

Unapproved
MARSHALL COUNTY COMMISSION MEETING
Britton, South Dakota

The Board of County Commissioners met in regular session at 9:00 p.m. on February 5, 2019 at the Marshall County Courthouse. Members present were Schuller, Luttrell, Jones, Knebel, and Medhaug.

AGENDA:

Knebel moved, Schuller seconded to approve the agenda for February 5, 2019. All members present voted aye.

MINUTES:

Luttrell moved, Jones seconded to approve the minutes for January 22, 2019. All members voted aye.

CLAIMS:

Luttrell moved, Schuller seconded to approve and pay the following claims. All members voted aye. PAYROLL by department: January 24, 2019: Commissioners 1375.70; Auditor 2949.28; Treasurer 3764.73; States Attorney 1425.47; Courthouse 658.93; Director 4266.89; Register 2719.71; VSO 634.92; Community Building 694.70; Sheriff 32219.97; Jail 10425.17; Welfare 486.64; Nurse 451.77; Ambulance 9178.70; Extension 1302.40; Zoning 874.70; Highway 13806.70; E911 4685.72; Emergency Management 549.33;

EMPLOYER FICA & MEDICARE: First Savings Bank 20645.74

EMPLOYER SOUTH DAKOTA RETIREMENT SYSTEM: 9223.22

A & B BUSINESS INC SOLUTIO	27.81
ALL FLAGS, LLC	87.79
AMERICAN SOLUTIONS FOR BUS	30.26
AMERIPRIDE SERVICES INC	57.47
AVERA ST LUKES	3,981.30
BAUS OIL CO	92.40
BEHNKE, LAUREL	137.34
BOUND TREE MEDICAL LLC	1,450.39
BRITTON CITY WATER DEPT	312.77
BUHLS VALET DRYCLEANERS	18.00
CDJ ELECTRIC PLUMBING	1,712.46
CDW GOVERNMENT	13,784.47
CENEX	79.43
CENEX FLEETCARD	861.58
COLE PAPERS INC	152.84
DAVID N NELSON	45.36
DELANEY NIELSEN SANNES PC	3,861.60
DOUG MEDHAUG	104.64
FASTENAL COMPANY	53.99
FIRST SAVINGS BANK	7,954.66

FROHLING LAW OFFICE	3,605.00
FULL CIRCLE AG	35.16
GERKEN UPHOLSTERY & SHOES	48.00
GLACIAL LAKES & PRAIRIES	457.00
GRAHAM TIRE CO INC	1,211.28
HOLLAND NAPA AUTO PARTS	213.38
KEVIN JONES	15.26
LAKE REGION ELECTRIC	245.53
LANGFORD TOWN	188.22
LERON KNEBEL	59.95
LYNDA LUTTRELL	65.40
MARC	372.17
MARCO INC	100.65
MARCO TECHNOLOGIES LLC	12.81
MARSHALL CO TREASURER	772.20
MARSHALL COUNTY HEALTHCARE	190.00
MATHESON TRI-GAS INC	33.78
MAXWELL ELECTRIC LLC	294.90
MEYER HARDWARE HANK	127.36
NORSTAR FEDERAL CREDIT UNI	134,852.38
OTTER TAIL POWER COMPANY	2,928.76
QUILL CORPORATION	478.89
RC COMMUNICATIONS	309.84
ROBERT FARRAR	608.08
SD SHERIFFS ASSOCIATION	105.15
SIEGEL BARNETT & SCHUTZ LL	2,490.57
STENVOLD CONSTRUCTION	2,610.00
TRI STATE WATER, INC.	58.60
VENTURE COMMUNICATIONS	122.26
VERIZON WIRELESS	583.57
WERNER AUTOMOTIVE	255.23

PUBLIC COMMENT:

No one was present to make a public comment.

LIQUOR LICENSE RENEWAL:

Schuller moved, Jones seconded to approve a retail (on-sale) liquor license renewal and a package (off-sale) liquor license renewal for Todd's Tavern. All members voted aye.

PAY RAISE:

Per a 6-month review, Knebel moved, Schuller seconded to approve a \$624 pay raise for Erin Collins-Miles, Zoning Director/E911 Addressing from \$18,582.20 to 19,206.20 annually effective January 16. All members voted aye.

