

**Unapproved  
MARSHALL COUNTY COMMISSION MEETING  
Britton, South Dakota**

The Board of County Commissioners met in regular session at 9:00 a.m. on November 7, 2023 at the Marshall County Courthouse. Members present were Knebel, Schuller, Luttrell, Jones and Medhaug. Commissioner Schuller presided. State's Attorney Victor Rapkoch was present. The meeting was open to the public. The Pledge of Allegiance was recited by everyone in attendance.

**AGENDA:**

Medhaug moved, Jones seconded to approve the agenda for November 7, 2023. All members voted aye.

**MINUTES:**

Knebel moved, Medhaug seconded to approve the minutes for October 24 & November 1, 2023. All members voted aye.

**CLAIMS:**

Jones moved, Medhaug seconded to approve and pay the following claims. All members voted aye. PAYROLL by department: October 26, 2023: Commissioners 1765.20; Auditor 3841.84; Treasurer 4573.33; States Attorney 1819.24; Courthouse 2230.97; Director 5179.32; Register 3605.03; VSO 797.55; Community Building 450.00; Sheriff 16105.32; Coroner 564.00; Welfare 549.27; Nurse 657.81; Ambulance 11435.96; Extension 1089.34; Weed 1748.62; Zoning 2647.32; Highway 14219.63; E911 8007.51; Emergency Management 461.54;

EMPLOYER FICA & MEDICARE: First Savings Bank 6033.37

EMPLOYER SOUTH DAKOTA RETIREMENT SYSTEM: 4019.76

ACCESS ELEVATOR INC	1,108.00
ARAMARK	49.48
BANTZ, GOSCH & CREMER, LLC	117.70
BRITTON CITY WATER DEPT	239.98
BUTLER MACHINERY CO	846.00
CDJ ELECTRIC PLUMBING	258.85
CENEX FLEETCARD	313.87
CLIFF'S ONE STOP	12.28
COLE PAPERS INC	385.90
CORNWELL DRUG	26.00
DAVID HUNTER	107.42
DAY COUNTY SHERIFF'S OFFIC	3,000.00
DIRK W WEBER	60.00
DOUG MEDHAUG	125.76
EDEN OIL	5,648.50
ENVIRONMENTAL SYSTEMS RESE	440.00
ERIN COLLINS-MILES	51.25
EXPETEC TECHNOLOGY SERVICE	269.00
FIRST NATIONAL BANK	398.16

FULL CIRCLE AG	1,460.86
HH DESIGN	83.00
HOFLAND ENGINEERING INC	19,269.09
HOFLAND, DUSTIN	233.36
HOLLAND BROS OIL COMPANY	3,692.96
HOLLAND NAPA AUTO PARTS	935.52
JUROR FEES	985.36
KENS FOOD FAIR	75.07
KEVIN JONES	27.51
LAKE REGION ELECTRIC	414.65
LAMPERT LUMBER	36.97
LANGFORD TOWN	199.76
LEHR SANITATION SERVICE LL	150.00
LERON KNEBEL	108.08
LYNDA LUTTRELL	31.44
MARCO TECHNOLOGIES LLC	171.52
MARSHALL COUNTY HEALTHCARE	9.77
MARSHALL COUNTY JOURNAL	318.29
MEYER HARDWARE HANK	132.45
MIKES HEATING & COOLING CO	614.80
OTTER TAIL POWER COMPANY	1,229.69
PCC INC	547.47
QUARVE DRUG	30.00
QUILL CORPORATION	451.69
RAPKOCH LAW, PROFF L.L.C.	4,390.22
RC TECHNOLOGIES	309.84
REIN CONSTRUCTION INC	5,025.52
RICHARD BENDA	20.00
ROBERT DOODY	356.50
SARA ZAHN	128.00
SD PUBLIC HEALTH LABORATOR	165.00
SDML WORKERS COMPENSATION	22,783.00
SEROCKI EXCAVATING INC	673,413.90
SOUTHSIDE EQUIPMENT	35.10
TIMOTHY HOLEY	44.01
TRANSOURCE TRUCK & EQUIPME	1,269.19
TRI STATE WATER, INC.	99.65
TWO WAY SOLUTIONS, INC.	1,200.00
VERIZON WIRELESS	1,097.54

**PUBLIC COMMENT:**

No one was present to make public comment.

## **SECOND READING: Ordinance 62**

Ryan Patterson was present to voice concerns about Ordinance 62 and the flood maps that are supposed to be available online from FEMA but are constantly changing or inaccessible. Patterson also voiced concerns over what restrictions this ordinance would place on drainage and watershed districts. Medhaug moved, Jones seconded to postpone the second reading of Ordinance 62 in order to allow Rapkoch to look into it further. All members voted aye.

## **HIGHWAY:**

Dustin Hofland, Highway Superintendent met with the board to discuss highway Department business. Eric and Diane Macconnell were present to make a complaint about speed of the trucks hauling out of the gravel pit on 101<sup>st</sup> Street (County Road 02 GE/02AE.) State's Attorney Rapkoch will draft a speed limit resolution for a period of 5 years for trucks traveling from 441<sup>st</sup> St to 446<sup>th</sup> St (County Road 02AE) to reduce speed to 45 mph. The board also reviewed a quote for a fuel Keytrol system from Midwest Pump & Tank, but took no action. A report on the 2023 Risk and Safety Conference attended by Highway Secretary Sandy Dinger and Erin Collin-Miles Planning & Zoning/E911 Addressing/Drainage Director, was read.

