

**Unapproved**  
**MARSHALL COUNTY COMMISSION MEETING**  
**Britton, South Dakota**

The Board of County Commissioners met in regular session at 9:00 a.m. on November 5, 2019 at the Marshall County Courthouse. Members present were Schuller, Luttrell, Jones, Medhaug and Knebel. Commissioner Medhaug presided.

**AGENDA:**

Knebel moved, Schuller seconded to approve the agenda for November 5, 2019. All members present voted aye.

**MINUTES:**

Jones moved, Luttrell seconded to approve the minutes for October 22 and October 29, 2019. All members present voted aye.

**CLAIMS:**

Schuller moved, Knebel seconded to approve and pay the following claims. All members voted aye. PAYROLL by department: October 31, 2019: Commissioners 1455.70; Auditor 3193.44; Treasurer 3475.45; States Attorney 1425.47; Courthouse 1417.68; Director 4440.97; Register 2884.35; VSO 654.42 Community Building 634.10; Sheriff 32208.46; Jail 8543.68; Welfare 527.46; Nurse 499.21; Ambulance 9602.81; Extension 1434.24; Weed 183.86; Zoning 1983.20; Highway 13378.88; E911 4833.07; Emergency Management 514.98;

EMPLOYER FICA & MEDICARE: First Savings Bank 21780.48

EMPLOYER SOUTH DAKOTA RETIREMENT SYSTEM: 9509.70

AMERIPRIDE SERVICES INC	11.57
APCO INTERNATIONAL MEMBERS	94.00
AREA IV SENIOR NUTRITION	222.00
AVERA HOME MEDICAL EQUIPME	48.65
AVERA MCKENNAN	2,650.55
BAUS OIL CO	92.16
BEST WESTERN RAMKOTA HOTEL	179.98
BRITTON CITY WATER DEPT	426.89
BRITTON JOURNAL	201.89
BUHLS VALET DRYCLEANERS	26.00
CENEX	610.15
CENEX FLEETCARD	421.37
CHRISTOPHER CEASE	153.65
CLIA LABRATORY PROGRAM	180.00
CLIFF'S ONE STOP	527.45
COLE PAPERS INC	230.19
COUNTY WIDE DIRECTORY, LLC	20.00
DANS GROCERY & GAS	51.00
DAVID BECK PLUMBING & SERV	147.60
DOUG MEDHAUG	92.80

EDEN LUMBER COMPANY	69.25
EDEN OIL	4,500.00
FIRST NATIONAL BANK	394.32
FROHLING LAW OFFICE	3,680.67
FULL CIRCLE AG	60.00
GROTON FORD LLC	615.71
HOFLAND ENGINEERING INC	11,193.63
HOLLAND NAPA AUTO PARTS	91.41
JENNIFER RINGKOB	226.88
KAREN MIKKELSON	6.68
KEVIN JONES	24.36
LAKE REGION ELECTRIC	142.71
LANGFORD BUGLE	16.25
LANGFORD TOWN	174.95
LERON KNEBEL	153.12
LOISEAU CONSTRUCTION INC	170,286.70
LORI AMERMAN	25.00
LYNDA LUTTRELL	27.84
MARC	673.24
MATHESON TRI-GAS INC	55.27
MCLEODS PRINTING	127.03
MEYER HARDWARE HANK	954.98
MINN KOTA COMMUNICATIONS I	1,711.35
NATIONAL 4H COUNCIL/ SUPPL	8.94
NEIBER, DAN	114.87
OAKES AMBULANCE	174.70
OTTER TAIL POWER COMPANY	1,407.95
QUILL CORPORATION	444.02
RC TECHNOLOGIES	309.84
REIN CONSTRUCTION INC	48,379.76
SAFETY BENEFITS INC	130.00
SANDERS SEW N VAC INC	131.47
SANFORD	141.00
SCOTT'S LUMBER	125.95
SD COUNTIES	2,016.00
SDSU DEPT OF ANIMAL SCIENC	75.00
SHANNON LEE	20.85
SUNTRUST	35,666.36
TRANSOURCE TRUCK & EQUIPME	2,266.00
TRI STATE WATER, INC.	135.40
VENTURE COMMUNICATIONS	67.94
VERIZON WIRELESS	453.02
WERNER AUTOMOTIVE	258.94

**ZONING:**

Erin Collins-Miles, Zoning Director met with the board to discuss Zoning Department business. Schuller moved, Luttrell seconded to approve a drainage permit for Westwood Colony in Newark Township. All members voted aye.

