

**Unapproved**  
**MARSHALL COUNTY COMMISSION MEETING**  
**Britton, South Dakota**

The Board of County Commissioners met in regular session at 9:00 a.m. on January 5, 2021 at the Marshall County Courthouse. Members present were Luttrell, Jones, Knebel, Schuller and Medhaug. The meeting was open to the public and was offered via Zoom on computer and conference call. The chairman called the meeting to order and the Pledge of Allegiance was recited by everyone in attendance. Shelby Thompson, Kalissa Stelzer, and Sandy Dinger were present for portions of the meeting in person or via zoom.

**OATHS OF OFFICE:**

Commissioners Matthew Schuller and Leron Knebel, Treasurer Pamela Oelkers and State's Attorney Victor Rapkoch were sworn in and took their Oaths of Office for four-year terms as County Officials.

**REORGANIZATION:**

County Auditor Megan Biel presided and nominations opened for a new chairperson. Knebel moved to nominate Commissioner Medhaug, Schuller seconded that motion. Knebel moved that nominations cease. Jones seconded that nominations cease. All members voted aye to elect Commissioner Medhaug as Chair. The chairman has the authority to make and/or second motions as well as set the rules of order for the board. Jones moved, Medhaug seconded to nominate Commissioner Schuller as vice-chairperson. Luttrell moved, Knebel seconded that nominations cease. All members voted aye to elect Commissioner Schuller as vice-chairperson.

Weed Board: Commissioner Jones, Ron Jarrett, Mike Nelson, Hans Nelson. Weed board members to receive \$40.00 per diem per meeting.

Glacial Lakes Assn.: Commissioner Medhaug

GLAD Board: Commissioner Schuller

Marshall County Healthcare Center Board: Commissioner Knebel & Director or Equalization Shannon Lee

Marshall Regional Railroad Authority Board: Commissioners Knebel & Schuller

Northeast Council of Governments: Commissioners Luttrell & Jones

Commissioners to receive \$40.00 per Diem, plus federal mileage rate to attend above board meetings.

Promotion and Expansion Committee: Commissioner Knebel

Promotion and Expansion Committee Members: Karole Chapin, LeRon Knebel, Jennifer Carlson, Rhonda Hardina, Ashley Hagen, Karen Mikkelson Youth Members: Carter Effling, Owen Symens, Taylor Storbakken

Board members receive \$40.00 per diem, plus federal mileage rate.

Zoning Board: All Commission Board members. Zoning board members will receive \$40.00 per diem per zoning board meeting.

County buildings: All Commission Board members

Northeast Mental Health Center Board: Sheila Sutton

Emergency Management: (Chairman of the Committee) Chairman and Vice-chairperson

Local Emergency Planning Committee: All Commissioner Board Members

Drainage Board: All Commission Board Members Drainage board members will receive \$40.00 per diem per drainage board meeting.

EMT's to receive \$40.00 per diem for attending a monthly continuing education meeting. No compensation for mileage.

Official Newspaper: Marshall County Journal

Mortgage Foreclosure Sites: Courthouse, Britton. Agtegra, Langford. Great Plains Bank, Eden. Front door of the post office, Lake City Town and Veblen City.

Burial Expense: A maximum fee of \$2,750.00 for a county funeral, \$2,000.00 for a cremation, plus grave liner and opening and closing at invoice amount.

Election Expense: Fee for Election Superintendent, deputies and interpreters to be set at \$13.00/hour for all election workers. The fee to attend the school of instruction will be \$13.00 plus federal mileage rate from the workers home to the school and back home. The election worker returning election supplies to the courthouse will be paid federal mileage rate from the precinct to the courthouse and back to their home.

Expense Allowance: Expense allowance for county employees to attend educational meetings throughout the year will be federal mileage rate for mileage reimbursement if a county vehicle is not available, state mileage rate if a county vehicle is available; room rates as charged, with state rates recommended if available. A maximum of \$32.00/day for meals is allowed. Receipts must accompany voucher for meals, registration, lodging, etc. Prior approval by the board must be given before attending any meeting for expenses to be allowed.

