

**Unapproved
MARSHALL COUNTY COMMISSION MEETING
Britton, South Dakota**

The Board of County Commissioners met in regular session at 9:00 a.m. on April 13, 2021 in the Commissioner Meeting room and via Zoom video conference. Members present were Medhaug, Luttrell, Jones, Schuller and Knebel. Commissioner Medhaug presided. The meeting was open to the public and was offered via Zoom on computer and conference call. The Chairman called the meeting to order and the Pledge of Allegiance was recited by everyone in attendance. Shelby Thompson, Dan Tracy and Sandy Dinger were present for portions of the meeting via zoom.

AGENDA:

Knebel moved, Schuller seconded approve the agenda for April 13, 2021. All members voted aye.

MINUTES:

Luttrell moved, Jones seconded to approve the minutes for March 30, 2021. All members voted aye.

CLAIMS:

Jones moved, Schuller seconded to approve and pay the following claims. All members present voted aye. PAYROLL by department: April 13, 2021: Commissioners 1424.35; Auditor 3211.77; Treasurer 3991.42; States Attorney 1508.29; Courthouse 2290.78; Director 4519.78; Register 2972.57; VSO 681.33; Sheriff 15089.37; Jail 4480.63; Welfare 475.56; Nurse 504.32; Extension 756.48; Weed 523.80; Zoning 1772.57; Highway 13567.21; E911 2590.80; Emergency Management 536.31;

EMPLOYER FICA & MEDICARE: First Savings Bank 4473.96

EMPLOYER SOUTH DAKOTA RETIREMENT SYSTEM: 3606.33

A & B BUSINESS INC SOLUTIO	271.67
ARAMARK	8.09
ASHI & 24-7 EMS REMITTANCE	1,191.14
BOUND TREE MEDICAL LLC	134.46
BRITTON CITY WATER DEPT	249.60
BUTLER MACHINERY CO	553.72
CENEX	109.21
CENEX FLEETCARD	528.18
DAKOTA ELECTRONICS	533.00
DAMAR FARMERS ELEVATOR	1,038.20
DAVID BECK PLUMBING & SERV	1,352.67
DAY COUNTY SHERIFF'S OFFIC	70.00
DELANEY NIELSEN SANNES PC	6,792.45
DETECTACHEM	1,161.00
DMC WEAR PARTS LLC	6,175.00
EDEN LUMBER COMPANY	4.98
ERIN COLLINS-MILES	24.64
EXPETEC TECHNOLOGY SERVICE	269.00

FIRST NATIONAL BANK	247.96
FROHLING LAW OFFICE	3,743.25
FULL CIRCLE AG	359.70
HOFLAND, DUSTIN	317.52
HOLLAND BROS OIL COMPANY	1,348.22
HOLLAND NAPA AUTO PARTS	256.11
IMEG	1,540.22
INNOVATIVE OFFICE SOLUTION	263.91
INTERSTATE BATTERY	106.95
JOHN DEERE FINANCIAL	458.62
LAKE REGION ELECTRIC	418.63
LARISSA HEITMANN	136.97
LEHR SANITATION SERVICE LL	180.00
LOGAN SMITH	140.00
MAC'S HARDWARE	307.65
MARCO TECHNOLOGIES LLC	5.78
MARSHALL COUNTY JOURNAL	532.15
MATTHEW BENDER & CO., INC.	204.24
MEYER HARDWARE HANK	125.89
MICROFILM IMAGING SYSTEMS	80.00
MINN KOTA COMMUNICATIONS I	1,004.67
OTTER TAIL POWER COMPANY	1,831.64
QUILL CORPORATION	1,145.63
RC TECHNOLOGIES	309.84
SANDERS SEW N VAC INC	143.49
SCOTT'S LUMBER	134.99
SD COUNTIES	3,175.00
SDSU EXTENSION	10,310.00
SHOP 4-H/NATIONAL 4-H COUN	133.05
THE LODGE AT DEADWOOD	339.00
THOMSON REUTERS - WEST	585.56
TRANSOURCE TRUCK & EQUIPME	955.09
TRI STATE WATER, INC.	119.20
VERIZON WIRELESS	1,979.59
VICTOR RAPKOCH	67.20

PUBLIC COMMENT:

No one was present to make public comment.

