2 came in higher than anticipated, so the committee is working on finding way to reduce costs by changing some of the materials used and pursuing a grant for the camera and door lock security system outside of the Courthouse project scope. In order to do this, a Court Security Committee must be formed. The board asked that Jason Bender, Lynda Luttrell, Megan Biel, Victor Rapkoch, Sam Swanson and Judge Rick Sommers be asked to serve on this board.

ABATEMENT:

Medhaug moved, Knebel seconded to abate the taxes for years 2017-2023 on parcel 03.01.05.0009 as the property was taken on tax deed and was since given to Veblen City. Total taxes \$1,026.69. All members voted aye.

TAX DEED UPDATE:

State’s Attorney Victor Rapkoch provided an update on pending tax deed properties to the board.

POST ELECTION AUDIT:

Auditor Biel presented the results of the Post Election Audit for the November 5, 2024 General Election. Initiated Measure 29 and the County Commissioner District 4 race in Precinct 7 was audited by a five-person board. After manually counting the races, the results of both races matched the election night tabulator count and County canvas with 100% accuracy.

ADJOURN:

Knebel moved, Medhaug seconded to adjourn. All members voted aye.

ATTEST:

Matthew Schuller, Chairman

Megan Biel, Auditor

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