

**Unapproved
MARSHALL COUNTY COMMISSION MEETING
Britton, South Dakota**

The Board of County Commissioners met in regular session at 9:00 a.m. on September 21, 2021 in the Commissioner Meeting room and via Zoom video conference. Members present were Medhaug, Jones, Schuller, Luttrell and Knebel. Commissioner Medhaug presided. The meeting was open to the public and was offered via Zoom on computer and conference call. The Chairman called the meeting to order and the Pledge of Allegiance was recited by everyone in attendance. Shelby Thompson, Kalissa Stelzer and Sandy Dinger were present for portions of the meeting via Zoom.

AGENDA:

Knebel moved, Schuller seconded approve the agenda for September 21, 2021 with the addition of the second reading of Ordinance 49. All members voted aye.

MINUTES:

Jones moved, Luttrell seconded to approve the minutes for September 7, 2021. All members voted aye.

CLAIMS:

Luttrell moved, Jones seconded to approve and pay the following claims. All members voted aye. PAYROLL by department: September 16, 2021: Commissioners 1424.35; Auditor 3393.91; Treasurer 3664.28; States Attorney 1508.29; Courthouse 2375.38; Director 2977.67; Register 2830.46; VSO 681.33; Sheriff 15835.90; Jail 4957.65; Welfare 475.56; Nurse 426.22; Extension 924.18; Weed 749.68; Zoning 1772.57; Highway 14259.94; E911 2829.30; Emergency Management 536.31; EMPLOYER FICA & MEDICARE: First Savings Bank 4556.17
EMPLOYER SOUTH DAKOTA RETIREMENT SYSTEM: 3676.98

A & B BUSINESS INC SOLUTIO	271.67
AGTEGRA BATH FERTILIZER	9.38
ARAMARK	8.09
AVERA OCCUPATIONAL MEDICIN	174.00
BIEL, MEGAN	500.56
BOBCAT OF GWINNER	25.37
BOUND TREE MEDICAL LLC	33.98
BRITTON CITY WATER DEPT	75.50
BUTLER MACHINERY CO	861.09
CDJ ELECTRIC PLUMBING	79.59
CENEX	413.75
CENTURY LINK	288.15
CREATIVE SERVICES OF NEW E	204.95
CREDIT COLLECTIONS BUREAU	430.74
DAKOTA COUNSELING GROUP	2,100.00
DELL MARKETING L.P.	1,600.00
DETCO	742.56

EDEN OIL	4,458.35
FIRST NATIONAL BANK	693.08
FULL CIRCLE AG	514.28
GALLS, LLC	303.12
GRAHAM TIRE CO INC	2,410.00
HH DESIGN	150.00
HOLLAND BROS OIL COMPANY	260.17
HOLLAND NAPA AUTO PARTS	150.30
JENNIFER RINGKOB	298.86
JOHN DEERE FINANCIAL	3,022.30
LAKE REGION ELECTRIC	428.98
LARISSA HEITMANN	141.12
LEHR SANITATION SERVICE LL	430.00
LOGAN SMITH	140.00
MARC	491.23
MARCO INC	115.91
MARCO TECHNOLOGIES LLC	307.09
MARSHALL COUNTY HEALTHCARE	1,495.52
MARSHALL COUNTY JOURNAL	93.00
MATTHEW BENDER & CO., INC.	264.86
MCLEODS PRINTING	45.00
MEYER HARDWARE HANK	158.91
MICROFILM IMAGING SYSTEMS	80.00
OTTER TAIL POWER COMPANY	173.67
PAMELA OELKERS	500.56
PRIORITY DISPATCH CORP	196.00
QUILL CORPORATION	1,460.81
RC TECHNOLOGIES	309.84
SAFETY BENEFITS INC	130.00
SD DEPT OF REVENUE	452.00
SD PUBLIC HEALTH LABORATOR	480.00
STATE OF SOUTH DAKOTA DEPT	21,251.20
TALIAFERRO LAW FIRM P.C.	798.30
TEAM LAB	256.00
THOMSON REUTERS - WEST	164.82
TRANSOURCE TRUCK & EQUIPME	419.31
TRI STATE WATER, INC.	94.90
VENTURE COMMUNICATIONS	2,119.61
WERNER AUTOMOTIVE	4,113.90

ZONING:

Erin Collins-Miles, Zoning Director, met with the board to discuss Zoning business. Schuller moved, Jones seconded to approve a 3-foot variance to the right-of-way line setback and a 0.75 acre variance to the lot size requirement for Larry E. Hanson. All members voted aye.

