

Unapproved
MARSHALL COUNTY COMMISSION MEETING
Britton, South Dakota

The Board of County Commissioners met in regular session at 1:00 p.m. on January 8, 2019 at the Marshall County Courthouse. Members present were Luttrell, Jones, Knebel, Schuller and Medhaug.

OATH OF OFFICE:

Commissioner elect Kevin Jones was sworn in and took his Oath of Office for a four year term as County Commissioner.

REORGANIZATION:

County Auditor Megan Biel presided and nominations opened for a new chairperson. Knebel moved to nominate Commissioner Medhaug, Schuller seconded that motion. Luttrell moved that nominations cease. Schuller seconded that nominations cease. All members voted aye to elect Commissioner Medhaug as Chair. The chairman has the authority to make and/or second motions as well as set the rules of order for the board.

Luttrell moved, Knebel seconded to nominate Commissioner Schuller as vice-chairperson. Medhaug moved, Knebel seconded that nominations cease. All members voted aye to elect Commissioner Schuller as vice-chairperson.

Weed Board: Commissioner Jones, Ron Jarrett, Mike Nelson, Hans Nelson. Weed board members to receive \$40.00 per diem per meeting.

Glacial Lakes Assn.: Commissioner Medhaug

GLAD Board: Commissioner Schuller

Marshall County Healthcare Center Board: Commissioner Knebel

Marshall Regional Railroad Authority Board: Commissioners Knebel & Schuller

Northeast Council of Governments: Commissioners Luttrell & Jones

Commissioners to receive \$40.00 per Diem, plus federal mileage rate to attend above board meetings.

Promotion and Expansion Committee: Commissioner Knebel

Promotion and Expansion Committee Members: Karole Chapin, LeRon Knebel, Ehren Grupe, Vicki Renner, Jennifer Carlson, Rhonda Hardina, Stephanie Brandt, Ashley Hagen, Youth Members: Kordell Feldhaus, Weston Henschel

Board members receive \$40.00 per diem, plus federal mileage rate.

Zoning Board: All Commission Board members. Zoning board members will receive \$40.00 per diem per zoning board meeting.

County buildings: All Commission Board members

Northeast Mental Health Center Board: Sheila Sutton

Emergency Management: (Chairman of the Committee) Chairman and Vice-chairperson

Drainage Board: All Commission Board Members

EMT's to receive \$40.00 per diem for attending a monthly continuing education meeting. No compensation for mileage.

Official Newspapers: Britton Journal and Langford Bugle

Mortgage Foreclosure Sites: Courthouse, Britton. South Dakota Wheat Growers, Langford. Great Plains Bank, Eden. Front door of the post office, Lake City Town and Veblen City.

Burial Expense: A maximum fee of \$2,750.00 for a county funeral, \$2,000.00 for a cremation, plus grave liner and opening and closing at invoice amount.

Election Expense: Fee for Election Superintendent, deputies and interpreters to be set at \$10.00/hour for all election workers. The fee to attend the school of instruction will be \$10.00 plus federal mileage rate from the workers home to the school and back home. The election worker returning election supplies to the courthouse will be paid federal mileage rate from the precinct to the courthouse and back to their home.

Expense Allowance: Expense allowance for county employees to attend educational meetings throughout the year will be federal mileage rate for mileage reimbursement if a county vehicle is not available, state mileage rate if a county vehicle is available; room rates as charged, with state rates recommended if available. A maximum of \$32.00/day for meals is allowed. Receipts must accompany voucher for meals, registration, lodging, etc. Prior approval by the board must be given before attending any meeting for expenses to be allowed.

Bank depositories: First Savings Bank, Britton. Great Plains Bank, Eden. 1st State Bank of Claremont, Langford. Norstar Federal Credit Union, Britton.

SALARIES:

Schuller moved, Luttrell seconded to approve the following salaries effective December 23, 2018:

ELECTED OFFICIALS: Annually Commissioners Leron Knebel Sr., Matthew Schuller, Lynda Luttrell, Kevin Jones, Doug Medhaug \$6,114.61, plus \$1039.00 per Diem; Auditor Megan Biel, Treasurer Ruby Hagen Register of Deeds Kalissa Stelzer, \$43,214.23, State's Attorney Dana Frohling, \$37,062.20; Sheriff Dale Elsen \$64,061.47 Dan Neiber, County Coroner \$200.00 per viewing plus an additional \$200 when an autopsy is required. Lori Amerman, Deputy Coroner \$75.00 when acting as assistant, \$200 when acting as coroner.

