

**Unapproved**  
**MARSHALL COUNTY COMMISSION MEETING**  
**Britton, South Dakota**

The Board of County Commissioners met in regular session at 9:00 a.m. on December 7, 2017 at Marshall County Courthouse. Members present were Medhaug, Knebel, Symens, Luttrell, and Schuller. Commissioner Medhaug presided.

**AGENDA:**

Knebel moved, Symens seconded to approve the agenda for December 7, 2017. All members voted aye.

**MINUTES:**

Luttrell moved, Schuller seconded to approve the minutes for November 21, 2017. All members voted aye.

**CLAIMS:**

Symens moved, Schuller seconded to approve and pay the following claims. All members voted aye. PAYROLL by department: November 30, 2017: Commissioners 1645.80; Auditor 2714.50; Treasurer 3270.61; States Attorney 1348.94; Courthouse 1710.67; Director 4038.46; Register 2744.02; VSO 600.99; Community Building 611.95; Sheriff 29836.54; Jail 8500.24; Welfare 316.79; Nurse 291.12; Ambulance 8440.53; Extension 1232.80; Zoning 909.62; Highway 12742.54; E911 5303.29; Emergency Management 473.14;

EMPLOYER FICA & MEDICARE: First Savings Bank 21423.13

EMPLOYER SOUTH DAKOTA RETIREMENT SYSTEM: 8719.40

A & B BUSINESS INC SOLUTIO	282.03
AMANDA STREIER	43.92
BATH INNOVATION CENTER	111.72
BOUND TREE MEDICAL LLC	1,636.18
BRITTON CITY WATER DEPT	335.55
BRITTON JOURNAL	271.48
CARLSON CRUSHING & EXCAVAT	2,161.64
CENEX	9.00
CENEX FLEETCARD	554.63
CLIFF'S ONE STOP	670.30
DOUG MEDHAUG	150.87
FIRST NATIONAL BANK	2,631.76
FROHLING LAW OFFICE	3,605.00
FULL CIRCLE AG	392.06
GRAHAM TIRE CO INC	7,812.10
HH DESIGN	93.00
HIGHWAY IMPROVEMENT INC	35,056.35
HOLLAND NAPA AUTO PARTS	79.44
JURY FEES	347.88
KAREN MIKKELSON	108.31

KONICA MINOLTA PREMIER FIN	96.56
LAKE REGION ELECTRIC	146.94
LANGFORD BUGLE	271.48
LANGFORD TOWN	186.53
LEHR SANITATION SERVICE	360.00
LERON KNEBEL	117.70
LORI AMERMAN	279.24
LYLE SIGNS INC	161.52
LYNDA LUTTRELL	52.43
MARCO INC	98.84
MARSHALL COUNTY HEALTHCARE	58.36
MATHESON TRI-GAS INC	170.47
MEDTOX DIAGNOSTICS INC	278.71
MEYER HARDWARE HANK	43.45
MICROFILM IMAGING SYSTEMS	40.00
OAKS AMBULANCE	170.65
OTTER TAIL POWER COMPANY	1,933.94
PAUL SYMENS	55.64
PRIORITY DISPATCH CORP	560.00
RC COMMUNICATIONS	309.84
RON JARRETT	67.04
SANDERS SEW N VAC INC	24.99
SARA ZAHN	140.60
SD ASSOCIATION OF EXTENSIO	35.00
SHOPKO HOMETOWN 751	9.64
SOUTH DAKOTA STATE'S ATTOR	730.00
SOUTHSIDE EQUIPMENT	36.00
TELECOMMUNICATION SYSTEMS,	1,738.33
TRI STATE WATER, INC.	50.25
TYLER TECHNOLOGIES	19,627.01
VERIZON WIRELESS	609.92
WERNER AUTOMOTIVE	273.69

### **HIGHWAY:**

Dustin Hofland, Highway Superintendent and Sandy Dinger, Highway Secretary met with the board to discuss Highway Department business.

Hofland presented a revised haul road agreement between The Transcanada Keystone Pipeline and Marshall County. The existing haul road agreement route was 11AS-9 miles, 12A-1 mile, and 16 AW-4 miles. The new haul road agreement would add an alternative exit route of 11AC-4 miles, plus add 18A-1 mile, and 18G-2 miles. The center bridge on 11AC is a concern because inspections showed the bridge needed to have load restrictions with the haul road agreement. Clark Engineering did a detailed inspection of these bridges on December 6 and recommended allowing trucks to run down the center of bridge 46-030-114 (middle bridge). The safest way to do this will be

to set up stop lights on both sides of the bridge and direct traffic to the center with large cones following SD DOT guidelines. The signing and cones will be paid for by the Michals Pipeline (the sub-contracted hauler for TransCanada-Keystone.) The bridge's barricades and signs directing traffic to the center will be checked by TransCanada and the County regularly to make sure that everything is working. The Haul road will be used for legal axle roads which are weighed by a scale on the loader. The pipeline is estimating approximately 2,600 loads will go out on the 11AC route for the disposal site at Minot, ND and borrow coming in using 18G-18A-16AW-11AS-12A route to the site. Symens moved, Schuller seconded to approve the Haul Road Agreement as presented. All members voted aye.

