

**Unapproved**  
**MARSHALL COUNTY COMMISSION MEETING**  
**Britton, South Dakota**

The Board of County Commissioners met in regular session at 9:00 a.m. on September 5, 2023 at the Marshall County Courthouse. Members present were Knebel, Schuller, Luttrell, Jones and Medhaug. Commissioner Schuller presided. The meeting was open to the public. The Pledge of Allegiance was recited by everyone in attendance.

**AGENDA:**

Medhaug moved, Knebel seconded to approve the agenda for September 5, 2023. All members voted aye.

**MINUTES:**

Luttrell moved, Knebel seconded to approve the minutes for August 22, 2023. All members voted aye.

**CLAIMS:**

Medhaug moved, Luttrell seconded to approve and pay the following claims. All members voted aye. PAYROLL by department: August 31, 2023: Commissioners 1645.20; Auditor 3810.26; Treasurer 4647.00; States Attorney 2066.74; Courthouse 2282.07; Director 5179.32; Register 3636.60; VSO 797.55; Community Building 450.00; Sheriff 15763.44; Coroner 225.00; Welfare 549.27; Ambulance 7479.87; Weed 3292.78; Zoning 2407.32; Highway 14119.99; E911 7178.30; Emergency Management 461.54;

EMPLOYER FICA & MEDICARE: First Savings Bank 5813.41

EMPLOYER SOUTH DAKOTA RETIREMENT SYSTEM: 3929.10

ALCOPRO INC	572.00
ARAMARK	85.54
ARROWWOOD RESORT & CONFERE	239.44
CARI PRICE	31.44
CARLSON CRUSHING & EXCAVAT	27,418.35
CENEX FLEETCARD	291.95
COLE PAPERS INC	114.00
CREATIVE SERVICES OF NEW E	256.95
DAKOTA GROUP LLC	2,400.00
DAVID HUNTER	53.71
DEB SUNDEM	119.25
DEENA HEITMANN	48.36
DOUG MEDHAUG	125.76
EDEN OIL	25,956.36
ESLINGER, HEIDI	76.94
FREY, MICHAEL	46.32
GERDES & MCNEARY, P.C.	494.50
HOFLAND ENGINEERING INC	10,498.73
HOFLAND, DUSTIN	165.05
HOUSE OF GLASS INC	105.10

HSI EMERGENCY CARE SOLUTIO	211.69
KARELYN FARRAND	89.16
KENS FOOD FAIR	10.53
LANGFORD TOWN	207.00
LERON KNEBEL	108.08
LYNDA LUTTRELL	91.70
MARCO INC	207.51
MCLEODS PRINTING	489.60
MEYER HARDWARE HANK	53.98
MICROFILM IMAGING SYSTEMS	80.00
MITCHELL VANDERWAL	173.82
OPITZ GRAVEL	21,880.42
OTTER TAIL POWER COMPANY	1,611.23
PAUER SOUND, LLC	1,408.17
PITNEY BOWES	2,000.00
PITNEY BOWES GLOBAL	186.00
QUILL CORPORATION	174.63
RAPKOCH LAW, PROFF L.L.C.	4,267.08
SADIE VANDERWAL	90.18
SANFORD	263.48
SD DEPT TRANSPORTATION	16,875.09
STEEN, ELAINE	36.12
TARI HEITMANN	50.40
VENTURE COMMUNICATIONS	396.33
VERIZON WIRELESS	280.07
VICTOR RAPKOCH	51.24
WERNER AUTOMOTIVE	143.40

**PUBLIC COMMENT:**

No one was present to make public comment.

**HIGHWAY:**

Dustin Hofland, Highway Superintendent met with the board to discuss Highway Department business. Hofland reported that they have been working on blading and hauling gravel. They plan to start mowing in the next few weeks. The chip seal project will go from Eden to the east on 16AE to 01AS to the Day County line.

Hofland informed the board that Marshall County was not awarded anything from the Federal bridge program. The \$75 million in South Dakota was awarded to various counties to fund 21 bridge replacements and 4 bridge removals throughout the state.

**FUEL QUOTES:**

Sandy Dinger received the following quotes for a split transport of #2 diesel and unleaded gasoline with ethanol for the Britton Shop on September 25: Eden Oil diesel \$3.60, gasoline

\$3.18; Full Circle Ag diesel \$3.624, gasoline \$3.198. No other bids were available at the time delivery was needed. Gasoline and Diesel were delivered to the Britton Shop by Eden Oil.

**ANNUAL PROPANE BIDS:**

Annual propane bids for all county building will be opened and publicly read on October 10.

**TRAVEL:**

Jones moved, Knebel seconded to authorize the following travel expenses: Dustin Hofland, Matt Schuller, Pam Oelkers, Amanda Streier, Megan Biel and Kalissa Stelzer to Sioux Falls September 12-13 for County Convention; Dustin Hofland to Sioux Falls October 23-25 for a Local Road Conference; Larissa Heitmann to Watertown September 20 for a WIC Regional Meeting. All members voted aye.

**FUTURE MEETINGS:**

The board set the following dates for future Commissioner Meetings: October 10, 24.

**COURTHOUSE PROJECT:**

Josh Muckenhirn, ISG, Inc.; and Tobin Morris, Colliers Securities, LLC met with the board via Zoom to discuss the options of Construction Manager at Risk vs. Traditional Bid. Jones moved, Medhaug seconded to proceed with hiring a Construction Manager at Risk for the project. The board will meet October 17 in a special session to go over proposals from potential CMARs. All members voted aye. Medhaug moved, Knebel seconded to authorize the chair to sign a letter of intent and a disclosure form from Colliers Securities, LLC. All members voted aye.

**PROVISIONAL BUDGET:**

Medhaug moved, Luttrell seconded to approve the provisional budget. All members voted aye.

**FIRST READING:**

Knebel moved, Jones seconded to pass the following regulations at this, their first reading: REVISED ZONING REGULATIONS FOR MARSHALL COUNTY, SOUTH DAKOTA. The regulations can be viewed in their entirety on the County website or in the Zoning office during regular business hours. All members voted aye. The second reading will be held September 24, 2023.

**ADJOURN:**

Knebel moved, Luttrell seconded to adjourn. All members voted aye.

**ATTEST:**

\_\_\_\_\_  
Matthew Schuller, Chairman

\_\_\_\_\_  
Megan Biel, Auditor

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