

Unapproved
MARSHALL COUNTY COMMISSION MEETING
Britton, South Dakota

The Board of County Commissioners met in regular session at 9:00 a.m. on January 3, 2023 at the Marshall County Courthouse. Members present were Jones, Knebel, Schuller and Medhaug. Commissioner Luttrell was present via conference call. The meeting was open to the public and was offered via Zoom on computer and conference call. The Pledge of Allegiance was recited by everyone in attendance. Shelby Thompson, Logan Roehr, and Sandy Dinger were present for portions of the meeting in person or via zoom.

REORGANIZATION:

County Auditor Megan Biel presided and nominations opened for a new chairperson. Medhaug moved, Knebel seconded to nominate Commissioner Schuller, Medhaug moved, Knebel seconded that nominations cease. All members voted aye to elect Commissioner Schuller as Chair. The chairman has the authority to make and/or second motions as well as set the rules of order for the board.

Knebel moved, Medhaug seconded to nominate Commissioner Jones as vice-chairperson. Medhaug moved, Knebel seconded that nominations cease. All members voted aye to elect Commissioner Jones as vice-chairperson.

Weed Board: Commissioner Jones, Mike Nelson, Hans Nelson, Davin Nelson, Mike Atkinson. Weed board members to receive \$40.00 per diem per meeting.

Glacial Lakes Assn.: Commissioner Medhaug

GLAD Board: Commissioner Schuller

Marshall County Healthcare Center Board: Commissioner Schuller

Marshall Regional Railroad Authority Board: Commissioners Knebel & Schuller

Northeast Council of Governments: Commissioners Luttrell & Jones

Commissioners to receive \$40.00 per Diem, plus federal mileage rate to attend above board meetings.

Promotion and Expansion Committee: Commissioner Knebel

Promotion and Expansion Committee Members: Karole Chapin, LeRon Knebel, Jennifer Carlson, Rhonda Hardina, Ashley Hagen, Karen Mikkelson Youth Members: Jayden Bender, Oliver Moeckly, Regan Ringkob

Board members receive \$40.00 per diem, plus federal mileage rate.

Zoning Board: All Commission Board members. Zoning board members will receive \$40.00 per diem per zoning board meeting.

County buildings: All Commission Board members.

Northeast Mental Health Center Board: Sheila Sutton

Emergency Management: (Chairman of the Committee) Chairman and Vice-chairperson

Local Emergency Planning Committee: All Commissioner Board Members

Drainage Board: All Commission Board Members Drainage board members will receive \$40.00 per diem per drainage board meeting.

EMT's to receive \$40.00 per diem for attending a monthly continuing education meeting. No compensation for mileage.

Official Newspaper: Marshall County Journal

Mortgage Foreclosure Sites: Courthouse, Britton. Agtegra, Langford. Great Plains Bank, Eden. Front door of the post office, Lake City Town and Veblen City.

Burial Expense: A maximum fee of \$2,750.00 for a county funeral, \$2,000.00 for a cremation, plus grave liner and opening and closing at invoice amount.

Election Expense: Fee for Election Superintendent, deputies and interpreters to be set at \$14.30/hour for all election workers. The fee to attend the school of instruction will be \$14.30 plus federal mileage rate from the workers home to the school and back home. The election worker returning election supplies to the courthouse will be paid federal mileage rate from the precinct to the courthouse and back to their home.

Expense Allowance: Expense allowance for county employees to attend educational meetings throughout the year will be federal mileage rate for mileage reimbursement if a county vehicle is not available, state mileage rate if a county vehicle is available; room rates as charged, with state rates recommended if available. A maximum of \$40.00/day for meals is allowed based on the time the employee is out of the County per the Marshall County Personnel Policy. Receipts must accompany voucher for registration, lodging, etc. Prior approval by the board must be given before attending any meeting for expenses to be allowed.

County Commissioners will receive \$40 per day for attending educational meetings on behalf of Marshall County.

Bank depositories: First Savings Bank, Britton. Great Plains Bank, Eden. Dacotah Bank, Langford. Norstar Federal Credit Union, Britton.

SALARIES:

Knebel moved, Schuller seconded to approve the following salaries effective December 18, 2022:

ELECTED OFFICIALS: Annually: Commissioners Leron Knebel Sr., Matthew Schuller, Lynda Luttrell, Kevin Jones, Doug Medhaug \$7,354.88, plus \$1200.16 per Diem; Auditor Megan Biel, Register of Deeds Kalissa Stelzer, Treasurer Pam Oelkers \$53,230.32; State's Attorney Victor Rapkoch, \$47,300.24; Sheriff Sam Swanson \$68,612.96; Dan Neiber, County Coroner \$225.00 per viewing plus an additional \$225 when an autopsy is required. Lori Amerman, Deputy Coroner \$100.00 when acting as assistant, \$225 when acting as coroner.

