

**Unapproved**  
**MARSHALL COUNTY COMMISSION MEETING**  
**Britton, South Dakota**

The Board of County Commissioners met in regular session at 1:00 p.m. on November 10, 2022 in the Commissioner Meeting room and via Zoom video conference. Members present were Medhaug, Schuller, Jones, Luttrell and Knebel. Commissioner Medhaug presided. The meeting was open to the public and was offered via Zoom on computer and conference call. The chairman called the meeting to order and the Pledge of Allegiance was recited by everyone in attendance. Shelby Thompson, and Sandy Dinger were present for portions of the meeting via zoom.

**AGENDA:**

Jones moved, Schuller seconded to approve the agenda for November 10, 2022. All members voted aye.

**MINUTES:**

Schuller moved, Jones seconded to approve the minutes for October 18, 2022. All members voted aye.

**CLAIMS:**

Schuller moved, Jones seconded to approve and pay the following claims. All members voted aye. PAYROLL by department: October 27, 2022: Commissioners 1535.60; Auditor 3477.15; Treasurer 4158.01; States Attorney 1653.85; Courthouse 2979.91; Director 3253.95; Register 3203.66; VSO 725.01; Sheriff 14520.61; Coroner 490.00; Welfare 499.34; Nurse 521.57; Ambulance 10932.22; Extension 1009.64; Weed 379.35; Zoning 2581.20; Highway 14754.81; E911 8437.30; Emergency Management 603.12; EMPLOYER FICA & MEDICARE: First Savings Bank 5512.39  
EMPLOYER SOUTH DAKOTA RETIREMENT SYSTEM: 3767.80

A & B BUSINESS INC SOLUTIO	37.02
ADAM OKROI	353.43
AMERICAN STAMP & MARKING P	36.77
ARAMARK	75.83
AVERA LTC PHARMACY ABERDEE	14.06
BEST WESTERN RAMKOTA HOTEL	273.00
BETH HOVE	78.60
BOUND TREE MEDICAL LLC	851.95
BRITTON CITY WATER DEPT	270.80
BROWN COUNTY JAIL	425.00
CADEN BJORDAHL	133.56
CENEX FLEETCARD	1,219.76
CENTURYLINK	108.63
COLE PAPERS INC	160.48
COMMUNITY TRANSIT WATERTOW	34.00
DAKOTA GROUP LLC	2,100.00
DAY COUNTY SHERIFF'S OFFIC	3,825.00

DELANEY NIELSEN SANNES PC	2,389.00
DINGER, SANDY	254.44
DOUG MEDHAUG	74.88
EDEN OIL	2,242.00
EXPETEC TECHNOLOGY SERVICE	269.00
FIRST NATIONAL BANK	798.80
FIRST SAVINGS BANK	13,706.01
FULL CIRCLE AG	4,444.88
GOVERNMENT FORMS AND SUPPL	93.85
HOLLAND BROS OIL COMPANY	615.23
HOLLAND NAPA AUTO PARTS	417.50
JENNIFER RINGKOB	406.20
KENS FOOD FAIR	49.44
KEVIN JONES	16.38
LAKE REGION ELECTRIC	379.90
LANGFORD TOWN	197.05
LANGUAGE LINE SERVICES	83.79
LEHR SANITATION SERVICE LL	300.00
LERON KNEBEL	64.35
LEWIS & CLARK BHS	184.00
LINCOLN CO. TREASURER	75.00
LYNDA LUTTRELL	14.04
MARCO INC	316.52
MARCO TECHNOLOGIES LLC	168.86
MARSHALL COUNTY HEALTHCARE	43.77
MARSHALL COUNTY JOURNAL	777.84
MEYER HARDWARE HANK	160.17
MICROFILM IMAGING SYSTEMS	80.00
MONTE HOGLUND	20.00
NEIBER, DAN	14.00
NORTHSIDE IMP LLC	759.86
OFFICE OF CHILD SUPPORT	241.85
OTTER TAIL POWER COMPANY	1,595.67
PCC INC	1,625.00
PITNEY BOWES	2,000.00
QUILL CORPORATION	334.51
RAPKOCH LAW, PROFF L.L.C.	3,788.17
RC TECHNOLOGIES	309.84
RICHARD BENDA	88.85
ROBERTS COUNTY SHERIFF'S O	4,500.00
SANFORD	59.26
SARA ZAHN	60.60
SATELLITE TRACKING OF PEOP	39.00

SD PUBLIC HEALTH LABORATOR	665.00
SEACHANGE PRINT INNOVATION	185.00
SOUTHSIDE EQUIPMENT	45.00
TALIAFERRO LAW FIRM P.C.	2,879.35
TRI STATE WATER, INC.	23.00
TRUENORTH STEEL	12,036.17
VENTURE COMMUNICATIONS	405.76
VERIZON WIRELESS	894.76
VICTOR RAPKOCH	184.93
WERNER AUTOMOTIVE	517.80
YANKTON COUNTY SHERIFF'S O	50.00

**PUBLIC COMMENT:**

Commissioner Medhaug informed the board that the individuals that are opening the medical marijuana dispensary in Veblen would like to come before the board at a future meeting to make public comment.

Commissioner Jones plans to talk with Dirk Weber regarding North Marshall Fire Department's request for a contribution for the Search and Rescue equipment to clarify what is needed and when the equipment will be purchased.

**HIGHWAY:**

Sandy Dinger met with the board via Zoom to discuss Highway Department business. Highway budget reports for August-October were distributed. Dinger received a verbal quote of \$4,150 from Stenvold Construction for the replacement of the sidewalk at the Britton shop. The board took no action as this will not be completed with the current weather. Dinger reported briefly on the Safety Conference she attended in Pierre.

