

**COUNTY COMMISSION MEETING**  
**Britton, South Dakota**

The Board of County Commissioners met in regular session at 9:00 a.m. on May 7, 2024 at the Marshall County Courthouse. Members present were Schuller, Luttrell, Bender, Knebel, and Medhaug. Commissioner Schuller presided. The meeting was open to the public. The Pledge of Allegiance was recited by everyone in attendance.

**AGENDA:**

Knebel moved, Bender seconded to approve the agenda for May 7, 2024. All members voted aye.

**MINUTES:**

Medhaug moved, Bender seconded to approve the minutes for April 23, 2024. All members voted aye.

**CLAIMS:**

Luttrell moved, Medhaug seconded to approve and pay the following claims. All members voted aye. PAYROLL by department: April 25, 2024: Commissioners 1919.25; Auditor 4458.95; Treasurer 4779.45; States Attorney 2444.98; Courthouse 2350.11; Director 5536.25; Register 3805.95; VSO 833.43; Community Building 470.25; Sheriff 17702.59; Welfare 573.99; Nurse 440.00; Extension 1320.00; Zoning 2739.45; Highway 14688.12; E911 8443.93; Emergency Management 752.00;

EMPLOYER FICA & MEDICARE: First Savings Bank 5553.37

EMPLOYER SOUTH DAKOTA RETIREMENT SYSTEM: 4233.17

BRITTON CITY WATER DEPT	312.32
CENEX FLEETCARD	45.76
DAVE DABERKOW	114.24
DAY COUNTY SHERIFF'S OFFIC	1,775.00
DOHRER LAW OFFICE	879.00
DOUG MEDHAUG	128.64
EDEN OIL	4,380.18
ELECTION SYSTEMS & SOFTWARE	113.66
EXPETEC TECHNOLOGY SERVICE	281.11
FIRST NATIONAL BANK	577.93
FULL CIRCLE AG	123.65
GLACIAL LAKES TECHNOLOGY S	88.78
HOLLAND BROS OIL COMPANY	707.30
I & S GROUP, INC.	12,367.50
JASON BENDER	13.40
LAKE REGION ELECTRIC	143.45
LANGFORD TOWN	232.66
LEHR SANITATION SERVICE LL	150.00
LERON KNEBEL	105.86
LOGAN ROEHR	154.95
LYNDA LUTTRELL	32.16

MARCO TECHNOLOGIES LLC	174.48
MARSHALL CO TREASURER	267.82
MARSHALL COUNTY HEALTHCARE	14.59
MARSHALL COUNTY JOURNAL	510.77
MCLEODS PRINTING	425.64
MEYER HARDWARE HANK	338.96
MICROFILM IMAGING SYSTEMS	320.00
MIKES HEATING & COOLING CO	615.31
NEIBER, DAN	52.49
OTTER TAIL POWER COMPANY	1,789.25
PCC INC	1,063.78
QUILL CORPORATION	131.98
RAPKOCH LAW, PROFF L.L.C.	4,395.00
RC TECHNOLOGIES	309.84
SD ASSOCIATION OF ASSESSIN	235.00
SD PUBLIC HEALTH LABORATOR	120.00
TRI STATE WATER, INC.	141.40
TRITECH SOFTWARE SYSTEMS	18.09
TRUENORTH STEEL	10,169.31
VENTURE COMMUNICATIONS	214.01
VERIZON WIRELESS	1,062.45
VESTIS	13.26
WERNER AUTOMOTIVE	483.77

**PUBLIC COMMENT:**

Brad Abel, Ellingson Drainage; John and Chris Eye, White Township met with the board to discuss a drainage permit application. They would like to decrease the waiting period time for a drainage permit in order to get the project completed in time to plant crops this year. The board informed them that no decisions can be made during public comment, but the drainage application will be heard at the next Commissioner meeting.

