

**Unapproved**  
**MARSHALL COUNTY COMMISSION MEETING**  
**Britton, South Dakota**

The Board of County Commissioners met in regular session at 9:00 a.m. on August 10, 2021 in the Commissioner Meeting room and via Zoom video conference. Members present were Medhaug, Jones, Schuller, Luttrell and Knebel. Commissioner Medhaug presided. The meeting was open to the public and was offered via Zoom on computer and conference call. The Chairman called the meeting to order and the Pledge of Allegiance was recited by everyone in attendance. Shelby Thompson, Kalissa Stelzer and Sandy Dinger were present for portions of the meeting via Zoom.

**AGENDA:**

Knebel moved, Schuller seconded approve the agenda for August 10, 2021. All members voted aye.

**MINUTES:**

Jones moved, Luttrell seconded to approve the minutes for July 27 and August 3, 2021. All members voted aye.

**CLAIMS:**

Schuller moved, Jones seconded to approve and pay the following claims. All members voted aye. PAYROLL by department: August 5, 2021: Commissioners 1424.35; Auditor 3485.52; Treasurer 3854.18; States Attorney 1508.29; Courthouse 2367.13; Director 4027.80; Register 2698.82; VSO 681.33; Community Building 45.00; Sheriff 14580.34; Jail 4555.57; Coroner 475.00; Welfare 475.56; Nurse 540.16; Ambulance 8433.17; Extension 810.24; Weed 1186.00; Zoning 1772.57; Highway 12508.19; E911 2628.26; Emergency Management 590.30;

EMPLOYER FICA & MEDICARE: First Savings Bank 4998.74

EMPLOYER SOUTH DAKOTA RETIREMENT SYSTEM: 3510.70

A & B BUSINESS INC Solutio	330.07
BRITTON CITY WATER DEPT	234.73
BRYNLEE PATTERSON	30.00
CARLSON CRUSHING & EXCAVAT	22,574.42
CENEX	627.54
CENEX FLETCARD	293.74
CLIA LABRATORY PROGRAM	180.00
COGLEY LAW OFFICE, PROF LL	346.50
COLE PAPERS INC	55.21
DIRK W WEBER	69.00
DOROTHY JONES	30.00
DOUG MEDHAUG	89.60
EDEN LUMBER COMPANY	1.79
EDEN OIL	9,520.98
ELECTRO WATCHMAN INC	3,384.50
EXPETEC TECHNOLOGY SERVICE	269.00

FIRST NATIONAL BANK	85.82
FULL CIRCLE AG	127.40
GALLS, LLC	81.20
HEPPERS SPORTS CENTER	174.08
HOLLAND BROS OIL COMPANY	489.41
HOLLAND NAPA AUTO PARTS	380.24
JASMINE BIEL	20.00
KENS FOOD FAIR	806.67
KEVIN JONES	51.52
KONICA MINOLTA PREMIER FIN	96.56
LAKE REGION ELECTRIC	406.33
LANGFORD TOWN	182.19
LARISSA HEITMANN	15.12
LERON KNEBEL	30.80
MARSHALL COUNTY JOURNAL	387.48
MCLEODS PRINTING	319.90
MEYER HARDWARE HANK	155.86
MICROFILM IMAGING SYSTEMS	80.00
MINN KOTA COMMUNICATIONS I	12,464.42
ND APCO	125.00
NORTHSIDE IMP LLC	231.56
OTTER TAIL POWER COMPANY	1,703.77
QUILL CORPORATION	93.34
RAPKOCH LAW	3,743.25
RC TECHNOLOGIES	309.84
REBECCA GLADE	50.00
REGAN RINGKOB	50.00
ROSE KRAFT	35.00
SAFE LIFE DEFENSE	485.10
SAFETY SERVICE	546.76
SD PUBLIC HEALTH LABORATOR	80.00
THOMSON REUTERS - WEST	1,324.65
TRANSOURCE TRUCK & EQUIPME	82.34
TRI STATE WATER, INC.	119.20
TRITECH SOFTWARE SYSTEMS	24,339.00
U.S. POSTAL SERVICE	110.00
VENTURE COMMUNICATIONS	216.18
VERIZON WIRELESS	839.96
WARNE CHEMICAL & EQUIPMENT	13.60
WEST, LARRY	52.25

**PUBLIC COMMENT:**

No one was present to make public comment.

**ZONING:**

Erin Collins-Miles, Zoning Director met with the board to discuss zoning business. Darrell Vig was present via conference call for a variance hearing. Jones moved, Knebel seconded to approve a 30-foot variance to the normal 50-foot-high water mark setback for Darrell and Lois Vig to build a carport. All members voted aye. Schuller moved, Luttrell seconded to approve the following plat: Plat of Lot 4 Cottonwood Lake Subdivision in Gov't Lot 5, Section 16, T126N, R55W of the 5<sup>th</sup> P.M., Marshall County, South Dakota. All members voted aye. Knebel moved, Schuller seconded to approve building permits for the following applicants: Thea Loy Pallansch, Jeffrey Mills, CJ Jurenic/Jerry & Lois Keintz, Jason & Tammy Bender, Darrell & Lois Vig, Brady Hoines, Lars Lyngaas. All members voted aye.

