Unapproved MARSHALL COUNTY COMMISSION MEETING Britton, South Dakota

The Board of County Commissioners met in regular session at 9:00 p.m. on March 19, 2019 at the Marshall County Courthouse. Members present were Schuller, Luttrell, Jones, Knebel, and Medhaug.

AGENDA:

Schuller moved, Knebel seconded to approve the agenda for March 19, 2019. All members voted aye.

MINUTES:

Luttrell moved, Jones seconded to approve the minutes for February 19, 2019. All members voted aye.

CLAIMS:

Luttrell moved, Knebel seconded to approve and pay the following claims. All members voted aye. PAYROLL by department: February 21, 2019: Commissioners 1375.70; Auditor 2925.16; Treasurer 2964.49; States Attorney 1425.47; Courthouse 658.93; Director 4266.89; Register 2743.82; VSO 634.92; Community Building 694.70; Sheriff 29106.75; Jail 12140.64; Welfare 486.64; Nurse 451.77; Ambulance 7468.94; Extension 1302.40; Zoning 738.70; Highway 16594.21; E911 4528.27; Emergency Management 549.33;

EMPLOYER FICA & MEDICARE: First Savings Bank 20294.89 EMPLOYER SOUTH DAKOTA RETIREMENT SYSTEM: 8915.76 PAYROLL by department: March 7, 2019: Commissioners 1375.70; Auditor 2921.72; Treasurer 2964.49; States Attorney 1425.47; Courthouse 658.93; Director 4842.80; Register 2747.27; VSO 634.92; Community Building 722.64; Welfare 486.64; Nurse 455.84; Extension 1302.40; Weed 578.34; Zoning 738.70; Highway 18897.96; Emergency Management 499.98;

EMPLOYER FICA & MEDICARE: First Savings Bank 9462.01

EMPLOYER SOUTH DAKOTA RETIREMENT SYSTEM: 4208.02

LONGEVITY PAYROLL by department: March 14, 2019: Auditor 200.00; Treasurer 2200.00; Director 800.00; Register 200.00; Sheriff 2800.00; Jail 1200.00; Extension 2000.00; Highway 2400.00; E911 600.00;

EMPLOYER FICA & MEDICARE: First Savings Bank 2978.11

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A & B BUSINESS INC SOLUTIO	312.86
AGTEGRA COOPERATIVE	20.00
AMERICAN SOLUTIONS FOR BUS	35.62
AMERIPRIDE SERVICES INC	89.42
ANGELO ALDENTALER	27.25
AREA IV SENIOR NUTRITION	588.00
BORNS GROUP	90.00
BOUND TREE MEDICAL LLC	80.58
BRITTON AREA CHAMBER	70.00
BRITTON CITY WATER DEPT	366.51

BRITTON JOURNAL	469.59
BRITTON LUMBER COMPANY	43.36
BUHLS VALET DRYCLEANERS	26.00
BUTLER MACHINERY CO	200.48
CARI PRICE	19.18
CENEX	151.31
CENEX FLEETCARD	288.59
CENTURY LINK	661.97
CHIEF LAW ENFORCEMENT SUPP	119.49
CLIFF'S ONE STOP	1,616.60
CLUBHOUSE HOTEL & SUITES	308.00
CODY SUNDERLAND	104.25
COGLEY LAW OFFICE, PROF LL	1,896.60
CREDIT COLLECTIONS BUREAU	35.27
DAMAR FARMERS ELEVATOR	1,339.72
DEB SKONBERG	130.80
DELANEY NIELSEN SANNES PC	2,942.75
DIRK WEBER	1,412.00
EDEN LUMBER COMPANY	1.50
EDEN OIL	16,125.45
FIRST NATIONAL BANK	241.50
FIRST SAVINGS BANK	2,978.11
FROHLING LAW OFFICE	3,605.00
FULL CIRCLE AG	60.90
GALLS, LLC	528.31
GERKEN UPHOLSTERY & SHOES	24.00
GRAHAM TIRE CO INC	2,262.80
GROBES GROCERY & HARDWARE	37.07
HH DESIGN	756.00
HOFLAND ENGINEERING INC	10,007.58
HOLLAND BROS OIL COMPANY	4,879.45
HOLLAND NAPA AUTO PARTS	661.18
JENNIFER RINGKOB	26.25
JOHN DEERE FINANCIAL	447.28
KAREN MIKKELSON	127.79
KENNETH HASSELER	3,048.00
KENS FOOD FAIR	162.60
KEVIN JONES	15.26
KONICA MINOLTA PREMIER FIN	96.56
LAKE REGION ELECTRIC	807.23
LANGFORD BUGLE	295.14
LANGFORD TOWN	191.13
LEHR SANITATION SERVICE LL	250.00