**HIGHWAY:**

Dustin Hofland, Highway Superintendent met with the board to discuss Highway Department business. The chip seal project on County Road 16AC/16AE is set to begin in the next week. This will run from Highway 27 to Eden. The Amherst project on County Road 12A will not begin until June or July. Medhaug moved, Knebel seconded to approve a boring permit for Lake Region Electric on County Road 6A. All members voted aye. Hofland informed the board that the Hillhead road (6A) is still seeing a lot of road breakup and is going to remain posted with weight limits. Hofland also informed the board that the Highway department will continue to advertise for new employees as they are short-handed right now. The Highway Department budget reports for Feb-April prepared by Sandy Dinger were distributed.

**FUEL QUOTES:**

Sandy Dinger received the following quotes for #2 Diesel for the Britton and Langford shops on April 23: Eden Oil \$3.00; Damar Elevator \$3.14; Holland’s Oil \$3.07; Full Circle Ag \$3.206 (Britton only). Diesel fuel was delivered to the Britton and Langford shops by Eden Oil.

**SUPPLEMENT:**

Bender moved, Medhaug seconded to approve a budget supplement to the Modernization and Preservation Fund for \$5,000. All members voted aye.

**VETERAN’S SERVICE OFFICER:**

Dave Daberkow, Veteran’s Service Officer met with the board to give a quarterly report.

**WELFARE:**

Linda Haaland, Welfare Director met with the board to present a welfare claim. Medhaug moved, Knebel seconded to approve a welfare claim to Ottertail Power Company for \$297.81. All members voted aye.

Haaland plans to review the welfare manual to make recommendations for updates to the board.

**RESOLUTION: POLLING PLACES**

Knebel moved, Medhaug seconded to pass the following resolution:

**RESOLUTION TO ESTABLISH PRECINCTS FOR THE PRIMARY AND GENERAL ELECTION TO BE HELD IN 2024**

WHEREAS, SDCL 12-14-1 states the board of county commissioners shall by resolution provide for election precincts throughout its county and shall designate polling places within such precincts, and

WHEREAS, a Primary and General Election will be held in 2024 for the purpose of electing candidates;

NOW THEREFORE BE IT RESOLVED, that the Marshall County Board of Commissioners hereby adopts the following precincts for the 2024 elections.

<b>Precincts</b>	<b>Polling Locations</b>	<b>Town/Township</b>
A1, A2, A3	Britton Event Center 1203 3rd St, Britton	Britton City Ward 1, 2, & 3
A4	Langford American Legion 303 Main St, Langford	Langford Town, Sisseton, Hickman & Newport Townships
A5	Veblen City Hall 115 N Flick St, Veblen	Veblen City, McKinley, LaBelle & Veblen Townships
A6	Lake City Lutheran Church 123 S First St, Lake City	Lake City Town, Lake, Hamilton, Red Iron & Dumarce Townships

A7	Eden Community Center 302 Broadway Ave, Eden	Eden Town, Eden, Fort & Buffalo Townships
A8, A9	County Community Building 909 South Main, Britton	Dayton, Newark, White, Stena, Miller, Victor, Pleasant Valley, Lowell, Waverly, Weston, Wismer, Nordland Townships

Resolution adopted this 7<sup>th</sup> day of May, 2024. All members voted aye.

**DIRECTOR OF EQUALIZATION TRAINING:**

Director of Equalization Kassi Jones met with the board to discuss training a new director. Medhaug moved, Bender seconded to hire Jones at \$27/hr to assist in training the new Director of Equalization as needed when they are hired. All members voted aye.

**COMMUNITY BUILDING:**

Luttrell moved, Medhaug seconded to approve a quote from Mike’s Heating and Cooling for an Air Conditioning unit replacement for \$3,901.54. All members voted aye.

**EXECUTIVE SESSION:**

Knebel moved, Luttrell seconded to enter executive session to discuss personnel issues at 11:09 am. The chairman called the board out of executive session at 11:50 am. No action was taken.

**ADJOURN:**

Knebel moved, Bender seconded to adjourn. All members voted aye.

**ATTEST:**

\_\_\_\_\_  
Matthew Schuller, Chairman

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Megan Biel, Auditor

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