

**Unapproved  
MARSHALL COUNTY COMMISSION MEETING  
Britton, South Dakota**

The Board of County Commissioners met in regular session at 9:00 a.m. on February 7, 2023 at the Marshall County Courthouse. Members present were Jones, Luttrell, Knebel, Schuller and Medhaug. Commissioner Schuller presided. The meeting was open to the public and was offered via Zoom on computer and conference call. The Pledge of Allegiance was recited by everyone in attendance. Sandy Dinger was present for portions of the meeting via zoom.

**AGENDA:**

Knebel moved, Medhaug seconded to approve the agenda for February 7, 2023. All members voted aye.

**MINUTES:**

Luttrell moved, Jones seconded to approve the minutes for January 24, 2023. All members voted aye.

**CLAIMS:**

Medhaug moved, Jones seconded to approve and pay the following claims. All members voted aye. PAYROLL by department: February 2, 2023: Commissioners 1645.20; Auditor 3809.82; Treasurer 4573.32; States Attorney 1819.24; Courthouse 1502.13; Director 4935.17; Register 3538.45; VSO 797.55; Community Building 400.00; Sheriff 11667.24; Welfare 549.27; Nurse 673.60; Extension 1010.40; Zoning 2207.32; Highway 18481.27; E911 8539.18; Emergency Management 619.44;

EMPLOYER FICA & MEDICARE: First Savings Bank 5035.30

EMPLOYER SOUTH DAKOTA RETIREMENT SYSTEM: 3767.50

A & B BUSINESS INC SOLUTIO	160.36
ADAM OKROI	380.97
API GARAGE DOOR, INC	5,514.00
BRITTON CITY WATER DEPT	255.88
CARI PRICE	212.68
CENEX FLEETCARD	178.09
CENTURYLINK	108.63
CERTIFIED LANGUAGES INTERN	49.50
DAKOTA'S FINEST INVESTIGAT	210.00
DAY COUNTY SHERIFF'S OFFIC	2,850.00
DEPT OF ANIMAL SCIENCES	101.25
DOUG MEDHAUG	83.84
EDEN OIL	11,364.97
EXPETEC TECHNOLOGY SERVICE	269.00
FULL CIRCLE AG	35,009.05
GRAHAM TIRE CO INC	642.48
HOFLAND, DUSTIN	50.00
HOLLAND BROS OIL COMPANY	683.98
KENS FOOD FAIR	328.95

KEVIN JONES	18.34
LAKE REGION ELECTRIC	212.92
LANGFORD TOWN	248.49
LANGUAGE LINE SERVICES	16.07
LARISSA HEITMANN	104.40
LYNDA LUTTRELL	15.72
MARC	502.42
MARCO INC	207.51
MARCO TECHNOLOGIES LLC	171.52
MARSHALL COUNTY JOURNAL	281.40
MATHESON TRI-GAS INC	100.49
MEYER HARDWARE HANK	621.36
MICROFILM IMAGING SYSTEMS	80.00
OTTER TAIL POWER COMPANY	1,594.89
QUILL CORPORATION	301.68
RAPKOCH LAW, PROFF L.L.C.	4,267.08
RC TECHNOLOGIES	309.84
ROBERTS COUNTY SHERIFF'S O	100.00
SAMUEL SWANSON	31.77
SD ASSOCIATION OF	120.00
SD DEPT OF AG & NATURAL RE	200.00
SD DEPT TRANSPORTATION	835.26
SD PUBLIC HEALTH LABORATOR	695.00
SDSU EXTENSION	10,884.79
TRI STATE WATER, INC.	149.75
VENTURE COMMUNICATIONS	62.13
VERIZON WIRELESS	894.29
WERNER AUTOMOTIVE	1,217.10

**PUBLIC COMMENT:**

No one was present to make public comment.

**FUTURE MEETINGS:**

The board set the following dates for future Commissioner meetings: March 7 & 21.

**HIGHWAY:**

Dustin Hofland, Highway Superintendent met with the board and Sandy Dinger, Highway Secretary met via Zoom to discuss Highway Department business. Luttrell moved, Jones seconded to pass the following resolution:

**BRIDGE REINSPECTION  
PROGRAM RESOLUTION  
FOR USE WITH SDDOT RETAINER CONTRACTS**

**WHEREAS**, 23 CFR 650 Subpart C, requires initial inspection of all bridges and reinspection at intervals not to exceed two years with the exception of reinforced concrete box culverts that meet specific criteria. These culverts are reinspected at intervals not to exceed four years.

**THEREFORE**, **MARSHALL** County is desirous of participating in the Bridge Inspection Program.

The County requests SDDOT to hire **IMEG CORPORATION** (Consulting Engineers) for the inspection work. SDDOT will secure federal approvals, make payments to the Consulting Engineer for inspection services rendered, and bill the County for 20% of the cost. The County will be responsible for the required 20% matching funds.

Dated this 7th day of February, 2023, at Britton, South Dakota. All members voted aye.

Knebel moved, Luttrell seconded to pass the following resolution:

**RESOLUTION**

**WHEREAS**, the Marshall County Highway Superintendent will be placing restrictions on County Roads during the spring break-up, starting approximately MARCH 1, 2023, or sooner if conditions warrant, and **DO NOW THEREFORE** request that the South Dakota Highway Patrol assist in enforcing the road weight restrictions on all posted paved County roads. Spring conditions may deem it necessary for putting road weight restrictions on some of the County gravel roads as well.

