

Unapproved
MARSHALL COUNTY COMMISSION MEETING
Britton, South Dakota

The Board of County Commissioners met in regular session at 9:00 a.m. on March 30, 2021 in the Commissioner Meeting room and via Zoom video conference. Members present were Medhaug, Luttrell, Jones and Knebel. Commissioner Schuller was present via Zoom. Commissioner Medhaug presided. The meeting was open to the public and was offered via Zoom on computer and conference call. The Chairman called the meeting to order and the Pledge of Allegiance was recited by everyone in attendance. Shelby Thompson, Kalissa Stelzer, and Sandy Dinger were present for portions of the meeting via zoom.

AGENDA:

Knebel moved, Jones seconded approve the agenda for March 30, 2021. All members voted aye.

MINUTES:

Luttrell moved, Schuller seconded to approve the minutes for March 16, 2021. All members voted aye.

CLAIMS:

Jones moved, Luttrell seconded to approve and pay the following claims. All members present voted aye. PAYROLL by department: March 18, 2021: Commissioners 1424.35; Auditor 3211.77; Treasurer 3501.91 States Attorney 1508.29; Courthouse 2572.26; Director 4519.78; Register 2972.57; VSO 681.33; Sheriff 18704.26; Jail 4652.20; Coroner 300.00; Welfare 475.56; Nurse 504.32; Ambulance 8616.98; Extension 756.48; Zoning 1772.57; Highway 13567.20; E911 2676.56; Emergency Management 576.30; EMPLOYER FICA & MEDICARE: First Savings Bank 5312.02
EMPLOYER SOUTH DAKOTA RETIREMENT SYSTEM: 3828.10

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| A & B BUSINESS INC SOLUTIO | 33.65 |
| ARAMARK | 63.37 |
| BUTLER MACHINERY CO | 349,000.00 |
| CENTURY LINK | 288.15 |
| COLE PAPERS INC | 119.28 |
| DAVID HUNTER | 229.60 |
| DELANEY NIELSEN SANNES PC | 297.00 |
| FEDEX | 15.34 |
| GORDON FORDAHL | 265.00 |
| GRAND SLAM COMPUTERS INC | 199.00 |
| KONICA MINOLTA PREMIER FIN | 101.39 |
| LANGFORD TOWN | 201.09 |
| LARISSA HEITMANN | 11.72 |
| MARCO INC | 114.81 |
| MARSHALL & SWIFT/BOECKH LL | 1,209.95 |
| MARSHALL CO TREASURER | 73.10 |

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|----------------------------|-----------|
| MATHESON TRI-GAS INC | 27.05 |
| MCLEODS PRINTING | 9.23 |
| MELISSA STARK | 1,059.20 |
| OTTER TAIL POWER COMPANY | 34.12 |
| PCC INC | 1,317.30 |
| RAMKOTA INN | 202.00 |
| SANFORD | 833.73 |
| SD ASSOCIATION ASSESSING O | 400.00 |
| SD DEPT TRANSPORTATION | 16,820.79 |
| SDML WORKERS COMPENSATION | 2,477.00 |
| U.S. POSTAL SERVICE | 11.00 |
| VENTURE COMMUNICATIONS | 1,376.24 |

PUBLIC COMMENT:

No one was present to make public comment.

ZONING:

Knebel moved, Jones seconded to approve the following plat: Lot H-1 in the N1/2NW1/4 and Lot H-2 in the SE1/4NW1/4 and the SW1/4NE1/4 all in Section 25, T125N, R54W of the 5th P.M., Marshall County, South Dakota. All members voted aye.

Jones moved, Knebel seconded to approve building permits for the following applicants: Mark and Diane Luitjens, Dale Knebel, CDJ Electric. All members voted aye.

HIGHWAY:

Dustin Hofland, Highway Superintendent met with the board and Sandy Dinger, Highway Secretary met with the board via Zoom to discuss Highway Department business. Larry Dean, SD DOT, Tom Steiner, Eden Township and Victor Rapkoch, State’s Attorney met with the board to discuss transferring jurisdiction between Eden Township for 2 miles of 438th Ave with County 12GE from 438th Ave to SD Highway 25. The board will have to advertise a hearing for 10 days prior to approving this as the County would need to delete this portion of 12GE from their Highway System prior to the jurisdictional transfer. The board will hold this hearing on April 27. Bid letting for this project will also be held on April 27.

Rapkoch also discussed the Roy Lake road and problems with encroachment. The first mile from SD Hwy 10 is the County’s road but the rest of the road also known as Northside Drive and exiting at SD Hwy 25 has been maintained by the County like a primary highway system road but is a secondary road on the State’s records. The township could take over jurisdiction of the road with the County maintaining it, but there would still be some issues with encroachment or the County could add the entire road to their Highway system once the encroachment issues have been resolved. Rapkoch would like to hold a meeting with owners along this road to give them notice about the encroachment issues.

