

Unapproved
MARSHALL COUNTY COMMISSION MEETING
Britton, South Dakota

The Board of County Commissioners met in regular session at 9:00 a.m. on January 4, 2022 at the Marshall County Courthouse. Members present were Luttrell, Jones, Knebel, Schuller and Medhaug. The meeting was open to the public and was offered via Zoom on computer and conference call. The Pledge of Allegiance was recited by everyone in attendance. Logan Manhart, Shelby Thompson, Kalissa Stelzer, and Sandy Dinger were present for portions of the meeting in person or via zoom.

REORGANIZATION:

County Auditor Megan Biel presided and nominations opened for a new chairperson. Knebel moved to nominate Commissioner Medhaug, Schuller seconded that motion. Luttrell moved that nominations cease. Jones seconded that nominations cease. All members voted aye to elect Commissioner Medhaug as Chair. The chairman has the authority to make and/or second motions as well as set the rules of order for the board.

Medhaug moved, Knebel seconded to nominate Commissioner Schuller as vice-chairperson. Jones moved, Knebel seconded that nominations cease. All members voted aye to elect Commissioner Schuller as vice-chairperson.

Weed Board: Commissioner Jones, Mike Nelson, Hans Nelson. Weed board members to receive \$40.00 per diem per meeting.

Glacial Lakes Assn.: Commissioner Medhaug

GLAD Board: Commissioner Schuller

Marshall County Healthcare Center Board: Commissioner Schuller & Welfare Director Linda Haaland

Marshall Regional Railroad Authority Board: Commissioners Knebel & Schuller

Northeast Council of Governments: Commissioners Medhaug & Jones

Commissioners to receive \$40.00 per Diem, plus federal mileage rate to attend above board meetings.

Promotion and Expansion Committee: Commissioner Knebel

Promotion and Expansion Committee Members: Karole Chapin, LeRon Knebel, Jennifer Carlson, Rhonda Hardina, Ashley Hagen, Karen Mikkelson Youth Members: Carter Effling, Owen Symens, Regan Ringkob

Board members receive \$40.00 per diem, plus federal mileage rate.

Zoning Board: All Commission Board members. Zoning board members will receive \$40.00 per diem per zoning board meeting.

County buildings: All Commission Board members.

Northeast Mental Health Center Board: Sheila Sutton

Emergency Management: (Chairman of the Committee) Chairman and Vice-chairperson

Local Emergency Planning Committee: All Commissioner Board Members

Drainage Board: All Commission Board Members Drainage board members will receive \$40.00 per diem per drainage board meeting.

EMT's to receive \$40.00 per diem for attending a monthly continuing education meeting. No compensation for mileage.

Official Newspaper: Marshall County Journal

Mortgage Foreclosure Sites: Courthouse, Britton. Agtegra, Langford. Great Plains Bank, Eden. Front door of the post office, Lake City Town and Veblen City.

Burial Expense: A maximum fee of \$2,750.00 for a county funeral, \$2,000.00 for a cremation, plus grave liner and opening and closing at invoice amount.

Election Expense: Fee for Election Superintendent, deputies and interpreters to be set at \$13.00/hour for all election workers. The fee to attend the school of instruction will be \$13.00 plus federal mileage rate from the workers home to the school and back home. The election worker returning election supplies to the courthouse will be paid federal mileage rate from the precinct to the courthouse and back to their home.

Expense Allowance: Expense allowance for county employees to attend educational meetings throughout the year will be federal mileage rate for mileage reimbursement if a county vehicle is not available, state mileage rate if a county vehicle is available; room rates as charged, with state rates recommended if available. A maximum of \$40.00/day for meals is allowed based on the time the employee is out of the County per the Marshall County Personnel Policy. Receipts must accompany voucher for registration, lodging, etc. Prior approval by the board must be given before attending any meeting for expenses to be allowed.

County Commissioners will receive \$40 per day for attending educational meetings on behalf of Marshall County.

Bank depositories: First Savings Bank, Britton. Great Plains Bank, Eden. Dacotah Bank, Langford. Norstar Federal Credit Union, Britton.

SALARIES:

Knebel moved, Schuller seconded to approve the following salaries effective December 19, 2021:

ELECTED OFFICIALS: Annually Commissioners Leron Knebel Sr., Matthew Schuller, Lynda Luttrell, Kevin Jones, Doug Medhaug \$6,686.16, plus \$1090.96 per Diem; Auditor Megan Biel, Register of Deeds Kalissa Stelzer, Treasurer Pam Oelkers \$48,391.20; State's Attorney Victor Rapkoch, \$41,176.46; Sheriff Sam Swanson \$60,375.12; Dan Neiber, County Coroner \$225.00 per viewing plus an additional \$225 when an autopsy is required. Lori Amerman, Deputy Coroner \$100.00 when acting as assistant, \$225 when acting as coroner.

