

**Unapproved
MARSHALL COUNTY COMMISSION MEETING
Britton, South Dakota**

The Board of County Commissioners met in regular session at 9:00 a.m. on May 5, 2020 at the Marshall County Courthouse. Members present were Medhaug, Knebel, Schuller, Luttrell, and Jones. Commissioner Medhaug presided. The meeting was open to the public and was offered via Zoom on computer and conference call. Shannon Lee, Lori Amerman, Shelby Thompson, Kalissa Stelzer and Sandy Dinger were present for a majority of the meeting via Zoom.

AGENDA:

Knebel moved, Jones seconded to approve the agenda for May 5, 2020. All members voted aye.

MINUTES:

Schuller moved, Luttrell seconded to approve the minutes for April 21, 2020. All members voted aye.

CLAIMS:

Jones moved, Luttrell seconded to approve and pay the following claims. All members voted aye. PAYROLL by department: April 30, 2020: Commissioners 1403.90; Auditor 3178.80; Treasurer 3758.14; States Attorney 1459.68; Courthouse 1595.84; Director 4573.34; Register 3044.68; VSO 670.02 Community Building 577.80; Welfare 467.61; Extension 1415.21; Zoning 1457.36; Highway 15219.39; Emergency Management 527.34; EMPLOYER FICA & MEDICARE: First Savings Bank 3010.15
EMPLOYER SOUTH DAKOTA RETIREMENT SYSTEM: 2100.43

3-D SPECIALTIES INC	7,390.00
A & B BUSINESS INC SOLUTIO	61.18
AMERICAN STAMP & MARKING P	82.10
AMERIPRIDE SERVICES INC	35.33
ANDERSON, DAVID	225.40
BENCO PRODUCTS, INC.	55.00
BOBCAT OF GWINNER	5,344.16
BRITTON CITY WATER DEPT	176.90
BRITTON JOURNAL	140.25
CARLSON CRUSHING & EXCAVAT	3,067.78
CENEX FLEETCARD	315.35
CLIFF'S ONE STOP	357.50
DAKOTA MAILING & SHIPING E	151.96
DELANEY NIELSEN SANNES PC	4,273.75
EDEN OIL	1,612.00
FAULKTON AREA MEDICAL CENT	44.51
FIRST NATIONAL BANK	774.34
FROHLING LAW OFFICE	3,680.67
GREEN IRON EQUIPMENT	83.63
GROBES GROCERY & HARDWARE	64.60

HOFLAND, DUSTIN	24.48
HOLLAND NAPA AUTO PARTS	6.26
JASON DEVINE	1,515.00
KENNEDY PIER LOFTUS & REYN	60.60
KONICA MINOLTA PREMIER FIN	96.56
LAKE REGION ELECTRIC	63.38
LANGFORD BUGLE	96.90
LANGFORD TOWN	193.88
LORI AMERMAN	351.48
MARSHALL CO MEDICAL	110.84
MARSHALL COUNTY HEALTHCARE	68.00
MENARDS/ ABERDEEN	54.92
MEYER HARDWARE HANK	303.23
MICROFILM IMAGING SYSTEMS	40.00
MIKES HEATING & COOLING CO	244.90
OFFICE OF CHILD & FAMILY S	1,068.43
OTTER TAIL POWER COMPANY	1,811.05
PCC INC	7,125.51
QUILL CORPORATION	126.43
RC TECHNOLOGIES	309.84
ROAD GROOM MANUFACTURING	16,500.00
SCOTT STIEGELMEIER	78.05
SERR LAW OFFICE	630.50
TRI STATE WATER, INC.	103.00
VERIZON WIRELESS	548.10
WERNER AUTOMOTIVE	743.29
ZAHN, SARAH	20.40

ZONING:

Erin Collins-Miles, Zoning Director met with the board to discuss Zoning business. Brandon Peters was present via Zoom to request a 40’ variance form the 75’ Right of Way setback for a shelterbelt. The shelterbelt will be 35’ from the Township road right of way. The Township has approved this. Jones moved, Knebel seconded to approve the variance as requested. All members voted aye.

Luttrell moved, Schuller seconded to approve building permits for the following applicants: Stacey Warner, Tom Kavan, Neal Hornseth, John A. Vrchota, and Margaret Brauer. All members voted aye.

ALCOHOLIC BEVERAGE LICENSE:

Knebel moved, Jones seconded to approve a Malt Beverage and SD Farm Wine license renewal for Roy View, LLC. All members voted aye.

HIGHWAY:

Dustin Hofland, Highway Superintendent met with the board and Sandy Dinger, Highway Secretary was present via Zoom to discuss Highway Department business. Hofland reported that the County Highway departments is seeing a lot of water problems on roads and have had to close some roads to through traffic. In order to maintain roads being damaged without having to drive a heavy blade on them, the Highway department has purchased a road groomer for \$16,500 and a 6-way blade for the skid steer for \$5,344.16 to help with soft road issues. The highway department has also borrowed box scrapers from some farmers and they are keeping track of hours in order to reimburse farmers if they would like reimbursement.

Schuller moved Jones seconded to approve an approach permit for Britton City for the Airport's new weather observing system. All members voted aye.

Hofland discussed County Road 5G with near the Raymond Oland residence with the board. Water continues to go over the road here. The landowner has given permission to clear the obstruction so that the water can run to the township ditch and no longer run over the County road. The board asked that Hofland obtain written permission stating such from the Township and the landowner before any work is done.

Dinger reported that the engineer (Hofland Engineering) had looked over the bid for the Asphalt Surface Repair and Chip Seal project on County Road 5A from Jensen Rock and Sand and stated that everything looked good as bid. Luttrell moved, Schuller seconded to authorize the chairman to sign the Notice of Award, Agreement and Notice to Proceed. All members voted aye.