Knebel moved, Jones seconded to approve the following plat: Plat of LTK Addition in the NW1/4NW1/4SW1/4 in Section 22, T127N, R58W, of the 5th P.M., Marshall County, South Dakota. All members voted aye.

Luttrell moved, Knebel seconded to approve building permits for the following applicants: Jason Ahlgren, Horton, Inc., Rick Hofland, David & Karie Geyer, James Pearson, Donald E. Lubbert, Larry Hanson, Buffalo Lake Lutheran Church, Terry Monson. All members voted aye.

ORDINANCE 49:

The second reading of Ordinance 49-ESTABLISHING PERMANENT ZONING REGULATIONS FOR MARSHALL COUNTY, SOUTH DAKOTA, PROVIDING FOR THE ADMINISTRATION, ENFORCEMENT, AND AMENDMENTS THEREOF; AND REPLACING ALL ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT THEREWITH was held. Jones moved, Schuller seconded to adopt this Ordinance as read. The ordinance can be viewed in its entirety at the Auditor's Office during regular business hours. All members voted aye.

HIGHWAY:

Dustin Hofland, Highway Superintendent met with the board and Sandy Dinger, Highway Secretary met via Zoom to discuss Highway Department Business. Roger Renner met with the board to request to bore various utilities through Northside Drive. Jones moved, Schuller seconded to postpone the Boring permits until the next meeting to allow time to check into utility regulations. All members voted aye.

Hofland presented the Highway Department 5-Year Plan. Luttrell moved, Schuller seconded to approve the 5-Year plan as presented. All members voted aye.

Don Hagen, Wismer Township; Neil Bien, Nordland Township; Kent Duerre, Lake Township; Tom Steiner, Eden Township; Kirk Rabenberg, Pleasant Valley Township; Dave Lehmann, Victor Township; Raymond Oland, Victor Township; Jon Olson, Weston Township; Jeff Roehr, Sisseton Township; Douglas Chapin, White Township; Ryan Patterson, Upper Crow Creek Watershed District; Joel Erickson, Sisseton Township; Micah Samson, Eden Township; Keith Guy, McKinley Township; Don Borgen, McKinley Township; Richard Hastings, Dayton Township; Fred Bessler, LaBelle Township; Luther Engevik, Buffalo Township met with the board to discuss the Rural Access Infrastructure Program. Township board members not present at this meeting are encouraged to discuss this program with Hofland.

Hofland informed the board that the chip seal and fogg seal bid project on County roads 1AN, 2AE, 16AW, 18A and the Sica Hollow State Park road are completed. They roads will be painted soon. The Highway Department will be working on patching North of Britton.

SHERIFF:

Sheriff Sam Swanson met with the board to discuss Sheriff's Department business. Per a 1-year review, Luttrell moved, Schuller seconded to authorize a pay raise for Scott Lindner from \$21.70 to 21.95 effective August 28 and for Justin Yablonski from \$21.70 to 21.95 effective September 7. All members voted aye.

Swanson presented three quotes from gun dealers for the purchase of four (4) Berretta .40 Caliber Pistols, four (4) CX Storm .40 Caliber Carbines that were declared surplus on September 7. Jones moved, Knebel seconded to sell these guns to Young Guns in Aberdeen for \$450 each. All members voted aye. Luttrell moved Schuller seconded to authorize Swanson to sell one of the .40 Caliber pistols to former Chief Deputy Sheriff Mike Marquette for \$450 and to gift former Sheriff Dale Elsen's handgun to his family. All members voted aye.

Jones moved, Luttrell seconded to donate the shotguns that were declared surplus on September 7 to the Marshall County Youth Trap program. All members voted aye.

