

Unapproved
MARSHALL COUNTY COMMISSION MEETING
Britton, South Dakota

The Board of County Commissioners met in regular session at 9:00 a.m. on January 24, 2023 at the Marshall County Courthouse. Members present were Jones, Luttrell, Schuller and Medhaug. Commissioner Knebel was present via conference call. Commissioner Schuller presided. The meeting was open to the public and was offered via Zoom on computer and conference call. The Pledge of Allegiance was recited by everyone in attendance. Shelby Thompson and Sandy Dinger were present for portions of the meeting via zoom.

AGENDA:

Jones moved, Medhaug seconded to approve the agenda for January 24, 2023. All members voted aye.

MINUTES:

Luttrell moved, Medhaug seconded to approve the minutes for January 3, 2023. All members voted aye.

CLAIMS:

Knebel moved, Jones seconded to approve and pay the following claims. All members voted aye. PAYROLL by department: January 5, 2023: Commissioners 1645.20; Auditor 3844.14; Treasurer 4573.33; States Attorney 1819.24; Courthouse 1834.66; Director 4935.17; Register 3504.11; VSO 797.55; Community Building 400.00; Sheriff 10804.28; Welfare 549.27; Nurse 542.04; Extension 1141.97; Weed 66.57; Zoning 2047.32; Highway 19912.50; E911 9543.71; Emergency Management 619.44;

EMPLOYER FICA & MEDICARE: First Savings Bank 5173.90

EMPLOYER SOUTH DAKOTA RETIREMENT SYSTEM: 3967.47

PAYROLL by department: January 19, 2023: Commissioners 1645.20; Auditor 3819.63; Treasurer 4994.33; States Attorney 1819.24; Courthouse 1834.66; Director 4935.17; Register 3528.64; VSO 777.10; Community Building 400.00; Sheriff 11285.64; Coroner 225.00; Welfare 549.27; Nurse 657.81; Ambulance 9078.47; Extension 1026.19; Weed 106.56; Zoning 2047.32; Highway 16475.51; E911 7772.64; Emergency Management 659.43;

EMPLOYER FICA & MEDICARE: First Savings Bank 5424.31

EMPLOYER SOUTH DAKOTA RETIREMENT SYSTEM: 3732.99

LONGEVITY PAYROLL by department: January 19, 2023: Auditor 600.00; Treasurer 600.00; Director 700.00; Register 400.00; Sheriff 675.00; Highway 2900.00; E911 2025.00;

EMPLOYER FICA & MEDICARE: First Savings Bank 1208.70

EMPLOYER SOUTH DAKOTA RETIREMENT SYSTEM: 474.00

A & B BUSINESS INC SOLUTIO	40.72
ADAM OKROI	289.17
AGTEGRA COOPERATIVE	861.70
ALCOPRO INC	405.00
ARAMARK	66.82
AREA IV SENIOR NUTRITION	3,027.00
BAUS OIL CO	483.00
BRITTON CITY WATER DEPT	246.08

