

**Unapproved**  
**MARSHALL COUNTY COMMISSION MEETING**  
**Britton, South Dakota**

The Board of County Commissioners met in regular session at 9:00 a.m. on April 12, 2022 in the Commissioner Meeting room and via Zoom video conference. Members present were Medhaug, Luttrell, Jones, Schuller and Knebel. Commissioner Medhaug presided. The meeting was open to the public and was offered via Zoom on computer and conference call. The chairman called the meeting to order and the Pledge of Allegiance was recited by everyone in attendance. Shelby Thompson and Sandy Dinger were present for portions of the meeting via zoom.

**AGENDA:**

Jones moved, Knebel seconded to approve the agenda for April 12, 2022. All members voted aye.

**MINUTES:**

Schuller moved, Jones seconded to approve the minutes for March 29, 2022. All members voted aye.

**CLAIMS:**

Jones moved, Schuller seconded to approve and pay the following claims. All members voted aye. PAYROLL by department: March 31, 2022: Commissioners 1615.00; Auditor 3514.06; Treasurer 4158.00; States Attorney 1583.71; Courthouse 2197.96; Director 4453.94; Register 3194.74; VSO 725.01; Sheriff 14757.26; Welfare 499.34; Nurse 575.04; Extension 862.56; Weed 10.13; Zoning 2261.20; Highway 14366.68; E911 7790.79; Emergency Management 563.13;

EMPLOYER FICA & MEDICARE: First Savings Bank 4829.41

EMPLOYER SOUTH DAKOTA RETIREMENT SYSTEM: 3748.98

ANDREA REIN	35.20
ANDREW PLANTEEN	18.40
ANDREW SCHUSTER	31.84
APRIL MICHLITSCH	31.84
ARAMARK	9.01
BOUND TREE MEDICAL LLC	42.39
BRITTON CITY WATER DEPT	306.29
BROWN COUNTY JAIL	255.00
BRUCE SCHULTZ	21.76
CENEX FLEETCARD	720.01
CHARLENE ERICKSON	24.28
CLIFF'S ONE STOP	659.36
COMPTON CYPRESS	33.52
CORNWELL DRUG	20.00
CRAIG BLOCK	39.40
CRAWFORD TRUCKS	239.40
CYNTHIA BREMMON	16.72

DAKOTA'S FINEST INVESTIGAT	392.84
DAMIAN BAHR	31.00
DANIEL ZENK	10.84
DAY COUNTY SHERIFF'S OFFIC	6,020.00
DEBORAH EYE	10.84
DEBRA OPSAHL	27.64
DELANEY NIELSEN SANNES PC	13,521.50
DERRICK HOINES	24.28
DMC WEAR PARTS LLC	1,378.00
DONNA SCHOTT	10.84
DOUG MEDHAUG	112.32
DUSTIN ERICKSON	24.28
ERIC MEDHAUG	10.84
ERIN COLLINS-MILES	52.08
EXPETEC TECHNOLOGY SERVICE	269.00
FIRST AID SERVICES & SUPPL	44.95
FIRST NATIONAL BANK	971.75
FULL CIRCLE AG	2,776.53
GEORGE MACCONNELL	35.20
GRAHAM TIRE CO INC	584.04
GREGORY BECK	10.84
HH DESIGN	90.00
HOISINGTON, MICHELE	22.60
HOLLAND BROS OIL COMPANY	403.86
HOLLAND NAPA AUTO PARTS	344.19
JACOB HAGENSON	31.84
JACQUELINE BARTLETT	22.60
JANET PEARSON	20.08
JERAMY STARK	10.84
JON ANDERSON	10.84
JOSEPH KRISTA	10.84
JUSTIN YABLONSKI	119.11
KELSEY SUTHER	35.20
KEVIN JONES	24.57
KEVIN KRAFT	10.84
LAKE REGION ELECTRIC	180.44
LANGFORD TOWN	237.50
LEHR SANITATION SERVICE LL	225.00
LERON KNEBEL	128.70
LESTER HANSEN	35.20
LINDSEY MILLER	10.84
LISA DAUWEN	26.80
LISA PERSON	16.72

