

**Unapproved
MARSHALL COUNTY COMMISSION MEETING
Britton, South Dakota**

The Board of County Commissioners met in regular session at 9:00 a.m. on September 20, 2022 in the Commissioner Meeting room and via Zoom video conference. Members present were Medhaug, Schuller, Luttrell, Jones, and Knebel. Commissioner Medhaug presided. The meeting was open to the public and was offered via Zoom on computer and conference call. The chairman called the meeting to order and the Pledge of Allegiance was recited by everyone in attendance. Deb Skonberg, Sandy Dinger, Mark Nelson and Shelby Thompson were present for portions of the meeting via zoom.

AGENDA:

Knebel moved, Schuller seconded to approve the agenda for September 20, 2022. All members voted aye.

MINUTES:

Jones moved, Luttrell seconded to approve the minutes for September 6, 2022. All members voted aye.

CLAIMS:

Knebel moved, Schuller seconded to approve and pay the following claims. All members voted aye. PAYROLL by department: September 15, 2022: Commissioners 1495.60; Auditor 3423.63; Treasurer 4158.00; States Attorney 1653.85; Courthouse 2637.64; Director 3253.95; Register 3257.18; VSO 576.29; Sheriff 15744.15; Welfare 499.34; Nurse 550.28; Extension 980.93; Weed 1529.63; Zoning 1861.20; Highway 13902.19; E911 8641.43; Emergency Management 563.13;

EMPLOYER FICA & MEDICARE: First Savings Bank 4807.64

EMPLOYER SOUTH DAKOTA RETIREMENT SYSTEM: 3899.13

ADVANCE AUTO PARTS	34.79
ARAMARK	133.64
BIEL, MEGAN	46.00
BITUMINOUS PAVING INC	884,173.25
BRITTON CITY WATER DEPT	31.10
BROWN COUNTY JAIL	425.00
BUTLER MACHINERY CO	818.00
CADEN BJORDAHL	232.06
CENTURY LINK	288.15
CERTIFIED LANGUAGES INTERN	59.40
CLIFF'S ONE STOP	9.99
COTEAU DES PRAIRIE HOSPITA	781.26
CREDIT COLLECTIONS BUREAU	7.53
DAKOTA'S FINEST INVESTIGAT	525.00
DAY COUNTY SHERIFF'S OFFIC	6,225.00
DOLLAR GENERAL-REGIONS 410	17.25
EDEN LUMBER COMPANY	16.99

EDEN OIL	6,000.00
ELECTION SYSTEMS & SOFTWARE	1,140.50
EXPETEC TECHNOLOGY SERVICE	269.00
FIRST NATIONAL BANK	971.03
FULL CIRCLE AG	50.01
GRAHAM TIRE CO INC	331.10
HOFLAND, DUSTIN	50.01
HOLLAND BROS OIL COMPANY	411.66
HOLLAND NAPA AUTO PARTS	685.81
IMEG	1,920.92
JOHN DEERE FINANCIAL	1,788.41
KALISSA STELZER	248.74
LAKE REGION ELECTRIC	460.47
LEHR SANITATION SERVICE LL	300.00
MARCO INC	137.12
MARCO TECHNOLOGIES LLC	168.86
MARSHALL COUNTY HEALTHCARE	148.76
MARSHALL COUNTY JOURNAL	1,164.85
MEYER HARDWARE HANK	36.74
MICROFILM IMAGING SYSTEMS	80.00
MITCHELL VILHAUER	1,677.06
OTTER TAIL POWER COMPANY	159.28
PAMELA OELKERS	248.36
PENNINGTON COUNTY JAIL	180.81
RAMKOTA HOTEL & CONFERENCE	198.00
ROBERTS COUNTY SHERIFF'S O	2,790.00
SAFETY SERVICE, INC	234.30
SATELLITE TRACKING OF PEOP	100.75
SD PUBLIC HEALTH LABORATOR	405.00
SOUTHSIDE EQUIPMENT	164.25
THOMSON REUTERS - WEST	169.76
TRANSOURCE TRUCK & EQUIPME	3,455.73
TRI STATE WATER, INC.	133.05
VENTURE COMMUNICATIONS	2,063.93
WERNER AUTOMOTIVE	3,194.48
ZAHN, SARAH	100.00

PUBLIC COMMENT:

Mike Atkinson was present to make public comment on a drainage project that he has applied for. Atkinson asked the board if he should check into or receive approval from any other individuals or entities. The board advised Atkinson to discuss the project with the Highway Superintendent and receive approval from the Dayton Township board.

HIGHWAY:

Dustin Hofland, Highway Superintendent met with the board and Sandy Dinger, Highway Secretary met via Zoom to discuss Highway business. State's attorney Victor Rapkoch was present. David Geyer representing David Jones met with the board to discuss a culvert in County road 12GW. Jones is proposing to pay for a hydraulic study to be done on a culvert located in 114th St in Lowell Township if the County agrees to honor the results of the hydraulic study. This location flooded most recently in 2005. Luttrell moved, Knebel seconded to deny the request to honor a hydraulic study prior to it being performed due to not enough evidence of flooding or of obstruction of natural flow being presented. Commissioner Jones abstained from voting. Roll call vote: Knebel-aye, Luttrell-aye, Schuller-aye, Medhaug-aye. Motion carried.

