

**Unapproved**  
**MARSHALL COUNTY COMMISSION MEETING**  
**Britton, South Dakota**

The Board of County Commissioners met in regular session at 9:00 a.m. on December 19, 2023 at the Marshall County Courthouse. Members present were Knebel, Schuller, Jones and Medhaug. Commissioner Luttrell was absent. Commissioner Schuller presided. State's Attorney Victor Rapkoch was present. The meeting was open to the public. The Pledge of Allegiance was recited by everyone in attendance.

**AGENDA:**

Medhaug moved, Knebel seconded to approve the agenda for December 19, 2023. All members present voted aye.

**MINUTES:**

Jones moved, Medhaug seconded to approve the minutes for December 5, 2023. All members present voted aye.

**CLAIMS:**

Medhaug moved, Knebel seconded to approve and pay the following claims. All members present voted aye. PAYROLL by department: December 7, 2023: Commissioners 1645.20; Auditor 4310.25; Treasurer 4573.32; States Attorney 1819.24; Courthouse 2517.16; Director 5416.13; Register 3552.40; VSO 797.55; Community Building 450.00; Sheriff 18428.15; Welfare 549.27; Nurse 710.44; Extension 973.44; Weed 260.73; Zoning 2047.32; Highway 15450.18; E911 8410.07; Emergency Management 461.54;

EMPLOYER FICA & MEDICARE: First Savings Bank 5482.31

EMPLOYER SOUTH DAKOTA RETIREMENT SYSTEM: 4113.29

ADAM OKROI	154.53
APCO INTERNATIONAL	104.00
ARAMARK	11.53
AVERA PATIENT FINANCIAL SE	184.97
BRITTON CITY WATER DEPT	28.73
BUTLER MACHINERY CO	560.93
CENTURY LINK	288.15
CERTIFIED LANGUAGES INTERN	49.50
CLIFF'S ONE STOP	33.54
COMMUNITY TRANSIT WATERTOW	28.00
DAKOTA ELECTRONICS	2,050.00
DAVID HUNTER	107.42
DAY COUNTY SHERIFF'S OFFIC	3,800.00
DELANEY NIELSEN SANNES PC	610.00
DIRK W WEBER	2,002.00
DOHRER LAW OFFICE	3,611.30
DWARE INC	4,570.00
EDEN OIL	3,587.25
EXPETEC TECHNOLOGY SERVICE	269.00

FIRST DISTRICT ASSOCIATION	4,000.00
FULL CIRCLE AG	5,680.02
HOLLAND BROS OIL COMPANY	1,951.96
HOLLAND NAPA AUTO PARTS	268.18
INTERSTATE BATTERY	434.85
JAMES MICHLITSCH	20.00
JOHN DEERE FINANCIAL	1,687.10
KENS FOOD FAIR	160.43
KUCK LAW OFFICE	11,359.80
LAKE REGION ELECTRIC	283.69
LANGFORD TOWN	203.31
MARC	196.71
MARCO INC	118.45
MARSHALL CO TREASURER	10.00
MARSHALL COUNTY HEALTHCARE	29.18
MARSHALL COUNTY SPORTSMAN'	300.00
MCLEODS PRINTING	169.90
MINN KOTA COMMUNICATIONS I	25,249.00
NORTHSIDE IMP LLC	206.21
OTTER TAIL POWER COMPANY	191.42
PCC INC	991.72
PREPAID LEGAL INSURANCE	24.90
RC TECHNOLOGIES	309.84
ROBERTS COUNTY SHERIFF'S O	3,450.00
SD ASSN COUNTY COMMISSIONE	1,596.00
SD ASSOC OF COUNTY WEED &	75.00
SD PUBLIC ASSURANCE ALLIAN	303.10
SD PUBLIC HEALTH LABORATOR	120.00
SDAE4-HP	120.00
SDSU STATE 4-H OFFICE	56.00
SOUTH DAKOTA STATE'S ATTOR	794.18
THOMSON REUTERS - WEST	174.85
TRI STATE WATER, INC.	124.70
TWO WAY SOLUTIONS, INC.	300.00
TYLER TECHNOLOGIES	26,254.66
VENTURE COMMUNICATIONS	2,210.55
VERIZON WIRELESS	777.40
WERNER AUTOMOTIVE	1,542.88

**PUBLIC COMMENT:**

No one was present to make public comment.

