

Unapproved
MARSHALL COUNTY COMMISSION MEETING
Britton, South Dakota

The Board of County Commissioners met in regular session at 8:30 a.m. on May 9, 2023 at the Marshall County Courthouse. Members present were Knebel, Schuller, Luttrell, Jones and Medhaug. Commissioner Schuller presided. The meeting was open to the public and was offered via Zoom on computer and conference call. The Pledge of Allegiance was recited by everyone in attendance. Jerry Burger was present. Sandy Dinger, Kalissa Stelzer and Shelby Thompson were present for portions of the meeting via zoom.

AGENDA:

Knebel moved, Medhaug seconded to approve the agenda for May 9, 2023. All members voted aye.

MINUTES:

Luttrell moved, Medhaug seconded to approve the minutes for April 25, 2023. All members voted aye.

CLAIMS:

Luttrell moved, Medhaug seconded to approve and pay the following claims. All members voted aye. PAYROLL by department: April 27, 2023: Commissioners 1645.20; Auditor 3862.88; Treasurer 4762.78; States Attorney 1819.24; Courthouse 2351.65; Director 4935.18; Register 3557.66; VSO 797.55; Community Building 400.00; Sheriff 21568.62; Welfare 549.27; Nurse 657.81; Extension 1026.19; Weed 11.10; Zoning 2047.32; Highway 16348.29; E911 10054.24; Emergency Management 495.54; EMPLOYER FICA & MEDICARE: First Savings Bank 5809.65
EMPLOYER SOUTH DAKOTA RETIREMENT SYSTEM: 4511.60

ADAM OKROI	446.76
AKE SAFETY EQUIPMENT	9,900.00
ARAMARK	10.02
BEST WESTERN OF HURON	450.00
BRITTON CITY WATER DEPT	262.99
CENEX FLEETCARD	256.21
CENTURYLINK	108.63
DAKOTA COUNTRY REPAIR	550.00
DAMAR FARMERS ELEVATOR	5,618.39
DAVID HUNTER	107.42
DAY COUNTY SHERIFF'S OFFIC	2,725.00
DELANEY NIELSEN SANNES PC	2,432.25
DETECTACHEM	285.96
DMC WEAR PARTS LLC	2,555.00
DOUG MEDHAUG	133.62
ELECTION SYSTEMS & SOFTWAR	5,349.75
EXPETEC TECHNOLOGY SERVICE	269.00

FIRST NATIONAL BANK	273.23
FULL CIRCLE AG	24,601.12
HOLLAND BROS OIL COMPANY	1,012.24
HOLLAND NAPA AUTO PARTS	233.02
JASPERS, MARYSUSAN	95.00
JOHN ERICKSON	95.00
KENS FOOD FAIR	92.20
LAKE REGION ELECTRIC	482.54
LANGFORD TOWN	229.54
LEHR SANITATION SERVICE LL	450.00
LERON KNEBEL	72.05
LOGAN ROEHR	27.32
LYNDA LUTTRELL	31.44
MARCO INC	207.51
MARCO TECHNOLOGIES LLC	87.50
MARCO TECHNOLOGIES LLC	171.52
MARSHALL CO MEDICAL	346.06
MARSHALL CO TREASURER	272.93
MARSHALL COUNTY JOURNAL	444.55
MELISSA STARK	401.50
MEYER HARDWARE HANK	297.38
MICROFILM IMAGING SYSTEMS	480.00
MIKES HEATING & COOLING CO	91.84
MINN KOTA COMMUNICATIONS I	2,700.00
NORTHERN TRUCK EQUIP COMPA	120.82
OTTER TAIL POWER COMPANY	2,456.15
PCC INC	1,624.52
PITNEY BOWES	2,000.00
QUARVE DRUG	31.72
QUILL CORPORATION	179.55
RAPKOCH LAW, PROFF L.L.C.	4,267.08
RC TECHNOLOGIES	309.84
ROBERT DOODY	511.70
SANFORD	90.08
SD COUNTIES	400.00
SD DEPT TRANSPORTATION	167.01
SD PUBLIC HEALTH LABORATOR	40.00
TRI STATE WATER, INC.	116.35
VERIZON WIRELESS	975.71
WERNER AUTOMOTIVE	1,358.85
WOLFCOM ENTERPRISES	1,517.50

EXECUTIVE SESSION:

Medhaug moved, Knebel seconded to enter into executive session to discuss personnel at 8:33 am. All members voted aye. The Chairman called the board out of executive session at 9:13 am. No action was taken.

HIGHWAY:

Dustin Hofland, Highway Superintendent met with the board and Sandy Dinger, Highway Secretary met via zoom to discuss Highway Department business. Kevin Kraft Highway Laborer was present. Laurie Polzin and Bruce Johnson met with the board to discuss flooding issues on county road 7A in the ditch that goes from Truss Pro's to Johnson's. The ditches and culverts need to be cleaned. Johnson was informed that the land past the ditch would also need to be cleaned out for the water to flow effectively. The Johnson will review the area with Hofland to determine the best course of action. Hofland reported that the Highway Department has been working on blading. There have been a few soft spots and washouts on county roads that will need to be repaired. One culvert by Veblen washed out, but needed to be replaced anyway. The Eden project will need to be finished as well. There is some patching that needs to be completed. Hofland will be in contact with Serocki to get this completed. Medhaug moved, Jones seconded to approve an approach permit for David Bowman on county road 5A. All members voted aye. Jones moved, Luttrell seconded to approve a boring permit for East River Electric on county road 12GW. All members voted aye.

