

**Unapproved**  
**MARSHALL COUNTY COMMISSION MEETING**  
**Britton, South Dakota**

The Board of County Commissioners met in regular session at 9:00 a.m. on July 14, 2020 at the Marshall County Courthouse. Members present were Medhaug, Knebel, Schuller, Jones and Luttrell. Commissioner Medhaug presided. The meeting was open to the public and was offered via Zoom on computer and conference call.

**AGENDA:**

Knebel moved, Schuller seconded to approve the agenda for July 14, 2020. All members voted aye.

**MINUTES:**

Schuller moved, Knebel seconded to approve the minutes for June 30, 2020. All members voted aye.

**CLAIMS:**

Luttrell moved, Jones seconded to approve and pay the following claims. All members voted aye. PAYROLL by department: July 9, 2020: Commissioners 1843.90; Auditor 3374.85; Treasurer 3458.14; States Attorney 1459.68; Courthouse 1600.98; Director 4573.34; Register 2941.45; VSO 670.02; Community Building 624.19; Sheriff 26719.44; Jail 8242.00; Welfare 467.61; Nurse 528.75; Ambulance 8273.64; Extension 671.25; Weed 2728.68; Zoning 2457.36; Highway 14738.20; E911 4810.25; Emergency Management 567.33;

EMPLOYER FICA & MEDICARE: First Savings Bank 9876.79

EMPLOYER SOUTH DAKOTA RETIREMENT SYSTEM: 9346.54

A & B BUSINESS INC SOLUTIO	264.11
AMERIPRIDE SERVICES INC	12.10
AREA IV SENIOR NUTRITION	234.00
BAUS OIL CO	200.00
BOB BARKER COMPANY INC	2,411.94
BOUND TREE MEDICAL LLC	142.72
BRITTON CITY WATER DEPT	292.10
BRITTON JOURNAL	428.39
BUTLER MACHINERY CO	842.96
CENEX	91.83
CENTRALSQUARE TECHNOLOGIES	3,240.00
CLIFF'S ONE STOP	185.90
COLE PAPERS INC	130.83
DAKOTA AG SERVICE	253.00
DAMAR FARMERS ELEVATOR	56.00
DAVID BECK PLUMBING & SERV	121.97
DAVID HUNTER	94.30
DVL FIRE & SAFETY INC	1,645.60
EDEN OIL	2,111.65

ELECTION SYSTEMS & SOFTWARE	302.40
ERIN COLLINS-MILES	15.96
EXPETEC TECHNOLOGY SERVICE	269.00
FIRST NATIONAL BANK	91.55
FROHLING LAW OFFICE	3,680.67
FULL CIRCLE AG	11,407.04
HOLLAND BROS OIL COMPANY	539.90
HOLLAND NAPA AUTO PARTS	806.39
HUMANE RESTRAINT	1,192.50
JASON DEVINE	2,145.00
JOHN DEERE FINANCIAL	192.64
KENS FOOD FAIR	72.66
LAKE REGION ELECTRIC	406.73
LANGFORD BUGLE	375.43
LEHR SANITATION SERVICE LL	430.00
LERON KNEBEL	158.13
LORI AMERMAN	18.42
LYLE SIGNS INC	1,122.00
LYNDA LUTTRELL	41.40
MARSHALL & SWIFT/BOECKH LL	656.20
MARSHALL CO MEDICAL	152.99
MARSHALL CO CONSERVATION	5,500.00
MARSHALL COUNTY HEALTHCARE	43.77
MAXWELL ELECTRIC LLC	198.98
MEYER HARDWARE HANK	41.97
MICROFILM IMAGING SYSTEMS	40.00
MINN KOTA COMMUNICATIONS I	6,578.00
OTTER TAIL POWER COMPANY	197.91
PCC INC	4,689.56
PHEASANTLAND INDUSTRIES	156.27
QUARVE DRUG	14.81
QUILL CORPORATION	1,305.71
RC TECHNOLOGIES	309.84
SAFETY SERVICE	40.25
SANFORD HEALTH	1,170.00
SDSU STATE 4-H OFFICE	197.00
SEROCKI EXCAVATING INC	1,370.20
SOUTHSIDE EQUIPMENT	105.15
TEAM LAB	1,540.50
THOMSON REUTERS	585.56
TRI STATE WATER, INC.	103.00
TRUENORTH STEEL	11,485.69
VERIZON WIRELESS	788.16

**PUBLIC COMMENT:**

No one was present to make public comment.