APPOINTED OFFICIALS: Per Hour- Dave Daberkow, Veterans Service Officer \$20.45; Annually: Linda Haaland, County Welfare Director \$14,281.02; Todd Landmark, Emergency Management Director \$16,105.44; Highway Superintendent Dustin Hofland \$53,525.16; Kassi Jones, Director of Equalization \$51,250.42; Zoning Director/E911 Addressing Erin Collins-Miles \$53,230.32; E911 Coordinator Deb Skonberg \$10,525.32

HOURLY WAGES:

CLERICAL: Amanda Streier Deputy Treasurer; Lori Greenmyer, Deputy Director of Equalization; Rickie Bohlander, 2nd Deputy Treasurer; Shelby Thompson, Deputy Auditor; Larissa Heitmann, Administrative Assistant, Marshall County Extension Office/County Health Nurse Secretary; Diane Lentsch, fill in Deputy Register of Deeds \$21.05; Arlie Siers, Sheriff Secretary \$21.91; Beth Hove, Deputy Register of Deeds \$19.62; Karole Chapin Appraiser in Training \$16.00,

RADIO DISPATCHERS/JAILERS: Debra Skonberg, Arlie Siers \$21.91. Christopher Cease \$20.12, Shari Schock \$20.09, Logan Roehr \$19.91; \$200.00 clothing allowance for each dispatcher/jailer.

JANITORIAL: Lori Greenmyer \$16,261.96/year, Gail Smith \$10,400.00/year

HIGHWAY DEPARTMENT: Sandy Dinger, Highway Secretary \$23.05. Larry West, Forman \$24.51, Jerry Burger \$21.88, James Stickland \$21.22, Monte Hoglund \$21.19, Kevin Kraft \$19.84, Adam Okroi \$19.64, Duane Kronbach \$16.00, Barry Braaten \$16.00;

WEED DEPARTMENT: Monte Hoglund \$22.19; Richard Benda \$21.34. Larissa Heitmann \$21.05;

DEPUTY SHERIFF: David Hunter \$25.27, Tanner Schiferl \$25.19, Ian MacDonald \$25.74; \$500.00 clothing allowance for Sheriff and each deputy. On call time \$4.00/hour.

IT TECH: Jason DeVine \$30.23/hour.

AMBULANCE Annually- Primary Advisor Lori Amerman \$9,579.00; Secondary Advisor Pam Bard \$7,442.44,

Hourly: EMT I: Pam Bard, Harlan Hilleson, Logan Roehr, \$27.91. On call time \$4.00/hour.

EMT B: Lori Amerman, Laurel Behnke, Dan Neiber, Andrew Weber, Megan Morris, Cason Dinger, \$18.71. On call time \$4.00/hour.

EVOC DRIVER: Dave Deutsch, Ryan Furman, Steve Young, Cody Schuelke, Ian MacDonald \$11.20. On call time \$4.00/hour.

CPR Classes: Karole Chapin, Kim Roehr \$100.00/class

EMT B in training or inactive: Matthew Beck, Aaron Beaner, Brett Hockenbrock, \$18.71.

All members voted aye.

AGENDA:

Medhaug moved, Knebel seconded to approve the agenda for January 3, 2023. All members voted aye.

MINUTES:

Jones moved, Medhaug seconded to approve the minutes for December 20, 2022 with the following correction: *Knebel moved, Jones seconded to reapply for Structure 46-141-000 located 10 miles North and 3.1 miles East of Britton on 100th St as the initial BIG grant was not sufficient to cover the replacement cost to mitigate the cost difference.* All members voted aye.

CLAIMS:

Medhaug moved, Jones seconded to approve and pay the following claims. All members voted aye. PAYROLL by department: December 22, 2022: Commissioners 1575.60; Auditor 3548.50; Treasurer 4311.12; States Attorney 1653.85; Courthouse 1255.60; Director 4533.95; Register 3132.30; VSO 687.83; Community Building 400.00; Sheriff 9598.10; Coroner 450.00; Welfare 499.34; Nurse 598.13; Ambulance 10753.43; Extension 933.08; Weed 362.24; Zoning 2261.20; Highway 19448.35; E911 7782.18; Emergency Management 603.12;