BRITTON PUBLIC LIBRARY	1,000.00
BUTLER MACHINERY CO	22.68
CALLEEN MISTEREK	110.50
CDJ ELECTRIC PLUMBING	311.47
CENEX FLEETCARD	1,179.13
CENTURY LINK	288.15
CERTIFIED LANGUAGES INTERN	165.00
CLIFF'S ONE STOP	5.58
COLE PAPERS INC	254.82
COMMUNITY TRANSIT INC	1,500.00
CONSUMER REPORTS	30.00
CORNWELL DRUG	30.00
CREDIT COLLECTIONS BUREAU	7.53
DAMAR FARMERS ELEVATOR	10,295.23
DAVID HUNTER	107.42
DAY COUNTY SHERIFF'S OFFIC	3,900.00
DEAN SCHAEFER COURT REPORT	30.00
DEERE CREDIT INC.	32,239.51
DELANEY NIELSEN SANNES PC	6,432.70
DOLLAR GENERAL-REGIONS 410	36.15
EDEN OIL	2,832.50
EMBRACE DENTISTRY OF WEBST	177.28
EXPETEC TECHNOLOGY SERVICE	377.00
FULL CIRCLE AG	3,734.90
GLACIAL LAKES & PRAIRIES	457.00
GLACIAL LAKES AREA DEVELOP	23,500.00
GRAHAM TIRE CO INC	795.30
GROBES GROCERY & HARDWARE	121.41
HOLLAND BROS OIL COMPANY	883.46
HOLLAND NAPA AUTO PARTS	833.31
IAN MACDONALD	500.00
INTERSTATE BATTERY	397.90
JENSEN FEED & GRAIN	2,367.20
JENSEN ROCK & SAND INC	883.84
JOHN DEERE FINANCIAL	1,532.43
KASSI JONES	1,429.20
KENS FOOD FAIR	252.55
LAKE REGION ELECTRIC	794.57
LANGUAGE LINE SERVICES	88.04
LEHR SANITATION SERVICE LL	525.00
LITTLE FALLS MACHINE INC	315.99
MAC'S HARDWARE	138.28
MARCO INC	137.12

MARCO TECHNOLOGIES LLC	179.60
MARSHALL & SWIFT/BOECKH LL	1,946.95
MARSHALL CO CONSERVATION	5,500.00
MARSHALL COUNTY JOURNAL	575.25
MARSHALL COUNTY PRAYER ROC	1,000.00
MEDICAL PRIORITY CONSULTAN	680.00
MEYER HARDWARE HANK	696.49
MICROFILM IMAGING SYSTEMS	80.00
MINNEHAHA COUNTY AUDITOR	90.90
NATIONAL SHERIFFS' ASSOCIA	71.00
NE COUNCIL OF GOVTS	8,798.09
NE MENTAL HEALTH CENTER	10,800.00
NORTH EAST SOUTH DAKOTA	1,000.00
OAKES TRUCK & TRAILER	1,470.00
OTTER TAIL POWER COMPANY	1,899.30
PCC INC	1,724.35
PITNEY BOWES	2,000.00
RC TECHNOLOGIES	309.84
RICHARDSON, WYLY, WISE, SA	408.20
SANFORD	1,327.81
SANFORD HEALTH	91.56
SD ASSOC OF COUNTY WEED &	75.00
SD EMERGENCY MANAGEMENT AS	30.00
SDAE4-HP	120.00
SDSU STATE 4-H OFFICE	46.00
SHANNON LEE	1,162.50
SOUTHSIDE EQUIPMENT	97.00
SUNSET HUTTERIAN BRETHERN	175.00
THOMSON REUTERS - WEST	169.76
TRANSOURCE TRUCK & EQUIPME	1,879.54
TRI STATE WATER, INC.	57.90
TYLER TECHNOLOGIES	449.00
VENTURE COMMUNICATIONS	2,351.32
VERIZON WIRELESS	894.01
WEED & PEST CONFERENCE	340.00
WYATT'S LAWN CARE	2,750.00

PUBLIC COMMENT:

No one was present to make public comment.

HIGHWAY:

Dustin Hofland, Highway Superintendent met with the board and Sandy Dinger, Highway Secretary met via Zoom to discuss Highway Department business. Hofland reported that the

highway department has been working on snow removal and clearing snow farther away from roadways. Hofland asked that the board begin considering what potential projects they would like to plan to complete this year. Potential projects being discussed include: Chip Sealing 16AC, 16AE, 1AS; Base 1 injection and Magnesium Chloride on County Road 12A and County Road 4AE near the gravel pit; bridge on County Road 2GC – Bridge 46-141-000 (BIG grant re-applied for); finishing the Eden Project-county road 12 GE; building up County Road 13G gravel.

Hofland also informed the board that the blade at the Britton shop has many repairs needed and the board will need to be decide whether to make these repairs or replace the blade soon as it has high hours and is the next blade scheduled to be replaced.

