

Unapproved
MARSHALL COUNTY COMMISSION MEETING
Britton, South Dakota

The Board of County Commissioners met in regular session at 9:00 a.m. on January 7, 2020 at the Marshall County Courthouse. Members present were Luttrell, Jones, Knebel, Schuller and Medhaug.

REORGANIZATION:

County Auditor Megan Biel presided and nominations opened for a new chairperson. Schuller moved to nominate Commissioner Medhaug, Knebel seconded that motion. Luttrell moved that nominations cease. Jones seconded that nominations cease. All members voted aye to elect Commissioner Medhaug as Chair. The chairman has the authority to make and/or second motions as well as set the rules of order for the board. Knebel moved, Medhaug seconded to nominate Commissioner Schuller as vice-chairperson. Medhaug moved, Jones seconded that nominations cease. All members voted aye to elect Commissioner Schuller as vice-chairperson.

Weed Board: Commissioner Jones, Ron Jarrett, Mike Nelson, Hans Nelson. Weed board members to receive \$40.00 per diem per meeting.

Glacial Lakes Assn.: Commissioner Medhaug

GLAD Board: Commissioner Schuller

Marshall County Healthcare Center Board: Commissioner Knebel & Director or Equalization Shannon Lee

Marshall Regional Railroad Authority Board: Commissioners Knebel & Schuller

Northeast Council of Governments: Commissioners Luttrell & Jones

Commissioners to receive \$40.00 per Diem, plus federal mileage rate to attend above board meetings.

Promotion and Expansion Committee: Commissioner Knebel

Promotion and Expansion Committee Members: Karole Chapin, LeRon Knebel, Ehren Grupe, Jennifer Carlson, Rhonda Hardina, Ashley Hagen, 2 more adult members to be appointed. Youth Members: To be appointed

Board members receive \$40.00 per diem, plus federal mileage rate.

Zoning Board: All Commission Board members. Zoning board members will receive \$40.00 per diem per zoning board meeting.

County buildings: All Commission Board members

Northeast Mental Health Center Board: Sheila Sutton

Emergency Management: (Chairman of the Committee) Chairman and Vice-chairperson

Local Emergency Planning Committee: All Commissioner Board Members

Drainage Board: All Commission Board Members Drainage board members will receive \$40.00 per diem per drainage board meeting.

EMT's to receive \$40.00 per diem for attending a monthly continuing education meeting. No compensation for mileage.

Official Newspapers: Britton Journal and Langford Bugle

Mortgage Foreclosure Sites: Courthouse, Britton. Agtegra, Langford. Great Plains Bank, Eden. Front door of the post office, Lake City Town and Veblen City.

Burial Expense: A maximum fee of \$2,750.00 for a county funeral, \$2,000.00 for a cremation, plus grave liner and opening and closing at invoice amount.

Election Expense: Fee for Election Superintendent, deputies and interpreters to be set at \$10.00/hour for all election workers. The fee to attend the school of instruction will be \$10.00 plus federal mileage rate from the workers home to the school and back home. The election worker returning election supplies to the courthouse will be paid federal mileage rate from the precinct to the courthouse and back to their home.

Expense Allowance: Expense allowance for county employees to attend educational meetings throughout the year will be federal mileage rate for mileage reimbursement if a county vehicle is not available, state mileage rate if a county vehicle is available; room rates as charged, with state rates recommended if available. A maximum of \$32.00/day for meals is allowed. Receipts must accompany voucher for meals, registration, lodging, etc. Prior approval by the board must be given before attending any meeting for expenses to be allowed.

County Commissioners will receive \$40 per day for attending educational meetings on behalf of Marshall County.

Bank depositories: First Savings Bank, Britton. Great Plains Bank, Eden. 1st State Bank of Claremont, Langford. Norstar Federal Credit Union, Britton.

