

**Unapproved
MARSHALL COUNTY COMMISSION MEETING
Britton, South Dakota**

The Board of County Commissioners met in regular session at 9:00 a.m. on July 27, 2021 in the Commissioner Meeting room and via Zoom video conference. Members present were Jones, Schuller, and Knebel. Commissioner Medhaug was absent; Commissioner Luttrell was present via phone for the Nepotism Waiver and Sheriff Appointment only. Commissioner Schuller presided. The meeting was open to the public and was offered via Zoom on computer and conference call. The Vice Chairman called the meeting to order and the Pledge of Allegiance was recited by everyone in attendance. Sandy Dinger was present for portions of the meeting via Zoom.

PUBLIC COMMENT:

No one was present to make public comment.

AGENDA:

Jones moved, Knebel seconded approve the agenda for July 27, 2021. All members present voted aye.

MINUTES:

Knebel moved, Jones seconded to approve the minutes for July 13, 2021 and June 19, 2021. All members present voted aye.

CLAIMS:

Jones moved, Knebel seconded to approve and pay the following claims. All members present voted aye. PAYROLL by department: July 22, 2021: Commissioners 1464.35; Auditor 3448.02; Treasurer 3178.54; States Attorney 1508.29; Courthouse 2275.28; Director 4582.98; Register 2736.32; VSO 681.33; Sheriff 16508.21; Jail 4904.46; Welfare 475.56; Nurse 573.92; Extension 776.48; Weed 1244.53; Zoning 2132.57; Highway 12517.40; E911 2802.73; Emergency Management 536.31; 24/7 717.60
EMPLOYER FICA & MEDICARE: First Savings Bank 4677.89
EMPLOYER SOUTH DAKOTA RETIREMENT SYSTEM: 3767.45

A & B BUSINESS INC Solutio	305.32
AARON VANGIESON	10.84
AMY FOX	10.84
ANN HILL	36.04
ARAMARK	59.36
ASHLEY POITRA	10.84
AUTUMN GROBE HOLLAND	18.4
BARBARA STROMSETH	35.2
BLAKE STIEGELMEIER	10.84
BOUND TREE MEDICAL LLC	449.94
BRENDA JOHNSON	20.92
BRETT MYKLEGARD	250.4
BRIAN LENIUS	22.6

CARL MAYER	39.4
CARLA HARDY	24.28
CARTER DEUTSCH	10.84
CDJ ELECTRIC PLUMBING	567.43
CENTURY LINK	288.15
CODY SCHUELKE	10.84
COLLIN STEINER	24.28
CRAIG GRUPE	12.52
CREDIT COLLECTIONS BUREAU	67.53
DAVID N NELSON	26.8
DAVID OLSON	21.76
DAVID SEIBEL	19.24
DEAN FISHER	10.84
DEB SKONBERG	252.36
DEBORAH OLSON-BECK	10.84
DEBRA PERSON	10.84
DELL PETERS	10.84
DENNIS MATTSON	10.84
DENNIS NELSON	24.28
DILLON LIEN	300.8
DOUG MEDHAUG	71.68
DREW FREDRICKSON	11.68
DULCE QUEZADA	10.84
DUWAYNE MILLER	10.84
DVL FIRE & SAFETY INC	1,673.15
ETHAN STENVOLD	10.84
FALLON DEUTSCH	24.28
FRANCES BECKER	22.6
GREGORY FRIEBEL	263.84
HARDY, MARLYS	257.12
HEIDI EIMERS	10.84
JAMES KANN	226.88
JANENE SWANSON	35.2
JEFFERY GRONAU	24.28
JENNIFER RINGKOB	10.64
JENSEN ROCK & SAND INC	183,918.39
JENSEN, KEVIN	25.12
JODI EASTMAN	284
JOHN BURGER	18.4
JOSEPH STARK	10.84
JULIE DYER	24.28
JULIE HEITMANN	35.2
KAITLYN SASKER	10.84

