

**Unapproved  
MARSHALL COUNTY COMMISSION MEETING  
Britton, South Dakota**

The Board of County Commissioners met in regular session at 9:00 a.m. on May 11, 2021 in the Commissioner Meeting room and via Zoom video conference. Members present were Medhaug, Jones, Schuller and Knebel. Commissioner Medhaug presided. Commissioner Luttrell was absent for the beginning of the meeting and arrived just before the GROW, SD presentation. The meeting was open to the public and was offered via Zoom on computer and conference call. The Chairman called the meeting to order and the Pledge of Allegiance was recited by everyone in attendance. Shelby Thompson, Kalissa Stelzer, and Sandy Dinger were present for portions of the meeting via Zoom.

**AGENDA:**

Schuller moved, Knebel seconded approve the agenda for May 11, 2021. All members present voted aye.

**MINUTES:**

Jones moved, Knebel seconded to approve the minutes for April 27, 2021. All members present voted aye.

**CLAIMS:**

Schuller moved, Jones seconded to approve and pay the following claims. All members present voted aye. PAYROLL by department: April 29, 2021: Commissioners 1544.35; Auditor 3215.52; Treasurer 3628.51; States Attorney 1508.29; Courthouse 2598.88; Director 4519.77; Register 2968.82; VSO 628.92; Sheriff 15371.51; Jail 4533.58; Welfare 475.56; Nurse 504.32; Extension 756.48; Zoning 2372.57; Highway 14027.02; E911 2617.28; Emergency Management 536.31;

EMPLOYER FICA & MEDICARE: First Savings Bank 4728.23

EMPLOYER SOUTH DAKOTA RETIREMENT SYSTEM: 3685.60

A & B BUSINESS INC SOLUTIO	279.72
AMERICAN STAMP & MARKING P	109.93
AREA IV SENIOR NUTRITION	3,000.00
AVERA ST LUKE'S CLINIC DIV	23.00
BOUND TREE MEDICAL LLC	558.07
BRITTON CITY WATER DEPT	247.42
BRITTON PUBLIC LIBRARY	1,000.00
CDJ ELECTRIC PLUMBING	357.21
CENEX	130.74
CENEX FLEETCARD	446.56
COGLEY LAW OFFICE, PROF LL	1,085.10
COLE PAPERS INC	130.49
COMMUNITY TRANSIT INC	1,500.00
DAMAR FARMERS ELEVATOR	2,224.90
DAVID HUNTER	137.76
DEB SKONBERG	97.44

EDEN OIL	5,100.00
EXPETEC TECHNOLOGY SERVICE	269.00
FIRST NATIONAL BANK	1,064.89
FROHLING LAW OFFICE	3,743.25
FULL CIRCLE AG	111.06
GLACIAL LAKES AREA DEVELOP	23,500.00
GOVERNORS INN	308.00
GROTON FORD LLC	2,569.24
HEPPERS SPORTS CENTER	84.11
HOFLAND ENGINEERING INC	10,212.16
HOFLAND, DUSTIN	286.35
HOLLAND BROS OIL COMPANY	1,408.67
HOLLAND NAPA AUTO PARTS	1,347.48
I & S GROUP, INC.	2,150.00
IMEG	2,042.67
JENNIFER RINGKOB	147.35
KENS FOOD FAIR	109.38
LAKE REGION ELECTRIC	381.51
LANGFORD TOWN	202.39
LARISSA HEITMANN	29.55
LEHR SANITATION SERVICE LL	250.00
MARCO TECHNOLOGIES LLC	5.78
MARSHALL CO CONSERVATION	5,500.00
MARSHALL COUNTY HEALTHCARE	2,935.89
MARSHALL COUNTY JOURNAL	34.91
MARSHALL COUNTY PRAYER ROC	1,000.00
MATHESON TRI-GAS INC	61.13
MAXWELL ELECTRIC LLC	198.98
MENARDS/ ABERDEEN	788.60
MEYER HARDWARE HANK	346.41
MICROFILM IMAGING SYSTEMS	80.00
MINN KOTA COMMUNICATIONS I	4,968.00
NE MENTAL HEALTH CENTER	10,800.00
NORTH EAST SOUTH DAKOTA	1,000.00
OTTER TAIL POWER COMPANY	2,023.36
PITNEY BOWES	2,000.00
QUILL CORPORATION	752.32
RC TECHNOLOGIES	309.84
ROAD GROOM MANUFACTURING	3,909.34
ROBERTS COUNTY DETENTION C	2,288.75
SAFETY SERVICE	2,444.11
SUNTRUST	35,666.36
THOMSON REUTERS - WEST	150.02

TRI STATE WATER, INC.	111.10
VERIZON WIRELESS	845.38
WERNER AUTOMOTIVE	381.49
WOLFCOM ENTERPRISES	348.98
ZAHN, SARAH	363.00

**PUBLIC COMMENT:**

No one was present to make public comment.

**ZONING:**

Erin Collins-Miles, Zoning Director met with the board to discuss zoning business. Schuller moved, Jones seconded to approve a drainage permit for Renald Tank in the N1/2NW1/4 and the W1/2 of the NE1/4 of Section 8, T126N, R57W. All members present voted aye.

Jones moved, Knebel seconded to approve the follow plat: C & N Land Second Addition Located in Government Lots 1 & 2 in the Northwest Quarter of Section 10, Township 126 North, Range 54 West of the 5<sup>th</sup> P.M., Marshall County, South Dakota. All members present voted aye.