## **FUEL QUOTES:**

Sandy Dinger received the following quotes for #2 diesel for the Langford and Eden shops on October 25: DaMar Elevator all locations- \$4.29; Eden Oil Eden-3.70, Langford 3.76; Holland Bros All locations-3.75. Deisel fuel was delivered to the Eden Shop by Eden Oil and the Langford Shop by Holland Bros.

## **PARAMEDIC UTILIZATION:**

Logan Roehr, Pam Bard and Lori Amerman met with the board to discuss Paramedic utilization in ambulance transfers. Chairman Schuller reported that after having a conversation with Nick Fosness, Marshall County Healthcare Center, they are in agreement that the hospital would hire Roehr to act as paramedic on transfers when available. This will be on a 6-month trial basis and will be re-evaluated at that time. State's Attorney Rapkoch will look into Marshall County Ambulance requirements regarding this employment by the hospital.

## **MONSON CREEK:**

The board discussed a request received from the U.S. Board of Geographic Names to correct the spelling of a creek in Marshall County on all Federal Maps and Products from Munson Creek to Monson Creek. Medhaug moved, Jones seconded to approve this correction. All members voted aye.

## **EXECUTIVE SESSION:**

Medhaug moved, Jones seconded to enter into executive session per SDCL 1-27-1.6 (6) at 11:03 am. The chairman called the board out of executive session at 11:21 am. Upon exiting executive session, the following action was taken:

## **CONSTRUCTION MANAGER AT RISK:**

Knebel moved, Medhaug seconded to enter into contract negotiations with Comstock Construction, Inc. to hire them as Construction Manager at Risk for the Courthouse project. All members voted aye.

### **EXECUTIVE SESSION:**

Medhaug moved, Jones seconded to enter into executive session to discuss personnel issues at 11:24 am. All member voted aye. The chairman called the board out of executive session at 11:30 am. Upon exiting executive session, the following action was taken:

### **BOARD DESIGNEE:**

Medhaug moved, Knebel seconded to appoint Megan Biel as designated contact and building review committee member for the courthouse project and to pay her \$200/week for these duties and to authorize overtime as needed for Deputy Auditor Shelby Thompson effective November 5 until the courthouse project is complete. All members voted aye.

### **SHERIFF:**

Sheriff Sam Swanson met with the board to discuss Sheriff & E911 business. Due to illness in the office, Dispatcher Deb Skonberg will not be able to take vacation as planned by the end of the year. Swanson requested that Skonberg receive an extension on the deadline to use vacation or lose it according to the personnel policy. Medhaug moved, Jones seconded to authorize Deb Skonberg to carry over more than 280 hours of vacation until the last pay period in March 2024. All members voted aye.

Swanson reported that 3 deputies will soon be attending Law Enforcement Academy in Pierre to become certified.

Knebel moved, Jones seconded to authorize Swanson to purchase a 2024 Chevrolet Silverado from Hahler Automotive for \$46,589. All members voted aye.

Medhaug moved, Jones seconded to authorize Swanson to purchase the E-Ticketing System for Sheriff's vehicles for \$15,000. All members voted aye.

### **TRAVEL:**

Jones moved, Luttrell seconded to authorize the following travel expenses: Victor Rapkoch to Aberdeen October 18 & 19 for a Domestic Violence Conference and to Sioux Falls October 25 for a State's Attorney Board meeting; Karols Chapin to Aberdeen November 13 & 14 for a CAA test; All Commissioners, Megan Biel, Kalissa Stelzer, Erin Collins-Miles and Pam Oelkers to Veblen November 16 for a Lake Region District Meeting. All members voted aye.

### **VETERAN'S SERVICE OFFICER:**

Dave Daberkow, Veteran's Service Officer met with the board to give a quarterly update. Daberkow informed the board that he has recently been reviewing ship logs from 1962 in order to determine if a veteran's ship was within 12 miles of the coast of Vietnam which would qualify him for Agent Orange benefits.

### **SURPLUS:**

Knebel moved, Jones seconded to declare 21 metal chairs previously used at the community building surplus for disposal. All members voted aye.

### **LOCK BOX:**

Medhaug moved, Luttrell seconded to authorize Cash-Wa Distributing to install a lock box on the Community building in order to access the building for deliveries. All members voted aye.

**ALCOHOLIC BEVERAGE LICENSE RENEWAL:**

Knebel moved, Jones seconded to approve liquor license renewals for Britton Country Club Inc. and Chinatown, LLC. All members voted aye.

**EMPLOYEE BONUS:**

Luttrell moved, Jones seconded to approve the following bonus pay for 2023: (listed per employee by department unless individuals in departments otherwise noted. If individuals are listed, other employees in that department not listed do not receive bonus) Commissioners \$500; Auditor \$2,000; Treasurer full-time \$2,000, part-time \$1,000; State’s Attorney \$1,000; IT \$1,000; Courthouse Maintenance \$1,000; Director of Equalization \$2,000; Register of Deeds \$2,000; Veteran’s Service Officer \$500; Community Building Janitorial \$500; Sheriff full-time \$2,000; Sheriff part-time \$500; E911 Dispatch \$2,000; Welfare \$500; Ambulance: Lori Amerman, Pam Bard, Laurel Behnke, Cason Dinger, Dan Neiber, Cody Schuelke, Andrew Weber \$1,000, Matthew Beck, David Deutsch, Kim Roehr \$500; Extension/CHN \$2,000; Zoning \$2,000; Highway: Sandy Dinger \$2,000. All members voted aye.

**ADJOURN:**

Knebel moved, Medhaug seconded to adjourn. All members voted aye.

**ATTEST:**

\_\_\_\_\_  
Matthew Schuller, Chairman

\_\_\_\_\_  
Megan Biel, Auditor

Published once at the total approximate cost of\_\_\_\_\_.