

COUNTY COMMISSION MEETING
Britton, South Dakota

The Board of County Commissioners met in regular session at 9:00 a.m. on April 9, 2024 at the Marshall County Courthouse. Members present were Schuller, Luttrell, Bender, Knebel, and Medhaug. Commissioner Schuller presided. The meeting was open to the public. The Pledge of Allegiance was recited by everyone in attendance.

AGENDA:

Bender moved, Medhaug seconded to approve the agenda for April 9, 2024. All members voted aye.

MINUTES:

Knebel moved, Medhaug seconded to approve the minutes for March 19, 2024. All members voted aye.

CLAIMS:

Luttrell moved, Bender seconded to approve and pay the following claims. All members voted aye. PAYROLL by department: March 28, 2024: Commissioners 1799.25; Auditor 4436.95; Treasurer 4779.45; States Attorney 1901.11; Courthouse 2023.71; Director 5536.25; Register 3717.95; VSO 833.43; Community Building 470.25; Sheriff 16781.19; Welfare 573.99; Nurse 335.50; Extension 1424.50; Weed 57.85; Zoning 2659.45; Highway 16054.70; E911 8206.43; Emergency Management 752.00;

EMPLOYER FICA & MEDICARE: First Savings Bank 5483.44

EMPLOYER SOUTH DAKOTA RETIREMENT SYSTEM: 4199.98

ARAMARK	26.52
AVERA MEDICAL GROUP BEHAVI	3,500.00
BRITTON CITY WATER DEPT	303.12
CDJ ELECTRIC PLUMBING	40.82
CDW GOVERNMENT	760.41
CENEX FLEETCARD	733.77
CENTURYLINK	102.00
CIVIL AIR PATROL MAGAZINE	155.00
CLIFF'S ONE STOP	8.69
CLUBHOUSE HOTEL & SUITES	235.12
COMMUNITY TRANSIT WATERTOW	14.00
DAVID HUNTER	109.88
DAY COUNTY SHERIFF'S OFFIC	1,150.00
DEAN SCHAEFER COURT REPORT	30.00
DIRK W WEBER	1,267.46
DOUG MEDHAUG	85.76
EXPETEC TECHNOLOGY SERVICE	281.11
FARM & HOME PUBLISHERS	1,040.00
FIRST NATIONAL BANK	264.04
FULL CIRCLE AG	6,950.06
HOFLAND, DUSTIN	152.06

HOLLAND BROS OIL COMPANY	6,151.05
HOLLAND NAPA AUTO PARTS	284.46
I & S GROUP, INC.	4,232.50
JASON BENDER	6.70
JENNIFER RINGKOB	230.92
KENS FOOD FAIR	32.09
LAKE REGION ELECTRIC	150.51
LANGFORD LUMBER CO	16.65
LANGFORD TOWN	202.99
LERON KNEBEL	73.70
LOGAN SMITH	100.00
LYNDA LUTTRELL	32.16
MARCO INC	216.51
MARCO TECHNOLOGIES LLC	35.00
MARCO TECHNOLOGIES LLC	174.48
MARSHALL COUNTY JOURNAL	382.81
MATHESON TRI-GAS INC	93.89
MATTHEW BENDER & CO., INC.	294.24
MAXWELL ELECTRIC LLC	91.84
MCLEODS PRINTING	1,023.15
MELISSA STARK	913.44
MEYER HARDWARE HANK	397.84
MICROFILM IMAGING SYSTEMS	80.00
MINN KOTA COMMUNICATIONS I	4,968.00
NORTH MARSHALL FIRE DEPT	110,000.00
OTTER TAIL POWER COMPANY	1,459.38
QUILL CORPORATION	231.55
RAPKOCH LAW, PROFF L.L.C.	4,395.00
RC TECHNOLOGIES	309.84
ROBERTS COUNTY SHERIFF'S O	3,565.00
SAFETY SERVICE, INC	10,990.00
SAMUEL SANDERSON	425.00
SANFORD HEALTH	1,374.60
SD DEPT TRANSPORTATION	4,126.50
SDACES	60.00
SDML WORKERS COMPENSATION	260.00
SIGN SOLUTIONS USA	1,770.40
SOUTHSIDE EQUIPMENT	28.60
TALIAFERRO LAW FIRM P.C.	266.21
TEAM LAB	2,559.00
TRI STATE WATER, INC.	116.35
TYLER TECHNOLOGIES	3,831.17
VENTURE COMMUNICATIONS	267.87

VERIZON WIRELESS	1,062.67
WERNER AUTOMOTIVE	2,304.64

PUBLIC COMMENT:

No one was present to make public comment.