EMPLOYER FICA & MEDICARE: First Savings Bank 5490.44

EMPLOYER SOUTH DAKOTA RETIREMENT SYSTEM: 3605.83

ARAMARK	66.82
AVERA OCCUPATIONAL MEDICIN	100.00
BOUND TREE MEDICAL LLC	105.64
CARLSON CRUSHING & EXCAVAT	20,293.50
CENTURYLINK	108.63
DAVID N NELSON	40.00
DELANEY NIELSEN SANNES PC	1,259.75
DOUG MEDHAUG	178.75

GROBES GROCERY & HARDWARE	57.52
GWORKS	1,557.00
HANS NELSON	40.00
KENNEDY PIER LOFTUS & REYN	111.10
KEVIN JONES	17.50
KONEXUS, INC	1,650.00
LANGFORD TOWN	228.12
LERON KNEBEL	82.50
LYNDA LUTTRELL	45.00
MARCO INC	225.40
MATHESON TRI-GAS INC	199.52
MIKE ATKINSON	40.00
OTTER TAIL POWER COMPANY	37.49
QUILL CORPORATION	1,432.25
RAPKOCH LAW, PROFF L.L.C.	4,267.08
SD DEPT TRANSPORTATION	920.35
SHELBY THOMPSON	45.70
TANNER SCHIFERL	181.04
TWO WAY SOLUTIONS, INC.	450.00
VENTURE COMMUNICATIONS	403.79
WERNER AUTOMOTIVE	247.20
WYATT'S LAWN CARE	2,750.00

OATHS OF OFFICE:

Oaths of Office were completed by those elected or re-elected in 2022.

PUBLIC COMMENT:

No one was present to make public comment.

HIGHWAY:

Dustin Hofland, Highway Superintendent met with the board and Sandy Dinger, Highway Secretary met via Zoom to discuss Highway Department business. Hofland informed the board the highway department has been clearing roads and trying to remove ice where possible. This is not possible in many areas as doing so would damage the road. The board received the November highway budget report prepared by Dinger.

FUEL QUOTES:

Sandy Dinger received the following quotes for #1 diesel fuel for the Langford and Eden shops on December 19, 2022: DaMar Elevator- \$5.25 all locations; Eden Oil- \$5.30-Langford, \$5.00-Eden. Damar Elevator delivered diesel fuel to the Langford shop and Eden Oil delivered diesel fuel to the Eden shop.

DRAINAGE ORDINANCE SECOND READING:

Jones moved, Medhaug seconded to pass the following ordinance at this, its second reading:
MARSHALL COUNTY, SOUTH DAKOTA DRAINAGE PERMIT ORDINANCE PURPOSE

AND SCOPE. The ordinance can be viewed in its entirety on the County website or in the Zoning office during regular business hours.

Roll call vote: Medhaug – aye, Knebel – aye, Jones – aye, Luttrell – aye, Schuller – aye. Motion carried.

NOTICE OF ADOPTION:

ORDINANCE NO.56 ESTABLISHING PERMANENT DRAINAGE REGULATIONS FOR MARSHALL COUNTY SOUTH DAKOTA, PROVIDING FOR THE ADMINISTRATION, ENFORCEMENT, AND AMENDMENTS THEREOF; AND REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT THEREWITH.

Notice is hereby given that Ordinance No.56 establishing permanent drainage regulations for Marshall County, South Dakota, with such regulations being set forth in the document titled MARSHALL COUNTY, SOUTH DAKOTA DRAINAGE PERMIT ORDINANCE PURPOSE AND SCOPE; providing for restrictions, district boundaries, and providing for repeal of all ordinance or parts thereof in conflict therewith. Marshall County is adopting this ordinance in order to protect the public health, safety, and general welfare. This ordinance was duly adopted by the County Commission on the 3rd day of January, 2023, and will become effective on the 24th day of January, 2023.

First Reading: December 20, 2022
Second Reading: January 3, 2023
Publication Date: January 4, 2023
(Notice of Adoption)
Effective Date: January 24, 2023
(20 days after Notice of Adoption)
Dated this 4th day of January 2023.

SEARCH & RESCUE BUDGET:

Jones moved, Medhaug seconded to establish a Search and Rescue budget in the General fund and to advertise to supplement that budget by \$105,000. All members voted aye.

MAINTENANCE/EMERGENCY MANAGEMENT POSITION:

Mike Marquette met with the board to discuss possibly combining the open maintenance and Emergency Manager positions. The board will conduct interviews for these positions or a combination of the positions at the next meeting.

ADJOURN:

Knebel moved, Medhaug seconded to adjourn. All members voted aye.

ATTEST:

Doug Medhaug, Chairman

Megan Biel, Auditor

Published once at the total approximate cost of _____.