APPOINTED OFFICIALS: Per Hour- Dave Daberkow, Veterans Service Officer \$18.59; Annually: Linda Haaland, County Welfare Director \$12,982.84; Todd Landmark, Emergency Management Director \$14,641.38; Highway Superintendent Dustin Hofland \$48,659.26; Kassi Jones, Director of Equalization \$44,791.24; Zoning Director/E911 Addressing Erin Collins-Miles \$48,391.20; E911 Coordinator Deb Skonberg \$9,568.52

HOURLY WAGES:

CLERICAL: Amanda Streier Deputy Treasurer; Lori Greenmyer, Deputy Director of Equalization; Shelby Thompson, Deputy Auditor 19.14; Rickie Bohlander, 2nd Deputy Treasurer; Larissa Heitmann, Administrative Assistant, Marshall County Extension Office/County Health Nurse Secretary \$17.97; Arlie Siers, Sheriff Secretary \$19.92; Beth Hove, Deputy Register of Deeds \$16.53; Diane Lentsch, fill in Deputy Register of Deeds \$19.14;

RADIO DISPATCHERS/JAILERS: Debra Skonberg \$19.92, Arlie Siers \$19.92. Christopher Cease \$18.29, Dallas Ford \$16.27, Shari Schock \$18.26, Karole Chapin \$18.25, Logan Roehr 18.10; \$200.00 clothing allowance for each dispatcher/jailer.

JANITORIAL: Bill College \$33,075.12/year, Lori Greenmyer \$14,783.60/year,

HIGHWAY DEPARTMENT: Sandy Dinger, Highway Secretary \$20.95. Larry West, Forman \$22.28, Terry Nelson \$19.14, Jerry Burger \$19.89, James Stickland \$19.29, Monte Hoglund \$19.26, Kevin Kraft \$18.04, Adam Okroi \$17.85; Darrel Vander Vorst \$15.50;

WEED DEPARTMENT: Monte Hoglund \$20.26; Richard Benda \$19.40. Larissa Heitmann \$17.97;

DEPUTY SHERIFF: Civil Processes Officer Aaron Lee \$25.84, Scott Lindner \$23.30, David Hunter \$22.97, Justin Yablonski \$23.30, Tanner Schiferl \$22.65, Ian MacDonald \$20.00; \$500.00 clothing allowance for Sheriff and each deputy. On call time \$3.75/hour.

IT TECH: Jason DeVine \$27.48/hour.

AMBULANCE Annually- Primary Advisor Lori Amerman \$8,708.15, Secondary Advisor Pam Bard \$6,765.76,

Hourly: EMT I: Pam Bard, Harlan Hilleson, \$25.37. On call time \$3.75/hour.

EMT B: Lori Amerman, Laurel Behnke, Dan Neiber, Andrew Weber, Logan Roehr, Megan Morris, Cason Dinger, \$17.01. On call time \$3.75/hour.

EVOC DRIVER: Dave Deutsch, Ryan Furman, Steve Young, Cody Schuelke \$10.18. On call time \$3.75/hour.

CPR Classes: Karole Chapin, Kim Roehr \$100.00/class

EMT B in training or inactive: Matthew Beck, Aaron Beaner, Brett Hockenbrock, \$17.01.

All members voted aye.

AGENDA:

Knebel moved, Jones seconded to approve the agenda for January 4, 2022. All members voted aye.

MINUTES:

Schuller moved, Luttrell seconded to approve the minutes for December 28, 2021. All members voted aye.

CLAIMS:

Jones moved, Luttrell seconded to approve and pay the following claims. All members voted aye.

CGI, LLC	2,499.56
DAKOTA COUNTRY REPAIR	26.10
DOUG MEDHAUG	109.76
JENNIFER RINGKOB	58.24
KEVIN JONES	23.52
LANGFORD TOWN	217.74
LARISSA HEITMANN	30.24
LERON KNEBEL	92.40
LYLE SIGNS INC	867.40
MAC'S HARDWARE	403.80
MARSHALL COUNTY JOURNAL	61.04
MATHESON TRI-GAS INC	61.57
MEYER HARDWARE HANK	313.47
OTTER TAIL POWER COMPANY	68.75

PRIORITY DISPATCH CORP	600.00
QUILL CORPORATION	295.61
RAPKOCH LAW	3,788.17
SHARE CORPORATION	230.28

ORDINANCE 50:

The Second reading of Ordinance 50 was completed:

ORDINANCE NO. 50

AN ORDINANCE AMENDING TITLE 4, CHAPTER 4.2

AS AMENDED TO REZONE CERTAIN DESCRIBED PROPERTY

BE IT ORDAINED by the Board of County Commissioners of Marshall County, South Dakota: that Title 4 chapter 4.2 adopted by Ordinance No.32, September 28, 2021 as amended, of the Zoning Ordinance of Marshall County be amended to classify the following property:

Proposed Plat of Lake Dumarce Ninth Subdivision in Government Lot 6 in the SW1/4 of Section 24, T127N, R54W of the 5th P.M., Marshall County, South Dakota

(Proposed plat available in the office of Zoning Administrator.)