ZONING:

Erin Collins-Miles, Zoning Director met with the board to discuss Zoning business. Randy Meidinger, Ducks Unlimited Regional Biologist was present to request approval for 2 plats. Schuller moved, Jones seconded to approve the following plat: Plat of Wetlands America

Conservation Easement Tract 1 in Section 17, Township 127 North, Range 59 West of the 5th P.M., Marshall County, South Dakota. Containing 27,179,327 S.F. (623.95 acres more or less.) All members voted aye.

Luttrell moved, Knebel seconded to approve the following plat: Plat of Wetlands America Conservation Easement Tract 2 in the West half of the Southwest quarter of Section 16, Township 127 North, Range 59 West of the 5th P.M., Marshall County, South Dakota. Containing 3,384,605 S.F. (77.70 acres more or less.) All members voted aye.

Luttrell moved, Schuller seconded to approve building permits for the following applicants: Arlie Bender, Anthony Hoisington, Leon Koeppe, Mike Werner, and David Olson. All members voted aye.

HIGHWAY:

Sandy Dinger, Highway Secretary was present via Zoom. Auditor Biel presented Highway Department budget reports for January-March on behalf of Dinger.

SURPLUS:

Luttrell moved, Schuller seconded to declare surplus a 2001 Ford Crown Victoria previously used by the Highway Department VIN 2FAFP71W81X138900 and offer it for sale as is. All members voted aye.

LEPC:

Knebel moved, Schuller seconded to authorize the chair to sign the LEPC grant agreement. All members voted aye.

ADMISSION OF SERVICE:

Jones moved, Schuller seconded to authorize the chair to sign an admission of service on paperwork for a welfare denial appeal. All members voted aye.

APPOINTMENT:

Knebel moved, Jones seconded to appoint Matt Schuller, Kevin Jones and Lynda Luttrell as County Commissioner Representatives on the Consolidated Board of Equalization of Marshall County, Britton City and Britton School. All members voted aye.

Jones moved, Knebel seconded to appoint Kevin Jones, Leron Knebel and Doug Medhaug as County Commissioner Representatives on the Consolidated Board of Equalization of Marshall County, Langford Town and Langford School. All members voted aye.

CONSOLIDATED BOARD-BRITTON:

Matt Schuller, Lynda Luttrell and Kevin Jones and Lindsey Kinder were present as members of the Consolidated Board of Equalization of Marshall County, Britton City and Britton School. Oaths were taken by members present. Schuller moved, Luttrell seconded to make the following correction to assessed value on parcel 01.02.36.0011: NAD1-S \$16,886 to \$2,175. Reason: deterioration to property. All members voted aye. Jones moved, Schuller seconded to make the following correction to assessed value on parcel 01.01.35.0003: NAD1-S \$42,112 to \$8,028. Reason: Property recently sold and new owner allowed for property to be reviewed. All members voted aye. Schuller moved, Jones seconded to make the following correction to assessed value on parcel 01.02.01.0008; NAD-S \$18,302 to \$13,726. Reason: Adjustment to the

portion of the lot that is unbuildable. All members voted aye. Luttrell moved, Jones seconded to approve the Britton City assessment book. All members voted aye. Jones moved, Schuller seconded to adjourn the meeting of the Consolidated Board of Marshall County, Britton City and Britton School. All members voted aye.

CONSOLIDATED BOARD-LANGFORD:

Kevin Jones, was present and Leron Knebel, Doug Medhaug, Amanda West and Orrie Jesz were present via Zoom as members of the Consolidated Board of Equalization of Marshall County, Langford Town and Langford School. Oaths were taken by members present. Medhaug moved, Knebel seconded to make the following correction to assessed value on parcel 02.02.01.0004: NAD-S \$20,250 to \$5,462. Reason: Lot should be valued comparably with Langford City lots instead of acreages. All members voted aye. Jones moved, Knebel seconded to approve the Langford Town assessment book. All members present voted aye. Jones moved, Medhaug seconded to adjourn the meeting of the Consolidated Board of Marshall County, Langford Town and Langford School. All members voted aye.

