

Unapproved
MARSHALL COUNTY COMMISSION MEETING
Britton, South Dakota

The Board of County Commissioners met in regular session at 9:00 a.m. on December 17, 2019 at the Marshall County Courthouse. Members present were Schuller, Luttrell, Jones, Medhaug and Knebel. Commissioner Medhaug presided.

AGENDA:

Knebel moved, Schuller seconded to approve the agenda for December 17, 2019. All members voted aye.

MINUTES:

Jones moved, Luttrell seconded to approve the minutes for December 3 and December 10, 2019. All members voted aye.

CLAIMS:

Schuller moved, Jones seconded to approve and pay the following claims. All members voted aye. PAYROLL by department: December 12, 2019: Commissioners 1375.70; Auditor 3181.33; Treasurer 3214.81; States Attorney 1425.47; Courthouse 1593.93; Director 4466.89; Register 2884.35; VSO 654.42 Community Building 617.63; Welfare 353.13; Nurse 331.41; Extension 1382.40; Zoning 1423.20; Highway 14156.12; Emergency Management 514.98;

EMPLOYER FICA & MEDICARE: First Savings Bank 5406.18

EMPLOYER SOUTH DAKOTA RETIREMENT SYSTEM: 3950.28

A & B BUSINESS INC SOLUTIO	287.83
ABERDEEN CHRYSER CENTER	69.70
AGTEGRA COOPERATIVE	1,100.11
AMERIPRIDE SERVICES INC	49.44
ANDERSON, DAVID	22.62
AVERA ST LUKE'S CLINIC DIV	136.00
BAUS OIL CO	237.50
BAUS REPAIR	420.00
BIEL, MEGAN	18.48
BOUND TREE MEDICAL LLC	26.37
BRITTON CITY WATER DEPT	23.95
BRITTON JOURNAL	467.20
BRITTON VETERINARY CLINIC	947.10
BUTLER MACHINERY CO	4,499.28
CARLSON CRUSHING & EXCAVAT	9,814.40
CDJ ELECTRIC PLUMBING	568.79
CENEX	227.85
CLIFF'S ONE STOP	911.05
COGLEY LAW OFFICE, PROF LL	1,940.50
DAKOTA FLUID POWER INC	208.08
DALE ELSEN	53.12

DAMAR FARMERS ELEVATOR	1,089.11
DAVE DABERKOW	176.58
DELANEY NIELSEN SANNES PC	648.00
DINGER, SANDY	929.74
DOODY LAW OFFICE LLC	378.50
EDEN OIL	2,812.38
FIRST NATIONAL BANK	127.40
FROHLING LAW OFFICE	482.68
FULL CIRCLE AG	18,667.50
GRAND SLAM COMPUTERS INC	300.00
GROTON FORD LLC	1,162.09
GWORKS	1,440.00
HOLLAND BROS OIL COMPANY	1,500.91
HOLLAND NAPA AUTO PARTS	229.79
IAAO	200.00
INTERSTATE BATTERY	102.95
JASON DEVINE	1,080.00
JOHN DEERE FINANCIAL	3,595.76
KAREN MIKKELSON	287.54
KENS FOOD FAIR	179.07
KEVIN GAUKLER	706.49
KIESLER POLICE SUPPLY	3,738.54
LAKE REGION ELECTRIC	400.31
LANGFORD BUGLE	415.66
LOGAN ROEHR	131.51
MARC	537.16
MARSHALL CO MEDICAL	66.33
MARSHALL COUNTY HEALTHCARE	29.18
MARX RENTALS	600.00
MEGAN MORRIS	32.22
MEYER HARDWARE HANK	1,405.38
MEYER TRACTOR SALVAGE	100.00
MICHELLE GAIKOWSKI	19.00
MICROFILM IMAGING SYSTEMS	130.00
MINN KOTA COMMUNICATIONS I	1,164.90
MONTE HOGLUND	215.18
OTTER TAIL POWER COMPANY	163.59
PITNEY BOWES GLOBAL	185.85
QUARVE DRUG	104.07
QUILL CORPORATION	428.90
RAMKOTA INN	231.00
RC TECHNOLOGIES	309.84
RDO EQUIPMENT CO	32,316.35

