

**Unapproved  
MARSHALL COUNTY COMMISSION MEETING  
Britton, South Dakota**

The Board of County Commissioners met in regular session at 9:00 a.m. on March 21, 2023 at the Marshall County Courthouse. Members present were Jones, Knebel, Schuller, Luttrell and Medhaug. Commissioner Schuller presided. The meeting was open to the public and was offered via Zoom on computer and conference call. The Pledge of Allegiance was recited by everyone in attendance. Sandy Dinger, Logan Roehr, Deb Skonberg, Kalissa Stelzer and Shelby Thompson was present for portions of the meeting via zoom.

**AGENDA:**

Knebel moved, Medhaug seconded to approve the agenda for March 21, 2023. All members voted aye.

**MINUTES:**

Luttrell moved, Jones seconded to approve the minutes for February 21, 2023. All members voted aye.

**CLAIMS:**

Medhaug moved, Jones seconded to approve and pay the following claims. All members voted aye. PAYROLL by department: March 2, 2023: Commissioners 1685.20; Auditor 3836.57; Treasurer 4431.24; States Attorney 1819.24; Courthouse 2071.57; Director 4935.18; Register 3478.73; VSO 787.33; Community Building 400.00; Sheriff 10904.06; Welfare 549.27; Nurse 605.19; Extension 1078.82; Weed 1645.06; Zoning 2087.32; Highway 18965.76; E911 8017.14; Emergency Management 461.54;

EMPLOYER FICA & MEDICARE: First Savings Bank 5111.08

EMPLOYER SOUTH DAKOTA RETIREMENT SYSTEM: 3824.19

PAYROLL by department: March 16, 2023: Commissioners 1645.20; Auditor 3736.58;

Treasurer 4789.09; States Attorney 1819.24; Courthouse 2315.55; Director 4935.17; Register 3683.96; VSO 797.55; Community Building 400.00; Sheriff 10252.31; Coroner 225.00; Welfare 549.27; Nurse 794.65; Ambulance 10149.37; Extension 899.37; Weed 39.99; Zoning 2047.32; Highway 23501.46; E911 7783.01; Emergency Management 461.54;

EMPLOYER FICA & MEDICARE: First Savings Bank 5973.59

EMPLOYER SOUTH DAKOTA RETIREMENT SYSTEM: 4061.51

A & B BUSINESS INC SOLUTIO	40.72
A & B BUSINESS INC SOLUTIO	40.72
ADAM OKROI	358.02
AGTEGRA COOPERATIVE	1,554.68
ALCOPRO INC	120.00
ARAMARK	66.82
ARAMARK	80.88
AVERA OCCUPATIONAL MEDICIN	100.00
AVERA OCCUPATIONAL MEDICIN	100.00
AVERA PATIENT FINANCIAL SE	889.08
BAUS OIL CO	217.60

BRITTON CITY WATER DEPT	242.48
BROWN COUNTY JAIL	3,145.00
BROWN COUNTY SHERIFF'S DEP	16.00
BUTLER MACHINERY CO	5,833.09
CARI PRICE	50.06
CENEX FLEETCARD	350.06
CENTURY LINK	288.15
CENTURY LINK	288.15
CENTURYLINK	108.63
CERTIFIED LANGUAGES INTERN	72.60
COMMUNITY TRANSIT WATERTOW	32.00
CREIGHTON A THURMAN	231.00
DAMAR FARMERS ELEVATOR	7,755.93
DARCY LOCKWOOD	6.00
DAVID HUNTER	161.13
DAY COUNTY SHERIFF'S OFFIC	2,175.00
DEB SKONBERG	424.17
DELANEY NIELSEN SANNES PC	782.25
DELANEY NIELSEN SANNES PC	450.00
DIRK W WEBER	355.00
DIRK W WEBER	8,877.48
DMC WEAR PARTS LLC	3,187.63
DOUG MEDHAUG	83.84
EDDIE'S NORTHSIDE SINCLAIR	134.40
EDEN OIL	7,270.00
ERIN COLLINS-MILES	96.90
EXPETEC TECHNOLOGY SERVICE	269.00
FIRST NATIONAL BANK	39.09
FULL CIRCLE AG	7.26
HOLLAND BROS OIL COMPANY	1,736.23
HOLLAND NAPA AUTO PARTS	1,358.24
I & S GROUP, INC.	6,425.00
JOHN DEERE FINANCIAL	4,327.30
JUROR FEES	393.86
KASSI JONES	61.20
KENS FOOD FAIR	33.22
KEVIN JONES	18.34
KUCK LAW OFFICE	3,714.80
LAKE REGION ELECTRIC	612.75
LANGFORD TOWN	247.37
LARISSA HEITMANN	163.86
LEHR SANITATION SERVICE LL	450.00
LERON KNEBEL	108.08