LYNDA LUTTRELL	42.12
MARCO INC	199.40
MARCO TECHNOLOGIES LLC	168.86
MARSHALL CO MEDICAL	34.58
MARSHALL CO SHERIFF	44.50
MARSHALL COUNTY HEALTHCARE	29.18
MARSHALL COUNTY JOURNAL	380.86
MARTIN ANDERSON	28.48
MARY KOOP	10.84
MATTHEW DRAKE	10.84
MCLEODS PRINTING	306.14
MELISSA WILKINSON	10.84
MEYER HARDWARE HANK	178.38
MICHAEL NIESEN	11.68
MICHELLE SWANSON	25.96
MICROFILM IMAGING SYSTEMS	80.00
MINN KOTA COMMUNICATIONS I	4,968.00
MISTY FREDRICKSON	10.84
NCRAAO	650.00
NIESEN, PATRICIA	18.40
NITA AADLAND	34.36
OTTER TAIL POWER COMPANY	2,371.13
PENNINGTON COUNTY JAIL	293.88
PREMIER BIOTECH, INC.	314.11
QUILL CORPORATION	327.59
RAPKOCH LAW, PROFF L.L.C.	3,788.17
RC TECHNOLOGIES	309.84
ROBERT ELLINGSON	10.84
ROBERT WAGNER	26.80
ROSE CEASE	10.84
SAFETY SERVICE, INC	22,079.76
SCOTT BUSH	15.04
SD PUBLIC HEALTH LABORATOR	290.00
SHARI STEINER	31.00
SHAUNA STABNOW	11.68
SHELLIE HARRISON	35.20
SUZANNE OGREN	22.60
TARI HEITMANN	26.80
THE LODGE AT DEADWOOD	297.00
TOM ATKINSON	10.84
TRAVIS TYLER	31.84
TRI STATE WATER, INC.	139.90
TRITECH SOFTWARE SYSTEMS	4,992.00

VAN NELSON	10.84
VERIZON WIRELESS	865.53
WERNER AUTOMOTIVE	317.37
WILLIAM ROPER	31.84
ZUEHLKE, BRIAN	10.84

**PAY RAISE:**

Per a 6-month review, Luttrell moved, Knebel seconded to authorize a pay raise for Mikayla Lentsch, Deputy Director of Equalization from \$15.00/hour to \$16.53/hour effective April 10. All members voted aye.

**ORDINANCE 53:**

Schuller moved, Jones seconded to pass the following ordinance at this, it's first reading:  
**ORDINANCE NO. 53**

**AN ORDINANCE AMENDING TITLE 4, CHAPTER 4.2  
AS AMENDED TO REZONE CERTAIN DESCRIBED PROPERTY**

BE IT ORDAINED by the Board of County Commissioners of Marshall County, South Dakota: that Title 4 chapter 4.2 adopted by Ordinance No.32, September 28, 2021 as amended, of the Zoning Ordinance of Marshall County be amended to classify the following property:

**Lot 4 Cottonwood Lake Subdivision in Gov't Lot 5, Section 16, T126N, R55W of the 5<sup>th</sup> P.M., Marshall County, South Dakota**

**(Plat available in the office of Zoning Administrator.)**

To "R-3" Lake Front Residential District from "HC" Highway Commercial District

BE IT FURTHER ORDAINED by the Marshall County Commission, Britton, South Dakota, that the zoning official for the County of Marshall is hereby authorized to change the official zoning map for the County of Marshall to reflect this Ordinance.

