

MARSHALL COUNTY PLANNING & ZONING COMMISSION

Proposed Agenda

Regular Scheduled Meeting

July 23, 2024– 9:00 AM

Marshall County Courthouse, Commissioners Chambers

- I. Call to Order
- II. Roll Call
- III. Approval of Agenda
- IV. Review & Approval of Minutes from July 9, 2024
- V. Matters for Board Discussion
- VI. Open
- VII. Disclosure of Conflicts/Ex Parte Communication
- VIII. New Business:
- IX. **Building Permits**
- X. Other
- XI. Old Business
- XII. Adjourn

MARSHALL COUNTY PLANNING & ZONING BOARD

PO BOX 9

BRITTON, SOUTH DAKOTA

UNAPPROVED MINUTES

July 9, 2024

The Marshall County Planning & Zoning Board met at 9:00 AM, July 9, 2024, at the Marshall County Courthouse. Present at the hearing were the following Board members; Matthew Schuller, Doug Medhaug, Jason Bender, LeRon Knebel and Lynda Luttrell. Commissioner Schuller presided. Others present at the hearing were Erin Collins-Miles, Planning & Zoning, Megan Biel, Auditor, Ginger & Lance Olson.

AGENDA:

Knebel motioned; Medhaug seconded to approve the agenda. All members voted aye. Motion carried.

MINUTES:

Bender motioned; Luttrell seconded to approve the minutes from June 18, 2024. All members voted aye. Motion carried.

VARIANCE:

Pertaining to a variance for Roxanne Tchida; Zoning Director informed the Board of involvement of Game, Fish & Parks on this application and will be in touch if necessary. Knebel motioned; Medhaug seconded to approve the requested 16' variance to the road right-of-way line setback and a 20' variance to the normal high-water mark setback.; allowing the home and deck to be placed on the lot with the requested setbacks; per the Marshall County Zoning Ordinance and to adopt the facts and the recommended findings of the Planning Commission listed in the staff report. A roll call vote was taken; Medhaug – Aye, Luttrell – Aye, Knebel – Aye, Bender – Aye, Schuller - Aye. Motion carried.

DRAINAGE:

Pertaining to an application for KSP Farms/Swanson; Discussion was had by those present at the meeting regarding the direction and flow of water. Medhaug motioned; Bender seconded to approve an application to drain on the properties described as the NE1/4 and the S1/2 of Section 1 and the NE1/4 of Section 12; All of T125N R59W. Conditions to this permit are as follows; to make the construction completion date as seen on permit application; July 1, 2025. Applicant must reapply after said date. Applicant must follow all applicable laws. A roll call vote was taken; Medhaug – Aye, Luttrell – Aye, Bender – Aye, Knebel – Aye, Schuller – Aye. Motion carried.

PLAT:

Bender motioned; Luttrell seconded to approve the following plat; C B Addition in Lake Township. A roll call vote was taken; Medhaug – Aye, Luttrell – Aye, Bender – Aye, Knebel – Aye, Schuller – Aye. Motion carried.

BUILDING PERMITS:

Luttrell motioned; Medhaug seconded to accept building permits for the following applicants: David Finley of Lake Township, Terry Steiner of Lake Township, John Bartkowiak of Veblen Township, John & Kelly Forman of Lake Township, Leonard & Sheri Alberts of Lake Township, Roxanne Tchida of Buffalo Township (Variance), Chad Hardina of Miller Township, Levi Peters of Pleasant Valley Township, Curtis Weber of Lake Township and Jay Hagen of Hamilton Township. All members voted aye. Motion carried.

OTHER:

An informational FEMA meeting will be held via zoom at 1:30PM during regular session in the Commissioners Chambers in which questions in regard to the mapping of Marshall County and the ordinance adoption, which has been postponed previously, will be discussed.

ADJOURN:

Knebel motioned; Medhaug seconded to adjourn as Planning and Zoning Board and convene as Marshall County Commission at 9:26 AM. All members voted aye. Motion carried.

ATTEST:

Erin Collins-Miles
Marshall County Planning and Zoning Administrator
Marshall County, South Dakota
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