Knebel moved, Schuller seconded to approve two drainage permits for Joe Zastrow in Newark Township as emergency drainage to alleviate flooding. These permits are approved for one year, and will be reviewed for permanent drainage if Zastrow presents a wetland determination showing that no wetlands are being drained. All members voted aye.

Knebel moved, Schuller seconded to approve a drainage permit for DuWayne Bosse. All members voted aye.

**HIGHWAY:**

Dustin Hofland, Highway Superintendent and Sandy Dinger, Highway Secretary met with the board to discuss Highway Department business. Hofland reported that he had been contacted by an individual requesting permission from the Highway department to clean out the ditch on the North side of County Highway 2 between 426 and 427<sup>th</sup> Ave. HOFland stated that the area that he is requesting to clean out is outside of the County right-of-way and is located in North Dakota. The board stated that permission is not required from the board if the location is in North Dakota and is out of the County right-of-way.

Jones moved, Schuller seconded to purchase a 1000 gallon propane tank for the Eden shop. All members voted aye.

Dinger presented September and October monthly budget reports for the Highway Department as well as an end of year budget projection.

**FUEL QUOTES:**

Sandy Dinger received the following quotes for unleaded gasoline for the Britton shop on October 21, 2019: DaMar Elevator-no quote available; Eden Oil 2.25; Full Circle Ag 2.256. Gasoline was delivered to the Britton Shop by Eden Oil.

**SHERIFF/E911:**

Sheriff Dale Elsen and E911 Coordinator Deb Skonberg met with the board to present the contract with Central Square for the Zuercher program. Luttrell moved, Jones seconded to authorize the chair to sign the contract as presented. Elsen also informed the board that Jason DeVine has agreed to be the Project Manager to assist with obtaining and setting up the equipment.

**PAY RAISE:**

Schuller moved, Knebel seconded to approve a pay raise from \$15.00/hour to \$15.50/hour for Chris Cease, E911 Dispatcher, effective September 29. All members voted aye.

**SURPLUS PATROL CAR:**

The following bids were opened and publicly read for the sale of a patrol car previously used by the sheriff's office: Terry Nelson \$79.00, Tracy Marquette \$252.52. Luttrell moved, Knebel seconded to accept the bid from Tracy Marquette. All members voted aye.

**GLAD:**

Lindsey Kimber, Glacial Lakes Area Development met with the board to give an update on GLAD projects. Kimber is currently working on a Marshall County business directory that will include local job listings, events, real estate listings, and links to other informational websites.

**RESIGNATION:**

The board accepted resignation from Noah Nyok, Deputy Sheriff effective October 23, 2019.

**TRAVEL:**

Knebel moved, Luttrell seconded to authorize the following travel expenses: Ruby Hagen, Kalissa Stelzer, Megan Biel, All Commissioners to Sisseton for a Lake Region District Meeting November 21. All members voted aye.

**OFF-SITE BACK-UP:**

Luttrell moved, Schuller seconded to authorize the off-site back up of Auditor, Treasurer, Register of Deeds, Zoning and Director of Equalization files located on the server by Expetec of Aberdeen for \$269/month. All members voted aye.

**ADJOURN:**

Knebel moved, Jones seconded to adjourn. All members voted aye.

**ATTEST:**

\_\_\_\_\_  
Doug Medhaug, Chairman

\_\_\_\_\_  
Megan Biel, Auditor

Published once at the total approximate cost of\_\_\_\_\_.