Jones moved, Medhaug seconded to authorize the chair to sign the 2023 Striping Agreement with the state for 11.5 miles of county road 6A. Marshall County will pay for 40% of this and the State will pay for 60%. All members voted aye.

Medhaug moved, Jones seconded to approve a bill for Waverly Township for the bridge structure 4601299-1651 for the Rural Infrastructure Program. Waverly Township is responsible for a minimum of 20% of this and Marshall County is responsible for 80% if only the minimum is paid by the township. All members voted aye. Hofland and Biel will look into whether this grant should be paid to the entity or to the billing companies as the project is completed.

Biel informed the board that the Surface Transportation Block Grant Program payment of \$212,756.48 has been received. March and April Highway budget reports prepared by Dinger were distributed.

Hofland presented the Highway Department's pay proposal requesting that starting pay be moved up to \$21/hour with a 6 month and 1 year raise moving employees to \$22/hour after 1 year. Hofland also stated that all highway laborers should be paid the same hourly rate after one year of service except the foreman. The board will take these recommendations into consideration.

Awarding of the bid letting for the chip/fog sealing project for 16AC/16AE.01AS was postponed until the next meeting on May 23rd.

FUEL QUOTES:

Sandy Dinger received the following quotes for #2 diesel for the Eden and Langford shops on April 27: DaMar Elevator \$3.24-all locations; Eden Oil \$3.20-all locations; Holland Bros. \$3.35-all locations. Diesel fuel was delivered to the Eden and Langford shops by Eden Oil. Sandy Dinger received the follow quotes for #2 diesel for the Britton

bulk tank on April 12: DaMar Elevator \$3.35; Eden Oil \$3.20; Full Circle Ag \$3.15. Diesel fuel was delivered to the Britton Bulk tank by Full Circle Ag.

EMERGENCY MANAGEMENT:

Logan Roehr, Emergency Manager met with the board to give a report of flooding reports that have been turned in to him and to inform the board that Marshall County meets the threshold to declare a disaster due to flooding.

Medhaug moved, Knebel seconded to pass the following resolution:

DISASTER DECLARATION RESOLUTION

2023

WHEREAS, Marshall County, South Dakota, beginning April 11th, 2023, received higher than average temperatures and caused rapid snow/ice melt. Marshall County, South Dakota, received above average snow fall for the 2022-2023 winter season that caused snow/ice filled waterways. The total accumulations of snow/ice, rapid melt of the snow/ice and frozen ground & waterways resulted in flooding, and

WHEREAS, significant amount of water runoff caused damage to Marshall County, to the cities of Britton, Langford, Eden, Lake City, and Veblen, to all townships located in Marshall County and to other public entities, and

WHEREAS, the runoff from the snow/ice melt caused a surplus of water overflowing dams, lakes, and local waterways causing significant damage to infrastructure of roadways and waterways throughout the county, causing high expenditures to the county and local governments for repair.

NOW, THEREFORE, BE IT RESOLVED that the Marshall County Commissioners hereby request that the Governor of the State of South Dakota declare an emergency/disaster to exist in County of Marshall, South Dakota, and request a Presidential Declaration of Disaster.

BE IT FURTHER RESOLVED that the Marshall County Commissioners request assistance for the local governments in the impacted area.

Matthew Schuller, Commission Chairman

All members voted aye.

TRAVEL:

Jones moved, Medhaug seconded to authorize the following travel expenses: Dustin Hofland to Pierre June 7-8 for a Summer Meeting; Kalissa Stelzer and Pam Oelkers to Pierre May 17-18 for Spring Workshop. All members voted aye.

FIRST READING:

Luttrell moved, Medhaug seconded to pass the following ordinance at this, its first reading: MARSHALL COUNTY, SOUTH DAKOTA REVISED ZONING

ORDINANCE. The ordinance can be viewed in its entirety on the County website or in the Zoning office during regular business hours. All members voted aye. The second reading of this notice will be held May 23, 2023.

ALCOHOLIC BEVERAGE LICENSE RENEWAL:

Luttrell moved, Medhaug seconded to approve a Retail Malt Beverage and SD Farm Wine license renewal for Clear Lake Investments, LLP. All members voted aye.

COURTHOUSE PROJECT:

The board discussed the courthouse project and upcoming election. In order to provide for the 45-day absentee voting period and to be able to give voters a better estimate of tax levies after valuations are approved by the state in July, the board decided to postpone the election to August. This will require the Bond Resolution to be re-passed in an upcoming meeting.

CAMA SYSTEM:

Knebel moved, Luttrell seconded to approve the purchase of a CAMA system from Vangaurd for \$16,450, a Service Contract for \$44,250, and a License agreement for \$16,345 and authorize the chair to sign agreements for each. All members voted aye.

EXECUTIVE SESSION:

Luttrell moved, Knebel seconded to enter into executive session to discuss personnel at 11:28 am. All members voted aye. The Chairman called the board out of executive session at 12:21 pm. No action was taken.

ADJOURN:

Knebel moved, Luttrell seconded to adjourn. All members voted aye.

ATTEST:

Matthew Schuller, Chairman

Megan Biel, Auditor

Published once at the total approximate cost of_____.