County Commissioners will receive \$40 per day for attending educational meetings on behalf of Marshall County.

Bank depositories: First Savings Bank, Britton. Great Plains Bank, Eden. Dacotah Bank, Langford. Norstar Federal Credit Union, Britton.

### **SALARIES:**

Knebel moved, Jones seconded to approve the following salaries effective December 19, 2020:

ELECTED OFFICIALS: Annually Commissioners Leron Knebel Sr., Matthew Schuller, Lynda Luttrell, Kevin Jones, Doug Medhaug \$6,367.76, plus \$1039.00 per Diem; Auditor Megan Biel, Register of Deeds Kalissa Stelzer, \$46,086.82, Treasurer Pam Oelkers, \$42,658.20; State's Attorney Victor Rapkoch, \$39,215.41; Sheriff Damian Bahr \$61,020.20; Dan Neiber, County Coroner \$200.00 per viewing plus an additional \$200 when an autopsy is required. Lori Amerman, Deputy Coroner \$75.00 when acting as assistant, \$200 when acting as coroner.

APPOINTED OFFICIALS: Per Hour- Dave Daberkow, Veterans Service Officer \$17.47; Annually: Linda Haaland, County Welfare Director \$12,364.54; Todd Landmark, Emergency Management Director \$13,943.92; Highway Superintendent Dustin Hofland \$46,342.25; Shannon Lee, Director of Equalization \$46,086.82; Zoning Director/E911 Addressing Erin Collins-Miles \$46,086.82; E911 Coordinator Deb Skonberg \$9,112.71

### **HOURLY WAGES:**

CLERICAL: Amanda Streier Deputy Treasurer; Lori Greenmyer, Deputy Director of Equalization; Shelby Thompson, Deputy Auditor 17.99; Rickie Bohlander, 2<sup>nd</sup> Deputy Treasurer; Larissa Heitmann, Administrative Assistant, Marshall County Extension

Office/County Health Nurse Secretary \$15.76; Arlie Siers, Sheriff Secretary \$18.73. Diane Lentsch, fill in Deputy Register of Deeds \$17.99; RADIO DISPATCHERS/JAILERS: Debra Skonberg \$18.73, Arlie Siers \$18.73. Christopher Cease \$17.18, Dallas Ford \$15.26, Shari Schock \$16.65, Karole Chapin \$16.64; \$200.00 clothing allowance for each dispatcher/jailer. JANITORIAL: Bill College \$16.65, Lori Greenmyer \$14,079.57/year, HIGHWAY DEPARTMENT: Sandy Dinger, Highway Secretary \$19.71. Larry West, Forman \$20.98, Terry Nelson \$17.99, Jerry Burger \$18.70, James Stickland \$18.13, Monte Hoglund \$18.10, Kevin Kraft \$16.94, Adam Okroi \$15.76 WEED DEPARTMENT: David Nelson \$19.40. Richard Benda \$18.23. Karen Mikkelson \$17.69 DEPUTY SHERIFF: Aaron Lee \$23.42. Brian Bard \$22.35, Scott Lindner \$20.00. David Hunter \$21.64, Benjamin Meland \$20.00, Justin Yablonski \$20.00; Chief Deputy Mike Marquette \$26.01; \$500.00 clothing allowance for Sheriff and each deputy. On call time \$3.75/hour. TRANSPORT OFFICERS: David Deutsch, Doug Oelkers, John Moerke, Scott Stiegelmeier, Pam Bard \$13.65; AMBULANCE Annually- Primary Advisor Lori Amerman \$8,293.53, Secondary Advisor Pam Bard \$6,443.52, Hourly: EMT I: Pam Bard, Harlan Hilleson, \$23.92. On call time \$3.75/hour. EMT B: Lori Amerman, Laurel Behnke, Steve Young, Dan Neiber, Andrew Weber, Logan Roehr, Megan Morris, \$15.96. On call time \$3.75/hour. EVOC DRIVER: Dave Deutsch, Ryan Furman, Cody Schuelke \$9.46. On call time \$3.75/hour. CPR Classes: Karole Chapin, Kim Roehr \$100.00/class EMT B in training or inactive: Cason Dinger-No pay until ride-a-longs are completed and individual is voted on to the ambulance squad. All members voted aye.