**ZONING:**

Erin Collins-Miles, Zoning Director met with the board to discuss Zoning business. Collins-Miles presented a variance application for Richard and Coleen Jorgensen. Schuller moved, Luttrell seconded to approve a 25 foot variance to the 30 foot right of way setback. All members voted aye.

Luttrell moved, Jones seconded to approve the following plat: Plat of B/W Cattle Company H.Q. in the W1/2 of section 14, T126N, R53W of the 5<sup>th</sup> P.M., Marshall County, South Dakota. All members voted aye.

Luttrell moved, Schuller seconded to approve building permits for the following applicants: Dennis Potts, Brent Thayer, Damien Bahr, and Richard and Coleen Jorgensen. All members voted aye.

**HIGHWAY:**

Dustin Hofland, Highway Superintendent met with the board and Sandy Dinger, Highway Secretary met via Zoom to discuss Highway Department business. Hofland reported that the Highway Department had been working on blading, hauling gravel, mowing, and the patching has started on County Road 5A. Hofland stated that they may need more than the original expected amount of materials for patching because they plan to also do some patching on County road 16AE.

Larry Heitmann met with the board to discuss the plans for fixing soft spots on 438<sup>th</sup> Avenue (Eden Township road used/maintained by the County.) Heitmann believes that the entire road can be rebuilt for less than the quoted price to fix the soft spots. He would like to see the drainage issues on the road fixed by making a better ditch so the water doesn't run down the road and that the dirt for rebuilding the road could be obtained from the adjoining landowners. The board agreed to talk with adjoining landowners about the dirt work and to get a quote for rebuilding the road.

Hofland informed the board that there are a few landowners on the Roy Lake road that wish to improve their ditches so that the water no longer runs on the road but through the ditch. The board approved allowing landowners to do this at their own expense.

Hofland discussed 2 areas where reduced speed limits have been requested. The board asked that Hofland request speed limit resolutions to be drafted by the State's Attorney's office for their consideration after obtaining measurements for speed zone reduction at each location.

Knebel moved, Jones seconded to approve a boring permit for Lake Region Electric Association. All members voted aye.

Luttrell moved, Jones seconded to accept sealed bids for the sale of the Asphalt Zipper until August 11, 2020 at 9:30 am, at which time bids will be opened and publicly read. All members voted aye.

**ALCOHOLIC BEVERAGE LICENSE:**

Schuller moved, Knebel seconded to approve a Malt Beverage and SD Farm Wine license for North Shore Eatery. All members voted aye.

**AMBULANCE:**

Lori Amerman, Ambulance Primary Advisor met with the board via Zoom to present the following quotes she received to replace the water heater at the ambulance building. The following quotes are for an 85 gallon Marathon water heater with expansion tank, taxes, labor & materials included: Mike's Heating and Cooling, Inc.- \$3,367.35; Davidson Plumbing and Heating Co.- \$2,500.00. Amerman stated that other companies had been contacted but declined submitting a quote. Luttrell moved, Schuller seconded to hire Davidson Plumbing and Heating to install a water heater. All members voted aye.

**TRAVEL:**

Luttrell moved, Knebel seconded to authorize the following travel expenses: Shannon Lee to Aberdeen July 30 for an Ag Land Adjustment Workshop; Megan Biel to Pierre July 23-24 for an Auditor's Meeting; Matt Schuller, Lynda Luttrell, Leron Knebel and Kevin Jones to Britton for an LEPC meeting July 22; All Commissioners, Kalissa Stelzer and Megan Biel to Aberdeen July 30 for Lake Region District Meeting. All members voted aye.