PAY RAISE:

Per a one-year review, Knebel moved, Medhaug seconded to raise the following Deputy Sheriff's pay by \$0.25/hour effective April 7: Drew Freeman to \$22.48, Ridge Oliver to \$22.48, Slade Owen to \$22.48, Austin Steiner to \$27.15. All members voted aye

Per completed of EMD Certification, Medhaug moved, Bender seconded to raise Sam Sanderson, E911 Dispatcher's pay from \$20.38/hour to \$20.88/hour effective April 7. All members voted aye.

HIGHWAY:

Dustin Hofland, Highway Superintendent, met with the board to discuss Highway Department business. Medhaug moved, Luttrell seconded to authorize the chair to sign the BIG agreement for the State to proceed with bridge 46-141-000 (10 miles North, 3.1 miles East of Britton on 100th St.). All members voted aye.

Medhaug moved, Knebel seconded to pay Prairie Sky \$2,000 for excessive damage done to a fence from a dozer moving snow in 2023 and to waive further liability. This payment is to be considered complete settlement of any claim against the County for damages. All members voted aye.

Hofland reported that the highway department has been working on maintaining roads and has removed the snow wings from the equipment. The board reviewed a haul road agreement drafted by State's Attorney Rapkoch to be used for County roads used as haul roads during projects. Hofland will propose the haul road agreement to anyone needing to use a County road as a haul road.

FUEL QUOTES:

Sandy Dinger Highway Secretary received the following quotes for #2 diesel for the Eden, Langford and Veblen shops on March 20: Damar Elevator \$2.94-Eden & Langford, No bid-Veblen; Eden Oil \$3.20-All locations; Full Circle Ag \$3.288-Veblen, No bid-Eden & Langford; Holland Bros \$3.07-All locations. Diesel fuel was delivered to the Eden and Langford shops by DaMar Elevator and to the Veblen shop by Holland Bros.

SEARCH & RESCUE:

Medhaug moved, Luttrell seconded to approve a budget supplement of \$110,000 to the Search & Rescue budget and to send this amount to the North Marshall Fire Department for the purchase of a County-wide Search & Rescue vehicle. All members voted aye.

APPOINTMENT:

Knebel moved, Medhaug seconded to appoint Jason Bender to the Langford and Britton Consolidated Boards of Equalization. All members voted aye.

RECESS:

Medhaug moved, Bender seconded to recess out of regular session to enter into Consolidated Boards of Equalization. All members voted aye.

CONSOLIDATED BOARD-LANGFORD:

Jason Bender, Leron Knebel, and Doug Medhaug, were present as members of the Consolidated Board of Equalization of Marshall County, Langford Town and Langford School. Members Orrie Jesz and Krissa Samson were absent. Oaths were taken by members present. Medhaug moved, Bender seconded to approve the Langford Town assessment book. All members present voted aye. Bender moved, Medhaug seconded to adjourn the meeting of the Consolidated Board of Marshall County, Langford Town and Langford School. All members present voted aye.

CONSOLIDATED BOARD-BRITTON:

Matt Schuller, Lynda Luttrell, Jason Bender, Angela Grupe and Lindsey Kimber were present as members of the Consolidated Board of Equalization of Marshall County, Britton City and Britton School. Oaths were taken by all members. Luttrell moved, Schuller seconded to approve the Britton City assessment book. All members voted aye. Schuller moved, Luttrell seconded to adjourn the meeting of the Consolidated Board of Marshall County, Britton City and Britton School. All members voted aye.

EQUALIZATION:

The County Board of Equalization met to hold their annual equalization meeting. Present were Commissioners Medhaug, Knebel, Bender, Luttrell, and Schuller and Director of Equalization Kassi Jones. Chairman Schuller called to order the County Board of Equalization and oaths of office were completed.

RENEWABLE ENERGY CREDITS:

Medhaug moved, Bender seconded to instruct the Director of Equalization to approve 3 new 2024 renewable energy credit for a total of \$128,894. All members voted aye.