SALARIES:

Knebel moved, Jones seconded to approve the following salaries effective December 22, 2019:

ELECTED OFFICIALS: Annually Commissioners Leron Knebel Sr., Matthew Schuller, Lynda Luttrell, Kevin Jones, Doug Medhaug \$6,261.43, plus \$1039.00 per Diem; Auditor Megan Biel, Treasurer Ruby Hagen, Register of Deeds Kalissa Stelzer, \$45,316.44, State's Attorney Dana Frohling, \$37,951.71; Sheriff Dale Elsen \$65,599.01 Dan Neiber, County Coroner \$200.00 per viewing plus an additional \$200 when an autopsy is required. Lori Amerman, Deputy Coroner \$75.00 when acting as assistant, \$200 when acting as coroner.

APPOINTED OFFICIALS: Per Hour- Dave Daberkow, Veterans Service Officer \$17.18; Linda Haaland, County Welfare Director \$18.31; Annually: Todd Landmark, Emergency Management Director \$13,710.83; Highway Superintendent Dustin Hofland \$45,567.51; Shannon Lee, Director of Equalization \$45,316.44; Zoning Director/E911 Addressing Erin Collins-Miles \$37,891.28; E911 Coordinator Deb Skonberg \$8,960.31

HOURLY WAGES:

CLERICAL: Pam Oelkers, Deputy Treasurer; Lori Greenmyer, Deputy Director of Equalization; Karen Mikkelson, Administrative Assistant, Marshall County Extension Office; Amanda Streier, Deputy Director of Equalization; Linda Haaland, Secretary to County Nurse/WIC 17.69; Gina Honer, 2nd Deputy Treasurer 16.68; Shelby Thompson, Deputy Auditor 17.69; Savannah Person, Deputy Register of Deeds/2nd Deputy Auditor 16.53; Arlie Siers, Sheriff Secretary \$18.42.

RADIO DISPATCHERS/JAILERS: Debra Skonberg \$18.42, Arlie Siers \$18.42. Christopher Cease \$16.77, Shari Schock \$15.87, Karole Chapin \$15.36; \$200.00 clothing allowance for each dispatcher/jailer.

JANITORIAL: Bill College \$15.87, Lori Greenmyer \$13,844.21/year, Savannah Person \$4,231.62/year, Rhonda Elsen \$16.87.

HIGHWAY DEPARTMENT: Sandy Dinger, Highway Secretary \$19.38. Larry West, Forman \$20.63. David Anderson \$18.94. Terry Nelson \$17.69. Jerry Burger \$18.39.

James Stickland \$17.83. Monte Hoglund \$17.80; Kevin Kraft \$15.66, Adam Okroi \$15.00

WEED DEPARTMENT: David Nelson \$19.08. Richard Benda \$17.93.

DEPUTY SHERIFF: Aaron Lee \$21.73. Brian Bard \$21.73, Wayne Kleinsasser \$20.38. Scott Stiegelmeier \$21.23. Mike Marquette \$21.73, David Hunter \$21.28, Damian Bahr \$20.78; \$200.00 clothing allowance for Sheriff and each deputy. On call time \$3.75/hour.

TRANSPORT OFFICERS: David Deutsch \$13.42, Doug Oelkers \$13.42, John Moerke \$13.42, Arian Heitmann \$13.00.

AMBULANCE Annually- Primary Advisor Lori Amerman \$8,154.93, Secondary Advisor Pam Bard \$6,335.85,

Hourly: EMT I: Pam Bard, Harlan Hilleson, \$23.52. On call time \$3.75/hour.

EMT B: Lori Amerman, Laurel Behnke, Steve Young, Dan Neiber, Andrew Weber, Logan Roehr, Megan Morris, \$15.69. On call time \$3.75/hour.

EMR DRIVER: Cody Schuelke 9.54

.EVOC DRIVER: Dave Deutsch, Ryan Furman 9.30.

CPR Classes: Karole Chapin, Kim Roehr \$75.00/class

EMT B in training or inactive: Aaron Beaner, Harley Beck, Cason Dinger, Karole Chapin, Ashley Hagen, Lori Nelson-No pay until ride-a-longs are completed and individual is voted on to the ambulance squad.

All members voted aye.

