

MARSHALL COUNTY PLANNING & ZONING COMMISSION

Proposed Agenda

Regular Scheduled Meeting

November 7, 2023– 9:00 AM

Marshall County Courthouse, Commissioners Chambers

I. Call to Order

II. Roll Call

III. Approval of Agenda

IV. Review & Approval of Minutes from October 24, 2023

V. Matters for Board Discussion

A. David Seibel – Drainage Culvert

VI. Open

VII. Disclosure of Conflicts/Ex Parte Communication

VIII. New Business:

A. Variance – Kent Duerre

- 1) Staff report by E. Collins-Miles
- 2) Open Public hearing
 - a) Discuss new developments
 - b) Testimony from applicant
 - c) Testimony from proponents and opponents
 - d) Applicant back up for questions (if needed)
- 3) Close public hearing
- 4) Boards Discussion
 - a) Questions for audience (No new topics to be discussed)
 - b) P & Z Boards motion and roll call for vote for recommendation to County Commission

B. Variance – Jeff Grobe

- 1) Staff report by E. Collins-Miles
- 2) Open Public hearing
 - a) Discuss new developments
 - b) Testimony from applicant
 - c) Testimony from proponents and opponents
 - d) Applicant back up for questions (if needed)
- 3) Close public hearing
- 4) Boards Discussion
 - a) Questions for audience (No new topics to be discussed)
 - b) P & Z Boards motion and roll call for vote for recommendation to County Commission

C. Conditional Use – Westwood Hutterian Brethren, Inc.

- 1) Staff report by E. Collins-Miles
- 2) Open Public hearing
 - a) Discuss new developments
 - b) Testimony from applicant
 - c) Testimony from proponents and opponents
 - d) Applicant back up for questions (if needed)
- 3) Close public hearing
- 4) Boards Discussion
 - a) Questions for audience (No new topics to be discussed)
- 5) P & Z Boards motion and roll call for vote for recommendation to County Commission

D. Flood Damage Prevention Ordinance for Marshall County, South Dakota, Ord. #62

- a) The Planning & Zoning Administrator, Erin Collins-Miles will read the second notice for the proposed Flood Damage Prevention Ordinance. A copy of the proposed Ordinance is available in its entirety for public review during normal business hours in the offices of the County Zoning Administrator, Erin Collins-Miles and the County Auditor, Megan Biel.
- b) Discussion of adoption of Ordinance No. 62.
- c) The reading of the ordinance and its adoption will take place during Regular Session.

IX. Building Permits

X. Other

A. Fee Schedule

XI. Old Business

XII. Adjourn

MARSHALL COUNTY PLANNING & ZONING BOARD
PO BOX 9
BRITTON, SOUTH DAKOTA
UNAPPROVED MINUTES
October 24, 2023

The Marshall County Planning & Zoning Board met at 9:00 AM, October 24, 2023, at the Marshall County Courthouse. Present at the hearing were the following Board members; Matthew Schuller, Kevin Jones, Doug Medhaug, LeRon Knebel and Lynda Luttrell. Commissioner Schuller presided. Others present at the hearing were Erin Collins-Miles, Planning & Zoning, Megan Biel, Auditor and Victor Rapkoch, Marshall County State's Attorney.

AGENDA:

Knebel motioned; Jones seconded to approve the agenda. All members voted aye. Motion carried.

MINUTES:

Medhaug motioned; Jones seconded to approve the minutes from October 10, 2023. All members voted aye. Motion carried.

FLOODPLAIN:

Concerning Marshall County's proposed Flood Damage Prevention Ordinance, the Planning & Zoning Commission made a recommendation to the Marshall County Commission concerning the adoption of the regulations. Jones motioned; Luttrell seconded to recommend Ordinance No. 62 to the County Commission. A roll call vote was taken; Medhaug – Aye, Luttrell – Aye, Jones –Aye, Knebel – Aye, Schuller - Aye. Motion carried. A copy of the proposed Flood Damage Prevention Ordinance is available in its entirety for public review during normal business hours in the offices of the County Zoning Director, Erin Collins-Miles and the County Auditor, Megan Biel. The first reading will be held during regular session on October 24, 2023, and the second reading will be held on November 7, 2023 in the Commissioner's Chambers.

BUILDING PERMITS:

Jones motioned; Knebel seconded to accept building permits for the following applicants: Doug Henley of Newark and Mike Burger of Stena Township. All members voted aye. Motion carried.

OTHER:

The Board, along with Victor Rapkoch, Marshall County States Attorney and Erin Collins-Miles, Zoning Director, discussed a previously approved drainage permit for a culvert to be installed in White Township. Due to a modification to the permit made by the applicant, the applicant will meet with the Board during the next scheduled hearing on November 7, 2023, to discuss possible solutions.

ADJOURN:

Medhaug motioned; Knebel seconded to adjourn as Planning and Zoning Board and convene as Marshall County Commission at 9:21 AM. All members voted aye. Motion carried.

ATTEST:

Erin Collins-Miles
Marshall County Planning and Zoning Administrator
Marshall County, South Dakota
Published at the approximate cost of.....