Dated at Britton, South Dakota this 7th day of February, 2023. All members voted aye.

The board discussed several projects for this year and has decided to look further into many of them to determine the costs of each to help decide which projects to proceed with this year.

Those projects include: Chip Sealing 16AC, 16AE, 1AS; Base 1 injection and Magnesium Chloride on County Road 12A and County Road 4AE near the gravel pit; bridge on County Road 2GC – Bridge 46-141-000 (BIG grant re-applied for); finishing the Eden Project-county road 12 GE; building up County Road 13G gravel.

Hofland also discussed the old blade that needs to be repaired or replaced and gave costs estimates on a new blade.

**FUEL QUOTES:**

Sandy Dinger received the following quotes on January 24 for a bulk delivery of gasoline to the Britton shop: DaMar Elevator \$3.25; Eden Oil \$3.21; Full Circle Ag \$3.259. Gasoline was delivered to the Britton Shop by Eden Oil.

**COUNTY HEALTH NURSE:**

Larissa Heitmann, County Health Nurse Secretary met with the board to present the July-December 2022 County Health Nurse Report.

**VETERAN’S SERVICE OFFICER:**

Dave Daberkow, Veteran’s Service Officer, met with the board to give a quarterly update.

**NEW HIRES:**

Logan Roehr was hired as Emergency Manager effective February 1 at a rate of \$12,000/year.

Tim Holey was hired as part-time (over 20 hours) Maintenance Manager effective February 1 at a rate of \$17/hour.

**SURPLUS:**

Medhaug moved, Jones seconded to declare the following items surplus and offer them for sale on sealed bids: metal magazine rack, wooden magazine rack, metal desk, wooden desk, Whirlpool oven. All items are previously used by the Extension Office or Community Building. All members voted aye.

**ADDED TAX:**

Medhaug moved, Knebel seconded to approve the following added taxes: Parcel 02.01.27.0018, duration-11 months, tax \$8.02; Parcel 02.01.22.0005, duration-9 months, tax \$231.60; Parcel 01.02.35.0007, duration-6 months, tax \$83.54; Parcel 03.01.09.0013, duration-12 months, tax \$34.78; Parcel 03.03.05.0004, duration-12 months, tax \$4.72. All members voted aye.

**RESOLUTION: Fire Suppression/FEMA**

Jones moved, Knebel seconded pass the following resolution:

WHEREAS, the Marshall County Board of Commissioners received a letter from the South Dakota Department of Agriculture requesting that they receive an update on an appointed designee for Marshall County on who can request assistance from the state wildland fire coordinator in fire suppression in Marshall County pursuant to SDCL 41-20A-11.

WHEREAS, if Marshall County needs fire suppression assistance from state wildland fire coordinator, the fire will most likely be an emergency situation that needs an immediate response.

WHEREAS, Marshall County will have a quicker response to the emergency situation if it has a single designee that can request assistance from the state wildland fire coordinator rather than the whole Board of Commissioners.

WHEREAS, Marshall County has a Marshall County Emergency Management Office that plans and coordinates for the County's response to emergency situation. It would be appropriate to have the Director of the Marshall County Emergency Management Office be the designee for Marshall County to request fire suppression assistance from the state wildland fire coordinator.

NOW THEREFORE BE IT RESOLVED by a majority vote of the Marshall County Board of Commissioners that the Director of the Marshall County Emergency Management Office is hereby appointed the designee of Marshall County to request assistance from the state wildland fire coordinator to request fire suppression assistance pursuant to SDCL 41-20A-11. The Director of the Marshall County Emergency Management Office is allowed to obligate Marshall County Funds in their request for fire suppression assistance pursuant to SDCL 41-20A-11. This appointment shall start immediately and shall continue with the Director of the Marshall County Emergency Management Office until Marshall County Board of Commissioners appoints a different designee.

All members voted aye.

**FCC LICENSE:**

Luttrell moved, Medhaug seconded to authorize the renewal of Marshall County's FCC license. The cost of this is \$630. All members voted aye.

**TRAVEL:**

Knebel moved, Jones seconded to authorize the following travel expenses: Logan Roehr to Pierre for EM 101 training March 9; Erin Collins Miles to Watertown March 14<sup>th</sup> for FEMA training. All members voted aye.

**BUILD DAKOTA SCHOLARSHIP:**

Knebel moved, Jones seconded to authorize Sheriff Swanson to enroll in the Build Dakota Scholarship program. Marshall County will pay \$11,000 toward an individual's education and in turn, the individual will work for Marshall County for 3 years upon their graduation.

**ADMISSION OF SERVICE:**

Jones moved, Luttrell seconded to authorize the chair to sign an admission of service for a legal matter in which Marshall County has a taxing interest. All members voted aye.

**EXECUTIVE SESSION:**

Medhaug moved, Knebel seconded to enter into executive session to discuss legal matters at 10:40 am. All members voted aye. The chairman called the board out of executive session at 11:00 am. No action was taken.

**ADJOURN:**

Knebel moved, Medhaug seconded to adjourn. All members voted aye.

**ATTEST:**

\_\_\_\_\_  
Matthew Schuller, Chairman

\_\_\_\_\_  
Megan Biel, Auditor

Published once at the total approximate cost of\_\_\_\_\_.