**FUEL QUOTES:**

Dinger received the following quotes on October 26<sup>th</sup> for #2 red dyed Diesel for the Veblen Shop: Eden Oil \$4.50/Full Circle Ag \$4.497/Holland Bros \$4.55. Diesel fuel was delivered to the Veblen shop by Full Circle Ag.

**RETIREMENT:**

Marshall County would like to thank Bill College for his service to Marshall County in the Maintenance Department and on the Safety Committee and wish Bill well in his retirement.

**SNOW REMOVAL:**

Knebel moved, Luttrell seconded to accept contracts from Wyatt's Lawn Care for snow removal at the Ambulance Garage for \$275/month, the Community Building for \$1,100/month and the Courthouse for \$1,375/month. All members voted aye.

**VETERAN'S SERVICE OFFICER:**

Dave Daberkow, Veteran's Service Officer met with the board to give a quarterly update.

**COURTROOM SOUND SYSTEM:**

Victor Rapkoch, State's Attorney met with the board to discuss upgrading the Courtroom Sound System. Rapkoch will discuss with the Judge whether Law Library funds could be used for this upgrade.

**PERSONNEL POLICY:**

Jones moved, Schuller seconded to approve various changes to the personnel policy. These changes will be effective January 1, 2023. Employees will be asked to sign a new personnel policy handbook. All members voted aye.

**CANVASS:**

The board canvassed the votes for the November 3, 2020 General Election. Knebel moved, Luttrell seconded to authorize the board to sign the official canvass report. All members voted aye.

**EXECUTIVE SESSION:**

Knebel moved, Jones seconded to enter into executive session to discuss personnel matters at 3:06 pm. All members voted aye. The chairman called the board out of executive session at 3:53 pm. No action was taken.

**SURPLUS:**

Schuller moved, Luttrell seconded to declare a 2008 trailer house owned by the County as surplus and to offer it for sale by sealed bids. All members voted aye.

**RESOLUTION:**

Jones moved, Knebel seconded to pass the following resolution: Appointment of Applicant Agent for Hazard Mitigation Grant Program (HMGP)

WHEREAS, Marshall County is submitting a Hazard Mitigation Grant application to the South Dakota Division of Emergency Management and the Federal Emergency Management Agency; and

WHEREAS, Marshall County is required to appoint an Applicant Agent for the Purpose of signing documents and assuring the completion of all application documents;

NOWHEREFORE BE IT RESOLVED that Marshall County appoints the Emergency Manager as the authorized Applicant Agent.

Dated this 10<sup>th</sup> day of November, 2022.  
Douglas Medhaug, Chairman of the Board

All members voted aye.

**SDSU EXTENSION:**

Luttrell moved, Jones seconded to authorize the chair to sign the Memorandum of Understanding with SDSU Extension for the provision of a 4H Youth Program Advisor for 2023. Marshall County's share of this cost is \$10,884.79. All members voted aye.

**TRAVEL:**

Knebel moved, Luttrell seconded to authorize the following travel expenses: Matt Schuller, Doug Medhuag, Kevin Jones, Leron Knebel, Megan Biel, Pam Oelkers, Kalissa Stelzer, Dustin Hofland to Milbank November 30 for a Lake Region District Meeting; Larissa Heitmann to Redfield December 15 for a Regional Meeting; Rishard Benda and Monte Hogle to Stratford November 2 for a Weed Board District Meeting; Jennifer Ringkob to Huron November 15 for a State Livestock meeting. All members voted aye.

**ALCOHOLIC BEVERAGE LICENSE RENEWAL:**

Knebel moved, Schuller seconded to approve liquor license renewals for Britton Country Club Inc, Prairie Sky Game Ranch and Guest Lodge, and Chinatown, LLC. All members voted aye.

**ORDINANCE 55:**

Jones moved, Schuller seconded to pass the following ordinance at this, it's first reading:  
ORDINANCE NO. 55

AN ORDINANCE AMENDING TITLE 4, CHAPTER 4.2  
AS AMENDED TO REZONE CERTAIN DESCRIBED PROPERTY

BE IT ORDAINED by the Board of County Commissioners of Marshall County, South Dakota: that Title 4 chapter 4.2 adopted by Ordinance No.32, September 28, 2021 as amended, of the Zoning Ordinance of Marshall County be amended to classify the following property:

**A part of the Unplatted Portion of Gov't Lots 2 & 3, Section 19, T126N, R53W in the proposed Plat drawing showing Proposed Lots 7, 8, 9, & 10 Westby Lakeside Addn. in Gov't Lots 2 & 3, Section 19, T126N, R53W of the 5th P.M., Marshall County, South Dakota**

**(Proposed drawing available in the office of Zoning Administrator.)**

To "R-3" Lake Front Residential District from "AG" Agricultural District

BE IT FURTHER ORDAINED by the Marshall County Commission, Britton, South Dakota, that the zoning official for the County of Marshall is hereby authorized to change the official zoning map for the County of Marshall to reflect this Ordinance.

Notice of Hearing \_\_\_\_\_ October 19, 2022

Passed First Reading \_\_\_\_\_ November 10, 2022

All members voted aye.

**ADJOURN:**

Knebel moved, Schuller seconded to adjourn. All members voted aye.

**ATTEST:**

\_\_\_\_\_  
Doug Medhaug, Chairman

\_\_\_\_\_  
Megan Biel, Auditor

Published once at the total approximate cost of\_\_\_\_\_.