LUCY LEWNO	112.25
M & T FIRE AND SAFETY	142.00
MARC	479.93
MARCO INC	207.51
MARCO INC	137.12
MARCO TECHNOLOGIES LLC	171.52
MARK KATTERHAGEN	6.00
MARSHALL & SWIFT/BOECKH LL	1,247.95
MARSHALL COUNTY HEALTHCARE	131.31
MARSHALL COUNTY JOURNAL	299.27
MATTHEW BENDER & CO., INC.	86.08
MEYER HARDWARE HANK	392.05
MICROFILM IMAGING SYSTEMS	2,262.02
OTTER TAIL POWER COMPANY	1,737.86
OTTER TAIL POWER COMPANY	235.13
PCC INC	1,423.50
PCC INC	3,682.62
PITNEY BOWES GLOBAL	186.00
QUILL CORPORATION	420.04
QUILL CORPORATION	432.95
RAPKOCH LAW, PROFF L.L.C.	4,267.08
RC TECHNOLOGIES	309.84
RICHARD BENDA	183.54
SANFORD HEALTH	1,157.10
SD ASSOCIATION OF ASSESSIN	150.00
SD DEPARTMENT OF PUBLIC SA	5,430.00
SD DEPT TRANSPORTATION	192.70
SD PUBLIC ASSURANCE ALLIAN	82,934.26
SD PUBLIC HEALTH LABORATOR	460.00
SOUTH DAKOTA STATE'S ATTOR	794.00
TALIAFERRO LAW FIRM P.C.	687.10
THOMSON REUTERS - WEST	169.76
TRANSOURCE TRUCK & EQUIPME	113.52
TRI STATE WATER, INC.	133.05
TYLER TECHNOLOGIES	3,648.73
VENTURE COMMUNICATIONS	128.38
VENTURE COMMUNICATIONS	2,266.72
VERIZON WIRELESS	894.29
VICTOR RAPKOCH	43.86
YANKTON COUNTY SHERIFF'S O	50.00
YANKTON COUNTY TREASURER	102.90

**PUBLIC COMMENT:**

No one was present to make public comment.

#### **4-H UPDATE:**

Jennifer Ringkob, 4-H Youth Program Advisor met with the board to give an update on 4-H activities in Marshall County. Ringkob reported that membership in 4-H is at 99 youth and 26 adult volunteers. Many activities are planned for this year including a farm safety day on May 3 in Britton.

#### **BIDS: Yearly**

Bids were opened and publicly read for the purchase of a year's supply of the following items and services for Marshall County. Kelly Hansen, Serocki Excavating, Inc. was present and Sandy Dinger, Highway Secretary and Faith Schumaker, Webster Scale were present via Zoom for the bid opening.

#### MAGNESIUM CHLORIDE: 9:35 a.m.

Bidders: **Dustbusters Enterprises, Inc.** – 30%-\$1.45/gallon, \$1.59/gallon delivered and applied.

