

**Unapproved  
MARSHALL COUNTY COMMISSION MEETING  
Britton, South Dakota**

The Board of County Commissioners met in regular session at 9:00 a.m. on November 17, 2020 via Zoom video conference. Members present were Medhaug, Schuller, Luttrell, Jones and Knebel. Commissioner Medhaug presided. The meeting was open to the public and was offered via Zoom on computer and conference call. The chairman called the meeting to order and the Pledge of Allegiance was recited by everyone in attendance. Shelby Thompson, Lori Amerman, Erin Collins-Miles, Kyle Bessler, Deb Skonberg, Damian Bahr, Kalissa Stelzer, Nicole Kwasniewski, Linda Haaland, Dustin Hofland, Nick Fosness and Sandy Dinger were present for portions of the meeting via zoom.

**AGENDA:**

Knebel moved, Schuller seconded to approve the agenda for November 17, 2020. Roll call vote: Medhaug-aye, Schuller-aye, Knebel-aye, Luttrell-aye, Jones-aye. Motion carried.

**MINUTES:**

Luttrell moved, Knebel seconded to approve the minutes for November 5, 2020. Roll call vote: Medhaug-aye, Schuller-aye, Knebel-aye, Luttrell-aye, Jones-aye. Motion carried.

**CLAIMS:**

Luttrell moved, Schuller seconded to approve and pay the following claims. Roll call vote: Medhaug-aye, Schuller-aye, Knebel-aye, Luttrell-aye, Jones-aye. Motion carried. PAYROLL by department: November 12, 2020: Commissioners 1403.90; Elections 149.50; Auditor 3773.52; Treasurer 4057.14; States Attorney 1459.68; Courthouse 1379.62; Director 5881.35; Register 2376.20; VSO 670.02; Community Building 645.28; Sheriff 15514.44; Jail 4321.94; Welfare 467.61; Nurse 480.00; Extension 720.00; Weed 578.49; Zoning 1600.15; Highway 13572.47; E911 2505.59; Emergency Management 527.34;

EMPLOYER FICA & MEDICARE: First Savings Bank 6702.91

EMPLOYER SOUTH DAKOTA RETIREMENT SYSTEM: 3565.63

A & B BUSINESS INC SOLUTIO	267.14
AMERICAN SOLUTIONS FOR BUS	33.40
APPLIED CONCEPTS, INC.	6,855.00
ARAMARK	12.10
AREA IV SENIOR NUTRITION	144.00
BEVERLY DABERKOW	195.00
BRITTON CITY WATER DEPT	75.50
CARLSON CRUSHING & EXCAVAT	22,953.30
CARMEN TISHER	218.40
CDJ ELECTRIC PLUMBING	3,499.30
CENEX	112.49
CENEX FLEETCARD	41.81
CENTURY LINK	288.15
CHERYL IMPECOVEN	195.00
CLIFF'S ONE STOP	293.15

CREDIT COLLECTIONS BUREAU	99.08
DAMAR FARMERS ELEVATOR	412.41
DELAINE ALDENTALER	182.80
DELL PETERS	188.50
DS SOLUTIONS, INC	175.00
FIRST NATIONAL BANK	60.66
FULL CIRCLE AG	110.20
GUY, JUDITH	248.25
HELEN MONSEN	208.05
HOFLAND ENGINEERING INC	14,131.61
HOLLAND BROS OIL COMPANY	2,991.52
HOLLAND NAPA AUTO PARTS	948.48
I & S GROUP, INC.	6,200.00
INTERSTATE BATTERY	624.80
JANE PETERSON	188.50
JANICE FOSTER	190.63
JASON DEVINE	2,430.00
JASPERS, MARYSUSAN	237.15
JENNIFER VANHOUT	84.50
JOYCE SMITH	195.00
KALISSA STELZER	2.30
KAROLE CHAPIN	216.10
KATHY HAGEN	206.90
KIM BUHL	234.50
LEHR SANITATION SERVICE LL	250.00
LEONA NESS	84.50
LILLIAN ANDERSON	226.80
LINDA HAALAND	209.20
LORENE BENDER	193.50
MARCIA REINTS	236.80
MARLENE J HARDINA	195.00
MARY HASTINGS	229.90
MCLEODS PRINTING	238.43
MEYER HARDWARE HANK	55.43
MICROFILM IMAGING SYSTEMS	80.00
NEUBERGER, CHERYL	261.30
NICOLE INGVALSON	32.50
OTTER TAIL POWER COMPANY	171.56
PATRICIA ROTHE	188.50
PAUL SYMENS	211.90
QUILL CORPORATION	157.26
ROSEMARY HEITMANN	212.65
RYAN BIEL	57.40