RESOLUTION: POLLING PLACES

Knebel moved, Jones seconded to pass the following resolution:

RESOLUTION TO ESTABLISH PRECINCTS FOR THE PRIMARY AND GENERAL ELECTION TO BE HELD IN 2020

WHEREAS, SDCL 12-14-1 states the board of county commissioners shall by resolution provide for election precincts throughout its county and shall designate polling places within such precincts, and

WHEREAS, a Primary and General Election will be held in 2020 for the purpose of electing candidates;

NOW THEREFORE BE IT RESOLVED, that the Marshall County Board of Commissioners hereby adopts the following precincts for the 2020 elections.

Precincts	Polling Locations	Town/Township
A1	Fun After Fifty 615 Main, Britton	Britton City Ward 1
A2	County Community Building 909 South Main, Britton	Britton City Ward 2
A3	County Community Building	Britton City Ward 3 & Miller Township

909 South Main, Britton

A4	Langford City Hall 306 Main St, Langford	Langford Town, Sisseton, Hickman & Newport Townships
A5	Veblen City Hall 115 N Flick St, Veblen	Veblen City, McKinley, LaBelle & Veblen Townships
A6	Lake City Municipal 219 S Broadway St, Lake City	Lake City Town, Lake, Hamilton, Red Iron & Dumarce Townships
A7	Eden Community Center 302 Broadway Ave, Eden	Eden Town, Eden, Fort & Buffalo Townships
A8	Britton Event Center 1203 3 rd St, Britton	Pleasant Valley, White, Victor, Stena Townships
A9	Britton Event Center 1203 3 rd St, Britton	Lowell, Waverly, Dayton, Newark, Weston, Wismer, Nordland Townships

Resolution adopted this 7th day of January, 2020.

All members voted aye.

AGENDA:

Knebel moved, Schuller seconded to approve the agenda for January 7, 2020. All members voted aye.

MINUTES:

Knebel moved, Jones seconded to approve the minutes for December 31, 2019. All members voted aye.

CLAIMS:

Luttrell moved, Schuller seconded to approve and pay the following claims. All members voted aye.

ALERTSENSE, INC	1,500.00
AMERIPRIDE SERVICES INC	38.29
AREA IV SENIOR NUTRITION	150.00
AVERA OCCUPATIONAL MEDICIN	84.55
BRITTON CITY WATER DEPT	263.35
BRITTON VETERINARY CLINIC	2,971.08
BUHLS VALET DRYCLEANERS	26.00
CENEX	294.55
CENEX FLEETCARD	513.72
CENTURY LINK	334.57

CLIFF'S ONE STOP	349.35
COLE PAPERS INC	43.91
CREDIT COLLECTIONS BUREAU	7.53
DAKOTA MAILING & SHIPING E	150.66
DATASPEC INC	449.00
DAVID BECK PLUMBING & SERV	178.21
DAVID HUNTER	452.00
DELL MARKETING L.P.	1,849.00
DOUG MEDHAUG	111.36
EXPETEC TECHNOLOGY SERVICE	49.50
FEDEX	13.76
FIRST NATIONAL BANK	307.46
FROHLING LAW OFFICE	3,680.67
GROTON FORD LLC	83.72
HAGEN, RUBY	196.00
HOLLAND NAPA AUTO PARTS	52.95
KENS FOOD FAIR	94.25
KEVIN JONES	24.36
KIESLER POLICE SUPPLY	5,408.40
KONICA MINOLTA PREMIER FIN	101.39
LAKE REGION ELECTRIC	214.23
LANGFORD TOWN	212.37
LEHR SANITATION SERVICE LL	180.00
LERON KNEBEL	95.70
LYNDA LUTTRELL	27.84
MAC'S HARDWARE	91.26
MARCO INC	113.81
MARCO TECHNOLOGIES LLC	39.46
MARSHALL COUNTY HEALTHCARE	14.59
MATHESON TRI-GAS INC	55.27
MAXWELL ELECTRIC LLC	193.87
MEYER HARDWARE HANK	365.27
MINN KOTA COMMUNICATIONS I	99.00
NE COUNCIL OF GOVTS	8,376.58
OTTER TAIL POWER COMPANY	2,255.71
PAMELA OELKERS	28.08
QUILL CORPORATION	2,017.94
RC TECHNOLOGIES	309.84
RICHARD BENDA	100.00
RIVERSIDE TECHNOLOGIES, IN	396.00
SCOTT STIEGELMEIER	105.70
SCOTT'S LUMBER	115.88
SD DEPARTMENT OF PUBLIC SA	2,340.00