KATHERINE SCHUSTER	300.80
KELLY WIESER	24.28
KENS FOOD FAIR	158.06
KEVIN JONES	15.68
KIM BUHL	25.96
KIRK RAMSEY	203.36
KRISTIN SUNDIN	10.84
LACEY HAGEN	240.32
LACEY MCFARLANE	10.84
LANDMARK, TODD	73.08
LEANN KILKER	10.84
LERON KNEBEL	92.40
LYNDA LUTTRELL	13.44
LYNETTE BIVENS	257.12
MARCO INC	115.91
MARCO TECHNOLOGIES LLC	5.78
MARK NELSON	27.64
MARSHALL COUNTY JOURNAL	93.50
MATTHEW NELSON	270.56
MEYER HARDWARE HANK	51.94
MICHAEL BRAUN	28.48
MINN KOTA COMMUNICATIONS I	13,813.48
MONA BUISKER	18.40
NATHAN MCMURPHY	32.68
OLSEN, STELLA	10.84
OTTER TAIL POWER COMPANY	22.64
PCC INC	1,631.88
PEGGY JOHNSON	40.24
PHILLIP MERTENS	35.20
RANDALL MOECKLY	10.84
RICHARD ENGEL	12.52
RIVERSIDE TECHNOLOGIES, IN	642.00
RUSSELL NICKELSON	25.12
RYAN OPITZ	35.20
SCHNEIDER, DARDA	15.04
SD DEPARTMENT OF PUBLIC SA	5,430.00
SD PUBLIC ASSURANCE ALLIAN	154.64
SEAN OGREN	29.32
SHANNON LEE	15.96
SHARI SCHOCK	60.00
SHELDON TUNHEIM	20.08
SHELLY LEWIS	10.84
SUNSET HUTTERIAN BRETHREN	200.00

TAMERA ATKINSON	203.36
TARA ARNTSEN	10.84
TERRY HAVEN	10.84
THOMAS WEGLEITNER	26.80
THOMSON REUTERS - WEST	224.97
TIM OLSON	14.20
TOMMY OPSAHL	27.64
TRACI OLSON	14.20
TRENT ROERIG	34.36
TY KRUTSINGER	16.72
VENTURE COMMUNICATIONS	2,200.81
VIVIAN MONSON	307.52
WERNER AUTOMOTIVE	1,728.13
ZACK PERSON	12.52
ZANE ASHMORE	10.84

ZONING:

Erin Collins-Miles, Zoning Administrator met with the board to discuss Zoning business. Schuller moved, Jones seconded to approve the drainage permit for Swanson Farms on the properties described as the SE1/4NE1/4 and Lot 1 (NE1/4NE1/4), Lot 2 (NW1/4NE1/4) & SW1/4NE1/4; both of Section 1, T125N, R59W. The water will flow to the Northeast corner of Lot 1 (NE1/4NE1/4), Lot 2 (NW1/4NE1/4) & SW1/4NE1/4 and underneath 418th Ave to the property described as Lot 3 (NE1/4NW1/4), Lot 4 (NW1/4NW1/4), Lot 5 (SW1/4NW1/4) & SE1/4NW1/4 of Section 6, T125N, R58W. All members present voted aye.

Knebel moved, Jones seconded to approve the following plat: Rice Hobby Shop Addition in the SW1/4NW1/4 of Section 14, T126N, R53W of the 5th P.M., Marshall County, South Dakota. All members present voted aye.

Schuller moved, Knebel seconded to approve building permits for the following applicants: Kurt Zuehlke, Scott Thayer, Dan Schott, Audrey and Mark Johnson, Stuart J Eberhart, Michael Sentell/Mary Odland. All members present voted aye.

HIGHWAY:

Dustin Hofland, Highway Superintendent met with the board and Sandy Dinger, Highway Secretary met via Zoom to discuss Highway Department business. Hofland informed the board that the Highway Department has been working on blading, mowing, and graveling roads, but are waiting on oil trucks in order to start chip sealing and pipe in order to start the Eden project on 438th Ave. Derek Hanson will begin tree removal along the Roy Lake Road this week or next. Hanson quoted \$3,000 – \$4,000 for the total cost, but Hofland expects the end costs to be less as the Highway Department will be helping with the project.