	50.05
	59.95
	52.45
	280.00
	39.24
MAC'S HARDWARE	245.58
MARCO INC	112.01
MARCO TECHNOLOGIES LLC	17.40
MARSHALL CO TREASURER	1,990.60
MARSHALL COUNTY HEALTHCARE	2,358.36
MATHESON TRI-GAS INC	35.07
MAXWELL ELECTRIC LLC	356.32
MEYER HARDWARE HANK	157.58
MICROFILM IMAGING SYSTEMS	480.00
NATIONAL SHERIFFS' ASSOCIA	60.00
NORTH STAR ENERGY LLC	3,254.82
OTTER TAIL POWER COMPANY	3,514.49
PCC INC	4,284.58
PITNEY BOWES GLOBAL	185.85
PREMIER SPECIALTY VEHICLIE	1,220.00
QUILL CORPORATION	1,194.92
RC COMMUNICATIONS	309.84
RDO EQUIPMENT CO	280.00
SD ASSOCIATION OF COUNTY O	150.00
SD DEPARTMENT OF PUBLIC SA	2,340.00
SD DEPT TRANSPORTATION	1,267.03
SDSU EXTENSION	10,010.00
SMILE MAKERS	51.91
STRYKER SALES CORPORATION	23,292.11
SUNSET HUTTERIAN BRETHREN	500.00
THOMSON REUTERS	487.97
TRANSOURCE TRUCK & EQUIPME	258.12
TRI STATE WATER, INC.	74.30
VENTURE COMMUNICATIONS	3,327.31
VERIZON WIRELESS	823.79
WERNER AUTOMOTIVE	208.31
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PUBLIC COMMENT:

Brian Maxwell, Maxwell Electric was present to make public comment regarding the generator at the Community Building. Maxwell informed the board that the generator did not kick on like it should have when the power went out last Friday, so the equipment that is backed up by the generator did not have power. When they checked the generator, it was discovered that a breaker had tripped. Maxwell Electric will look at the generator

and the equipment that is backed up by the generator to determine what caused the breaker to trip.

WELFARE:

Linda Haaland, Welfare Director met with the board to present a welfare claim. Schuller moved, Knebel seconded to approve a claim to Wright Funeral Home for \$2,000. All members voted aye.

TRAVEL:

Schuller moved, Jones seconded to authorize the following travel expenses: Linda Haaland to Sioux Falls April 8 for Cyber Security Training; Jennifer Ringkob to Pierre April 8 & 9 for a Professional Development Conference for Advisors; Dave Daberkow to Aberdeen March 28 for a Regional Council on Aging meeting. All members voted aye.

COURTHOUSE:

The board discussed the Courthouse heating system. Luttrell informed the board that the pump that had been repaired within the last year quit working on Thursday and the Courthouse was without heat. Johnson Controls was not going to be able to fix this until Monday due to weather, so Luttrell asked CDJ Electric to look at it. CDJ repaired it as best they could, but both pumps need to be repaired or replaced. CDJ turned in a quote to repair or replace both pumps. The board asked that Auditor Biel check into whether there was a warranty on the pump with Johnson Controls and report back to the board.

HIGHWAY:

Dustin Hofland, Highway Superintendent and Sandy Dinger, Highway Secretary met with the board to discuss Highway Department business. Hofland reported that the Highway department has been moving snow and clearing roads as best they can, but with the warmer temperatures this will be more difficult as they do not want to take the heavy equipment on soft roads and ruin the road. The board set April 23 as the bid letting date for the chip seal project on County road 05A and Roy Lake road. Hofland informed the board that Angelo Aldentaler had given his verbal resignation effective immediately. The Highway department is advertising for a part time employee for the Eden shop. Schuller moved, Jones seconded to request that the SD DOT hire Clark Engineering to perform the Marshall County bridge inspections. All members voted aye. The Highway department would like to express their appreciation to the local fuel distributors for the weekly calls for quotes and fuel deliveries through this difficult winter.