**HIGHWAY:**

Dustin Hofland, Highway Superintendent met with the board to discuss Highway Department business. Chelsey Sheridan and Steven Myer, IMEG, met with the board to present the bridge inspection report for 2023. 24 bridges were inspected for Marshall County in 2023. 12 bridges were rated in good condition, 1 in fair condition and 11 in poor condition. Three bridges were specifically discussed because of their poor condition, 46-130-009 (2 miles east, 1 mile south of Britton); 46-040-115 (7 miles west, 1.5 miles south of Britton); and 46-141-000 (10 miles north, 1.2 miles east of Britton.) Medhaug moved, Knebel seconded to apply for a BIG grant for 46-141-000. All members present voted aye. The board plans to apply for a PE grant for bridge 46-040-115 if grant funds become available in 2024.

Jones moved, Knebel seconded to declare the following items surplus and sell them online on Big Iron Equipment: 2004 International Semi Tractor, Monroe 14' salt/sand spreader box, Monroe 14' salt/sand spreader box, 1970 OshKosh Snowblower Truck, John Deere 6410 Tractor, John Deere HX15 Rotary Mower, 1972 Birmingham Mfg 1240 Tri/A trailer, 1979 Chevrolet K20 Flatbed Pickup, 2001 Dodge Ram 2500 Pickup, 2005 International 7400 T/A Dump Truck, 2011 Ford Crown Victoria car, International Model A Tractor/Mower, 2000 Ford XLT Expedition. All members present voted aye.

#### **FUEL QUOTES:**

Sandy Dinger received the following quotes for #1 dyed diesel for the Langford Shop on December 11: DaMar Elevator \$3.85; Eden Oil \$3.20; Holland Bros. \$3.25. Diesel fuel was delivered to the Langford shop by Eden Oil.

#### **SPECIAL PROSECUTOR:**

Victor Rapkoch, State's Attorney met with the board to inform them of a special prosecutor bill for a case in which Rapkoch had a conflict of interest, so Austin Hoffman was asked to take over the case. Hoffman has been paid \$5,000 so far for this case, and has now submitted a bill for an additional \$20,095.20. This case is scheduled to be a week-long jury trial, so there will be more expense coming. The board asked Rapkoch to consult with Hoffman to see if the full final bill can be paid at once so that the correct amount can be supplemented to the State's Attorney budget at that time.

#### **2024 WIC CONTRACT:**

Medhaug moved, Knebel seconded to authorize the chair to sign the 2024 WIC contract with the State Department of Health. All members present voted aye.

#### **REGISTER OF DEEDS:**

Register of Deeds Kalissa Stelzer met with the board to discuss the purchase of a new copy machine for her office. Jones moved, Medhaug seconded to authorize Stelzer to purchase a copy machine from Marco, Inc. for \$3,904.49 with a \$35 monthly service and supply fee. All members present voted aye.

#### **TRAVEL:**

Schuller moved, Jones seconded to authorize the following travel expense: Monte Hogle and Richard Benda to Spearfish February 21-23 for the Weed and Pest Conference. All members present voted aye.

**SDACC/NACO:**

Medhaug moved, Knebel seconded to authorize the chair to sign the annual membership form for SDACC/NACO. All members present voted aye.

**FIRST DISTRICT:**

Knebel moved, Jones seconded to authorize the chair to sign the annual maintenance agreement with First District for E911 GIS mapping. All members present voted aye.

**CONTINGENCY TRANSFERS:**

Medhaug moved, Knebel seconded to approve the following contingency budget transfers: Treasurer \$5,600; State’s Attorney \$3,300; General Government Building \$61,865; Director of Equalization \$12,420; Mentally Ill \$7,040; Mental Illness Board \$735; Zoning \$8,210. All members present voted aye.

**BUDGET SUPPLEMENT:**

Jones moved, Medhaug seconded to approve a \$800,000 budget supplement to the Highway Department. All members present voted aye.

**CASH TRANSFER:**

Jones moved, Medhaug seconded to approve a \$860,000 cash transfer to the Highway Department from General Fund cash on hand. All members present voted aye.

**NECOG:**

Medhaug moved, Jones seconded to authorize the chair to sign the 2024 Joint Cooperative Agreement with NECOG. Marshall County’s cost will be \$8,943.26. All members present voted aye.

**ADJOURN:**

Knebel moved, Jones seconded to adjourn. All members present voted aye.

**ATTEST:**

\_\_\_\_\_  
Matthew Schuller, Chairman

\_\_\_\_\_  
Megan Biel, Auditor

Published once at the total approximate cost of\_\_\_\_\_.