Hofland informed the board that there is a grant that he will be applying for to assist with bridge removal for bridge 46-090-198 that would pay for 80% of the cost of removal.

Knebel moved Luttrell seconded to authorize the chair to sign the annual Joint Work agreement with Day and Roberts Counties. All members voted aye.
Bid letting for 2021 asphalt repairs and chip sealing will be held on April 27th.

COMMUNITY BUILDING:

Jason DeVine, IT Coordinator met with the board to discuss the Computer network at the Community Building in order to give the Emergency Manager and secondary E911 location internet access. The board approved for DeVine to proceed with network improvements.

COVID PROTOCOL:

Knebel moved, Schuller seconded to change the County Covid Protocol as follows:
When an employee travels by Air, Bus or Train out of state to follow current CDC travel guidelines:

Get Tested and Stay Home After Travel

- Get tested with a viral test 3-5 days after travel **AND** stay home and self-quarantine for a full 7 days after travel.
 - Even if you test negative, stay home and self-quarantine for the full 7 days.
 - If your test is positive, isolate yourself to protect others from getting infected.
- If you don't get tested, stay home and self-quarantine for 10 days after travel.
- Avoid being around people who are at increased risk for severe illness for 14 days, whether you get tested or not.

source: <https://www.cdc.gov/coronavirus/2019-ncov/travelers/travel-during-covid19.html>

Employees required to quarantine due to travel will be paid COVID Pay for half of their required Quarantine time.

Employee return to work policy following a Close Contact not related to the Travel policy above will also follow current CDC guidelines:

Stay home and monitor your health

- Stay home for 14 days after your last contact with a person who has COVID-19.
- Watch for fever (100.4°F), cough, shortness of breath, or other symptoms of COVID-19
- If possible, stay away from others, especially people who are at higher risk for getting very sick from COVID-19

source: <https://www.cdc.gov/coronavirus/2019-ncov/if-you-are-sick/quarantine.html>

Employees will be paid COVID Pay for their required Quarantine time.
The Community Building will now be opened for Senior meals, but the Community room will not be rented out to the public.

All members voted aye.

STATE'S ATTORNEY:

State's Attorney Victor Rapkoch met with the board to discuss the current law library computer subscription. Rapkoch feels that the West Law subscription can be cancelled and changed to an individual account with significant savings to the County.

Rapkoch also discussed a taxpayer that has refused to pay taxes on a building on leased site since 2012, and failed to notify the County that he sold the building in 2013 until 2021. Rapkoch will proceed with tax collection attempts through all available avenues.

SHERIFF:

Damian Bahr, Sheriff met with the board to discuss confinement cost liens. Currently, Marshall County is able to charge inmates \$25 per day for up to 14 days of confinement after sentencing. Schuller moved, Luttrell seconded to charge inmates the actual jail facility charge for an indefinite number of days for confinement. For example, if Marshall County houses an inmate in Day County jail for \$70/day, that inmate will be charged \$70/day. All members voted aye.

Bahr informed the board that he is looking into a grant for panic buttons for all Courthouse offices.

WEED DEPARTMENT:

Luttrell moved, Jones seconded to advertise a full time position as Weed Supervisor/Highway Laborer. All members voted aye.

TRAVEL:

Jones moved, Luttrell seconded to authorize the following travel expenses: Deb Skonberg and Shari Schock to Deadwood July 13-14 for 24/7 training, Shannon Lee and Kassi Jones to Hot Springs May 25-28 for SDAAO Conference. All members voted aye.

SURPLUS:

Medhaug moved, Knebel seconded to declare the following items surplus: to be destroyed: 1-HP Harddrive (XZ9824T#ABA) Serial #MXL207208C; 1-HP Harddrive (D8C53UT#ABA) Serial #MXL3162V5X; 1-Keybaord (BDAEB0BDP4D1ZO); 1-Keybaord (BAUDRONCP1S4YX) previously used in the Director of Equalization office and to be sold by sealed bids: 2005 Cadillac Escalade VIN 1GYEK63NX5R209611. All members voted aye.

EXECUTIVE SESSION:

Knebel moved Luttrell seconded to enter into executive session at 11:35 am to discuss personnel and legal matters. All members voted aye. The Chairman called the board out of executive session at 12:04 pm. No action was taken.

ADJOURN:

Knebel moved, Jones seconded to adjourn. All members voted aye.

ATTEST:

Doug Medhaug, Chairman

Megan Biel, Auditor

Published once at the total approximate cost of_____.