Jones moved, Knebel seconded to authorize the chair to sign a temporary construction easement with Peter Waletich and Larry Schuster. The landowners will be paid \$0.40/yd for the easement- Waletich-\$1,883.06; Schuster-\$1,723.47. Daniel and Grace Michlitsch, Tom and Pam Steiner and Marietta T. Pitzele also donated temporary construction easements for the Eden project in 438th Avenue, now part of County road 12GE. All members voted aye.

The board discussed BIG Project 8046(00)20-1 PCN 07TY Bridge 46-141-000. A bid for this project was received after the bid time. With no other bids being received, the County is able to negotiate with the bidding contractor. Hofland will look into this further. Hofland requested the Public Meeting be set for October 4th at 9:30 to present the 2023-2027 5-Year Road and Bridge Improvement Plan for the Highway Dept via that BIG Program – this is open to the public to attend and encouraged for feedback.

The board discussed some drain tiling done in ND and through County road 02GC (100th St) and into the south ditch in SD. The State's Attorney will look into this further.

FUEL QUOTES:

Sandy Dinger received the following quotes for unleaded gasoline for the Britton shop on September 8, 2022: Eden Oil \$3.00; DaMar Elevator \$3.26; Full Circle Ag \$3.05. Gasoline was delivered to the Britton Shop by Eden Oil.

PROPANE BIDS:

The following bids were opened and publicly read for the annual supply of propane for all County locations: Agtegra-\$1.87 all locations; DaMar Farmers Elevator-\$1.78 all locations except Veblen; Full Circle Ag-\$1.97-all locations. Jones moved, Schuller seconded to accept the bid from DaMar Farmers Elevator for the Britton, Eden and Langford locations and from Agtegra for the Veblen location. All members voted aye.

PERSONNEL:

The board discussed the County starting pay and the difficulty many departments are having hiring employees. Jones moved, Schuller seconded to raise the starting pay for new employees to \$16.00/hour effective September 25. All members voted aye.

ALCOHOLIC BEVERAGE LICENSE:

Knebel moved, Luttrell seconded to approve a one-day liquor/malt beverage license for the Britton Shrine Club at Fort Sisseton State Park effective September 24, 2022. All members voted aye.

ANNUAL BUDGET:

Schuller moved, Jones seconded to approve the annual budget resolution as follows with the following changes to the provisional budget:

Account	Provisional	Annual
General Fund Cash Applied	24,710	24,482
Highway Fund Cash Applied	650,000	629,853
Highway Fund less 25% to Cities	24,435	22,147

RESOLUTION:

ADOPTION OF ANNUAL BUDGET FOR Marshall County, South Dakota

Whereas, (7-21-5 thru 13), SDCL provides that the Board of County Commissioners shall each year prepare a Provisional Budget of all contemplated expenditures and revenues of the County and all its institutions and agencies for such fiscal year and,

Whereas, the Board of County Commissioners did prepare a Provisional Budget and cause same to be published by law, and

Whereas, due and legal notice has been given to the meeting of the Board of County Commissioners for the consideration of such Provisional Budget and all changes, eliminations and additions have been made thereto.

NOW THEREFORE BE IT RESOLVED, That such provisional budget as amended and all its purposes, schedules, appropriations, amounts, estimates and all matters therein set forth, SHALL BE APPROVED AND ADOPTED AS THE ANNUAL BUDGET OF THE APPROPRIATION AND EXPENDITURES FOR Marshall County, South Dakota and all its institutions and agencies for calendar year beginning January 1, 2023 and ending December 31, 2023 and the same is hereby approved and adopted by the Board of County Commissioners of Marshall County, South Dakota, this 20th day of September, 2022.

The Annual Budget so adopted is available for public inspection during normal business hours at the office of the county auditor Marshall County, South Dakota. The accompanying taxes are levied by Marshall County for the year January 1, 2023 through December 31, 2023.

COUNTY TAX LEVIES	dollars	\$'s/1,000
WITHIN LIMITED LEVY:		
* General County Purposes (10-12-9)	2,655,849	2.368
Opt Out	175,000	.156
Highway Fund	1,044,167	.931
TOTAL TAXES LEVIED BY COUNTY	3,875,016	3.455

*These amounts include the 25% to be distributed to cities.

As of September 20, 2022 these levies are not approved by the Department of Revenue. All members voted aye. The resolution was declared duly adopted by the Chairman.

Board of County Commissioners of Marshall County, South Dakota
Douglas Medhaug, Chairman

LeRon Knebel, Sr. Commissioner
Lynda Luttrell, Commissioner
Kevin Jones, Commissioner
Matthew Schuller, Commissioner
ATTEST: Megan Biel, County Auditor

ELECTION:

Schuller moved, Luttrell seconded to not place a ballot drop box in the courthouse for the General Election. Voters returning absentee ballots will need to mail them or return them directly to the Auditor's office. All members voted aye.

TRAVEL:

Jones moved, Knebel seconded to authorize the following travel expenses: Sandy Dinger to Pierre for a Safety and Loss Control Conference November 2-3; Jennifer Ringkob to Brookings September 16-17 for a State 4H Livestock Skill-a-thon, to Watertown October 1 for 4H DASH Regional Leadership meeting and Brookings October 24-27 for SDSU Extension Fall Conference. All members voted aye.

FUTURE MEETINGS:

The board set the following dates for future meetings: October 4th & 18th, November 10th (to do election canvass) & 22nd.

ADJOURN:

Knebel moved, Luttrell seconded to adjourn. All members voted aye.

ATTEST:

Doug Medhaug, Chairman

Megan Biel, Auditor

Published once at the total approximate cost of_____.