BIDS: Yearly

Bids were opened and publicly read for the purchase of a year's supply of the following items and services for Marshall County. Dustin Hofland, Highway Superintendent; Sandy Dinger, Highway Secretary; Trevor Hansen and Darrell Hansen, Serocki Excavating, Inc. were present for the bid opening.

MAGNESIUM CHLORIDE: 9:35 a.m.

Bidders: Z & S Dust Control Systems – 30%-\$0.95/gallon delivered and applied.

<u>RENTAL OF EQUIPMENT FOR BRIDGE CONSTRUCTION AND REPAIR:</u> 9:40 a.m.

Bidders: No Bids Received

<u>RENTAL OF EQUIPMENT FOR ROAD CONSTRUCTION & REPAIR:</u> 9:40 a.m. Bidders:

Loiseau Construction, Inc. – Milling/reclaiming Equipment rental with operator-grind only-2006 CMI RS-800 reclaimer w/ 8ft grinding width \$0.58/Syd. Project Mob in \$1,500; Grind with Lay-back process- WIRTGEN WR-250 Reclaimer (2017 Model), Cat 143 motor grader, Hamm 25T Pneumatic roller, BOMAG BW211 Vib Pad foot roll w/ 55,000 cent. force, 2 – Peterbilt 3,500 gal water truck \$1.10/Syd. Project Mob In \$2,500; Grind with Additive injection & Lay-back Process- WIRTGEN WR-250 Reclaimer (2017 Model), Lay-back Equipment 143 motor grader, Hamm 25T Pneumatic roller, BOMAG BW211 Vib Pad foot roll w/ 55,000 cent force, 2 – Peterbilt 3,500 gal water truck \$1.05/Syd. Project Mob In \$2,500; Volume discount: 10+ miles per move in, 10 %. (Does not apply to Mob.) Milling- WIRTGEN W-200 MILL (2017 Model) 8 ft cut & Conveyor \$0.35 (Syd inch/depth) Project Mob in \$1,500.

Carlson Crushing & Excavating – truck hauling \$0.25/ton/mile (10 mile minimum) .78 cyd excavator \$155/hr, payloader \$175/hr, motor grader \$130/hr, skid steer \$120/hr, ., Komatsu dozer \$225/hr, Truck/lowboy \$200/hr. vibrating roller \$100/hr, 228 excavator \$180/hr

Jerde-Hjermstad LLC – tractor/trailers: singles \$130/hr, doubles \$160/hr, loader \$170/hr. Long hauls \$.155/ton/mile

Rein Construction –blade \$100/hr-gravel \$150/hr-snow, excavator \$160/hr, dump truck-Kenworth: 12yd \$85/hr, IHC dump truck 12 yd \$95/hr, payloaders: 950 Cat 3.5 yd \$110/hr, 966F Cat 5 yd \$130/hr, side dump \$110/hr, Cat D6R dozer \$160/hr-gravel Cat D6R Dozer \$180/hr-snow. skid loader \$60/hr. lowboy/semi \$150/hr.

Lien Transportation Co. – dump truck \$105/hr, trucks/trailers: belly dump \$165/hr, side dump \$165/hr, Kenworth train \$185/hr, Kenworth lowboy \$170/hr, dozer \$215/hr, backhoe \$175/hr, motor grader \$195/hr, roller \$135/hr, paver \$300/hr, tire roller \$120/hr, skid steer \$115/hr, loader \$205/hr, oil distributor \$195/hr, skid steer w/tracks \$130/hr.

Bernard Mahrer Construction – blade \$135/hr, loaders: 4yd \$155/hr, 6.75 yd \$230/hr, dozer \$230/hr, trucks & belly dumps \$118.75/hr, 0-4 miles 1.50/ton/mile, 5+ miles \$0.20/mile, surcharge \$0.01/ton for every .10 diesel exceeds 4.25/gallon.

Tank's Excavating, LLC – trackhoes: 2650-\$165/hr 2800-\$200/hr, JD 330-\$250/hr, dozer \$185/hr-snow removal \$200/hr. side dump \$150/hr, truck w/belly dump \$140/hr. truck w/low-boy \$200/hr, roller \$100/hr, skid steer w/tracks \$150/hr, blade \$150/hr,-snow removal \$200/hr, JCB T-260 Skid Steer w/snow blower \$200/hr.