Schuller moved, Knebel seconded to approve a pay raise for Special Deputy Brian Bard from \$15.26/hour to \$25/hour effective December 23. All members voted aye.

E911 DISPATCH:

The board reviewed an opinion letter from the Marshall County State's Attorney's office regarding E911 dispatcher overtime. It is the Attorney's opinion that under the Code of Federal Regulations 553.211 and 553.212, Marshall County dispatchers do not fall under the rule allowing them to work 171 hours in 4 weeks, but rather fall under the 40 hours work week because over 20% of their duties are non-law enforcement. Dispatchers will now be paid over time when they work over 40 hours per week effective January 20.

HIGHWAY:

Sandy Dinger, Highway Secretary met with the board to discuss Highway business. Dustin Hofland, Highway Superintendent met with the board via speaker phone. Hofland asked the board to approve overtime for highway workers due to the large amounts of snow this winter. The board agreed that the Highway department should work overtime as needed to keep roads cleared for safe travel. Dinger presented the resolution for spring load limits. Jones moved, Knebel seconded to pass the following resolution:

RESOLUTION

WHEREAS, the Marshall County Highway Superintendent will be placing restrictions on County Roads during the spring break-up, starting approximately MARCH 1, 2019, or sooner if conditions warrant, and DO NOW THEREFORE request that the South Dakota Highway Patrol assist in enforcing the road weight restrictions on **all posted paved** County roads. Spring conditions may deem it necessary for putting road weight restrictions on some of the County gravel roads as well.

Dated at Britton, South Dakota this 4th day of February, 2019

BY THE BOARD OF COUNTY COMMISSIONERS
DOUG MEDHAUG, CHAIRPERSON; LYNDA LUTTRELL; KEVIN C JONES;
LERON KNEBEL; MATTHEW SCHULLER
ATTESTED: Megan Biel, County Auditor

Road sections not posted: Co 09AN (423rd Ave) from City limits north to 106th St – Co 07AN (424th Ave) first mile north from SD Hwy 10 – Co 11AC (415th Ave) first four miles from SD Hwy 10.

FUEL QUOTES:

Sandy Dinger received the following quotes for #1 diesel fuel for the Langford, Eden and Veblen shops: DaMar Elevator-Langford \$2.39, Eden 2.45, Veblen not available; Eden Oil-Langford 2.45, Eden 2.45, Veblen 2.55; Holland Bros Oil all locations-2.55. Diesel

fuel was delivered to the Langford shop by DaMar Elevator and to the Eden and Veblen shops by Eden Oil.

TRAVEL:

Luttrell moved Knebel seconded to authorize the following travel expenses: all highway department employees to Sisseton March 20 for MSHA classes due to the classes in Aberdeen on January 24 being cancelled; Dave Daberkow to Aberdeen February 14 for a Regional Aging Council meeting; Megan Biel, Kalissa Stelzer, and Deb Skonberg to Faulk County February 13 to tour the jail facility. All members voted aye.

GR CONTROLS:

Paul Doohen, GR Controls, met with the board to discuss the Courthouse HVAC system. In order to switch the HVAC system completely to GR controls, it would cost \$63,628.00. The board informed Doohen that they do not wish to make this investment in the Courthouse at this time, but would consider GR Controls for future projects. The board also did not sign a 3-year annual maintenance contract with Johnson Controls for the HVAC system for the same reason.

SERVER AND BACK-UP:

Auditor Biel presented a quote for a new server and back-up system to be shared by the Treasurer, Auditor, Register of Deeds, Zoning and Director of Equalization offices from Tyler Technologies for \$12,500 and a quote Disaster Recovery Services for \$4,678 annually. The current server will no longer be serviced as of December 2019 and the back-up system will not be serviced as of July 2019. Jones moved, Luttrell seconded to accept both quotes. All members voted aye.

LOAN PAY-OFF:

Jones moved, Schuller seconded to pay off the loan with Norstar FCU for the E911 equipment for \$134,852.38 rather than continuing to make annual payments in order to save on interest costs. All members voted aye.

UPCOMING MEETINGS:

The board set the following dates for upcoming Commissioner meetings: February 19, March 12 & 26.

ADJOURN:

Knebel moved, Luttrell seconded to adjourn. All members voted aye.

ATTEST:

Doug Medhaug, Chairman

Megan Biel, Auditor

Published once at the total approximate cost of _____.