**PAY RAISE:**

Per a 2-year review, Jones moved, Schuller seconded to authorize a pay raise for Erin Collins-Miles from \$37,891.36 to \$41,603.90/year effective July 19, 2020. All members voted aye.

**NATIONAL PRESCRIPTION OPIATE LITIGATION:**

Deputy State's Attorney Victor Rapkoch was present while the board discussed information received from the Co-Lead Counsel and Plaintiffs' Executive Committee in regards to National Prescription Opiate Litigation. There may be funds available from the bankruptcy of Purdue Pharma that will be litigated to local government entities that file a claim by July 30, 2020. The board asked that Auditor Biel file a claim on behalf of Marshall County.

**HOSPITAL LEASE:**

Knebel moved, Jones seconded to authorize the chair to sign the Hospital Lease Agreement presented by Deputy State's Attorney Rapkoch, leasing the hospital to Marshall County Healthcare Center for 25 years at a cost of \$1. All members voted aye.

**CONSERVATION DISTRICT:**

Jean Fagerland met with the board to thank them for their contribution to the Marshall County Conservation District and to give them an update on the District.

**ADDED AND ABATED TAXES:**

Jones moved, Knebel seconded to approve the following added and abated taxes:  
Parcel 02.01.47.0009 Equalized Value \$1,868, Added Taxes \$15.26  
Parcel 04.01.03.0004 Equalized Value \$60,395, Added Taxes \$187.98

Parcel 04.01.03.0007 Equalized Value \$6,713, Added Taxes \$20.90  
Parcel 43.64.30.3500 Equalized Value \$1,790, Abated Taxes \$26.34  
All members voted aye.

**COUNTY HEALTH NURSE:**

Cari Price, County Health Nurse met with the board to give a quarterly update on her office. Larissa Heitmann has been training in and learning the duties of County Health Nurse Secretary and the Department is handling many things differently with the COVID pandemic.

**COMMUNITY BUILDING:**

Cari Price, Larissa Heitmann and Dave Daberkow met with the board to ask some questions about the cement work being done at the Community Building. Price asked that the entry by the senior nutrition be made safer by installing a ramp and the group asked about the large triangular area of cement that was removed to create another parking spot and whether that will be paved. The board will go to the Community Building after the meeting to assess the best way to proceed.

**VETERAN’S SERVICE OFFICER:**

Dave Daberkow, Veteran’s Service Officer met with the board to give a quarterly update on his department.

**SURPLUS:**

Knebel moved, Jones seconded to declare the following items surplus and offer them for sale on July 28 at 10:00 am in the Auditor’s Office at the prices listed below:

- #1 iPhone 6s \$25
- #2 iPhone 6s \$25
- #3 iPhone 6s \$25
- #4 iPhone 6s \$20-Chipped home button
- #5 iPhone 6s \$20-No SIM card
- #6 iPhone 5c \$5-No SIM card
- #7 iPhone 5c \$10
- #8 iPhone 5c \$10
- #9 Samsung Convoy Flip Phone \$10
- #10 Kyocera DuraXV+ Flip Phone \$10
- #11 iPhone 5s \$10
- #12 iPhone 6s \$25

Flip phones will be sold with a charger, iPhones will be sold with a protective case (Otterbox).

Individuals interested in purchasing a phone should wait outside the Auditor’s office at 10:00 am, respecting social distancing guidelines. You will be allowed in one at a time and can purchase one phone at a time. You are allowed to go to the back of the line to purchase another phone if you choose. Purchasers must be 18 or older. Pursuant to SDCL 6-13-7. Persons prohibited from purchasing surplus property--Exception.

No governing board member, any officer of a county, municipality, township, or school district, who has been elected or appointed, or real property owner acting as an appraiser may purchase the surplus property except at public auction.

**ADJOURN:**

Knebel moved, Schuller seconded to adjourn. All members voted aye.

**ATTEST:**

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Doug Medhaug, Chairman

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Megan Biel, Auditor

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