Opitz Gravel –belly dump \$100/hr, dump truck \$85/hr, excavator \$125/hr, payloader \$90/hr

Steve Michlitsch – truck/trailer belly dumps \$100/hr, side dump \$135/hr. surcharge of \$1/hr for every .10 diesel varies from \$2.60/gallon.

Serocki Excavating – paver \$185/hr, roller \$95/hr, roller with no operator \$1,250/week or \$4,000/month, bobcat \$90/hr, flowboy \$100/hr, truck/trailer end dump \$95, w/pup \$110/hr, oil distributor \$110/hr, bobcat with angle broom \$100/hr, bobcat with cutter \$120/hr.

Webster Scale – 11 yd scraper \$175/hr, 17 yd scraper \$210/hr, 20 yd scraper \$265/hr, excavator \$150/hr, truck/end dump \$90/hr, truck/belly dump \$120/hr, truck/side dump \$125/hr, truck/belly dump/pup \$145/hr, truck/side dump/pup \$150/hr, truck/side dump/pup \$155/hr, truck/side dump/pup \$160/hr, 08 excavator \$125/hr, 08 excavator w/hammer \$175/hr, truck/lowboy \$150/hr, skid steer loader \$80/hr, tracked skid steer loader \$100/hr, dozer \$120/hr, excavator \$165/hr, dozer \$250/hr, dozer \$160/hr, sheepsfoot \$110/hr, dozer w/gps \$165/hr, dozer w/gps \$160/hr, roller \$95/hr, tractor/roller \$90/hr, motor grader w/gps \$150/hr, motor grader \$100/hr, road widener \$200/hr, water truck \$85/hr, wheel loader \$150/hr, wheel loader \$130/hr, wheel loader \$115/hr, crane \$250/hr (20 hr min), reclaimer \$425/hr, recycling crusher 6.25/ton- includes conveyor/equip/labor-no mobilization, process in place asphalt surfacing \$0.65/sq yd plus mobilization, process in place, laydown & compaction of asphalt surfacing \$0.95/sq yd

plus mobilization

BITUMINOUS MIX: 10:00 a.m.

All bids are for AC 58-28 hot mix. Bituminous Paving (Odessa, MN site) \$65/ton, Lien Transportation \$58.25/ton, Serocki (Sica Hollow site) \$63.60/ton, Jensen Rock & Sand, Inc. (Aberdeen) \$59.50/ton

GRAVEL: 10:05 a.m.

Bidders: Per ton

Rein Constru	ction Inc.	Veblen Pit
	Screened gravel 3/4"	3.25
	Screened rock	7.00
	Rip rap	12.00
	Sewer rock	7.00
	Royalty	.50/ton
Opitz Gravel		
	Crushed gravel 3/4"	4.00
	Reject Sand	2.50
	Pit Run	1.50
	Screened Rock	8.00
	Clay	1.50
	RipRap	12.00
	Royalty	included
Carlson Crushing & Excavating		Carlson, Parrow, Foster, & Rabenberg Pits
	Crushed gravel ³ / ₄ "	4.00
	Reject Sand	3.50
	Pit Run	3.25
	Screened rock	8.50
	Clay	2.00
	Rip Rap	12.00
	Royalty	included
Krause Bros.	Construction	
	Crushed gravel 3/4"	3.65
	Screened gravel ³ / ₄ "	2.95
	Washed sand	6.45
	Screened Rock & Cla	y 11.10

	Screened Rock		16.00
	Clay		2.50
	RipRap		18.00
	Sewer rock		12.30
	Royalty	inc	cluded
Behnke Gravel		Behnke Pit	
	Crushed gravel 3/4	4''	3.50
	Screened gravel 3	/4''	3.50
	Washed Sand		3.50
	Screened rock & c	clay	3.50
	Pit run		2.50
	Screened Rock		6.00
	Clay 1	10.00 tandem 20.00 semi	
	Rip Rap		7.00
	Sewer rock		6.00
	Royalty		included
Bernard Mał	nrer Construction	The	orpe pit
	Crushed gravel 3/4	4''	3.75
	Crushed gravel 5/3	8"	4.75
	Crushed gravel 1/2	2"	5.15
	Chips 3/8"		12.25
	Screened Gravel 3	8/4"	3.85
	Washed sand		10.00
	Screened rock & c	clay	8.50
	Pit Run		3.50
	Screened rock		9.50
	Clay		3.50
	Rip Rap		19.50
	Sewer rock		9.50
	Royalty		included