#### RENTAL OF EQUIPMENT FOR BRIDGE CONSTRUCTION AND REPAIR: 9:40 a.m.

Bidders: **Hollaway Bridge & Culvert, Inc.**- 40T American Crane w/Operator & Leeds \$450/hr, 110T Grove Crane w/Operator \$590/hr, 75T American Crane w/Operator \$400/hr, Komatsu 238 Excavator w/Operator & Hydraulic Breaker \$350/hr, CAT 309 Excavator w/Operator \$240/hr, CAT 299D2 Skid Steer w/Operator \$200/hr, Bridge snooper truck \$1,000/hr, Excavator w/Pile Driver w/operator \$600/hr, front end loader \$200/hr, tella handler \$180/hr, mini excavator w/operator \$200/hr, heated pressure washer \$75/hr, mini excavator \$240/hr, Labor: Bridge Superintendent \$180/hr, General Labor \$125/hr, Certified Bridge Welder w/Portable Welder \$180/hr.

#### RENTAL OF EQUIPMENT FOR ROAD CONSTRUCTION & REPAIR: 9:40 a.m.

Bidders:

**Carlson Crushing & Excavating** – trucking w/tandem and Quad dump trucks \$115/hr, side dumps \$155/hr, belly w/pup \$160/hr, payloader \$195/hr, motor grader \$190/hr, skid steer \$145/hr, '04 Komatsu dozer \$250/hr- snow removal \$305/hr, Truck/lowboy \$220/hr. vibrating roller \$115/hr, 228 excavator \$210/hr, Linkbelt excavator \$200/hr, '16 Komatsu dozer \$200/hr- snow removal \$255/hr, tracked skid loader \$145/hr.

**Rein Construction** –blade \$125/hr-gravel \$180/hr-snow, excavator \$180/hr, dump truck-Kenworth: 12yd \$105/hr, payloaders: 950 Cat 3.5 yd \$140/hr, 966F Cat 5 yd \$160/hr, IHC dump truck 14 yd \$120/hr, side dump \$130/hr, Cat D6R dozer \$185/hr-gravel Cat D6R Dozer \$245/hr-snow. tracked Bobcat \$115/hr-gravel, \$135/hr-snow, \$150/hr-w/snowblower, 50T lowboy/semi \$160/hr, Excavator Bigger than 70,000 lbs-snow \$255/hr, Cat blade \$130/hr-gravel, \$185/hr-snow, belly dump \$145/hr. 10% surcharge should diesel exceed \$5.00 per gallon.

**Lien Transportation Co.** – dump truck \$135/hr, trucks/trailers: belly dump \$200/hr, side dump \$210/hr, Kenworth train \$260/hr, Kenworth lowboy \$255/hr, dozer \$255/hr, backhoe \$225/hr, motor grader \$265/hr, roller \$140/hr, paver \$475/hr, tire roller \$170/hr, loader \$220/hr, oil distributor \$235/hr, skid steer w/tracks \$165/hr.

**Tank Excavating, LLC** – trackhoe 2800-\$225/hr, dozer \$200/hr-gravel \$250/hr-snow removal, side dump \$165/hr, truck w/low-boy \$225/hr, roller \$150/hr, skid steer \$160/hr, JCB T-260 Skid Steer w/snow blower \$200/hr, trackhoe \$250/hr, mini excavator \$160/hr

**Opitz Gravel** –excavator \$150/hr, payloader \$120/hr, belly dump w/pup \$150/hr, scraper \$200/hr, excavator \$175/hr.

**Serocki Excavating** – paver \$280/hr, roller \$140/hr, bobcat \$125/hr, flowboy \$140/hr, truck/trailer end dump \$125, w/pup \$145/hr, oil distributor \$140/hr, bobcat with angle broom \$155/hr, bobcat w/cutter \$180/hr, bobcat \$135/hr, sign package for patching \$2,100-lump sum.