SANDERS SEW N VAC INC	73.96
SANDRA BESSLER	276.43
SCHNEIDER, DARDA	204.03
SD DEPT OF PUBLIC SAFETY	120.00
SDAE4-HP	80.00
SDSU DEPT OF ANIMAL SCIENC	75.00
SEACHANGE PRINT INNOVATION	413.32
SKARE, DARLENE	195.00
SOUTHSIDE EQUIPMENT	33.84
TRANSOURCE TRUCK & EQUIPME	548.42
TYLER TECHNOLOGIES	160.00
VENTURE COMMUNICATIONS	1,991.90

### **ZONING:**

Erin Collins-Miles, Zoning Director met with the board to discuss Zoning department business. Kyle Bessler was present via Zoom to request a drainage permit. Jones moved, Luttrell seconded to approve the drainage permit as requested. Roll call vote: Medhaug-aye, Schuller-aye, Knebel-aye, Luttrell-aye, Jones-aye. Motion carried.

Luttrell moved, Jones seconded to approve building permits for the following applicants: Chris Fagerland, David Seibels, Loren Cutler. Roll call vote: Medhaug-aye, Schuller-aye, Knebel-aye, Luttrell-aye, Jones-aye. Motion carried.

Collins-Miles provided an update to the board on the FEMA Floodplain Mapping program. FEMA is helping to draft a letter to put in every taxpayers tax notice to inform them about the program.

Collins-Miles discussed signature requirements on plats. Schuller moved, Knebel seconded to require applicants to have all other approval signatures on a plat prior to submitting it for Commissioner approval. Roll call vote: Medhaug-aye, Schuller-aye, Knebel-aye, Luttrell-aye, Jones-aye. Motion carried.

### **AMBULANCE:**

Cason Dinger has joined the volunteer ambulance crew as an EMT B effective as soon as he completes ride-alongs. Roll call vote: Medhaug-aye, Schuller-aye, Knebel-aye, Luttrell-aye, Jones-aye. Motion carried.

### **LIQUOR LICENSE RENEWAL:**

Jones moved, Luttrell seconded to approve the Retail on-sale Liquor license renewal for Prairie Sky Guest Ranch and Game Farm. Roll call vote: Medhaug-aye, Schuller-aye, Knebel-aye, Luttrell-aye, Jones-aye. Motion carried.

### **EMPLOYEE HEALTH INSURANCE:**

Jones moved, Luttrell seconded to offer County Employees Wellmark Blue Cross Blue Shield CompleteBlue 3500 and SimplyBlue 6000 plans. Marshall County will pay the single employee CompleteBlue 3500 premium toward whichever plan the employee chooses. Roll call vote: Medhaug-aye, Schuller-aye, Knebel-aye, Luttrell-aye, Jones-aye. Motion carried.

### **EMERGENCY MANAGEMENT:**

Knebel moved, Schuller seconded to authorize the chair to sign the Annual LEPC Expenditure report. Roll call vote: Medhaug-aye, Schuller-aye, Knebel-aye, Luttrell-aye, Jones-aye. Motion carried.

### **HIGHWAY:**

Dustin Hofland, Highway Superintendent and Sandy Dinger, Highway Secretary met with the board via Zoom to discuss Highway Department business.

Jones moved, Knebel seconded to authorize the highway department to advertise for bids to purchase a new tandem diesel dump truck. This is not being done necessarily in order to purchase a truck, but to keep an active bid in the State so that any agency may purchase off of this bid. Roll call vote: Medhaug-aye, Schuller-aye, Knebel-aye, Luttrell-aye, Jones-aye. Motion carried.

