

Unapproved
MARSHALL COUNTY COMMISSION MEETING
Britton, South Dakota

The Board of County Commissioners met in regular session at 9:00 a.m. on November 5, 2020 at the Marshall County Courthouse. Members present were Medhaug, Schuller, Luttrell, Jones and Knebel. Commissioner Medhaug presided. The meeting was open to the public and was offered via Zoom on computer and conference call. The chairman called the meeting to order and the Pledge of Allegiance was recited by everyone in attendance. Shelby Thompson, Lori Amerman, Erin Collins-Miles and Sandy Dinger were present for portions of the meeting via zoom.

AGENDA:

Knebel moved, Schuller seconded to approve the agenda for November 5, 2020. All members voted aye.

MINUTES:

Jones moved, Luttrell seconded to approve the minutes for October 20, 2020. All members voted aye.

CLAIMS:

Jones moved, Knebel seconded to approve and pay the following claims. All members voted aye. PAYROLL by department: October 29, 2020: Commissioners 1443.90; Auditor 3268.54; Treasurer 3778.14; States Attorney 1459.68; Courthouse 1379.62; Director 5227.35; Register 2764.70; VSO 670.02; Community Building 674.80; Sheriff 15958.72; Jail 4351.44; Coroner 150.00; Welfare 467.61; Nurse 528.75; Ambulance 8848.46; Extension 716.25; Weed 362.52; Zoning 2200.15; Highway 14472.71; E911 2520.35; Emergency Management 527.34;

EMPLOYER FICA & MEDICARE: First Savings Bank 8019.25

EMPLOYER SOUTH DAKOTA RETIREMENT SYSTEM: 3640.20

A & B BUSINESS INC SOLUTIO	149.34
AMANDA STREIER	91.05
ARAMARK	77.47
BARCODES LLC	183.96
BRITTON CITY WATER DEPT	234.61
BRITTON JOURNAL	2,015.73
BROWN COUNTY JAIL	340.00
COLE PAPERS INC	79.80
DAKOTA AG SERVICE	2,970.00
DAVID HUNTER	282.90
DELANEY NIELSEN SANNES PC	1,004.50
DOHRER LAW OFFICE	3,740.78
DOUG MEDHAUG	73.60
EDEN OIL	13,279.20
ELECTION SYSTEMS & SOFTWAR	97.20
EXPETEC TECHNOLOGY SERVICE	269.00

FIRST NATIONAL BANK	887.73
FROHLING LAW OFFICE	3,680.67
KENS FOOD FAIR	201.94
KEVIN JONES	16.10
KONICA MINOLTA PREMIER FIN	101.39
LAKE REGION ELECTRIC	414.30
LANGFORD TOWN	189.92
LERON KNEBEL	63.25
LYNDA LUTTRELL	27.60
MCLEODS PRINTING	206.45
MEYER HARDWARE HANK	17.99
MILBANK COMMUNICATIONS	161.75
OTTER TAIL POWER COMPANY	1,449.04
QUILL CORPORATION	704.11
RC TECHNOLOGIES	309.84
SD DEPT TRANSPORTATION	526.08
SD SHERIFFS ASSOCIATION	639.68
SEROCKI EXCAVATING INC	299,982.48
SUNTRUST	35,666.36
TEAM LAB	1,557.50
TITAN MACHINERY	2,620.10
TRI STATE WATER, INC.	119.20
VENTURE COMMUNICATIONS	203.95
ZAHN, SARAH	36.60

PUBLIC COMMENT:

No one was present to make public comment.

ZONING:

Shannon Lee, Director of Equalization met with the board to discuss Zoning business in lieu of Erin Collins-Miles. Knebel moved, Medhaug seconded to approve building permits for the following applicants: Aaron Henley, Dave & Bev Daberkow. All members voted aye.

Schuller moved, Jones seconded to approve the following Plat: Plat of Lot 2 in North Coteau Acres in Gov't Lot 9 in Section 4, T125N, R53W of the 5th P.M., Marshall County, South Dakota. All members voted aye.

The board discussed the Floodplain insurance requirements that will be coming from FEMA. Collins-Miles is working on different ways to inform the public about the requirements.

