

**COUNTY COMMISSION MEETING**  
**Britton, South Dakota**

The Board of County Commissioners met in regular session at 9:00 a.m. on March 5, 2024 at the Marshall County Courthouse. Members present were Schuller, Luttrell, Knebel, and Medhaug. Commissioner Schuller presided. The meeting was open to the public. The Pledge of Allegiance was recited by everyone in attendance. State’s Attorney Victor Rapkoch was present for portions of the meeting.

**AGENDA:**

Knebel moved, Luttrell seconded to approve the agenda for March 5, 2024. All members voted aye.

**MINUTES:**

Medhaug moved, Luttrell seconded to approve the minutes for February 20, 2024. All members voted aye.

**CLAIMS:**

Knebel moved, Luttrell seconded to approve and pay the following claims. All members voted aye. PAYROLL by department: February 29, 2024: Commissioners 1375.40; Auditor 4420.45; Treasurer 4790.45; States Attorney 1901.11; Courthouse 2072.43; Director 5536.25; Register 3778.45; VSO 833.43; Community Building 470.25; Sheriff 19666.62; Welfare 573.99; Nurse 500.50; Extension 1259.50; Weed 1123.40; Zoning 2499.45; Highway 14299.44; E911 9413.85; Emergency Management 863.63;

EMPLOYER FICA & MEDICARE: First Savings Bank 5766.47

EMPLOYER SOUTH DAKOTA RETIREMENT SYSTEM: 2164.54

ARAMARK	50.13
BANTZ, GOSCH & CREMER, LLC	53.50
BIEL, MEGAN	48.00
BIRMINGHAM & CWACH LAW OFF	456.05
BOUND TREE MEDICAL LLC	28.57
BRITTON CITY WATER DEPT	264.21
CARTNEY BEARING & SUPPLY	466.48
CENEX FLEETCARD	68.37
CENTURYLINK	102.00
DANIEL L. FOX	152.85
DARCY LOCKWOOD	12.00
DAVID HUNTER	281.26
DEAN SCHAEFER COURT REPORT	24.00
DOUG MEDHAUG	42.88
FIRST NATIONAL BANK	591.22
GOVERNMENT FORMS AND SUPPL	152.84
GWORCS	1,650.00
HOLIDAY INN	731.94
HOLLAND BROS OIL COMPANY	1,221.66
HOLLAWAY BRIDGE AND CULVER	48,000.00

HSI EMERGENCY CARE SOLUTIO	30.00
JENNIFER RINGKOB	140.70
LANGFORD TOWN	226.81
LERON KNEBEL	73.70
LEWIS & CLARK BEHAVIORAL H	184.00
LYNDA LUTTRELL	32.16
MANUEL J. DE CASTRO, JR.	816.80
MARC	432.03
MARCELLA DUERRE	100.00
MARCO INC	216.51
MARCO TECHNOLOGIES LLC	35.00
MARSHALL COUNTY JOURNAL	123.36
MATHESON TRI-GAS INC	119.11
MCLEODS PRINTING	193.00
MEYER HARDWARE HANK	45.98
NORMA BAKER	108.62
OTTER TAIL POWER COMPANY	1,335.27
PAUER SOUND, LLC	265.31
PCC INC	1,479.93
PITNEY BOWES	2,000.00
PITNEY BOWES GLOBAL	186.00
QUILL CORPORATION	62.07
RAPKOCH LAW, PROFF L.L.C.	4,395.00
RICHARD BENDA	163.88
SANFORD HEALTH	1,132.28
SD COUNTIES	496.00
SD DEPARTMENT OF PUBLIC SA	5,430.00
SD DEPT OF AG & NATURAL RE	200.00
SD DEPT TRANSPORTATION	2,718.63
SHELBY THOMPSON	48.00
SUNSET HUTTERIAN BRETHREN	335.00
TRITECH SOFTWARE SYSTEMS	360.00
VALERIE J. LARSON	12.00
VENTURE COMMUNICATIONS	390.60
WERNER AUTOMOTIVE	712.67

**PUBLIC COMMENT:**

Victor Rapkoch was present to make public comment on various pieces of legislation that are currently being discussed that would affect Counties.

**HIGHWAY:**

Dustin Hofland, Highway Superintendent met with the board to discuss Highway Department business. Sandy Dinger, Highway secretary notified the board that the railroad crossing signs

south of the Highway shop are in need of new batteries at a cost of approximately \$600 each. She has reached out to the sign representative, but has not received a response. These signs were originally paid for by the railroad authority. Dinger stated that there are sites online where the batteries can be purchased, but she is unsure of the quality of these batteries. Board members stated they will speak to the railroad authority about these signs at the next railroad meeting. Hofland gave the board an update on possible projects and costs for this year. Repairs on County Road 12 were discussed. SD Highway 10 work west of Britton is planned for this year, so Hofland questioned whether it is wise to work on County Road 12 while the Highway 10 work is going on. Hofland will speak to area residents to get their opinions on the situation. Hofland discussed the BIG grant that was received for bridge 46-141-000 10 miles north, 3 miles east of Britton on Marshall County 2. The grant is for \$1.4 million, while the estimate for the project was \$1.8 million. Hofland recommended the County bid this project with a completion date of next year.

Medhaug moved, Luttrell seconded to authorize the Chairman to sign the Bridge Inspection Program Resolution and to hire IMEG (formerly known as Clark Engineering) to complete these inspections. All members voted aye.

**EXECUTIVE SESSION: Personnel**

Knebel moved, Medhaug seconded to enter into executive session at 10:15 am to discuss personnel issues. All members voted aye. The Chairman called the board out of executive session at 11:46 am. The following action was taken.

**COMMISSION APPOINTMENT:**

Luttrell moved, Knebel seconded to appoint Jason Bender as District 3 Commissioner for the remainder of 2024, at which time an elected Commissioner will take office. All members voted aye.

**PAY RAISE:**

Upon Completion of school and becoming Certified Deputies, Medhaug moved, Knebel seconded to authorize pay raises for Drew Freeman, Ridge Oliver and Slade Owen from \$20.90/hour to \$22.23/hour effective March 10. All members voted aye.

**FUTURE MEETINGS:**

The board set the following dates for future Commission meetings: April 9 & 23; May 7 & 21; June 6 & 18; and July 9 & 23.

**ADJOURN:**

Knebel moved, Medhaug seconded to adjourn. All members voted aye.

**ATTEST:**

\_\_\_\_\_  
Douglas Medhaug, Vice-Chairman

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Megan Biel, Auditor

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