

**Unapproved
MARSHALL COUNTY COMMISSION MEETING
Britton, South Dakota**

The Board of County Commissioners met in regular session at 9:00 a.m. on September 22, 2020 at the Marshall County Courthouse. Members present were Medhaug, Schuller, Jones and Knebel. Commissioner Luttrell was absent. Commissioner Medhaug presided. The meeting was open to the public and was offered via Zoom on computer and conference call. Shelby Thompson and Sandy Dinger were present for portions of the meeting via zoom.

AGENDA:

Schuller moved, Jones seconded to approve the agenda for September 22, 2020. All members present voted aye.

MINUTES:

Knebel moved, Schuller seconded to approve the minutes for September 1, 2020. All members present voted aye.

CLAIMS:

Jones moved, Medhaug seconded to approve and pay the following claims. All members present voted aye. PAYROLL by department: September 3, 2020: Commissioners 1403.90; Auditor 3158.14; Treasurer 3778.14; States Attorney 1459.68; Courthouse 1313.20; Director 4365.49; Register 1742.94; VSO 670.02; Community Building 624.19; Sheriff 31661.32; Jail 8316.19; Welfare 467.61; Nurse 480.00; Ambulance 8139.55; Extension 720.00; Weed 1081.24; Zoning 2080.15; Highway 13589.49; E911 4847.32; Emergency Management 567.33;

EMPLOYER FICA & MEDICARE: First Savings Bank 6592.68

EMPLOYER SOUTH DAKOTA RETIREMENT SYSTEM: 5010.08

PAYROLL by department: September 17, 2020: Commissioners 1403.90; Auditor 3158.14; Treasurer 3778.14; States Attorney 1459.68; Courthouse 1310.05; Director 4573.35; Register 1742.94; VSO 670.02; Community Building 645.28; Welfare 467.61; Nurse 528.75; Extension 671.25; Weed 1556.04; Zoning 1600.15; Highway 13263.02; Emergency Management 527.34;

EMPLOYER FICA & MEDICARE: First Savings Bank 2674.16

EMPLOYER SOUTH DAKOTA RETIREMENT SYSTEM: 1893.17

A & B BUSINESS INC SOLUTIO	294.70
ADAM OKROI	371.45
AMERICAN NEWS	227.00
AMERIPRIDE SERVICES INC	47.43
AREA IV SENIOR NUTRITION	102.00
BAUS OIL CO	130.20
BEST WESTERN PLUS RAMKOTA	499.95
BOUND TREE MEDICAL LLC	101.85
BRITTON CITY WATER DEPT	301.85
BRITTON JOURNAL	39.70
BUHLS VALET DRYCLEANERS	40.00

BUTLER MACHINERY CO	1,231.24
CARLSON CRUSHING & EXCAVAT	18,426.48
CLIFF'S ONE STOP	257.40
COGLEY LAW OFFICE, PROF LL	463.10
COLE PAPERS INC	86.80
CREDIT COLLECTIONS BUREAU	91.55
DAVE DABERKOW	89.26
DAVIDSON PLUMBING & HEATIN	89.48
DELANEY NIELSEN SANNES PC	1,162.00
DOLLAR GENERAL-REGIONS 410	27.35
EDEN LUMBER COMPANY	44.97
ELECTION SYSTEMS & SOFTWARE	906.06
ENVIRONMENTAL SYSTEMS RESE	400.00
EXPETEC TECHNOLOGY SERVICE	269.00
FIRST NATIONAL BANK	35.46
FULL CIRCLE AG	11,245.40
GALLS, LLC	611.78
HEART HOSPITAL OF SOUTH DA	1,977.43
HH DESIGN	150.00
HOFLAND ENGINEERING INC	12,480.06
HOFLAND, DUSTIN	210.45
HOLLAND BROS OIL COMPANY	2,150.83
HOLLAND NAPA AUTO PARTS	748.11
JASON DEVINE	2,655.00
JENNIFER RINGKOB	562.55
JENSEN ROCK & SAND INC	484,070.48
KENS FOOD FAIR	62.77
KRAUSE BROS CONSTRUCTION	11,108.69
LAKE REGION ELECTRIC	448.64
LEHR SANITATION SERVICE LL	250.00
MARC	222.06
MARCO INC	114.81
MARCO TECHNOLOGIES LLC	42.44
MARSHALL & SWIFT/BOECKH LL	371.95
MARSHALL COUNTY HEALTHCARE	58.36
MATHESON TRI-GAS INC	47.20
MATTHEW BENDER & CO., INC.	352.29
MCLEODS PRINTING	563.64
MEYER HARDWARE HANK	103.39
MICROFILM IMAGING SYSTEMS	80.00
MIDWEST PUMP & TANK	770.36
MINN KOTA COMMUNICATIONS I	383.00
NEIBER, DAN	22.51