Notice of Hearing \_\_\_\_\_ March 30, 2022  
Passed First Reading \_\_\_\_\_ April 12, 2022  
Scheduled-Passed Second Reading April 26, 2022  
Scheduled-Adopted \_\_\_\_\_ April 26, 2022  
Scheduled-Published \_\_\_\_\_ April 27, 2022  
Scheduled-Effective Date \_\_\_\_\_ May 17, 2022

All members voted aye.

**CONSOLIDATED BOARD-BRITTON:**

Matt Schuller, Lynda Luttrell, Kevin Jones, Josh Hawkinson and Lindsey Kimber were present as members of the Consolidated Board of Equalization of Marshall County, Britton City and Britton School. Oaths were taken by members present. Luttrell moved, Jones seconded to make the following correction to assessed value on parcel

01.20.01.0003: NAD1-S \$126,015 to NAD \$28,960 Reason: deterioration to property, property recently sold. All members voted aye. Luttrell moved, Jones seconded to approve the Britton City assessment book. All members voted aye. Schuller moved, Jones seconded to adjourn the meeting of the Consolidated Board of Marshall County, Britton City and Britton School. All members voted aye.

**CONSOLIDATED BOARD-LANGFORD:**

Kevin Jones, Leron Knebel, Doug Medhaug, and Bill Jensen were present as members of the Consolidated Board of Equalization of Marshall County, Langford Town and Langford School. Member Orrie Jesz was absent. Oaths were taken by members present. Knebel moved, Medhaug seconded to approve the Langford Town assessment book. All members present voted aye. Jones moved, Medhaug seconded to adjourn the meeting of the Consolidated Board of Marshall County, Langford Town and Langford School. All members present voted aye.

**EQUALIZATION:**

The County Board of Equalization met to hold their annual equalization meeting. Present were Commissioners Medhaug, Knebel, Jones, Luttrell, and Schuller and Director of Equalization Kassi Jones. Chairman Medhaug called to order the County Board of Equalization and oaths of office were completed.

**RENEWABLE ENERGY CREDITS:**

Schuller moved, Luttrell seconded to instruct the Director of Equalization to approve 1 new 2022 renewable energy credit for a total of \$80,529. All members voted aye.

**DISABLED VETERAN EXEMPTION:**

Jones moved, Knebel seconded to instruct the Director of Equalization to reduce values on all properties qualifying for Veteran exemption. One new exemption was given. All members voted aye.

**ASSESSMENT FREEZE: Disabled and Senior Citizens**

Luttrell moved, Schuller seconded to instruct the Director of Equalization to reduce values on all properties qualifying for assessment freeze for Elderly and Disabled. Total exemption is in the amount of \$846,069. Taxable base years are \$987,428. All members voted aye.

**TAX EXEMPT PROPERTY:**

Knebel moved, Jones seconded to approve the list of tax-exempt property. All members voted aye. A complete list is on file at the office of the County Auditor and Director of Equalization and can be requested during regular office hours.

**OWNER OCCUPIED STATUS:**

Medhaug moved, Jones seconded to approve changing status to owner occupied for 2 applications received after assessment notices were sent out. All members voted aye.

**ADJOURNMENT:**

Jones moved, Knebel seconded to adjourn as County Board of Equalization and enter into regular session. All members voted aye.

**COURTHOUSE PROJECT:**

The board discussed a proposal from ISG to do a facility assessment and concept floor plan to convert the former Norstar Credit Union building into a law enforcement center. Jones moved, Luttrell seconded to approve the proposal from ISG to provide these services for \$8,000. All members voted aye. This will also include a cost estimate of constructing the same building as an addition to the Courthouse.

**EXECUTIVE SESSION:**

Knebel moved, Luttrell seconded to enter into executive session to discuss legal matters at 11:35 am. All members voted aye. The chairman called the board out of executive session at 11:41 am. No action was taken.

**ADJOURN:**

Knebel moved, Jones seconded to adjourn. All members voted aye.

**ATTEST:**

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Doug Medhaug, Chairman

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Megan Biel, Auditor

Published once at the total approximate cost of\_\_\_\_\_.