FINANCIAL REPORT:

County Auditor Megan Biel presented the following report showing the financial condition of the County Treasurer's office as of the close of business May 31, 2021 FSB \$8,814,945.66. Certificates of Deposit \$1,061,513.04. Cash \$1,050.00. Total \$9,877,508.70. The amounts above include amounts held for others including schools, towns, townships, etc.

County Auditor Megan Biel presented the following report showing the financial condition of the County Treasurer's office as of the close of business June 30, 2021 FSB \$8,407,608.36. Certificates of Deposit \$1,061,513.04. Cash \$1,050.00. Total \$9,470,171.40. The amounts above include amounts held for others including schools, towns, townships, etc.

County Auditor Megan Biel presented the following report showing the financial condition of the County Treasurer's office as of the close of business July 31, 2021 FSB \$7,936,960.76. Certificates of Deposit \$1,061,513.04. Cash \$1,050.00. Total \$8,999,532.80. The amounts above include amounts held for others including schools, towns, townships, etc.

County Auditor Megan Biel presented the following report showing the financial condition of the County Treasurer's office as of the close of business August 31, 2021 FSB \$7,782,084.68. Certificates of Deposit \$1,061,513.04. Cash \$1,050.00. Total \$8,844,647.72. The amounts above include amounts held for others including schools, towns, townships, etc.

ANNUAL BUDGET:

Schuller moved, Jones seconded to approve the annual budget resolution as follows with various changes to the provisional budget:

330 Transportation									
331 Airport									
332 Railroad									
340 Water System									
390 Other Public Works									

TOTAL PUBLIC WORKS	-	2,744,217	-	-	-	-	-	-	-
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400 Health & Welfare

410 Economic Assistance

411 Support of Poor	48826								
412 Public Welfare									
413 LIEAP									
415 Food Stamp Distribution									
419 Other									

420 Health Assistance

421 County Nurse	27323								
422 Health Services	6480								
423 Hospital									
424 Ambulance	224179								
425 Board of Health									
426 WIC									
429 Other									

430 Social Services

431 Day Care Centers									
432 Child Support Enforcement									
433 Care of Aged									
434 Domestic Abuse						900			
439 Other	1000								

440 Mental Health Services

441 Mentally Ill	5000								
442 Developmentally Disabled									
443 Drug Abuse									
444 Mental Health Centers	10800								

621 Geological Survey								
622 Weather Modification								
623 Water Conservation Districts								
624 Drainage Commission								
629 Other								

TOTAL CONSERVATION OF NATURAL RESOURCES	113,295	-	-	-	-	-	-	-
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700 Urban & Economic Development								
710 Urban Development								
711 Planning & Zoning	84920							
712 Urban & Rural Development	8700							
719 Other								
720 Economic Development								
721 Tourism, Ind. & Rec. Development	457							
729 Other	23500							

TOTAL URBAN & ECONOMIC DEVELOPMENT	117,577	-	-	-	-	-	-	-
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750 INTERGOVERNMENTAL EXPENDITURES								
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800 DEBT SERVICE	76,093	73,551						
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Sheriff Vehicles and Suntrust Motor Graders

850 Payments to Local Education Agencies								
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890 Capital Outlay	40000	300000						
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DOE

900 Other Uses								
910 Other Financing Uses								
911 Transfers Out	420475							
912 Payments to Refunded Debt								

Escrow								
913 Special Items								
914 Extraordinary Items								
915 Discount on Bonds Issued								
TOTAL OTHER USES	420,475	-	-	-	-	-	-	-
TOTAL EXPENDITURE APPROPRIATIONS	3,312,428	3,117,768	343,395	39,011	900	19,504	10,675	-
Capital Outlay Accumulations (SDCL 7-21-51)	8000	60,000						
DOE								
TOTAL APPROPRIATIONS	3,320,428	3,177,768	343,395	39,011	900	19,504	10,675	-

Appendix D2: Means of Finance

ANNUAL BUDGET FOR _____ MARSHALL _____ COUNTY, SD
For the Year January 1, 2022 through December 31, 2022