SD DEPT OF MOTOR VEHICLES	21.20
SERR LAW OFFICE	427.50
STATE OF SD TREASURER	107.96
TRI STATE WATER, INC.	111.10
TYLER TECHNOLOGIES	540.38
VENTURE COMMUNICATIONS	379.42
VERIZON WIRELESS	553.02
WEBERS BODY SHOP	615.00

PUBLIC COMMENT:

George Flannery, Britton City met with the board to inform them that as part of the city’s plan to prevent emerald ash borer infestation, the City will be removing ash trees over the course of the next 5-10 years. Flannery had counted 861 trees that need to be removed so far, but believes that number will be closer to 1,000 when the project is complete. Flannery informed the board that because the trees in the Courthouse lot are easily accessible, they will likely be removed soon. Flannery hopes to have a public information meeting to inform the public more about the emerald ash borer and the importance of removing the trees before infestation.

ZONING:

Erin Collins-Miles met with the board to discuss Zoning business. Kirby Stenvold was present for a hearing to discuss a complaint about livestock animals being kept on his property that is currently zoned commercial. Stenvold will apply to re-zone his property and have variance to lot size to zone the property as ag fringe.

TRAVEL:

Schuller moved, Luttrell seconded to authorize the following travel expenses: Todd Landmark, Erin Collins-Miles, Sandy Dinger, Matt Schuller and Lynda Luttrell to Britton for Hazardous Mitigation Plan meetings January 9, 16, 23 & 30; all Commissioners to Britton for an LEPC meeting January 15. All members voted aye.

HIGHWAY:

Dustin Hofland, Highway Superintendent and Sandy Dinger, Highway Secretary met with the board to discuss Highway business. Hofland is waiting on the final cost comparison for a used tractor with 3300 hours that can be leased for two years or a different used smaller tractor with 250 hours. The tractor will be used for snow blowing and mowing. The previous quote Hofland received only included 2019 pricing and now needs to be updated to 2020 pricing. Hofland will report back to the board.

FUEL QUOTES:

Sandy Dinger received the following quotes for #1 diesel for the Langford, Eden, and Veblen shops on January 6: Da Mar Elevator 2.57-Langford, 2.67-Eden, 2.72-Veblen; Eden Oil 2.60-Langford, 2.60-Eden, 2.70-Veblen; Holland Bros Oil 2.659-all locations. Diesel fuel was delivered to the Langford shop by DaMar Elevator, Eden shop by Eden Oil, and Veblen shop by Holland Bros Oil.

WELFARE:

Linda Haaland met with the board to discuss Welfare business. Haaland presented a welfare claim. Knebel moved, Schuller seconded to deny the claim. Reason: the procedures were not pre-approved. All members voted aye.
Haaland also presented a recap for claims paid in 2019 and discussed office equipment needs with the board,

WEBER BODY SHOP:

Andy Weber with Weber Body Shop met with the board to discuss towing bills. Sheriff Dale Elsen was present for the discussion. Weber Body Shop has been towing vehicles since 1991 and has never set up an agreement with the county to define payment terms. The law governs towing if a vehicle is towed and then held as evidence by the county, the county is responsible for paying the bill and adding it to court costs. However, if it is not held for evidence and the tow bill is not paid by the individual, the towing company can take the vehicle and put the title in their name. The board asked Andy to meet with the States Attorney to create a proposal for payment terms.

PROPANE TANK:

The county received two offers for the 1000 gallon propane tank previously used at the community building: Kenny Opitz, \$150 and Orrie Jesz, \$50. Knebel moved, Schuller seconded to accept the offer from Kenny Opitz. All members voted aye

ADJOURN:

Jones moved, Knebel seconded to adjourn. All members voted aye.

ATTEST:

Doug Medhaug, Chairman

Megan Biel, Auditor

Published once at the total approximate cost of_____.