Luttrell moved, Medhaug seconded to award a \$75,200 Rural Access Infrastructure Grant to Waverly Township. All members voted aye.

FUEL QUOTES:

Sandy Dinger received the following quotes for #1 diesel fuel for all shops on January 17: DaMar Elevator: Langford-4.79, Eden 4.79, Veblen-no bid, Britton 4.56; Eden Oil: Langford-4.80, Eden 4.75, Veblen-4.50, Britton 4.40; Full Circle Ag: Langford-no bid, Eden-no bid, Veblen-4.4814, Britton 4.1706. Diesel fuel was delivered to the Langford Shop by DaMar Elevator, the Eden Shop by Eden Oil, and the Veblen and transport load to Britton shops by Full Circle Ag.

PAY RAISE:

Luttrell moved, Medhaug seconded to authorize the following pay raises: per a 6 month review, Duane Kronbach, Highway Laborer from \$16.00/hour to 18.10/hour effective January 15, 2023; per a 6 month review, Barry Braaten, Highway Laborer from \$16.00/hour to 18.10/hour effective January 29, 2023; per a 2-year review, Beth Hove, Deputy Register of Deeds from \$19.62/hour to 21.05/hour effective January 29, 2023. All members voted aye.

TRAVEL:

Jones moved, Luttrell seconded to authorize the following travel expenses: Jennifer Ringkob to Watertown February 8-11 for the Watertown Farm Show; Dustin Hofland to Pierre January 26 for a Highway Association meeting, to Deadwood March 20-24 for the Short Course and to Orange Beach Alabama April 16-21 for the NACE Conference; Larry West, Duane Kronbach and Kevin Kraft to Aberdeen January 26 for an Asphalt Workshop. All members voted aye.

BUDGET SUPPLEMENT:

Jones moved, Medhaug seconded to establish General Fund Department budget 101-229 “Search and Rescue” and to supplement this budget by \$105,000. All members voted aye.

NECOG:

Eric Senger and Lesleann Palmer, NECOG, met with the board to give an annual update on projects that NECOG has helped with in Marshall County.

COUNTY POOR RELIEF:

Attorney Danny Smeins met with the board to negotiate a County Poor lien for a client. Medhaug moved, Luttrell seconded to accept \$1,500 toward two individual's liens (10093 & 10052) and to write-off the remainder of the liens. All members voted aye.

LEPC:

Luttrell moved, Medhaug seconded to authorize the chair to sign the LEPC grant agreement. All members present voted aye.

ABATEMENTS;

Medhaug moved, Luttrell seconded to approve the following abatements: Parcel 01.11.01.0012, Amount abated: \$124.74, Reason: Loss due to fire; Parcel 36.58.23.A011 Amount abated: \$711.18; Reason: Loss due to fire. All members voted aye.

NOTICE OF ADMISSION:

Jones moved, Medhaug seconded to authorize the chair to sign an admission of service of paperwork on a legal matter in which Marshall County has a taxing interest. All members voted aye.

NOTE: Commissioner Knebel was absent for the remainder of the meeting.

EXECUTIVE SESSION:

Jones moved, Medhaug seconded to enter executive session at 10:20 am to discuss personnel matters. All members present voted aye. The chairman called the board out of executive session at 10:45. No action was taken. Jones moved, Luttrell seconded to enter executive session at 10:56 am to discuss personnel matters. All members present voted aye. The chairman called the board out of executive session at 11:46 am.

NEW HIRE OFFER:

Medhaug moved, Luttrell seconded to make an offer to a potential employee for the position of Emergency Manager. All members present voted aye.

Jones moved, Medhaug seconded to make an offer to a potential employee for the position of Maintenance Manager. All members present voted aye.

ADJOURN:

Medhaug moved, Luttrell seconded to adjourn. All members present voted aye.

ATTEST:

Matthew Schuller, Chairman

Megan Biel, Auditor

Published once at the total approximate cost of_____.