Medhaug moved, Knebel seconded to approve building permits for the following applicants: Leonard Alberts, Randy Hofland, Justin Monson, Randy & Lynn Carlson, Westwood Colony, Gerald McGregor, Mary Kay Monson. All members present voted aye.

**HIGHWAY:**

Dustin Hofland, Highway Superintendent met with the board and Sandy Dinger, Highway Secretary met via Zoom to discuss Highway Department business. Hofland informed the board that the Highway Department has been working on blading and gravelling roads. Hofland has received some calls inquiring about dust control, but the County does not do dust control; it would be up to the individual to have that done privately.

Knebel moved, Jones seconded to authorize the chair to sign the Notice of Award, Agreement, and Notice to Proceed to Webster Scale, Inc. for MC 438(01)2020 (438<sup>th</sup> Ave/County road 12GE.) All members present voted aye.

Schuller moved, Knebel seconded to authorize the chair to sign the Notice of Award, Agreement and Notice to Proceed to Jensen Rock & Sand, Inc. for the 2021 Chip Seal projects MC 01(2021)01, MC 02(2021)01, MC 16(2021)01, MC 99(2021)01 & SH00(2021)01. All members present voted aye.

Hofland informed the board that the BIG bridge removal grant for Bridge 46-090-198 has been awarded to Marshall County for approximately \$27,305.74. Marshall County's cost estimate is \$6,014.26. Hofland will look into what will need to be done to this road once the bridge is removed.

The board discussed the Volvo semi that needs to be repaired. Hofland informed the board that it will be about \$6,000 to repair the transmission that went out. The board asked that Hofland have the transmission replaced, but the board will also consider ordering a new tandem truck with snow equipment that will be used more than a semi as it can be used in the winter for snow removal and sanding.

Based on the recommendations of County's liability Insurance representative for Safety Benefits' physical inspection of County property, the Eden shop has some structure concerns that need to be addressed. Commissioner Knebel will get some repair Quotes from carpenters in the Eden area to get these issues fixed.

Update: Hofland informed the Board that BIG Grant Bridge 46-141-000 is still being studied by IMEG (fka Clark Engineering) for the best cost effective replacement of this bridge because of the deep channel of Wild Rice Creek at this location on County 02GC/10E3.1E of Britton –IMEG is hoping to let this project out in 2022.

**FUEL QUOTES:**

Sandy Dinger received the following quotes for unleaded gasoline for the Britton shop on April 24: Eden Oil \$2.55. No other quotes were available at the time delivery was needed. Gasoline was delivered to the Britton Shop by Eden Oil.

**TRAVEL:**

Schuller moved, Jones seconded to approve the following travel expenses: Sandy Dinger to Mitchell for the Dware Convention June 9-10. All members present voted aye.

Commissioner Luttrell arrived.

**GROW SD:**

Mark Nelson, Business Consultant-Grow SD, met with the board to give an annual update. Grow SD offers assistance with a variety of programs, including housing lending, emergency assistance, home improvement, business lending, utilities, etc.

**SURPLUS PROPERTY BIDS:**

The following bids were opened and publicly read for the sale of a 2001 Ford Crown Victoria: Douglas Stolsmark \$150.00; Bryce Johnson \$207.00. Luttrell moved, Jones seconded to accept the bid from Bryce Johnson. All members voted aye.

The following bids were opened and publicly read for the sale of a 2005 Cadillac Escalade: Bryce Johnson \$2,757.00; Ryan Biel \$2,001.98; Terry Nelson \$3,004.00; Douglas Stolsmark \$505.00. Jones moved, Luttrell seconded to accept the bid from Terry Nelson. All members voted aye.

**ABATEMENT:**

Schuller moved, Luttrell seconded to approve the following abatements: Parcel 06.53.36.F003 amount abated \$53.44. Parcel 06.53.36.F063 amount abated \$23.95. Reason: The buildings were removed from the property prior to April 1. All members voted aye.

**PAY RAISE:**

Per completing EMD certification, Medhaug moved, Jones seconded authorize a \$0.50 pay raise for E911 dispatcher Sharri Schock from \$16.65 to \$17.15 and E911 Dispatcher Karole Chapin from \$16.64 to \$17.14, effective May 9, 2021. Luttrell abstained. All other members voted aye.

**AUDITOR UPDATE:**

Auditor Biel gave the board an update on House Bill 1259, The American Rescue Plan, NACO Leadership Academy, and Senate Bill 152.

**VETERAN’S SERVICE OFFICER:**

Dave Daberkow, Veteran’s Service Officer met with the board to give a quarterly report.

**SURPLUS:**

Knebel moved, Jones seconded to declare the following items surplus to be disposed of: 1-blue baby scale, 1-pediatric table with scale, 1-detacto adult scale with counterweight, 1-Sharp AR 155N Copier, 1-HP keyboard, 2-Gateway keyboards, 1-Spellmate Typewriter, 1-HP Officejet 4215, various obsolete CPR dummies. All members voted aye.

**ADJOURN:**

Knebel moved, Schuller seconded to adjourn. All members voted aye.

**ATTEST:**

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Doug Medhaug, Chairman

\_\_\_\_\_  
Megan Biel, Auditor

Published once at the total approximate cost of\_\_\_\_\_.