Schuller moved, Knebel seconded to pre-approve Hofland’s son, Riley, to ride in the County vehicle with Hofland. All members present voted aye. Hofland will also sign the waiver per county policy.

Dinger’s prepared June distribution report for the Highway Department was presented.

ALCOHOLIC BEVERAGE LICENSE:

Knebel moved, Jones seconded to approve one-day retail (on-sale) liquor and retail (on-off sale) malt beverage and SD farm wine licenses for the Britton Shrine Club at Fort Sisseton State Park for August 14, 2021. All members present voted aye.

VETERAN’S SERVICE OFFICER:

Dave Daberkow, Veteran’s Service Officer met with the board to give a quarterly report.

Commissioner Luttrell called in via phone.

NEPOTISM WAIVER:

Luttrell moved, Knebel seconded to authorize the vice chair to sign a Limited Nepotism Waiver for Kassi Jones, Director of Equalization and Commissioner Jones. Commissioner Jones will be required to abstain from any discussion or motions regarding pay or benefits for the Director of Equalization. All members present voted aye. Commissioner Jones abstained.

SHERIFF APPOINTMENT:

Samuel Swanson, Chief Deputy Sheriff met with the board. Knebel moved, Luttrell seconded to appoint Swanson as Sheriff to fulfill the current term ending January 2, 2023 effective July 30, 2021 at a rate of \$57,500/year with six-month and one-year reviews. All members present voted aye. Swanson accepted the appointment and will be sworn in and take his oath in front of a Judge.

Luttrell left the meeting.

WELFARE:

Linda Haaland, Welfare Director met with the board to discuss Welfare business. Jones moved, Knebel seconded to approve a welfare claim of \$2,000 to Price Funeral. All members present voted aye. Haaland also gave a quarterly report noting that a majority of claims that were submitted to the Welfare office were able to be referred on to other agencies for assistance.

TRAVEL:

Jones moved, Knebel seconded to approve the following travel expenses: Jennifer Ringkob to Milbank July 28 and Brookings August 23 for State Fair Committee work, Larissa Heitmann to Huron September 1 and September 6 to deliver and retrieve 4H projects for the State Fair, Kassi Jones to Brookings August 4 for a Sales Ratio Workshop, and Dave Daberkow to Pierre August 16-18 for Recertification School. All members present voted aye.

PAY RAISE:

Jones moved, Knebel seconded to approve a pay raise for Dispatcher Mikayla Lentsch from \$15.00/hour to \$16.00/hour effective July 18 for obtaining dispatcher certification

and, per a 6-month review, a pay raise from \$16.00/hour to \$16.50/hour effective August 15. All members present voted aye.

PAYROLL CLASSIFICATION:

Knebel moved, Jones seconded to approve employee reclassification for Deputy Treasurer, Richelle Bohlander from part-time over 20 hours/week to part-time under 20 hours/week effective August 1. All members present voted aye.

NEW HIRES:

Dulce Quezada was hired as part-time custodian for the Community Building and Courthouse at a rate of \$15.00/hour effective July 15 and no longer returned after working July 16.

Knebel moved, Schuller seconded to approve the Sheriff's Department to hire two part-time temporary Sheriff Deputies to provide security at Harvest Days on August 7 at a rate of \$40.00/hour. Wages will be billed to the Britton Area Chamber of Commerce. All members present voted aye.

NOTICE OF DISINTERMENT:

The board received a notice of disinterment permit from the South Dakota Department of Health.

FUTURE MEETING DATES:

The board set the following dates for future Commission meetings: August 10 & 24, September 7 & 21.

ADJOURN:

Knebel moved, Schuller seconded to adjourn. All members present voted aye.

ATTEST:

Doug Medhaug, Chairman

Megan Biel, Auditor

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