**Webster Scale** – 11 yd scraper \$200/hr, 17 yd scraper \$250/hr, 20 yd scraper \$345/hr, excavator \$185/hr, excavator w/hammer \$250/hr, excavator w/gps \$225/hr, next gen excavator w/gps \$235/hr, excavator \$250/hr, dozer \$200/hr, dozer \$315/hr, dozer w/gps \$245/hr, dozer w/gps \$225/hr, wheel loader \$185/hr, wheel loader \$175/hr, wheel loader \$175/hr, skid steer loader \$100/hr, tracked skid steer loader \$135/hr, motor grader w/gps \$160/hr, motor grader \$120/hr, sheepsfoot \$135/hr, roller \$125/hr, tractor/roller \$150/hr, road widener \$200/hr, water truck \$120/hr, truck/end dump \$110/hr, truck/belly dump \$145/hr, truck/side dump \$180/hr, truck/lowboy \$185/hr, crane \$500/hr (20 hr min), reclaimer \$500/hr, recycling crusher \$9.50/ton-includes conveyor/equip/labor-no mobilization, process in place asphalt surfacing \$0.80/sq yd plus mobilization; process in place, laydown & compaction of asphalt surfacing \$0.45/sq yd plus mobilization

**Brandon Hastings** – Truck & Belly Dump \$160/hr; surcharge \$1.20/hour for every \$0.10 diesel varies from \$3.80

**Jensen Rock & Sand, Inc.** – dozer \$325/hr, excavator \$175/hr, loader \$175/hr, loader \$175/hr, loader \$175/hr, oil distributor \$200/hr, paver \$240/hr, paver \$225/hr, paver \$325/hr, Chip spreader \$250/hr, rubber roller \$140/hr, roller \$140/hr, roller \$140/hr, roller \$140/hr, roller \$140/hr, dump truck \$130/hr, side dump \$245/hr, belly dump \$245/hr.

**Wheeler Trucking** – Belly Dumps-doubles \$180/hr; singles \$145/hr, cat loader with scale \$1.25/ton.

**Loiseau Construction, Inc.** – Milling /reclaiming equipment rental with operator \$1.28/sq.yd, Project Mobilization \$3,000, grind with lay-back process \$1.28/Syd Project Mobilization \$3,000; Additional second gradation grind if required-additional \$1.28/sq yd; Additive Injection & Lay-back process \$1.28/Syd Project Mobilization \$3,000

**Twisted M Fencing** – skid steer w/fencing attachments \$130/hr (includes 1 operator based on man hour time) labor-\$45/hr.

**Nickeson Harvesting** – quadtrac 6-way blade \$230/hr, 6-way blade (tires) \$230/hr, payloader \$125/hr, skid steer \$90/hr, semi/side dump \$140/hr.

**Coyote Fencing** – post and wire repairs \$75/man/hr. (2 men-\$150 p/h; 3 men-\$225 p/h; 4 men-\$300 p/h)

**Peter Bremmon** – wildcat blower \$250/hr, dozer \$300/hr.

**BITUMINOUS MIX:** 10:00 a.m.

All bids are for AC 58-28 hot mix. Bituminous Paving Odessa, MN site- \$78/ton, Waubay, SD site- \$96/ton; Lien Transportation (Aberdeen) \$92.75/ton, Serocki (Sica Hollow site) \$87.50/ton, Jensen Rock & Sand, Inc. (Aberdeen) \$92.75/ton

**GRAVEL:** 10:05 a.m.

Bidders: Per ton

<b>Rein Construction Inc.</b>	<b>Veblen Pit</b>	
Screened gravel 3/4"		5.00
Screened Rock & Clay		3.25
Pit Run		3.25
Screened rock		16.75