Knebel moved, Schuller seconded to accept all bids for magnesium chloride, equipment for bridge construction and repair, equipment for road construction and repair, bituminous mix, and gravel. The highway superintendent has the discretion to hire any of the approved bidders taking into consideration location, material, need and availability. All members voted aye.

Metal Pipe (culverts) and Bridge Materials:

Knebel moved, Schuller seconded to use the bid from Beadle County for the year's supply of Metal Pipe and Bridge material. True North Steel (Formerly Huron Culvert & Tank) received the culvert bid as being the lowest bidder and in the best interest of the county; together with the bid from Forterra for pre-cast and bridge materials. The True North Steel and Forterra bids can be seen in their entirety on file in the Auditor's office. All members voted aye.

FUEL QUOTES:

Sandy Dinger received the following quotes for #1 diesel for the Langford and Veblen shops on February 25: DaMar Elevator- #1 diesel not available; Eden Oil- #1 diesel not available; Holland Bros Oil-\$2.59 all locations. #1 diesel fuel was delivered to the Langford and Veblen shops by Holland Bros Oil.

Sandy Dinger received the following quotes for #1 diesel for the Langford and Veblen shops on March 5: DaMar Elevator- 2.97-Langford, Not Available-Veblen; Eden Oil-2.99-Langford, 3.05-Veblen; Holland Bros Oil-\$2.79 all locations. #1 diesel fuel was delivered to the Langford and Veblen shops by Holland Bros Oil.

Sandy Dinger received the following quotes for #2 diesel for the Langford, Eden and Veblen shops on March 12: DaMar Elevator- 2.36-Langford, 2.46-Eden, Not available-Veblen; Eden Oil- 2.37-Langford and Eden, 2.55-Veblen; Holland Bros Oil-\$2.54 all locations. #2 diesel fuel was delivered to the Langford shop by DaMar Elevator and to the Eden and Veblen shops by Holland Bros Oil.

Sandy Dinger contacted various vendors on March 6-7 to get fuel quotes for #1 diesel for the Britton Shop. Terminals are having difficulty getting #1. Minneapolis has it on a day to day basis at 3.09 plus freight. She was able to locate some in Mandan, ND and ordered a split transport with Eden Oil with the County getting 5,000 gallons.

SALARIES:

Kalissa Stelzer, Ruby Hagen, Shannon Lee, and Dustin Hofland were present for discussion of Marshall County employee wages. Hofland expressed a need to raise pay in order to be more in line with other comparable counties. Auditor Biel presented the board with wage projections for various raises.

EXECUTIVE SESSION:

Luttrell moved, Schuller seconded to enter into executive session to discuss personnel issues at 11:25. All members voted aye. The Chairman called the board out of executive session at 11:58.

EMERGENCY MANAGEMENT:

Todd landmark, Emergency Manager and Randy Maddox, Regional Coordinator, SDEOM met with the board to discuss the State and Local Agreement. Landmark informed the board that the paperwork and reporting requirements are the same statewide no matter if the Emergency Manager works full-time, 50% time or 25% time and have become very burdensome. The quarterly report that is required by the state now takes much longer to complete. Landmark is a 25% Emergency Manager, budgeted for about 10 hours of work/week. This additional paperwork cannot be completed in that amount of time without taking away from the performance of the other duties of the Emergency Manager. If Marshall County left the SLA, they would still receive the same services from the state, they would only be giving up the share of Emergency Management wages that is paid by the State, which is decreasing. Luttrell moved, Knebel seconded to leave the State and Local Agreement. Landmark will still be required to complete his duties at Emergency Manager, but he will not have to submit quarterly reports to the State. All members voted aye.

Landmark also gave the board an update on FEMA requirements for Townships and reported that Sandbags are available at the county highway shop.