Hofland presented quotes for a John Deere Motor Grader. The cost for a new grader with a premium circle is \$352,640 with a 7-year, 7500 hour buy back of \$114,700. The cost of a new grader with a regular circle is \$345,250. These costs include new snow equipment. Jones moved, Schuller seconded to purchase a new John Deere Motor grader with a premium circle. Roll call vote: Medhaug-aye, Schuller-aye, Knebel-aye, Luttrell-aye, Jones-aye. Motion carried.

Schuller moved, Knebel seconded to approve a boring permit for Newport Hutterian Brethren to bore through county road 11G at approximately the intersection of 117<sup>th</sup> St and 414<sup>th</sup> Ave. Roll call vote: Medhaug-aye, Schuller-aye, Knebel-aye, Luttrell-aye, Jones-aye. Motion carried.

The board discussed several recommendations from DaMar regarding county owned propane tanks and will look into resolving or getting a second opinion on the recommendations.

Hofland and Dinger informed the board that the Highway Department's Road and Bridge 5-year plan has been approved by SD DOT.

Dinger looked into a larger tank for the Veblen shop. There is room for a 1,000-gallon tank instead of the 560 gallon tank that is there currently which needs to be filled very frequently. She has received one quote and is waiting for another quote.

### **FUEL QUOTES:**

Sandy Dinger received the following quotes for #1 diesel for the Langford, Eden and Veblen shops on November 9: DaMar Elevator- Langford \$1.83, Eden \$1.86, Veblen N/A; Eden Oil -All locations \$1.85; Full Circle Ag-no quote was given at the time delivery was needed. #1 Diesel fuel was delivered to the Langford shop by DaMar Elevator and the Eden and Veblen Shops by Eden Oil.

### **WELFARE:**

Linda Haaland, Welfare Director met with the board via Zoom to present a welfare claim.

Luttrell moved, Jones seconded to pay a welfare claim to Avera St. Luke's for \$727.82. Roll call vote: Medhaug-aye, Schuller-aye, Knebel-aye, Luttrell-aye, Jones-aye. Motion carried.

### **HOSPITAL IMPROVEMENTS:**

Nick Fosness, Marshall County Healthcare Center met with the board to give a brief update on hospital and clinic functions and to request permission from the Board to continue with the estimated \$4.5 million improvement project. In compliance with the hospital lease contract, the board must approve these improvements. Knebel moved, Schuller seconded to grant permission

to continue with the project as planned. Roll call vote: Medhaug-aye, Schuller-aye, Knebel-aye, Luttrell-aye, Jones-aye. Motion carried.

The board also accepted a request from Fosness to join with the hospital and the school to encourage social distancing, hand washing and wearing masks, but also want to remind individuals to support local businesses and the local economy.

**COVID PROTOCOL:**

The board discussed County Employee protocol when tested positive for or a close contact of a positive COVID-19 case. Schuller moved, Jones seconded to post on the door of all County Buildings that the public is asked to conduct business by phone, mail or email if at all possible and only come into the building if absolutely necessary. If the public must come into the building, they are asked to make an appointment with the office that they need to visit. County employees shall follow CDC guidelines for quarantine and isolation after testing positive or being a close contact with a positive case except for emergency situations for Sheriff, E911, Ambulance and Highway employees. Employees of these departments are allowed to work after being a close contact but must wear masks when around others and must social distance as much as possible. Masks are strongly encouraged to be worn in all county buildings by the public and employees. Roll call vote: Medhaug-aye, Schuller-aye, Knebel-aye, Luttrell-aye, Jones-aye. Motion carried.

**ADJOURN:**

Knebel moved, Medhaug seconded to adjourn. Roll call vote: Medhaug-aye, Schuller-aye, Knebel-aye, Luttrell-aye, Jones-aye. Motion carried.

**ATTEST:**

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Doug Medhaug, Chairman

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Megan Biel, Auditor

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