Governmental Funds

	General Fund	County Road and Bridge Fund	E911 Fund	Emergency Management Fund	Domestic Abuse Fund	24/7 Sobriety Fund	Modern & Preserv Fund	Ambulance Trust Fund
Cash Balance Applied	56,898	772,055					2,975	

311 Current Property Tax Levy	2,736,749	1,007,708						
Less current uncollected								
Less 25% to Cities	(1,985)	(20,435)						
311 TIF Property Taxes								
312/319 - Other Taxes	22,000	147,000						
NET TOTAL TAXES	2,756,764	1,134,273	-	-	-	-	-	-
320 Licenses & Permits	9,510	-			500			
330 Intergovernmental Revenue	80,700	1,253,532	50,000	11,000				
340 Charges for Goods & Services	565,795	-	86,090		400	19,504	7,700	
350 Fines & Forfeits	2,000	-						
360 Miscellaneous Revenue	23,520	-						
370 Other Financing Sources	-	185,159	207,305	28,011				
TOTAL OTHER REVENUES	681,525	1,438,691	343,395	39,011	900	19,504	7,700	-
SUBTOTAL (Cash + Taxes + Other Rev)	3,495,187	3,345,019	343,395	39,011	900	19,504	10,675	-
Less 5% (SDCL 7-21-18)	(174,759)	(167,251)						
NET MEANS OF FINANCE	3,320,428	3,177,768	343,395	39,011	900	19,504	10,675	-
TOTAL APPROPRIATIONS	3,320,428	3,177,768	343,395	39,011	900	19,504	10,675	-

RESOLUTION

ADOPTION OF ANNUAL BUDGET FOR Marshall County, South Dakota

Whereas, (7-21-5 thru 13), SDCL provides that the Board of County Commissioners shall each year prepare a Provisional Budget of all contemplated expenditures and revenues of the County and all its institutions and agencies for such fiscal year and,

Whereas, the Board of County Commissioners did prepare a Provisional Budget and cause same to be published by law, and

Whereas, due and legal notice has been given to the meeting of the Board of County Commissioners for the consideration of such Provisional Budget and all changes, eliminations and additions have been made thereto.

NOW THEREFORE BE IT RESOLVED, That such provisional budget as amended and all its purposes, schedules, appropriations, amounts, estimates and all matters therein set forth, SHALL BE APPROVED AND ADOPTED AS THE ANNUAL BUDGET OF THE APPROPRIATION AND EXPENDITURES FOR Marshall County, South Dakota and all its institutions and agencies for calendar year beginning January 1, 2022 and ending December 31, 2022 and the same is hereby approved and adopted by the Board of County Commissioners of Marshall County, South Dakota, this 21st day of September, 2021.

The Annual Budget so adopted is available for public inspection during normal business hours at the office of the county auditor Marshall County, South Dakota. The accompanying taxes are levied by Marshall County for the year January 1, 2022 through December 31, 2022.

COUNTY TAX LEVIES	dollars	\$'s/1,000
WITHIN LIMITED LEVY:		
* General County Purposes (10-12-9)	2,561,749	2.312
Opt Out	175,000	.158
Highway Fund	1,007,708	.909
TOTAL TAXES LEVIED BY COUNTY	3,744,457	3.379

*These amounts include the 25% to be distributed to cities.

As of September 21, 2021 these levies are not approved by the Department of Revenue.

All members voted aye. The resolution was declared duly adopted by the Chairman.

Board of County Commissioners of Marshall County, South Dakota

Douglas Medhaug, Chairman

LeRon Knebel, Sr. Commissioner

Lynda Luttrell, Commissioner

Kevin Jones, Commissioner

Matthew Schuller, Commissioner

ATTEST: Megan Biel, County Auditor

COPY MACHINE:

Schuller moved, Luttrell seconded to authorize the extension office to lease a different copy machine from Marco. All members voted aye.

TRAVEL:

Schuller moved, Jones seconded to authorize Jennifer Ringkob, 4H Youth Advisor to travel to Roberts County in order to mentor the new youth advisor there. All members voted aye.

ADJOURN:

Knebel moved, Jones seconded to adjourn. All members voted aye.

ATTEST:

Doug Medhaug, Chairman

Megan Biel, Auditor

Published once at the total approximate cost of_____.