REGISTER OF DEEDS:

Kalissa Stelzer, Register of Deeds and Dana Frohling, State's Attorney met with the board to discuss a property that was missing a deed. After researching the property, it appears that the County took the property on tax deed and then sold the property, but a deed was never filed to show the sale. Frohling drafted a deed to correct this and it has been filed in the Register of Deeds office.

Stelzer also asked the board to clarify a policy on the recoding fee of properties sold by Marshall County. In the past, Marshall County has not collected a recording fee for these properties, but there is nothing in codified law or in policy stating this. Other counties do collect the recoding fee from the purchasers. Schuller moved, Jones seconded to charge the recording fee to anyone who purchases property from Marshall County and to collect the fee at the time of payment for the property. All members voted aye.

RECESS:

The board took a one hour recess for lunch.

RECONVENE:

The board reconvened at 1:30 pm.

PAY RAISES:

Knebel moved, Jones seconded to approve the following pay rates effective March 17, 2019: ELECTED OFFICIALS: Annually Auditor Megan Biel, Treasurer Ruby Hagen Register of Deeds Kalissa Stelzer, \$44,254.34,

APPOINTED OFFICIALS: Per Hour- Dave Daberkow, Veterans Service Officer \$16.78; Linda Haaland, County Welfare Director \$17.88; Annually: Todd Landmark, Emergency Management Director \$13,389.58; Highway Superintendent Dustin Hofland \$44,499.52. Shannon Lee, Director of Equalization \$44,254.34; Zoning Director/E911 Addressing Erin Collins-Miles \$19,856.20; E911 Coordinator Deb Skonberg \$8,750.29 HOURLY WAGES:

CLERICAL: Pam Oelkers, Deputy Treasurer; Lori Greenmyer, Deputy DOE; Karen Mikkelson, Administrative Assistant, Marshall County Extension Office; Amanda Streier, Deputy Director of Equalization 17.28; Linda Haaland, Secretary to County Nurse/WIC 16.78; Gina Honer, 2nd Deputy Treasurer 15.29; Shelby Thompson, Deputy Auditor 16.53; Savannah Person, Deputy Register of Deeds/2nd Deputy Auditor 15.00; Arlie Siers, Sheriff Secretary \$17.99.

RADIO DISPATCHERS/JAILERS: Debra Skonberg \$17.99, Arlie Siers \$17.99. Tarah Kroll \$17.99, Tara Greseth 17.38, Logan Roehr 15.65; \$200.00 clothing allowance for each dispatcher/jailer.

JANITORIAL: Lori Greenmyer \$13,519.74/year, Savannah Person \$4,132.34/year, Rhonda Elsen \$16.47.

HIGHWAY DEPARTMENT: Sandy Dinger, Highway Secretary \$18.93. Larry West, Forman \$20.15. David Anderson \$18.50. Terry Nelson \$17.28. Jerry Burger \$17.96. James Stickland \$17.41. Monte Hoglund \$17.38; Kevin Kraft \$15.29

DIRECTOR OF EQUALIZATION:

Shannon Lee, Director of Equalization met with the board to give an update on assessment changes. The equalization board will meet on April 10. The board elected Matt Schuller, Lynda Luttrell and Kevin Jones to the Britton Consolidated board of equalization and Kevin Jones, LeRon Knebel and Doug Medhaug to the Langford Consolidated Board of Equalization.

ABATEMENT:

Schuller moved, Luttrell seconded to approve the following abatement: Parcel 99.18.99.0007 amount abated \$6,430.96. Reason: Utility valuation amount entered incorrectly. All members voted aye.

RESIGNATIONS:

The board accepted the following resignations: Cody Sunderland, Deputy Sheriff effective March 24; Tyson Bullis, Deputy Sheriff effective March 25; Harley Beck, dispatcher/jailor effective April 1.

NEW HIRES:

Chris Cease and Shari Schock have been hired as full-time dispatchers/jailors effective March 10 and March 11, respectively, at a rate of 15.00 per hour.

UPCOMING MEETINGS:

The board set the following dates for upcoming Commissioner meetings: April 9 & 23, May 7 & 21.

ADJOURN:

Knebel moved, Luttrell seconded to adjourn. All members voted aye.

ATTEST:

Doug Medhaug, Chairman

Megan Biel, Auditor

Published once at the total approximate cost of_____.