

MARSHALL COUNTY PLANNING & ZONING COMMISSION

Proposed Agenda

Regular Scheduled Meeting

December 19, 2023– 9:00 AM

Marshall County Courthouse, Commissioners Chambers

- I. Call to Order
- II. Roll Call
- III. Approval of Agenda
- IV. Review & Approval of Minutes from December 5, 2023
- V. Matters for Board Discussion
- VI. Open
- VII. Disclosure of Conflicts/Ex Parte Communication
- VIII. New Business:

A. Plats

a. Westby Lakeside Addition

Plat of Lot 11, Westby Lakeside Addition in Gov't Lots 2 & 3, Section 19, T126N, R53W, of the 5th P.M., Marshall County, South Dakota

b. Medhaug Second Addition

Plat of Medhaug Second Addition in SE1/4 Section 25, T128N, R53W of the 5th P.M., Marshall County, South Dakota

- IX. Building Permits
- X. Other
- XI. Old Business
- XII. Adjourn

MARSHALL COUNTY PLANNING & ZONING BOARD
PO BOX 9
BRITTON, SOUTH DAKOTA
UNAPPROVED MINUTES
December 5, 2023

The Marshall County Planning & Zoning Board met at 9:00 AM, December 5, 2023, at the Marshall County Courthouse. Present at the hearing were the following Board members; Matthew Schuller, Kevin Jones, Doug Medhaug and LeRon Knebel. Commissioner Luttrell was absent. Commissioner Schuller presided. Others present at the hearing were Erin Collins-Miles, Planning & Zoning, Megan Biel, Auditor, Victor Rapkoch, Marshall County States Attorney and Ryan Patterson.

AGENDA:

Medhaug motioned; Knebel seconded to approve the agenda. All members present voted aye. Motion carried.

MINUTES:

Jones motioned; Medhaug seconded to approve the minutes from November 21, 2023. All members present voted aye. Motion carried.

DRAINAGE:

Pertaining to an application for Matthew Mclaen (Klefstad/Mclaen Family Partnership); Jones motioned; Knebel seconded to approve an application to drain on the property described as the S1/2SW1/4, Section 23, T128N, R57W. Conditions to this permit are as follows; to make the construction completion date as seen on permit application; December 31, 2024. Applicant must reapply after said date. Applicant must follow all applicable laws. A roll call vote was taken; Medhaug – Aye, Luttrell – Absent, Jones – Aye, Knebel – Aye, Schuller – Aye. Motion carried.

FLOODPLAIN:

Floodplain Administrator, Erin Collins-Miles, discussed the potential of a second reading of Ordinance No. 62 and its proposed adoption which would take place in regular session. A member of the public and the Marshall County States Attorney, Victor Rapkoch, were present to discuss the matter. The Floodplain Administrator informed the Board that an updated ordinance adoption was drafted and sent to the paper but would be able to be prevented from being published if the ordinance were to again be postponed. A copy of the proposed Ordinance is available in its entirety for public review during normal business hours in the offices of the County Zoning Administrator, Erin Collins-Miles and the County Auditor, Megan Biel. Please see Auditor's Regular Session minutes for full details.

REVISED ZONING REGULATIONS:

The Zoning Director reviewed the 2nd notice and adoption for the Revised Zoning Regulations for Marshall County. The reading of Ord. No. 63 took place in regular session, as well as the adoption of the ordinance (**see regular session minutes**).

BUILDING PERMITS:

Jones motioned; Medhaug seconded to accept building permits for the following applicants: LeRon Knebel, Eden Township, Terry Monson, McKinley Township, Casey & Jessica Dowler, Eden Township and Jamison Carlson, Wismer Township. All members present voted aye. Commissioner Knebel abstained from the motion. Motion carried.

ADJOURN:

Knebel motioned; Medhaug seconded to adjourn as Planning and Zoning Board and convene as Marshall County Commission at 9:13 AM. All members present voted aye. Motion carried.

ATTEST:

Erin Collins-Miles

Marshall County Planning and Zoning Administrator

Marshall County, South Dakota

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