Hofland reported that Hofland Engineering is doing the H & H study and will turn it in to Banner next week. This will determine what the County can do to replace this center bridge on 11AC next summer.

Clark Engineering will present their 2018 Bridge Inspection report to the Board on December 19<sup>th</sup>.

Hard copies of the State approved 2018 BIG Road and Bridge Five Year Plan was presented to each of the Commissioner's for reference.

#### **FUEL QUOTES:**

Sandy Dinger received the following quotes for #1 diesel for the Britton and Veblen shops on November 27: DaMar Elevator: Langford-\$2.59, Veblen-\$2.67; Eden Oil: Langford and Veblen-\$2.58; Holland Bros: Langford and Veblen-\$2.69. Diesel fuel was delivered by Eden Oil to both Langford and Veblen shops.

#### **STATE'S ATTORNEY:**

Deputy State's Attorney Victor Rapkoch met with the board to give an update on the State's Attorney department. Rapkoch informed the board that the 2018 budget may have higher than anticipated expenditures in the Court Appointed Attorney, Jail, Judicial and State's Attorney budgets due to a large number of upcoming trials.

#### **EXTENSION:**

Knebel moved, Luttrell seconded to authorize the extension department to purchase a supply of 4-H Achievement Day ribbons at a cost of \$1,056.68. This should be enough ribbons for approximately 5 years. All members voted aye.

#### **AMBULANCE:**

Symens moved, Schuller seconded to authorize the Ambulance department to purchase CPR equipment totaling \$1,412.23. All members voted aye. The ambulance department will be using a different CPR program which will allow them to have cards available to give students upon completion of the instead of waiting for cards to be mailed.

#### **ABATEMENT:**

Knebel moved, Luttrell seconded to approve the following abatement: Parcel 43.54.27.4900 taxes payable 2015 \$12.66 and 2016 \$13.06. Reason: Mobile Home was moved off of the property. All members voted aye.

Symens moved, Knebel seconded to approve the following abatement: Parcel 01.02.22.0007 Taxes Payable 2010-2014 \$1079.34. Reason: Property was taken on tax deed. All members voted aye.

**ADDED TAXES:**

Luttrell moved, Symens seconded to approve the following added taxes for properties added after assessments notices had been sent out for taxes payable 2017: Parcel 02.01.21.0016 Added Tax \$66.45, Parcel 03.04.17.0009 Added Tax \$56.79, Parcel 06.53.11.3000 Added Tax \$619.70, Parcel 06.53.11.4100 Added Tax \$1,386.70. All members voted aye.

**ALCHOLOIC BEVERAGE LICENSE:**

Knebel moved, Schuller seconded to approve the following license renewal: Charlies - retail (on-off sale) malt beverage. All members voted aye.

**TRAVEL:**

Knebel moved, Symens seconded to authorize the following travel expenses: Jennifer Ringkob to Pierre December 12 for a State Fair Livestock Show Meeting, Paul Symens to Pierre December 13 & 14 for an SDACC Executive Board meeting. All members voted aye.

**REGISTER OF DEEDS:**

Kalissa Stelzer, Register of Deeds met with the board to discuss purchasing a new copy machine for the Register of Deeds office. The board discussed whether a lease option or purchase option would be best. Symens moved, Schuller seconded to authorize Stelzer to purchase a machine for \$1,904.74. All members voted aye.

**NECOG:**

Knebel moved, Symens seconded to authorize the chair to sign the Joint Cooperative Agreement with NECOG for 2018. Marshall County's share will be \$8,106.85. All members voted aye.

**COMMUNITY HEALTH NURSING:**

Symens moved, Luttrell seconded to authorize the chair to sign the 2018 contract with the South Dakota Department of Health for Community health Nursing Services. Marshall County will pay up to a total of \$4,120 for services. All members voted aye.

**CHRISTMAS HOLIDAY:**

The board agreed to follow the state offices for the Christmas holiday. County offices will be closed December 25 & 26. Employees will receive 8 hours of holiday pay per day.

**FUTURE MEETINGS:**

The board set the following dates for future Commission meetings: January 2 & 16, February 13 & 27.

**FINANCIAL REPORT:**

County Auditor Megan Biel presented the following report showing the financial condition of the County Treasurer's office as of the close of business October 31, 2017 FSB \$6,639,224.39. Certificates of Deposit \$1,061,513.04. Cash \$1,050.00. Total \$7,701,787.43. The amounts above include amounts held for others including schools, towns, townships, etc.

County Auditor Megan Biel presented the following report showing the financial condition of the County Treasurer's office as of the close of business November 30, 2017 FSB \$4,611,418.14. Certificates of Deposit \$1,061,513.04. Cash \$1,050.00. Total \$5,673,981.18. The amounts above include amounts held for others including schools, towns, townships, etc.

**ADJOURN:**

Knebel moved, Schuller seconded to adjourn. All members voted aye.

**ATTEST:**

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Doug Medhaug, Chairman

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Megan Biel, Auditor

Published once at the total approximate cost of\_\_\_\_\_.