

**Unapproved**  
**MARSHALL COUNTY COMMISSION MEETING**  
**Britton, South Dakota**

The Board of County Commissioners met in regular session at 9:00 a.m. on December 3, 2019 at the Marshall County Courthouse. Members present were Schuller, Luttrell, Jones, Medhaug and Knebel. Commissioner Medhaug presided.

**AGENDA:**

Knebel moved, Schuller seconded to approve the agenda for December 3, 2019. All members voted aye.

**MINUTES:**

Jones moved, Luttrell seconded to approve the minutes for November 19, 2019. All members voted aye.

**CLAIMS:**

Schuller moved, Knebel seconded to approve and pay the following claims. All members voted aye. PAYROLL by department: November 27, 2019: Commissioners 1375.70; Auditor 3112.74; Treasurer 3279.97; States Attorney 1425.47; Courthouse 1622.67; Director 4466.89; Register 2965.06; VSO 654.42 Community Building 646.45; Sheriff 29630.20; Jail 8591.68; Welfare 433.59; Nurse 402.72; Ambulance 8017.65; Weed 2263.20; Zoning 1823.20; Highway 13143.52; E911 4752.67; Emergency Management 554.97;

EMPLOYER FICA & MEDICARE: First Savings Bank 19834.62

EMPLOYER SOUTH DAKOTA RETIREMENT SYSTEM: 9079.20

A & B BUSINESS INC SOLUTIO	27.81
AMERIPRIDE SERVICES INC	26.72
AREA IV SENIOR NUTRITION	372.00
ASHI & 24-7 EMS REMITTANCE	74.38
AVERA OCCUPATIONAL MEDICIN	84.55
BOUND TREE MEDICAL LLC	176.27
BRITTON CITY WATER DEPT	275.33
BUHLS VALET DRYCLEANERS	26.00
CARI PRICE	83.26
CENEX FLEETCARD	344.79
COGLEY LAW OFFICE, PROF LL	402.00
COLE PAPERS INC	123.39
COMFORT INN & SUITES	185.00
COUNTY WIDE DIRECTORY, LLC	70.00
DELANEY NIELSEN SANNES PC	1,099.00
DOUG MEDHAUG	143.84
DWARE INC	3,050.00
EDEN LUMBER COMPANY	11.98
FROHLING LAW OFFICE	3,680.67
GROBES GROCERY & HARDWARE	78.32

HOUSE OF GLASS INC	90.13
KEVIN JONES	24.36
KONICA MINOLTA PREMIER FIN	96.56
KRAUSE BROS CONSTRUCTION	902.37
LANGFORD BUGLE	33.19
LANGFORD TOWN	195.85
LERON KNEBEL	92.80
LINDA HAALAND	53.15
LYNDA LUTTRELL	27.84
MARCO TECHNOLOGIES LLC	51.32
MAYO CLINIC HEALTH LETTER	59.00
MCLEODS PRINTING	544.19
MEYER TRACTOR SALVAGE	1,500.00
OAKES AMBULANCE	162.20
OPITZ GRAVEL	6,288.00
OTTER TAIL POWER COMPANY	1,961.07
PCC INC	3,459.99
PREMIER SPECIALTY VEHICLE	234,083.00
QUILL CORPORATION	1,031.89
SD COUNTIES	1,449.00
SDML WORKERS COMPENSATION	29,289.00
SOUTH DAKOTA LTAP	125.00
TYLER TECHNOLOGIES	11,600.00
VENTURE COMMUNICATIONS	119.12
WERNER AUTOMOTIVE	108.29
WESTWOOD HUTTERIAN BRETHRE	1,642.50
WILLIAM COLLEGE	166.75
ZUERCHER TECHNOLOGIES LLC	105,572.50

**EXECUTIVE SESSION:**

Schuller moved, Knebel seconded to enter into executive session at 9:00 am to discuss personnel issues. All members voted aye. The chairman called the board out of executive session at 9:25 am. No action was taken.