OFFICE OF CHILD & FAMILY S	1,068.43
OTTER TAIL POWER COMPANY	175.22
PITNEY BOWES	2,000.00
PITNEY BOWES GLOBAL	185.85
QUARVE DRUG	21.21
QUILL CORPORATION	470.19
RC TECHNOLOGIES	309.84
RIVERSIDE TECHNOLOGIES, IN	909.00
SARA ZAHN	30.60
SD DEPARTMENT OF PUBLIC SA	6,460.00
SD DEPT TRANSPORTATION	365.28
SD PUBLIC HEALTH LABORATOR	240.00
SD SHERIFFS ASSOCIATION	208.25
TERRY PRICE	200.00
TRANSOURCE TRUCK & EQUIPME	1,246.06
TRI STATE WATER, INC.	94.90
TRITECH SOFTWARE SYSTEMS	2,047.50
U.S. POSTAL SERVICE	125.00
VENTURE COMMUNICATIONS	2,180.92
VERIZON WIRELESS	759.37
VICTOR RAPKOCH	4,379.76
WEBER BODY SHOP	325.00

PUBLIC COMMENT:

No one was present to make public comment.

ZONING:

Erin Collins-Miles, Zoning Director met with the board to discuss Zoning department business. Dennis Joy was present via zoom to request a 2.5-foot variance from the 7-foot property line setback and a 23 foot variance to the 30 foot road right-of-way line setback to place a shed on the property. Knebel moved, Jones seconded to approve the variances as requested. All members present voted aye.

Scott Phillips has requested a 26-foot variance to the 30-foot road right-of-way line setback and a 34-foot variance to the 50-foot high water mark setback. Schuller moved, Jones seconded to approve the variances as requested. All members present voted aye. Curtis Samson was present via Zoom to request 2 drainage permits. A letter of objection to the drainage permits from Larry Schuster was read. Jones moved, Schuller seconded to approve two drainage permits for Curtis Samson in Eden Township. All members present voted aye.

Jones moved, Schuller seconded to approve building permits for the following applicants: Dennis Joy, Scott Phillips, Dirk Weber, Dennis Potts, John Fisher, Dean Larson, Verizon Wireless, Gene & Lisa Parrow, Royce Grimsrud, Azaria Angstman, Stuart Eberhart, Scott Phillips, and Peggy Johnson. All members present voted aye.

HIGHWAY:

Dustin Hofland, Highway Superintendent met with the board and Sandy Dinger, Highway Secretary met via Zoom to discuss Highway Department business. Mike Gutenkauf and Chelsey Sheridan, Clark Engineering met with the board via Zoom to present the 2020 Marshall County Bridge Inspection report. Only one bridge (46-098-130 located 3 miles south, 1.2 miles west of Britton) was inspected as this bridge was moved to a 12-month inspection cycle and all other bridges are on a 24-month inspection cycle. Hofland will check into what needs to be done to see if this bridge can be replaced with culverts.

Hofland reported that the highway department has been working on blading, mowing, and will be doing full cuts of ditches soon. The board discussed having the lines painted on County road 9AN and 4AC (Kidder road). Hofland will look into having this done this year.

Hofland is also looking into options for Bridge 46-141-000 that we had received BIG grant on, he received an email letter from State that the soils are bad and the planned structure will not work with those soils. Hofland will look into a box culvert or single span girder.

The Eden Township road project (438th Avenue) that the Highway Department was hoping to get completed has been put on hold due to BDM water lines in the proposed right of way. The Engineers have recommended working with BDM in the future to have the lines moved in order to move forward with the project. BDM has stated that they will not be able to do this this year.