	Clay	2.50
	Rip rap	25.00
	Sewer rock	17.00
	Royalty	Included
<b>Opitz Gravel</b>		
	Crushed gravel 3/4"	4.35
	Pit Run	2.50
	Screened Rock	10.00
	Clay	2.00
	RipRap	14.00
	Sewer Rock 3"	10.00
	Royalty	included
<b>Carlson Crushing &amp; Excavating &amp; Stiegelmeier pits</b>	Carlson, Parrow, Foster, Rabenberg Olauson-Vandervliet	
	Crushed gravel 3/4"	4.65
	Screened Gravel	4.15
	Reject Sand	3.90
	Screened Rock 1 1/2"	10.00
	Pit Run	3.65
	Screened rock 3-6"	9.65
	Clay	2.15
	Rip Rap	14.15
	Royalty	included
<b>Krause Bros. Construction</b>	Monson Pit	
	Crushed Gravel 3/4"	6.50
	Screened gravel 3/4"	4.75
	Washed sand	7.85
	Screened Rock & Clay	12.95
	Screened Rock	19.55
	Clay	3.70
	RipRap	21.90
	Sewer rock	15.00
	Royalty	included
Additional materials price sheet can be viewed in the Auditor's office during regular business hours.		
<b>Behnke Gravel</b>	Behnke Pit	
	Crushed gravel 3/4"	4.25
	Reject Sand	13.00
	Pit run	3.00
	Clay	1.00
	Rip Rap	8.00
	Royalty	included
<b>Bernard Mahrer Construction</b>	Thorpe pit	
	Crushed gravel 3/4"	6.50
	Washed sand	9.55
	Screened rock & clay	10.50

Pit Run	5.00
Royalty	included

Medhaug moved, Jones seconded to accept all bids for magnesium chloride, equipment for road construction and repair, bituminous mix, and gravel. The highway superintendent has the discretion to hire any of the approved bidders taking into consideration location, material, need and availability. All members voted aye.

Metal Pipe (culverts) and Bridge Materials:

Medhaug moved, Jones seconded to use the bid from Beadle County for the year's supply of Metal Pipe and Bridge material. True North Steel (Formerly Huron Culvert & Tank) received the culvert bid as being the lowest bidder and in the best interest of the county; together with the bid from Rinker Pipe (formerly Forterra) for pre-cast and bridge materials. The True North Steel and Rinker bids can be seen in their entirety on file in the Auditor's office. All members voted aye.

**FUEL QUOTES:**

Sandy Dinger received the following quotes for #1 diesel for the Langford and Eden shops on February 21: Eden Oil-Eden \$4.58, Langford \$4.60; DaMar Elevator-all locations \$4.59. No other quotes were available at the time delivery was needed. Diesel fuel was delivered to the Eden Shop by Eden Oil and the Langford Shop by DaMar Elevator. Sandy Dinger received the following quotes for #1 diesel for the Veblen shop February 28: Eden Oil \$4.00; Full Circle Ag \$4.03. No other quotes were available at the time delivery was needed. Diesel fuel was delivered to the Eden Shop by Eden Oil. Sandy Dinger received the following quotes for #1 diesel for the Eden and Langford shops on March 6: Eden Oil-Eden \$4.29, Langford \$4.31; Damar Elevator-all locations \$4.30. No other quotes were available at the time delivery was needed. Diesel fuel was delivered to the Eden Shop by Eden Oil and the Langford Shop by DaMar Elevator. Sandy Dinger received the following quotes for #1 diesel for the Veblen shop on March 15: Eden Oil \$3.84, Full Circle Ag \$3.812. Diesel fuel was delivered to the Veblen shop by Full Circle Ag.

**PERSONNEL POLICY:**

The board discussed the travel portion of the Marshall County Personnel Policy as it pertains to overtime. Knebel moved, Medhaug seconded to make the following change to the policy and make this change retroactive to January 1, 2023 (change noted with a strikethrough):

**2-5 TRAVEL:** Travel authorization to conduct official County business outside of the county must be obtained beforehand from the County Commission. Expenses for travel shall include meals, lodging and automobile costs incurred except that reimbursement for meals shall not exceed forty (\$40.00) dollars per day. The employee shall be responsible for obtaining lodging whereby the costs will be to the advantage of the County. A county vehicle is available for county employee use to attend meetings/training. Employees wishing to use this vehicle shall contact the Auditor's office. Reimbursement for the use of the employee's personal automobile in the performance of authorized County business shall be set at state rates for each mile when a county vehicle is available. When a county vehicle is not available, mileage reimbursement rate shall be set at federal rates. When employees are required to attend a workshop and drive their own vehicles, they will be reimbursed for travel expenses and regular pay will be paid for those hours spent driving

and attending the workshop. These hours will not count toward overtime calculation. The employee shall be responsible for submitting and maintaining detailed receipts for lodging and other expenses, and shall keep a record of miles traveled.