APPOINTED OFFICIALS: Per Hour- Dave Daberkow, Veterans Service Officer \$16.28; Linda Haaland, County Welfare Director \$17.38; Annually: Todd Landmark, Emergency Management Director \$12,999.58; Highway Superintendent Dustin Hofland \$43,459.52. Shannon Lee, Director of Equalization \$43,214.23; Zoning Director/E911 Addressing Erin Collins-Miles \$18,582.20; E911 Coordinator Deb Skonberg \$8,500.29

HOURLY WAGES:

CLERICAL: Pam Oelkers, Deputy Treasurer; Lori Greenmyer, Deputy DOE; Karen Mikkelson, Administrative Assistant, Marshall County Extension Office; Amanda Streier, Deputy Director of Equalization; Linda Haaland, Secretary to County Nurse/WIC 16.28; Gina Honer, 2nd Deputy Treasurer 14.29; Shelby Beck, Deputy Auditor 15.53; Savannah Person, Deputy Register of Deeds/2nd Deputy Auditor 13.78; Arlie Siers, Sheriff Secretary \$16.99.

RADIO DISPATCHERS/JAILERS: Debra Skonberg \$16.99, Arlie Siers \$16.99. Tarah Kroll \$16.99. Logan Roehr \$15.47, Tara Greseth 16.38; Harley Beck \$15.27; \$200.00 clothing allowance for each dispatcher/jailer.

JANITORIAL: Phil Hannasch \$16.28, Lori Greenmyer \$13,129.65/year, Savannah Person \$4,002.34/year, Rhonda Elsen \$15.97.

HIGHWAY DEPARTMENT: Sandy Dinger, Highway Secretary \$17.93. Larry West, Forman \$19.15. David Anderson \$17.50. Terry Nelson \$16.28. Jerry Burger \$16.96. Angelo Aldentaler \$17.79. James Stickland \$16.41. Monte Hoglund \$16.38; Kevin Kraft \$14.29

WEED DEPARTMENT: David Nelson \$18.13. Richard Benda \$17.01.

DEPUTY SHERIFF: Aaron Lee \$21.22. Bryan Schreur ~~\$20.27~~ 20.78 (corrected 1/22/19), Cody Sunderland \$21.22. Tyson Bullis \$20.78. Mike Marquette \$21.12, Brian Bard \$15.58, \$200.00 clothing allowance for Sheriff and each deputy. On call time \$3.75/hour.

TRANSPORT OFFICERS: David Deutsch \$13.11, Doug Oelkers \$13.11, John Moerke \$13.11, AMBULANCE Annually- Primary Advisor Lori Amerman \$7,963.80, Secondary Advisor Pam Bard \$6,187.34,

Hourly: EMT I: Pam Bard, Harlan Hilleson, \$22.97. On call time \$3.75/hour.

EMT B: Lori Amerman, Laurel Behnke, Steve Young, Dan Neiber, Andrew Weber, Logan Roehr \$15.32. On call time \$3.75/hour.

EVOC DRIVER: Dave Deutsch, Ryan Furman, Cody Schuelke 8.32.

CPR Classes: Karole Chapin, Kim Roehr \$75.00/class

EMT B in training or inactive: Aaron Beaner, Harley Beck, Megan Morris, Cason Dinger, Karole Chapin, Ashley Hagen, Lori Nelson-No pay until ride-a-longs are completed and individual is voted on to the ambulance squad.

All members voted aye.

AGENDA:

Knebel moved, Schuller seconded to approve the agenda for January 8, 2019. All members voted aye.

MINUTES:

Schuller moved, Luttrell seconded to approve the minutes for December 28, 2018. All members voted aye.

CLAIMS:

Schuller moved, Jones seconded to approve and pay the following claims. All members voted aye.

A & B BUSINESS INC SOLUTIO	250.99
ABERDEEN CHRYLSER CENTER	39.75
AMERIPRIDE SERVICES INC	47.78
AREA IV SENIOR NUTRITION	204.00
BRITTON CITY WATER DEPT	304.70
BRITTON EVENT CENTER	45.00
BRITTON LUMBER COMPANY	545.40
CAHILL FUNERAL CHAPEL INC	2,000.00
CENEX	18.00
CENEX FLEETCARD	675.41
CLIFF'S ONE STOP	856.25
COLE PAPERS INC	32.25
DACOTAH PAPER COMPANY	60.31
DAKOTA AG SERVICE	488.00
DOUG MEDHAUG	209.28
FIRST NATIONAL BANK	1,656.05
FROHLING LAW OFFICE	3,605.00
GALLS, LLC	114.98