EQUALIZATION:

The County Board of Equalization met to hold their annual equalization meeting. Present were Commissioners Medhaug, Knebel, Jones, Luttrell, and Schuller and Director of Equalization Shannon Lee. Dan Tracy and Shelby Thompson were present via Zoom. Chairman Medhaug called to order the County Board of Equalization and oaths of office were completed.

RENEWABLE ENERGY CREDITS:

Jones moved, Luttrell seconded to instruct the Director of Equalization to approve 3 new 2021 renewable energy credits for a total of \$83,511. All members voted aye.

DISABLED VETERAN EXEMPTION:

Schuller moved, Knebel seconded to instruct the Director of Equalization to reduce values on all properties qualifying for Veteran exemption. One new exemption was given. All members voted aye.

ASSESSMENT FREEZE: Disabled and Senior Citizens

Medhaug moved, Knebel seconded to instruct the Director of Equalization to reduce values on all properties qualifying for assessment freeze for Elderly and Disabled. Total exemption is in the amount of \$732,477. Taxable base years are \$1,008,921. All members voted aye.

TAX EXEMPT PROPERTY:

Schuller moved, Jones seconded to approve the list of tax exempt property. All members voted aye. A complete list is on file at the office of the County Auditor and Director of Equalization and can be requested during regular office hours.

OWNER OCCUPIED STATUS:

Schuller moved, Jones seconded to approve changing status to owner occupied for 3 applications received after assessment notices were sent out. All members voted aye.

ADJOURNMENT:

Medhaug moved, Jones seconded to adjourn as County Board of Equalization and enter into regular session. All members voted aye.

PERFORMANCE OF DUTIES:

The board met with Shannon Lee in reference to the performance of her duties as Director of Equalization pursuant to SDCL 10-3-14.

WEED DEPARTMENT:

David Nelson, Weed Supervisor and Richard Benda, Weed Sprayer met with the board to discuss the Weed department plans this year. Nelson plans to retire completely after this season. He has agreed to continue to so the paperwork but will not be doing any spraying this year. Benda will do the necessary spraying this year until a replacement can be found for Nelson. The weed department will be primarily spraying only county road ditches this year. Marshall County is currently advertising to hire a full-time Weed Supervisor/Highway Laborer.

COVID PROTOCOL:

The board reviewed the CDC recommendations on Travel and Return to Work during the Covid-19 pandemic. Medhaug moved, Knebel seconded to follow CDC guidelines for travel and return to work for Marshall County employees. With CDC guidelines ever-changing, Marshall County employees will be required to follow whatever current guidelines are for each situation. All members voted aye.

STATE'S ATTORNEY:

Victor Rapkoch, State's Attorney met with the board to give some legal updates on various properties in Marshall County. Rapkoch also informed the board that he has cancelled the Westlaw subscription for the public computer, but would like to get a personal subscription for his office use. The cost of this would be \$132/month for the South Dakota version or \$164.82/month for all jurisdictions. Knebel moved, Schuller seconded to approve for Rapkoch to purchase the version including all jurisdictions from the State's Attorney budget. All members voted aye. Rapkoch is also looking at a case filing program for the County rather than the State's Attorney using their personal program. This would allow the program to be passed on to the next State's Attorney. This program costs \$13,050, but Rapkoch is working on a grant to pay for this.

EXECUTIVE SESSION:

Jones moved, Knebel seconded to enter into executive session at 12:06 pm to discuss legal matters. All members voted aye. The chairman called the board out of executive session at 12:11 pm. No action was taken.

ADJOURN:

Knebel moved, Jones seconded to adjourn. All members voted aye.

ATTEST:

Doug Medhaug, Chairman

Megan Biel, Auditor

Published once at the total approximate cost of_____.