

**Unapproved
MARSHALL COUNTY COMMISSION MEETING
Britton, South Dakota**

The Board of County Commissioners met in regular session at 9:30 a.m. on May 25, 2021 in the Commissioner Meeting room and via Zoom video conference. Members present were Medhaug, Jones, Schuller, Luttrell and Knebel. Commissioner Medhaug presided. The meeting was open to the public and was offered via Zoom on computer and conference call. The Chairman called the meeting to order and the Pledge of Allegiance was recited by everyone in attendance. Shelby Thompson, Erin Collins-Miles and Sandy Dinger were present for portions of the meeting via Zoom.

EXECUTIVE SESSION:

Knebel moved, Luttrell seconded to enter into executive session at 9:30 am to discuss personnel issues. All members voted aye. The chairman called the board out of executive session at 10:00 am.

WEED SUPERVISOR:

Monte Hoglund met with the board to discuss the Weed Supervisor/Highway Laborer position. Knebel moved, Jones seconded to offer Hoglund the position effective immediately with Hoglund being paid an extra \$1/hour when performing Weed Supervisor duties. Hoglund will be responsible for tracking hours spent performing each job. All members voted aye. Hoglund accepted the position.

AGENDA:

Knebel moved, Schuller seconded approve the agenda for May 25, 2021. All members voted aye.

MINUTES:

Knebel moved, Luttrell seconded to approve the minutes for May 11, 2021. All members voted aye.

CLAIMS:

Jones moved, Schuller seconded to approve and pay the following claims. All members present voted aye. PAYROLL by department: May 13, 2021: Commissioners 1424.35; Auditor 3219.27; Treasurer 4130.68; States Attorney 1508.29; Courthouse 2422.45; Director 4582.98; Register 3252.91; VSO 611.45; Sheriff 17893.06; Jail 4641.94; Coroner 200.00; Welfare 475.56; Nurse 464.92; Ambulance 8178.73; Extension 795.88; Weed 291.00; Zoning 1772.57; Highway 13567.20; E911 2617.46; Emergency Management 576.30;

EMPLOYER FICA & MEDICARE: First Savings Bank 5239.07

EMPLOYER SOUTH DAKOTA RETIREMENT SYSTEM: 3753.66

A & B BUSINESS INC SOLUTIO	33.65
AMY FOX	21.68
ANN HILL	188.12
ARAMARK	59.36
ASHLEY POITRA	10.84
AUTUMN GROBE HOLLAND	18.40

AXON ENTERPRISE, INC.	54.60
BARBARA STROMSETH	35.20
BAUS OIL CO	222.75
BLAKE STIEGELMEIER	10.84
BOUND TREE MEDICAL LLC	96.95
BRETT MYKLEGARD	45.20
BRIAN LENIUS	22.60
BRITTON INSURANCE AGENCY, LLC	240.00
CARL MAYER	78.80
CARLA HARDY	53.60
CARRIE KRIER	21.68
CARTER DEUTSCH	112.52
CENTURY LINK	288.15
CRAIG GRUPE	117.56
DAMIAN BAHR	51.34
DAVID OLSON	43.52
DAVID SEIBEL	19.24
DEAN FISHER	112.52
DEBORAH OLSON-BECK	10.84
DELANEY NIELSEN SANNES PC	4,746.80
DENNIS MATTSON	10.84
DENNIS NELSON	155.36
DEVIN MARZOLF	11.68
DOUG MEDHAUG	107.52
DREW FREDRICKSON	11.68
DULCE QUEZADA	21.68
DUWAYNE MILLER	10.84
DWARE INC	150.00
ELAINE ELLERBUSCH	10.84
FALLON DEUTSCH	48.56
FARM HOME PUBLISHERS	625.00
FIRST SAVINGS BANK	36.15
FRANCES BECKER	45.20
HEIDI EIMERS	112.52
HOWARD LENIUS	10.84
JAMES KANN	33.44
JANENE SWANSON	70.40
JEFFERY GRONAU	152.84
JENSEN, KEVIN	50.24
JODI EASTMAN	31.00
JOHN BURGER	18.40
JOHN DEERE FINANCIAL	10.96
JOSEPH STARK	10.84

JULIE DYER	152.84
JULIE HEITMANN	185.60
KAITLYN SASKER	10.84
KALISSA STELZER	245.28
KEVIN JONES	23.52
KIRK RAMSEY	112.52
KRISTI WARNER	10.84
LARISSA HEITMANN	15.12
LEANN KILKER	10.84
LERON KNEBEL	140.00
LINDA LARSON	34.36
LYLE LENIUS	21.68
LYNDA LUTTRELL	53.76
MARCO INC	114.81
MARK NELSON	27.64
MARSHALL COUNTY JOURNAL	595.53
MARSHALL COUNTY TREASURER	63.60
MENARDS/ ABERDEEN	76.32
MICHAEL KRIER	21.68
NATHAN MCMURPHY	178.04
OLSEN, STELLA	112.52
OTTER TAIL POWER COMPANY	27.51
PAULA MCLAEN	12.52
PHILLIP MERTENS	70.40
QUARVE DRUG	11.74
RANDALL MOECKLY	21.68
SCHNEIDER, DARDA	15.04
SD PUBLIC HEALTH LABORATOR	40.00
SEAN OGREN	29.32
SHARON FREDRICKSON	21.68
SHELLY LEWIS	10.84
SOUTHSIDE EQUIPMENT	311.59
TAMERA ATKINSON	112.52
TAMMY GEFROH	20.08
TERRY PRICE	23.36
THE LODGE AT DEADWOOD	467.00
THOMAS WEGLEITNER	53.60
THOMSON REUTERS - WEST	585.56
TIM OLSON	14.20
TOMMY OPSAHL	55.28
TRANSOURCE TRUCK & EQUIPME	15.52
VENTURE COMMUNICATIONS	2,189.25
VIVIAN MONSON	73.76

PUBLIC COMMENT:

No one was present to make public comment.