**PUBLIC COMMENT:**

Bill College, Custodian, met with the board to request a newer snow blower for the community building sidewalks as the one currently being used there was purchased in 2001 and is only 24 inches and not very powerful. The board asked that College have the snow blower cleaned to see if that will help with the power and to report back to the board.

**HIGHWAY:**

Dustin Hofland, Highway Superintendent and Sandy Dinger, Highway Secretary met with the board to discuss highway department business.

Chelsey Sheridan and Michael Gutenkauf, Clark Engineering, met with the board to discuss the 2019 Marshall County bridge inspections. Twenty-four bridges were inspected by Clark Engineering. Of those, 13 were considered to be in good condition. There were no inspected bridges in fair condition and 11 bridges were in poor condition. All of the bridges in poor condition are in township gravel roads and are currently correctly posted with weight limits, except 1 did have weight limits reduced to 3 T singles/combo on 46-098-130 (3S1.2W, Lowell Twp.) Average estimated replacement cost per bridge is \$565,927, with a total estimated replacement cost of \$5,147,200. Marshall County is eligible to continue to apply for BIG grants for these bridges, and if awarded, Marshall County would only be responsible for 20% of the replacement cost, however, the BIG grant program is very lengthy and very few bridges are approved each year for this grant.

Hofland reported that the highway department has been working on removing snow. One county truck is in Aberdeen and is getting the sander put on it.

Dinger requested permission to purchase a new toner printer for the highway department as the current one is printing very faint and is about 15 years old. The board approved this request.

#### **SAFETY COMMITTEE:**

Marshall County would like to thank Linda Haaland for her years of service as Safety Coordinator and member of the Safety Committee and would like to welcome Bill College as Safety Committee member.

Dinger gave a report on the safety conference attended by safety committee co-chairs, Sandy Dinger and Bill College. Dinger reported that the conference was very informative and commended Marshall County employees for their efforts in remaining safe in the work place, allowing Marshall County to receive both the Gold and Platinum level awards.

#### **ZONING:**

Erin Collins-Miles, Zoning Director met with the board to discuss Zoning business.

Luttrell moved, Jones seconded to approve building permits for the following applicants: Sunset Colony, Ann Erickson. All members voted aye.

Schuller moved, Jones seconded to defer a decision on the building permit application for Roger Johnson until a site plan is received. All members voted aye.

#### **NECOG:**

Schuller moved, Luttrell seconded to authorize the chair to sign the Joint Cooperative Agreement with NECOG for 2020 at a cost to Marshall County of \$8,376.58. All members voted aye.

#### **COMMUNITY HEALTH NURSING:**

Knebel moved, Jones seconded to authorize the chair to sign the State of South Dakota Consultant Contract for Provision of Community Health Services between Marshall County and the South Dakota Department of Health at a cost of \$4,273.74. All members voted aye.

**ADMISSION OF SERVICE:**

Schuller moved, Jones seconded to authorize the chair to sign an admission of service regarding an estate that Marshall County may have an interest in. All members voted aye.

**CASH ASSIGNMENT:**

Jones moved, Knebel seconded to assign \$2,000,000 of surplus unreserved/undesignated cash to Courthouse/Jail purposes. All members voted aye.

**COURTHOUSE:**

The Board discussed Courthouse plans and asked that a meeting with HKG Architects be set for the next Commission meeting to discuss revising plans for a Courthouse.

**FINANCIAL REPORT:**

County Auditor Megan Biel presented the following report showing the financial condition of the County Treasurer's office as of the close of business October 31, 2019 FSB \$8,411,398.67. Certificates of Deposit \$1,061,513.04. Cash \$1,050.00. Total \$9,473,961.71. The amounts above include amounts held for others including schools, towns, townships, etc.

**ADJOURN:**

Knebel moved, Jones seconded to adjourn. All members voted aye.

**ATTEST:**

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Doug Medhaug, Chairman

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Megan Biel, Auditor

Published once at the total approximate cost of\_\_\_\_\_.