To "R3" Lake Front Residential District from "AG" Agricultural District

BE IT FURTHER ORDAINED by the Marshall County Commission, Britton, South Dakota, that the zoning official for the County of Marshall is hereby authorized to change the official zoning map for the County of Marshall to reflect this Ordinance.

Jones moved, Schuller seconded to adopt this ordinance as read. Roll call vote: Medhaug-aye, Schuller-aye, Jones-aye, Knebel-aye, Luttrell-aye. Motion carried.

Notice of Hearing December 15, 2021

Passed First Reading December 28, 2021

Passed Second Reading January 4, 2022

Adopted January 4, 2022

Published January 5, 2022

Effective Date January 25, 2022

ORDINANCE 51:

The Second reading of Ordinance 51 was completed:

ORDINANCE NO. 51

AN ORDINANCE AMENDING TITLE 4, CHAPTER 4.2

AS AMENDED TO REZONE CERTAIN DESCRIBED PROPERTY

BE IT ORDAINED by the Board of County Commissioners of Marshall County, South Dakota: that Title 4 chapter 4.2 adopted by Ordinance No.32, September 28, 2021 as amended, of the Zoning Ordinance of Marshall County be amended to classify the following property:

Proposed Plat of Westby Lakeside Addition in Gov't Lot 3, Section 19, T126N, R53W of the 5th P.M., Marshall County, South Dakota

(Proposed plat available in the office of Zoning Administrator.)

To "R3" Lake Front Residential District from "AG" Agricultural District

BE IT FURTHER ORDAINED by the Marshall County Commission, Britton, South Dakota, that the zoning official for the County of Marshall is hereby authorized to change the official zoning map for the County of Marshall to reflect this Ordinance.

Luttrell moved, Knebel seconded to adopt this ordinance as read. Roll call vote: Medhaug-aye, Schuller-aye, Jones-aye, Knebel-aye, Luttrell-aye. Motion carried.

Notice of Hearing December 15, 2021
Passed First Reading December 28, 2021
Passed Second Reading January 4, 2022
Adopted January 4, 2022
Published January 5, 2022
Effective Date January 25, 2022

ORDINANCE 52:

The Second reading of Ordinance 52 was completed:

ORDINANCE NO. 52

AN ORDINANCE AMENDING TITLE 4, CHAPTER 4.2

AS AMENDED TO REZONE CERTAIN DESCRIBED PROPERTY

BE IT ORDAINED by the Board of County Commissioners of Marshall County, South Dakota: that Title 4 chapter 4.2 adopted by Ordinance No.32, September 28, 2021 as amended, of the Zoning Ordinance of Marshall County be amended to classify the following property:

Proposed Plat of Lot 1, Anderson's Roy Lake Addition in the NW1/4 of Section 21, T126N, R55W of the 5th P.M., Marshall County, South Dakota

(Proposed plat available in the office of Zoning Administrator.)

To "R3" Lake Front Residential District from "AG" Agricultural District

BE IT FURTHER ORDAINED by the Marshall County Commission, Britton, South Dakota, that the zoning official for the County of Marshall is hereby authorized to change the official zoning map for the County of Marshall to reflect this Ordinance.

Medhaug moved, Knebel seconded to adopt this ordinance as read. Roll call vote: Medhaug-aye, Schuller-aye, Jones-aye, Knebel-aye, Luttrell-aye. Motion carried.

Notice of Hearing December 8, 2021
Passed First Reading December 28, 2021
Passed Second Reading January 4, 2022
Adopted January 4, 2022
Published January 5, 2022
Effective Date January 25, 2022

SDPAA:

Jones moved, Schuller seconded to authorize the chairman to sign the revised Intergovernmental Contract with South Dakota Public Assurance Alliance. All members voted aye.

ABATEMENT:

Luttrell moved, Knebel seconded to approve an abatement for Todd Block on Parcel 28.53.06.1150 due to a structure fire in March 2021. Amount abated: \$ All members voted aye.

LIQUOR LICENSE RENEWAL:

Schuller moved, Jones seconded to approve Retail (on-sale) and Package (off-sale) liquor license renewals for Todd's Tavern. All members voted aye.