All members voted aye.

#### **COURTHOUSE PROJECT:**

Josh Muckenhirn, ISG met with the board and Tobin Morris, Colliers International met via Zoom to discuss the Courthouse project. The project is estimated to cost a total of \$8.9-\$9.6 million. The board discussed funding and has set aside some money to out toward the project. In light of this, Jones moved, Knebel seconded to ask Morris to draft a ballot question for a June 6 election for a \$5 million bond to help fund the project. All members voted aye. The board will discuss the ballot question at their April 11 Commissioner meeting.

The board also discussed the timeline for sharing information with the public and encouraging residents to vote. There will be public meetings, articles in the newspaper, and various other media releases in the coming months to keep the public well informed of the project prior to the election.

#### **FUTURE MEETINGS:**

The board set the following dates for future meetings: April 11 & 25, with the possibility of adding April 18 if needed for Equalization appeals.

#### **TRAVEL:**

Knebel moved, Medhaug seconded to authorize the following travel expenses: Jennifer Ringkob to Watertown for a 4-H DASH meeting May 25, to Aberdeen for a Spring Conference March 28-30, to Warner for an AI clinic May 7, to Watertown for a Northeast Advisor Collaboration April 19 & May 17, and to Brookings for a Teen Leadership Conference June 5-9; Tanner Schiferl to Pierre for a Rural Investigation Training March 13-16; Logan Roehr to Pierre for EM 102 class April 20 and EM 103 Class May 11; Linda Haaland to Pierre for Spring Workshop April 12-13; Matt Schuller, Doug Medhaug and Leron Knebel to Pierre for Spring Workshop April 19-20; Matt Schuller, Leron Knebel, Megan Biel and Kalissa Stelzer to Webster April 5 for Lake Region District Meeting. All members voted aye.

#### **NEW HIRE:**

Ridge Oliver and Slade Owen were hired as Deputy Sheriffs effective March 20 at a rate of \$20/hour. Knebel moved, Medhaug seconded to authorize the chair to sign Marshall County Sheriff's Office Employment Agreements for Oliver and Owen. All members voted aye.

#### **INMATE HOUSING:**

Knebel moved, Jones seconded to authorize the chair to sign an inmate housing agreement with Day County. Housing rates will be \$75/day for an unsentenced detainee and \$50/day for a sentenced inmate. All members voted aye.

#### **EMERGENCY MANAGEMENT:**

Logan Roehr, Emergency Manager met with the board via Zoom to discuss various items. The board asked about other counties recently making disaster declarations. Roehr informed the board



that Marshall County did not have enough utility damage to meet the threshold requirements to be able to declare a disaster. Roehr plans to inspect the Hillhead tower as he has been informed by Minnkota that it is due for a replacement/upgrade. He is also looking into adding a frequency/repeater for the Highway department so that they have their own instead of sharing with the civil defense frequency.

**AUDIT CLOSING CONFERENCE:**

Christopher Theroux, Department of Legislative Audit, met with the board to inform them that the 2020-2021 audit had been completed. Knebel moved. Jones seconded to authorize the chair to sign the Letter of Representation. All members voted aye. Knebel moved, Medhaug seconded to authorize the chair to sign the Letter of Governance. All members voted aye. Jones moved, Luttrell seconded to authorize the chair to sign the Management Letter and Findings. All members voted aye. The full report can be viewed in the Auditor's Office during normal business hours or on the Legislative Audit webpage.

**ADJOURN:**

Knebel moved, Luttrell seconded to adjourn. All members voted aye.

**ATTEST:**

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Matthew Schuller, Chairman

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Megan Biel, Auditor

Published once at the total approximate cost of\_\_\_\_\_.