**HIGHWAY:**

Dustin Hofland, Highway Superintendent met with the board and Sandy Dinger, Highway Secretary met via zoom to discuss Highway Department business. Hofland reported that the Highway Department has been working on blading, graveling and tree removal. The Chip Seal project that was supposed to start on August 2 has been put on hold as the company is not able to get oil trucks. The project of 438<sup>th</sup> Ave is still on hold as there is still no utility pipe available. Knebel moved, Jones seconded to approve an approach permit on county road 13G. All members voted aye. Luttrell moved, Schuller seconded to approve a boring permit on county road 6A pending inspection. All members voted aye. Hofland informed the board that the State will not be painting the County roads this year as they are not able to get the reflective beads that go in the paint. Neil Foote and Wayne Nelson, Hickman Township were present to request assistance with the cost of replacing a bridge with 2 9-foot culverts. The estimated cost of the project is \$45,000-50,000. Hofland informed the board that when he contacted True North Steel, they only had one culvert available. Hofland also mentioned that the township may want to wait to apply for the funds that will be available from the Highway Rural Access grant coming from the State next year.

Dinger informed the board that the small structure inventory handbook has been developed for the Rural Access Infrastructure program. The County will need to decide soon how they are going to conduct the inventory. Small structures in the county must be inventories by May 31, 2022.

Dinger also informed the board that Executive Order 2021-2 has been signed by the DOT secretary Joel Jundt adding the 1.959 miles of 438<sup>th</sup> Avenue formerly Eden Township Road and deleting 1.621 miles of 120<sup>th</sup> Street formerly known as County Road 12GE from the County's Highway system and making it a township road as of July 2, 2021.

**FUEL QUOTES:**

Sandy Dinger received the following quotes for #2 diesel for the Langford and Eden shop on July 27: DaMar Elevator Langford-\$2.47, Eden-\$2.52; Eden Oil all locations-\$2.43. Diesel fuel was delivered to the Langford and Eden shops by Eden Oil.

Sandy Dinger received the following quotes for gasoline for the Britton shop on July 27: Eden Oil \$2.85. No other quotes were available at the time delivery was needed. Gasoline was delivered to the Britton Shop by Eden Oil.

**SECTION LINE VACATION:**

Connie Vandervliet, Buffalo Lake Church met with the board via Zoom conference call to discuss vacating a County section line in order to build a handicap accessibility ramp on the Buffalo Lake Church. State's Attorney Victor Rapkoch was present and stated that the interested parties must submit a petition to vacate according to SDCL 31-3-6, 9-45-7 and 9-45-10. Erin Collins-Miles, Zoning Director was present and stated that he variance application for this property would not be heard until the petition was submitted. Dinger provided a list of requirements that must be met in order to vacate. This list was sent to Vandervliet.

**SHERIFF:**

Sheriff Sam Swanson met with the board to discuss switching from 40-caliber handguns to 9 mm as the 40-caliber ammunition has gotten very expensive and hard to find. Schuller moved, Luttrell seconded to authorize the purchase of 8-9mm handguns at a cost of \$3,872. All members voted aye.

**NEW HIRE:**

Sheriff Swanson informed the board that Ian MacDonald has been hired effective August 23 at a rate of \$20.00/hour.

**ADDED TAX:**

Knebel moved, Schuller seconded to approve the following added taxes: parcel 03.01.01.0001 \$4.73 (3 months); 03.01.01.0005 \$3.34 (3 months); 04.01.11.0005 \$98.85 (12 months); 04.01.13.0011 \$49.42 (12 months, became parcel 04.01.13.0014 in 2021); 01.02.31.0012 \$993.92 (7 months) Reason: properties were exempt but were sold or changed use in 2020, removing exempt status. All members voted aye.

**ABATEMENT:**

Jones moved, Luttrell seconded to approve the following abatement of 1 month of taxes due to a property becoming exempt: parcel 18.59.37.0301 \$0.89; parcel 18.59.37.0303 \$2.66. All members voted aye.

**AUDIT CLOSING CONFERENCE:**

Christopher Theroux, Department of Legislative Audit, met with the board to inform them that the 2018-2019 audit had been completed. Knebel moved. Jones seconded to authorize the chair to sign the Letter of Representation. All members voted aye. Knebel moved, Schuller seconded to authorize the chair to sign the Letter of Governance. All members voted aye. Jones moved, Luttrell seconded to authorize the chair to sign the Management Letter and Findings. All members voted aye. The full report can be viewed in the Auditor's Office during normal business hours or on the Legislative Audit webpage.

**ADJOURN:**

Knebel moved, Luttrell seconded to adjourn. All members voted aye.

**ATTEST:**

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Doug Medhaug, Chairman

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Megan Biel, Auditor

Published once at the total approximate cost of\_\_\_\_\_.