

# MARSHALL COUNTY PLANNING & ZONING COMMISSION

## Proposed Agenda

Regular Scheduled Meeting

December 1, 2020– 9:10 AM

Marshall County Courthouse, Commissioners Chambers

- I. Call to Order
- II. Roll Call
- III. Review & Approval of Minutes from November 17, 2020
- IV. New Business:
  - A. **Plats**
    - a. Everson Addition
      - 1) **Everson Addition located in the NW1/4 of Section 27, T125N, R57W of the 5<sup>th</sup> P.M., Marshall County, South Dakota**
- V. Building Permits
- VI. Other
- VII. Old Business
- VIII. Adjourn

MARSHALL COUNTY PLANNING & ZONING BOARD  
PO BOX 9  
BRITTON, SOUTH DAKOTA

November 17, 2020

**Members Present:**

Doug Medhaug  
Matthew Schuller  
Kevin Jones  
Lynda Luttrell  
LeRon Knebel

*Commissioner Medhaug presided.*

**Others Present via Zoom:**

*The meeting was open to the public and was offered via Zoom on computer and conference call. The chairman called the meeting to order and the Pledge of Allegiance was recited by everyone in attendance. Shelby Thompson, Lori Amerman, Erin Collins-Miles, Kyle Bessler, Deb Skonberg, Damian Bahr, Kalissa Stelzer, Nicole Kwasniewski, Linda Haaland, Dustin Hofland, Nick Fosness and Sandy Dinger were present for portions of the meeting via zoom.*

Erin Collins-Miles, Planning & Zoning Director met with the Board to discuss Zoning and Drainage business.

**Minutes:**

Schuller motioned; Jones seconded to approve the minutes from November 5, 2020. All members voted aye. Roll call vote: Medhaug-aye, Schuller-aye, Knebel-aye, Luttrell-aye, Jones-aye. Motion carried.

**Drainage:**

Bessler Farms Inc. has requested a Drainage permit to start construction of multiple drains on the property described as E1/2SW1/4 and SE1/4 Exc. Lots 1 & 2 of Bessler Addition & Bessler 2nd Addition Section 30, T129N, R53W. The water will flow North through one of several steel culverts (see plans) located on the same properties and into a natural drain located on the same property for the purpose of draining water away from crop land. Construction will start on or before October 1<sup>st</sup>, 2020 and is to be completed on or before November 10th, 2025. **Jones motioned; Luttrell seconded to approve an application to drain on the property described as the E1/2SW1/4 and SE1/4 Exc. Lots 1 & 2 of Bessler Addition & Bessler 2<sup>nd</sup> Addition Section 30, T129N, R53W. Conditions to this permit are as follows; to make the construction completion date as seen on permit application; November 10, 2025. Applicant must reapply after said date. Roll call vote: Medhaug-aye, Schuller-aye, Knebel-aye, Luttrell-aye, Jones-aye. Motion carried.**

**Plats:**

Schuller motioned; Knebel seconded to require applicants to have all approval signatures, with the exception of the signatures of the Chairman of the Marshall County Plan Commission and the County Auditor, on all plats prior to submitting them to the Zoning office for Commissioner approval. The signatures which are considered exceptions to this ruling are acquired during the scheduled commissioners hearing upon which the Plat is approved/denied. All members voted aye. Roll call vote: Medhaug-aye, Schuller-aye, Knebel-aye, Luttrell-aye, Jones-aye. Motion carried.

**Building Permits:**

Luttrell motioned; Jones seconded to approve the following building permits. All members voted aye. Roll call vote: Medhaug-aye, Schuller-aye, Knebel-aye, Luttrell-aye, Jones-aye. Motion carried.

Chris Fagerland: storage; BP #80-2020

David Siebels: chicken coop; BP #81-2020

Loren Cutler: calving barn; BP #82-2020

**Other:**

FEMA provided an informative template to help in drafting a letter to put in every taxpayer's tax notice to inform them about the upcoming mapping of Marshall County. Erin Collins-Miles has reported that more information should be available at the next scheduled commissioners hearing.

**Adjourn:**

Schuller motioned; Luttrell seconded to adjourn. All members voted aye. Roll call vote: Medhaug-aye, Schuller-aye, Knebel-aye, Luttrell-aye, Jones-aye. Motion carried.

Submitted by:

Erin Collins-Miles, P&Z Administrator