DIRECTOR OF EQUALIZATION:

Luttrell moved, Schuller seconded to hire Kassi Jones as an Appraiser in the Director of Equalization office at a rate of \$16.35/hour effective October 19, 2020. Medhaug, Knebel, Schuller and Luttrell voted aye, Commissioner Jones abstained. Motion Carried.

Shannon Lee, DOE, met with the board to discuss Appraiser schooling. Luttrell moved, Schuller seconded to pay \$500 for the appropriate schooling for Kassi in order to become a Certified Appraiser. All members voted aye, Commissioner Jones abstained.

HIGHWAY:

Dustin Hofland, Highway Superintendent met with the board and Sandy Dinger, Highway Secretary met via Zoom to discuss highway department business.

The following bids were opened and publicly read for the annual supply of heating propane for the County buildings in Britton, Eden, Langford and Veblen.

DaMar Elevator: Britton- \$0.94, Eden \$0.95, Veblen \$1.06, Langford \$0.91; Full Circle Ag: All locations-\$0.999; Agtegra; All locations-\$1.04. Medhaug moved, Schuller seconded to accept the bid form DaMar Elevator for the Britton, Eden and Langford locations and from Full Circle Ag for the Veblen location and the Courthouse generator tank. All members voted aye.

Jones moved, Schuller seconded to declare scrap various used culverts, posts and signs previously used by the Highway Department to be sold at scrap metal price. All members voted aye.

Hofland informed the board that Cory Cole will be cleaning a portion of County road 16AW West of Langford. Hofland has also received complaints of trees and a fence in the right of way near Buffalo Lake and will be contacting the landowners.

The Highway Department plans to advertise for bids for a truck in order to keep an active bid in the state for local governments to purchase off of. Hofland will also advertise to hire a Highway Laborer as the department is short on employees going into the winter season.

Jones moved, Knebel seconded to authorize Dinger to sign the annual agreement with DWare for the Software used by the Highway Department for accounting. All members voted aye.

Dinger presented the October monthly budget report for the Highway Department.

Dinger requested clarification on who was responsible for paying the Engineering bill for the Eden Township road project on 438th Ave. The board stated that the County is responsible for this bill.

FUEL QUOTES:

Sandy Dinger received the following quotes for #2 Diesel for the Langford, Eden and Veblen Shops on October 20: DaMar Elevator: Langford-\$1.48, Eden-\$1.52, Veblen-NA; Eden Oil: Langford-\$1.50, Eden \$1.50, Veblen-2.52; Holland Bros Oil: All locations \$2.45. Diesel fuel was delivered to the Langford shop by DaMar Elevator, the Eden Shop by Eden Oil and the Veblen shop by Holland Bros. Note: when the bill was charged by Holland Bros., it was at \$1.45, not the quoted \$2.45.

CANVASS:

The board canvassed the votes for the November 3, 2020 General Election. Knebel moved, Luttrell seconded to authorize the board to sign the official canvass report. All members voted aye.

EMPLOYEE BENEFITS:

Auditor Biel discussed Employee Health, Vision and Dental rates with the board. Marshall County will continue to offer the same Health and Dental Plan, but will be switching to a VSP Network Vision plan and will be adding a SimplyBlue 6000 Health Insurance plan option for employees looking for lower cost premiums for family coverage.

LIQUOR LICENSE RENEWAL:

Knebel moved, Luttrell seconded to renew Retail (on-sale) Liquor licenses for Chinatown, LLC., and Britton Country Club. All members voted aye.

SHERIFF:

Sheriff Damian Bahr and Deputy State's Attorney Victor Rapkoch met with the board to discuss Sheriff's Office business. Schuller moved, Knebel seconded to authorize the chair to sign a contract with Brown County for housing inmates. Inmates will be housed at the Brown County Jail for \$85/day. This contract expires at the end of 2020. All members voted aye.

Sheriff Bahr informed the board that Benjamin Meland has been hired as a Sheriff's Deputy effective November 16 at a rate of \$20.00/hour.

EXECUTIVE SESSION:

Luttrell moved, Jones seconded to enter into Executive session to discuss Contracts and Potential Litigation at 12:00 pm. All members voted aye. The Chairman called the board out of Executive Session at 12:53 PM. No action was taken.

ADJOURN:

Knebel moved, Jones seconded to adjourn. All members voted aye.

ATTEST:

Doug Medhaug, Chairman

Megan Biel, Auditor

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