**AGENDA:**

Knebel moved, Jones seconded to approve the agenda for January 5, 2021. All members voted aye.

**MINUTES:**

Schuller moved, Jones seconded to approve the minutes for December 29, 2020 with the following correction: *Schuller moved, ~~Luttrell~~ Jones seconded to approve the minutes for December 15, 2020. Roll call vote: Medhaug-aye, Schuller-aye, Knebel-aye, Jones-aye. Motion carried.* All members voted aye.

**CLAIMS:**

Luttrell moved, Jones seconded to approve and pay the following claims. All members voted aye.

|                         |        |
|-------------------------|--------|
| ARAMARK                 | 75.59  |
| BRITTON CITY WATER DEPT | 205.13 |
| BRITTON JOURNAL         | 289.23 |
| CENEX FLEETCARD         | 279.94 |

|                            |          |
|----------------------------|----------|
| FIRST DISTRICT ASSOCIATION | 3,500.00 |
| FIRST NATIONAL BANK        | 645.15   |
| LEHR SANITATION SERVICE LL | 180.00   |
| MEYER HARDWARE HANK        | 159.70   |
| OTTER TAIL POWER COMPANY   | 1,826.30 |
| PRIORITY DISPATCH CORP     | 600.00   |
| SOUTHSIDE EQUIPMENT        | 208.00   |
| VERIZON WIRELESS           | 519.38   |

**ZONING:**

Erin Collins-Miles, Zoning Director, met with the board to discuss Zoning business. Luttrell moved, Jones seconded to approve a 15.5-foot variance to the East right-of-way 30-foot setback and a 15-foot variance to the North right-of-way 30-foot setback. All members voted aye.

Jones moved, Schuller seconded to approve a building permit application for Gary Wickre. All members voted aye.

**HIGHWAY:**

Dustin Hofland, Highway Superintendent met with the board and Sandy Dinger, Highway Secretary met via Zoom to discuss Highway Department business. The highway department has been working on blading roads and clearing snow as needed. The board approved the purchase of new safety winter jackets for Highway Department employees at a cost estimated to be less that \$1,700. Dinger informed the board that the County has received \$94,159.24 for ER6347 (03) PCN 07GU for the culvert replacement on county road 08G. The County’s cost for this project was \$124,543.85.

**FUEL QUOTES:**

Sandy Dinger received the following quotes for #1 diesel fuel for the Langford, Eden and Veblen shops on December 30, 2020: DaMar Elevator 1.96-Langford, 1.99-Eden, no bid-Veblen; Eden Oil 2.00-Langford, 1.97-Eden, 2.05-Veblen; Holland Bros 2.08-all locations. Diesel fuel was delivered to the Langford shop by DaMar Elevator and the Eden and Veblen shops by Eden Oil.

**ABATEMENT:**

Schuller moved, Jones seconded to approve an abatement of \$62.52 in interest charged in error for Durward Opitz, Parcel 03.04.17.0007. All members voted aye.

**EXECUTIVE SESSION:**

Knebel moved Luttrell seconded to enter into executive session at 10:30 am to discuss personnel issues. All members voted aye. The chairman called the board out of executive session at 10:45 am. No action was taken.

**ADJOURN:**

Knebel moved, Jones seconded to adjourn. All members voted aye.

**ATTEST:**

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Doug Medhaug, Chairman

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Megan Biel, Auditor

Published once at the total approximate cost of\_\_\_\_\_.