REIN CONSTRUCTION INC	4,383.44
SAFETY SERVICE	52,130.38
SARA ZAHN	576.20
SCOTT STIEGELMEIER	267.34
SD ASSN COUNTY COMMRS	1,648.00
SD ASSOC OF COUNTY WEED &	50.00
SD ASSOCIATION COUNTY OFFI	850.92
SD DEPT TRANSPORTATION	19,091.38
SD PUBLIC ASSURANCE ALLIAN	692.54
SD PUBLIC HEALTH LABORATOR	160.00
SOUTHSIDE EQUIPMENT	26.30
STATE OF SD TREASURER	59.24
STRYKER SALES CORPORATION	14,219.65
SUNSET HUTTERIAN BRETHREN	140.00
TEAM LAB	849.00
THOMSON REUTERS	627.19
TRANSOURCE TRUCK & EQUIPME	2,401.18
TRI STATE WATER, INC.	119.20
TYLER TECHNOLOGIES	21,485.04
US RECORDS MIDWEST LLC	1,655.00
VENTURE COMMUNICATIONS	1,992.54
VERIZON WIRELESS	793.12
WERNER AUTOMOTIVE	1,475.42

PUBLIC COMMENT:

Dale Elsen, Sheriff, and Jason DeVine, Project Manager, met with the board to inform them that there will be some extra unanticipated costs with the computer upgrades in the Sheriff's office. The Sheriff's office needs a new upgraded router, racks, power supplies, upgraded security on the computers, etc. It is unknown right now the total cost of these expenses, but they will keep the board informed as these items are ordered.

ZONING:

Erin Collins-Miles, Zoning Director met with the board to discuss Zoning Business. Collins-Miles presented a variance application for Pamela Sue Bull Regan to plat nine lots in a Lake Front Residential District (R3). The proposed lots do not meet the minimum lot size requirement of the R3 District per the Zoning Ordinance. Knebel moved, Jones seconded to approve the variances as requested to plat nine lots in an R-3 District; those of which do not meet lot size requirements, thus allowing the variance to lot sizes per proposed plat document/explanations (proposed plat and explanations available in the office of the Zoning Administrator). All members voted aye.

Luttrell moved, Jones seconded to approve the following plat: Plat of Lots 27A, 28 through 35 in Block 1, Lot 2 Freeman's Subdivision, Gov't Lot 4 of Section 18, T126N, R55W of the 5th P.M., Marshall County, South Dakota. All members voted aye.

Schuller moved, Luttrell seconded to approve the following plat: Plat of B & P Tisher Lot 1 in the SE1/4 of Section 2, T126N, R59W of the 5th P.M., Marshall County, South Dakota. All members voted aye.

HIGHWAY:

Dustin Hofland, Highway Superintendent and Sandy Dinger, Highway Secretary met with the board to discuss Highway business. Hofland reported that the highway department has been working on equipment and roads as necessary. Hofland is looking into tractors that would be able to run the County snow blower on the front of the tractor. A new 155 hp tractor that is the same as the ones the State DOT has is \$159,793.50. Hofland also found a used 190 hp tractor for \$121,165.00. The tractor would be used for snow blowing and mowing. Hofland will continue to look into tractors and report back to the board.

Dinger presented November budget reports and projected December budget reports. She also informed the board that she had contacted Lance Birger, SD DOT Highway and Rail Safety engineer to inquire about the status of the railroad crossing lighting project. Birger informed Dinger that the contractor was unable to bury the power cable for the light poles because of the high water at the pole locations. The County was advised to contact DMVWRR in the spring to check on a completion date.

FUEL QUOTES:

Sandy Dinger received the following quotes for #1 diesel for the Langford and Veblen shops on December 4: Da Mar Elevator 2.65-Langford, 2.80-Veblen; Eden Oil 2.62-Langford, 2.72-Veblen; Holland Bros. 2.69-all locations. Diesel fuel was delivered to the Langford and Veblen shops by Eden Oil.

TRAVEL:

Jones moved, Luttrell seconded to authorize the following travel expenses: All Highway Department employees to Aberdeen January 28-29 from MSHA training. All members voted aye.