FUEL QUOTES:

Sandy Dinger received the following quotes for #2 diesel fuel for the Langford and Veblen shops on April 30: DaMar Elevator: Langford-1.25, Veblen 1.45; Eden Oil: Langford and Veblen-1.14; Holland Bros Oil: Langford and Veblen-1.15. Diesel Fuel was delivered to the Langford and Veblen Shops by Eden Oil.

Sandy Dinger received the following quotes for unleaded gasoline for the Britton Shop on May 4: Eden Oil 1.07, Holland Bros Oil 1.06. No other quotes were available at the time delivery was needed. Unleaded gasoline was delivered to the Britton Shop by Holland Bros Oil.

WEED CHEMICAL BID:

The board set the bid opening for an annual supply of weed chemical for May 19 at 10:00 am.

SHERIFF:

Mike Marquette, Chief Deputy Sheriff met with the board to inform them that he would be handling Sheriff's office business while Sheriff Elsen is out on sick leave. Marquette gave an update on Sheriff's Office business including looking in to solutions for making the jail cells safer for prisoners who are not mentally stable when arrested. The board discussed purchasing a chair that can safely hold a prisoner and prevent them from hurting themselves or others until they calm down and can be transported to another facility. Marquette will look into purchase options and report back to the board.

AMBULANCE:

Lori Amerman, Ambulance Primary Advisor met with the board via Zoom to inform them that there have been some problems with the water heater at the Ambulance building and it may have to be replaced. She will let the board know if there are any more issues.

Amerman also informed the board that the ambulance crew has found continuing education classes available through Sanford that are able to be taken by video for \$100 per year per crew member. The classes that the crew had been taking were discontinued and the new classes are actually a lower cost than the ones they were taking. The board agreed to pay the \$100/year/member for the nine crew members for these continuing education classes.

COURTHOUSE CLOSURE:

The board discussed the current Covid-19 situation. Schuller moved, Knebel seconded to extend the resolution passed on April 21, 2020 closing all County buildings to the public with the following exceptions:

NOW THEREFORE, BE IT RESOLVED, by the Marshall County Commission that:

1. Effective immediately, all Marshall County Facilities except the courthouse are closed to the general public except for the parties of lawsuits in the courtroom on court days as scheduled by the Unified Judicial System. Marshall County ~~will~~ encourages patrons to conduct business by mail, email, online, by phone or by arranging to work face-to-face/in person on a case-by-case basis. The Auditor's Office will allow voters in to vote absentee but would like to encourage individuals to fill out an absentee ballot application and vote by mail if at all possible. ~~Individuals wishing to vote in the Auditor's office will need to call (605) 448-2401 to be let into the Courthouse. The Treasurer's office will allow individuals in to do title transfers by appointment only. Appointments may be requested by calling (605) 448-2451. All other business with the Treasurer's office must be done by phone, mail, or the drop box in the Courthouse entryway. The Register of Deeds office will allow individuals in to apply for a marriage license by appointment only. Appointments may be requested by calling (605) 448-2352. All other business with County offices must be done by phone, mail, or email. Items for offices located in the Courthouse may be left in the drop box in the Courthouse entryway. Only one individual will be allowed into each office at a time. All offices will help individuals through protective windows and will not be allowing individuals into offices to view records. Please call the offices you would like to work with if you have any questions. Appointments are encouraged to cut down on wait time.~~

2. Effective immediately, Marshall County Offices shall minimize staffing in each office and encourage those that do not need to work to stay home. Employees will be paid at their regular average rate and hours and are asked to work from home if able. Offices will still have one employee in each office to answer phones and handle daily business. Rotating schedules will be set at the discretion of the department head. This section of the resolution does not apply to the County Highway Department and Sheriff's Office. Employees displaying possible symptoms of Covid-19 will be handled at the discretion of the department head.

3. Effective immediately, in cases when a member(s) of the public displays symptoms of COVID-19, as specified by the South Dakota Department of Health, the County offices are directed to refuse face-to-face/in person service and encourage the individual(s) to seek medical attention as specified by public health authorities.

4. Effective immediately, Marshall County businesses should take precautions as advised by the federal and state government to reduce the spread of COVID-19.

5. This Resolution shall remain in effect until May 19, at which time the Commissioners will review and may extend the Resolution.

6. Any violation of this Resolution is subject to the general penalty provision in

SDCL 7-18A-32. Each day a violation of this Resolution is allowed to occur is considered a separate offense.

BE IT FURTHER RESOLVED, that this Resolution is necessary for the immediate preservation of the public peace, health, safety, and welfare of Marshall County and shall become effective immediately upon passage.

Dated this 5th day of May, 2020.

All members voted aye.

JAIL HOUSING AGREEMENT:

Schuller moved, Knebel seconded to authorize the chairman to sign the Juvenile and Adult jail housing agreement with Roberts County. Should Marshall County need to house adult prisoners in Roberts County the cost will be \$80 per day. Juvenile Prisoners will cost \$195 per day. All members voted aye.

EXECUTIVE SESSION:

Schuller moved, Knebel seconded to enter into executive session to discuss legal matters at 11:07 am. Deputy State's Attorney Victor Rapkoch, Sheriff's Deputy Brian Bard and Dispatcher Shari Schock were present. All members voted aye. The Chairman called the board out of executive session at 11:19 am. No action was taken.

ADJOURN:

Schuller moved, Jones seconded to adjourn. All members voted aye.

ATTEST:

Doug Medhaug, Chairman

Megan Biel, Auditor

Published once at the total approximate cost of_____.