ZONING:

Erin Collins-Miles, Zoning Director met with the board via Zoom to discuss zoning business. Luttrell moved, Schuller seconded to approve building permits for the following applicants: Leron Knebel, Luke & Tena Kraft, Paul & Tera Cobb, Aaron lee, Jared Holland, Britton Country Club, David Kristofferson. All members voted aye.

HIGHWAY:

Dustin Hofland, Highway Superintendent met with the board and Sandy Dinger, Highway Secretary met via Zoom to discuss Highway Department business. Hofland reported that the Highway department has been working on graveling and blading. The Asphalt Repair and Chip Seal project is set to start in mid-June. The project on 438th avenue will hopefully begin in August, but BDM is unable to get the pipe necessary to move their utilities right now. Knebel moved, Schuller seconded to purchase a new tandem diesel truck cab and chassis off of the December 1, 2020 bid from TranSource Truck and Equipment for \$119,500 along with a front plow for approximately \$18,000, wing for approximately \$12,000 and a sander for \$20,000. All members voted aye. The board received the April highway budget report prepared by Dinger.

TRAVEL:

Knebel moved, Jones seconded to authorize the following travel expenses: Dustin Hofland to Pierre June 9 for a summer meeting, Kassi Jones to Mitchell June 3 for CAA exam, Dustin Hofland to Pierre May 20 for a Highway Superintendent Association meeting, Mikayla Lentsch to Pierre June 6-23 for E911 Dispatcher school, Shari Schock and Deb Skonberg to Oacoma July 13-15 for 24/7 Program training. All members voted aye.

SHERIFF/E911/NEW HIRES:

Deb Skonberg, E911 Coordinator and Damian Bahr, Sheriff met with the board to discuss new employees. Dallas Ford has been hired as a fill-in dispatcher at a rate of \$15.26/hour and Logan Roehr has been hired as a fill-in dispatcher at a rate of \$16.50/hour. Fill in dispatchers will not receive shift differential pay. Tanner Schiferl has been hired as a deputy sheriff effective June 1 at a rate of \$21.33/hour.

Skonberg informed the board that Maria King, State 911 Coordinator conducted the Compliance Review for Marshall County on May 13 and she is waiting to receive the final results. Skonberg also informed the board the Jason DeVine is working on various grants for headsets, a phone system, and a laptop and radio for the backup center.

Bahr informed the board that he received a grant for a panic alarm system which includes 12 buttons. The grant is for \$3,265 and pays for half of the system. The board approved for the remainder of the system to be paid for out of the Courthouse budget.

Bahr has also been approved for a \$23,750 grant for in-car cameras, but will not receive the grant or be able to purchase the camera until September or October. The board approves for Bahr to purchase 3 cameras now out of the Sheriff budget. Bahr also received a grant for 2 ruggedized laptops for \$8,176.

EXECUTIVE SESSION:

Jones moved, Luttrell seconded to enter into executive session to discuss personnel issues at 11:00 am. The chairman called the board out of executive session at 11:10 am.

RESIGNATION:

Knebel moved, Jones seconded to accept a letter of resignation from Ben Meland effective May 14, 2021. All members voted aye.

STATE’S ATTORNEY:

State’s Attorney Victor Rapkoch met with the board to present a draft burning ordinance based roughly on Brown County’s ordinance. Rapkoch also discussed the medical marijuana laws that will be going into effect on July 1 and informed the board that some Counties are passing a temporary ordinance banning marijuana dispensaries until the Department of Health has set regulations. Rapkoch informed the board that he will be moving his office to the former Britton Insurance building on Main Street, Britton.

LEGISLATIVE AUDIT:

Christopher Theroux, Legislative Audit met with the board regarding Marshall County’s 2018-2019 Audit. Knebel moved, Jones seconded to authorize the chair to sign the letter of engagement from the Department of Legislative Audit to begin the Audit. All members voted aye.

MEETING DATES:

Future meeting dates for the Marshall County Commissioners were corrected to June 8 & 22; July 13 & 27.

PAY RAISE:

Per a 6-month evaluation, Luttrell moved, Schuller seconded to approve a \$0.50 raise plus \$0.29 COLA raise for Kassi Jones from \$16.35 to \$17.14/hour effective April 25, 2021. Jones abstained; all other members voted aye.

ADJOURN:

Knebel moved, Luttrell seconded to adjourn. All members voted aye.

ATTEST:

Doug Medhaug, Chairman

Megan Biel, Auditor

Published once at the total approximate cost of_____.