The board discussed options for purchasing new motor graders when the two that are currently leased are returned with a \$150,000 buy back each. Hofland presented the following purchase options: A new Cat motor grader is \$349,000 with a 7-year, 7000 mile warranty but has no buy back option. The County's current snow equipment would fit this. An older model would cost \$310,000 but our snow equipment wouldn't fit so would have to buy new snow equipment. A John Deere motor grader is \$352,640 with new snow equipment and has a more powerful and faster circle or \$322,700 without the faster circle. It also had a 7-year, 7500 mile warranty will have buy back but the company couldn't quote that option at this time.

The board asked that Hofland report back with the buy back option on the John Deere before a decision is made.

The board discussed clearing up the roads on the county highway system so that the records at the State level match what the County maintains. Dinger will check into whether or not current landscaping and buildings are allowed to be grandfathered in if a secondary road (around Roy Lake) is taken over by the County.

The board approved for Dinger to look into a replacement computer as the current Highway Secretary computer is on a Windows 7 operating system that is no longer supported. Dinger will look into options for a laptop computer.

The public meeting concerning the Five-Year Highway & Bridge Improvement Plan is scheduled for October 6th at 9:30 am.

GIS SYSTEM:

Shannon Lee, Director of Equalization, met with the board to give a department update and discuss the updates needing to be done to the soils in GIS in order to update the soil

tables for assessments. District 3 is willing to do these updates for \$1,500. Schuller moved, Knebel seconded to approve this update. All members present voted aye.

ANNUAL BUDGET:

Knebel moved Jones seconded to approve the following changes to the provisional budget. All members present voted aye.

	Provisional	Annual
211 Sheriff Expenditures	785,555	803,280
Transfers Out	342,840	394,004
Cash Applied-General Fund	128,449	129,107
Cash Applied-Highway Fund	628,997	629,125
Charges for Goods and Services Revenue	606,436	622,554
Other Financing Sources-Highway	252,632	303,796

Knebel moved, Jones seconded to adopt the 2022 budget as amended and to adopt the following resolution to establish the tax call and levy. All members present voted aye.

RESOLUTION

ADOPTION OF ANNUAL BUDGET FOR Marshall County, South Dakota

Whereas, (7-21-5 thru 13), SDCL provides that the Board of County Commissioners shall each year prepare a Provisional Budget of all contemplated expenditures and revenues of the County and all its institutions and agencies for such fiscal year and,

Whereas, the Board of County Commissioners did prepare a Provisional Budget and cause same to be published by law, and

Whereas, due and legal notice has been given to the meeting of the Board of County Commissioners for the consideration of such Provisional Budget and all changes, elimination's and additions have been made thereto.

NOW THEREFORE BE IT RESOLVED, That such provisional budget as amended and all its purposes, schedules, appropriations, amounts, estimates and all matters therein set forth, SHALL BE APPROVED AND ADOPTED AS THE ANNUAL BUDGET OF THE APPROPRIATION AND EXPENDITURES FOR Marshall County, South Dakota and all its institutions and agencies for calendar year beginning January 1, 2021 and ending December 31, 2021 and the same is hereby approved and adopted by the Board of County Commissioners of Marshall County, South Dakota, this 22nd day of September, 2020.

The Annual Budget so adopted is available for public inspection during normal business hours at the office of the county auditor Marshall County, South Dakota. The accompanying taxes are levied by Marshall County for the year January 1, 2021 through December 31, 2021.

COUNTY TAX LEVIES	dollars	\$/s/1,000
WITHIN LIMITED LEVY:		
* General County Purposes (10-12-9)	2,511,370	1.951
Opt Out	175,000	.136
Highway Fund	988,078	.768
TOTAL TAXES LEVIED BY COUNTY	3,674,448	2.855

*These amounts include the 25% to be distributed to cities.

As of September 22, 2020 these levies are not approved by the Department of Revenue.

All members voted aye. The resolution was declared duly adopted by the Chairman.

Board of County Commissioners of Marshall County, South Dakota

Douglas Medhaug, Chairman

LeRon Knebel, Sr. Commissioner

Kevin Jones, Commissioner

Matthew Schuller, Commissioner

ATTEST: Megan Biel, County Auditor

AIR QUALITY TEST:

Auditor Biel presented the results of the recent air quality test completed at the Courthouse. The board asked that the test results be sent to ISG Architects to be used in their over all assessment of the building. The test results can be seen in the Auditor's office during regular business hours.

ADJOURN:

Knebel moved, Schuller seconded to adjourn. All members present voted aye.

ATTEST:

Doug Medhaug, Chairman

Megan Biel, Auditor

Published once at the total approximate cost of_____.