HIGHWAY:

Dustin Hofland, Highway Superintendent met with the board and Sandy Dinger, Highway Secretary met via Zoom to discuss Highway Department business. Knebel moved, Jones

seconded to authorize the following travel expenses: Hofland to Pierre to attend an embezzlement hearing involving the South Dakota Association of Highway Superintendents January 5-6; All Highway employees to Aberdeen or Sisseton for MSHA training in February or March as weather allows. All members voted aye.

E911 MAPPING:

Luttrell moved, Schuller seconded to authorize the chair to sign the contract for services between Marshall County and First District Association of Local Governments for the maintenance of Marshall County's E911 mapping database. All members voted aye.

PAY RAISE:

Jones moved, Schuller seconded to approve a 6-month pay raise for Logan Roehr, E911 Dispatcher to \$18.10 effective December 19, 2021 and a 2-year pay raise for Rickie Bohlander, Deputy Treasurer to \$19.14 effective February 12, 2022. All members voted aye.

RESOLUTION: REDISTRICTING

Schuller moved, Knebel seconded to pass the following resolution:

RESOLUTION TO REDISTRIBUTE MARSHALL COUNTY COMMISSIONER DISTRICTS

WHEREAS SDCL 7-8-10 requires that after giving notice by publication the Board of County Commissioners shall change the boundaries of the Commissioner districts as necessary in order that each district shall be as regular and compact in form as practicable and so that each district may contain as near as possible an equal number of residents as determined by the last preceding federal decennial census, now therefore, BE IT RESOLVED THAT the Marshall County Commissioner districts be changed and that the reapportioned districts and boundaries shall be as follows:

District 1: Nordland, Victor, LaBelle, Veblen, McKinley and Red Iron Lake Townships and Veblen City

District 2: Wards 1 & 2 and part of Ward 3 North of 9th Street and West of 13th Avenue, Britton City

District 3: Pleasant Valley, Weston, Lowell, Waverly, Newport and Hickman Townships and Langford Town

District 4: Wismer, Dumarce, Hamilton, Lake, Sisseton, Fort, Eden, and Buffalo Townships and Lake City and Eden Towns

District 5: Dayton, Newark, White, Stena and Miller Townships and Ward 3 of Britton City except that portion North of 9th Street and West of 13th Avenue

Resolution adopted this 4th day of January, 2022.
All members voted aye.

RESOLUTION: POLLING PLACES

Knebel moved, Jones seconded to pass the following resolution:

**RESOLUTION TO ESTABLISH PRECINCTS
FOR THE PRIMARY AND GENERAL ELECTION TO BE HELD IN 2022**

WHEREAS, SDCL 12-14-1 states the board of county commissioners shall by resolution provide for election precincts throughout its county and shall designate polling places within such precincts, and

WHEREAS, a Primary and General Election will be held in 2022 for the purpose of electing candidates;

NOW THEREFORE BE IT RESOLVED, that the Marshall County Board of Commissioners hereby adopts the following precincts for the 2022 elections.

Precincts	Polling Locations	Town/Township
A1	Britton Event Center 1203 3rd St, Britton	Britton City Ward 1
A2	Britton Event Center 1203 3rd St, Britton	Britton City Ward 2
A3	Britton Event Center 1203 3rd St, Britton	Britton City Ward 3
A4	Langford City Hall 306 Main St, Langford	Langford Town, Sisseton, Hickman & Newport Townships
A5	Veblen City Hall 115 N Flick St, Veblen	Veblen City, McKinley, LaBelle & Veblen Townships
A6	Lake City Municipal 219 S Broadway St, Lake City	Lake City Town, Lake, Hamilton, Red Iron & Dumarce Townships
A7	Eden Community Center 302 Broadway Ave, Eden	Eden Town, Eden, Fort & Buffalo Townships
A8	County Community Building 909 South Main, Britton	Dayton, Newark, White, Stena, Miller Townships
A9	County Community Building 909 South Main, Britton	Victor, Pleasant Valley, Lowell, Waverly, Weston, Wismer, Nordland Townships

Resolution adopted this 4th day of January, 2022.
All members voted aye.

FUTURE MEETING DATES:

The board set the following dates for future Commissioner Meetings: January 18; February 1 & 15; March 1, 15, & 29.

EXECUTIVE SESSION:

Jones moved, Knebel seconded to enter into executive session at 10:04 am to discuss legal matters. All members voted aye. The chairman called the board out of executive session at 10:51 am. No action was taken.

ADJOURN:

Knebel moved, Schuller seconded to adjourn. All members present voted aye.

ATTEST:

Doug Medhaug, Chairman

Megan Biel, Auditor

Published once at the total approximate cost of_____.