HOLLAND NAPA AUTO PARTS	67.96
KENS FOOD FAIR	142.37
LANGFORD TOWN	194.40
LEHR SANITATION SERVICE LL	380.00
LERON KNEBEL	179.85
LYNDA LUTTRELL	78.48
MARCO INC	122.06
MAXWELL ELECTRIC LLC	6,001.21
MEYER HARDWARE HANK	41.67
MICROFILM IMAGING SYSTEMS	40.00
NE COUNCIL OF GOVTS	8,240.61
OTTER TAIL POWER COMPANY	54.74
PAUL SYMENS	70.85
POSTMASTER	20.00
QUILL CORPORATION	75.99
RC COMMUNICATIONS	309.84
SHANNON LEE	4.10
SOUTHSIDE EQUIPMENT	99.92
TRI STATE WATER, INC.	74.30
VERIZON WIRELESS	662.91

HIGHWAY:

Dustin Hofland, Highway Superintendent and Sandy Dinger, Highway Secretary met with the board to discuss Highway business. Hofland reported that the Highway Department has been working on plowing snow and the snowblowers are ready in the event of a large snowfall. The BIG grants have been submitted for 46-130-109 (.9S2E of Britton) and 46-141-100 (10N3.1E of Britton). Hofland does not plan to attend the NACE conference this year as the agenda appears to be more geared towards cities.

Dinger reported that State engineers are still trying to come up with a way to get lighting to the intersection of the county highway and the train tracks between the City of Britton and the Industrial Park North of Britton on county road 9AN. The County will be notified once a plan has been figured out and then the project will have to be put out to bids once an agreement has been signed between the State and the County as this is a Grant project. The State still hopes to complete this in 2019.

Dinger reported that Ulteig Engineering asked the State to be allowed to extend the time they needed to get the maps to the State to January 19, 2019, since due to the unpredictable fall weather some township farmers were busy with harvest and were unable to get in and finish their Township maps. Under the terms of the agreement with the SD DOT, the overall completion date is changed from June 5, 2019 to June 5, 2020. This allows a full year after the letting for any questions and funding available for these questions.

FUEL QUOTES:

Sandy Dinger received the following quotes for #1 diesel fuel for the Langford, Eden and Veblen shops: DaMar Elevator: Langford-2.32, Eden-2.37, Veblen-2.45; Eden Oil-2.46 all locations; Holland Bros Oil-2.45 all locations. Diesel Fuel was delivered to the Eden and Langford shops

by DaMar Elevator and to the Veblen shop by Holland Bros Oil. As DaMar and Holland's had the same price for the Veblen shop, proximity to Veblen was the deciding factor in who delivered fuel there.

VEBLEN PROPERTIES:

The board discussed two properties in Veblen owned by Marshall County. Schuller moved, Luttrell seconded to hire EE Rein Construction to tear the buildings on the properties down and dispose of them. All members voted aye.

ALCOHOLIC BEVERAGE:

Schuller moved, Jones seconded to approve a retail (on-sale) liquor license renewal for China Town. All members voted aye.

EXECUTIVE SESSION:

Schuller moved, Luttrell seconded to enter into executive session to discuss personnel matters at 1:55 pm. All members voted aye. The Chairman called the board out of executive session at 3:41 pm.

CLOTHING ALLOWANCE:

Jones moved, Schuller seconded to raise the clothing allowance for dispatchers to \$200/year. All members voted aye.

EMERGENCY MANAGEMENT:

Todd Landmark, Emergency Manager met with the board to present the Emergency Management quarterly report. Knebel moved, Luttrell seconded to authorize the chair to sign the report as presented. All members voted aye.

Landmark discussed the Alert Sense system that would allow the County to send out notifications to individual's phones. The board asked Landmark to look into this further.

COMMUNITY BUILDING:

Dave Severson, Maxwell electric met with the board to present a plan for replacing the furnaces in the Community Building. Severson's plan would replace one furnace every year for 4 years. The board asked that Severson look further into the system to see if fewer furnaces could be used and report back to the board.

COURTHOUSE PROJECT:

Tobin Morris, Dougherty & Company, LLC met with the board to introduce himself and the company he works for. Dougherty & Company would provide assistance with the financial planning, bond issuance, election, publication, etc. portion of building a new Law Enforcement Center/Courthouse.

THANK YOU:

The Marshall County Board of Commissioners would like to take this time to thank Paul Symens for his dedication and years of service as a Marshall County Commissioner. Symens served on the Board of Commissioners from January 2011 until his term expired January 8, 2019.

ADJOURN:

Knebel moved, Schuller seconded to adjourn. All members voted aye.

ATTEST:

Doug Medhaug, Chairman

Megan Biel, Auditor