PROPANE TANKS BIDS:

The following bid was opened and publicly read for the sale of a 500 gallon propane tank previously used at the Eden shop: Karole Chapin \$100. Knebel moved, Jones seconded to accept the bid from Karole Chapin. All members voted aye. No bids were received for the sale of the 1000 gallon propane tank previously used at the community building.

SUPPLEMENTAL BUDGET HEARING:

No one appeared for the supplemental budget hearing. Luttrell moved, Knebel seconded to approve supplementing the following budget: E911 Debt Service \$134,853 and to transfer \$37,000 general fund cash to the E911 fund. All members voted aye.

FINANCIAL REPORT:

County Auditor Megan Biel presented the following report showing the financial condition of the County Treasurer's office as of the close of business November 30, 2019

FSB \$6,183,690.11. Certificates of Deposit \$1,061,513.04. Cash \$1,050.00. Total \$7,246,253.15. The amounts above include amounts held for others including schools, towns, townships, etc.

AMBULANCE:

Lori Amerman, Ambulance Primary Advisor and Bill College, Custodian met with the board to discuss snow removal at the Ambulance facility. Amerman requested permission to purchase a snow blower from Hardware Hank for \$799.99 for the Ambulance facility. College would also like to replace the snow blower at the Community Building or buy one large snow blower to be used at both facilities. Amerman was concerned that a snow blower would be damaged being transported between the buildings. Knebel moved, Luttrell seconded to authorize Amerman to purchase the snow blower from Hardware Hank for \$799.99 and to wait to purchase a snow blower for the Community Building as the Community Building does not have budget for a new snow blower. This may be revisited in the new budget year. All members voted aye.

Amerman also asked the board for permission to purchase a Lucas Chest Compression Machine for the 3rd ambulance for \$14,219.65 so that every ambulance is equipped with one. Luttrell moved, Schuller seconded to authorize this purchase. All members voted aye.

Luttrell moved, Jones seconded to declare surplus the 2002 ambulance previously used by the Ambulance department at a value over \$2000 and to accept bids for the sale of the ambulance until January 21, 2020 when they will be opened and publicly read. Minimum bid is to be set at \$2,000. All members voted aye.

REGISTER OF DEEDS:

Kalissa Stelzer, Register of Deeds met with the board to request permission to purchase 150 new Plat Sleeves at a cost of \$1,655.00 using her Modernization and Preservation budget. Jones moved, Knebel seconded to authorize Stelzer to purchase the sleeves as quoted. All members voted aye.

PAY RAISE:

Per a 6 month evaluation, Schuller moved, Jones seconded to authorize a \$0.50 pay raise for Chris Cease, E911 Dispatcher from \$15.50 to \$16.00/hour effective December 22. All members voted aye.

RESIGNATION:

Gina Honer, Part-Time Deputy Treasurer has resigned effective January 24, 2020. Treasurer Ruby Hagen will advertise for applicants for this position.

EXECUTIVE SESSION:

Schuller moved, Knebel seconded to enter into executive session at 11:12 am to discuss legal matters. All members voted aye. The chairman called the board out of executive session at 12:01 pm. No action was taken.

WELFARE:

Schuller moved, Luttrell seconded to approve a welfare claim to Marx Rentals for \$600. All members voted aye.

4H YOUTH ADVISOR:

Knebel moved, Jones seconded to authorize the chair to sign the 2020 Memorandum of Understanding with SDSU Extension for a 4H Youth Advisor. Marshall County will pay \$10,310 toward Jennifer Ringkob's salary. Ringkob will work 50% of the time in Marshall County. All members voted aye.

SDPAA:

Luttrell moved, Knebel seconded to authorize the chair to sign the Intergovernmental Contract for the South Dakota Public Assurance Alliance. All members voted aye.

COURTHOUSE:

Scott Sikkink, HKG Architects met with the board to discuss some changes the board would like to see made to the \$10.6 million Courthouse plan that was presented earlier this year. The board would like to reduce the cost of a new courthouse while still meeting Marshall County's needs. Sikkink will take the board recommendations into consideration and present new plans to the board in the future.

ADJOURN:

Medhaug moved, Knebel seconded to adjourn. All members voted aye.

ATTEST:

Doug Medhaug, Chairman

Megan Biel, Auditor

Published once at the total approximate cost of_____.