DISABLED VETERAN EXEMPTION:

Luttrell moved, Knebel seconded to instruct the Director of Equalization to reduce values on all properties qualifying for Veteran exemption. No new exemptions were given. All members voted aye.

ASSESSMENT FREEZE: Disabled and Senior Citizens

Medhaug moved, Schuller seconded to instruct the Director of Equalization to reduce values on all properties qualifying for assessment freeze for Elderly and Disabled. Total exemption is in the amount of \$1,531,373. Taxable base years are \$1,293,866. All members voted aye.

TAX EXEMPT PROPERTY:

Bender moved, Schuller seconded to approve the list of tax-exempt property. All members voted aye. A complete list is on file at the office of the Director of Equalization and can be requested during regular office hours.

OWNER OCCUPIED STATUS:

Luttrell moved, Bender seconded to approve changing status to owner occupied for 2 applications received after assessment notices were sent out. All members voted aye.

CORRECTIONS:

Bender moved, Luttrell seconded to approve the following corrections to the assessment book: Parcel 31.55.32.1000 Assessed value from AGA1: \$16,045 and NAA1: \$27,569 to AGA1: \$15,508 and NAA1: \$0; reason: some out buildings were removed. Parcel 36.58.03.4100 Assessed value from NAAM1: \$500 to NAAM1: \$0; reason: mobile home was removed. All members voted aye.

ADJOURNMENT:

Luttrell moved, Knebel seconded to adjourn as County Board of Equalization and enter into regular session. All members voted aye.

RESIGNATION:

Bender moved, Medhaug seconded to accept the resignation of Kassi Jones, Director of Equalization effective May 17, 2024 and to thank Jones for her service and dedication to the citizens of Marshall County. All members voted aye.
Schuller moved, Medhaug seconded to advertise for the Director of Equalization position as soon as possible. All members voted aye.

COMMUNITY HEALTH NURSING CONTRACT:

State's Attorney Rapkoch met with the board to discuss the Community Health Nursing Contract that the State has proposed to the County. Rapkoch and Auditor Biel will look into this more and report back to the board.

SUPPLEMENT:

Medhaug moved, Luttrell seconded to advertise to supplement the Modernization and Preservation budget by \$5,000 to pay for a large scanner rental to digitize many records in the Register of Deeds office. All members voted aye.

ORDINANCE 65:

Bender moved, Schuller seconded to pass Ordinance 65 at this, its second reading. All members voted aye.

NOTICE OF ADOPTION:

Notice is hereby given that Ordinance No. 65, An Ordinance Amending Title 4 chapter 4.2 adopted by Ordinance No.32, September 28, 2021, As Amended, Of the Zoning Ordinance of Marshall County was duly adopted by the Board of County Commissioners on the 9th of April, 2024, and will become effective on the 30th of April, 2024.

ORDINANCE NO. 65

AN ORDINANCE AMENDING TITLE 4, CHAPTER 4.2
AS AMENDED TO REZONE CERTAIN DESCRIBED PROPERTY

BE IT ORDAINED by the Board of County Commissioners of Marshall County, South Dakota: that Title 4 chapter 4.2 adopted by Ordinance No.32, September 28, 2021 as amended, of the Zoning Ordinance of Marshall County be amended to classify the following property:

Proposed Lot 17; In the Sketch of the re-zone of a part of Government Lot 5, Section 22, T126N, R55W; For the proposed Lot 17 of Gangle’s Subdivision in Gov’t Lot 5 of Section 22, T126N, R55W of the 5th P.M., Marshall County, South Dakota.

(Proposed drawing available in the office of the Zoning Administrator.)

To “R-3” Lakefront Residential District from “AG” Agricultural District

BE IT FURTHER ORDAINED by the Marshall County Commission, Britton, South Dakota, that the zoning official for the County of Marshall is hereby authorized to change the official zoning map for the County of Marshall to reflect this Ordinance.

Notice of Hearing	<u>March 6, 2024</u>
Passed First Reading	<u>March 19, 2024</u>
Passed Second Reading	<u>April 9, 2024</u>
Adopted	<u>April 9, 2024</u>
Published	<u>April 10, 2024</u>
Effective Date	<u>April 30, 2024</u>

ADJOURN:

Knebel moved, Bender seconded to adjourn. All members voted aye.

ATTEST:

Matthew Schuller, Chairman

Megan Biel, Auditor

Published once at the total approximate cost of_____.